



## CITY OF SAN FERNANDO CITY COUNCIL

MEETING AGENDA  
SPECIAL MEETING – 5:00 PM  
REGULAR MEETING – 6:00 PM  
MONDAY, APRIL 15, 2024

CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340

Please visit the City’s YouTube channel to live stream and watch previously recorded City Council meetings, which is also available with Spanish subtitles at: <https://www.youtube.com/c/CityOfSanFernando>

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including in-person translation services, or other services please call the City Clerk Department at (818) 898-1204 or email at [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 2 business days prior to the meeting.

**CALL TO ORDER - SPECIAL MEETING      5:00 P.M. (CLOSED SESSION)**

**ROLL CALL**

**APPROVAL OF SPECIAL MEETING AGENDA (CLOSED SESSION)**

**PUBLIC STATEMENTS FOR SPECIAL MEETING (CLOSED SESSION)**

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the City Clerk. When addressing the City Council, please speak into the microphone and voluntarily state your name and address.

**RECESS TO CLOSED SESSION**

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball  
Employees and Employee Bargaining Units:

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San Fernando Management Group (SEIU, Local 721)  
San Fernando Public Employees' Association (SEIU, Local 721)  
San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association  
San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)  
All Unrepresented Employees

B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 – ANNUAL PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Title of Employee: City Manager

C) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR:

City Representative: City Attorney Richard Padilla  
Unrepresented Employee: City Manager

**RECONVENE FROM SPECIAL MEETING AND REPORT OUT FROM CLOSED SESSION**

**REGULAR MEETING - PUBLIC PARTICIPATION OPTIONS**

**WATCH THE MEETING**

Live stream with audio and video, via YouTube, at: <https://www.youtube.com/c/CityOfSanFernando>

**SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

**SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and made part of the official public record of the meeting.

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### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE DURING THE MEETING**

Members of the public may [call-in between 6:00 p.m. and 6:15 p.m.](#) Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 833 6022 0211**  
**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

### **CALL TO ORDER - REGULAR MEETING          6:00 P.M. (OPEN SESSION)**

#### **ROLL CALL**

#### **TELECONFERENCING REQUESTS/DISCLOSURE**

Recommend consideration of requests received for remote teleconference meeting participation made by members of the City’s legislative bodies, as permitted under the provisions of Assembly Bill (AB) 2449, Government Code Section 54953, and the City of San Fernando adopted Resolution No. 8215, effective March 1, 2023.

#### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

#### **APPROVAL OF REGULAR MEETING AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

#### **PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR APRIL STUDENTS OF THE MONTH (RESILIENCE AND PERSEVERANCE)  
Ashley Murillo (Social Justice Humanitas Academy)  
Ranzel Sarmiento (San Fernando Middle School)
  
- B. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS DONATE LIFE MONTH

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- C. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS SEXUAL ASSAULT AWARENESS MONTH AND DECLARING APRIL 24, 2024, AS DENIM DAY
- D. PRESENTATION OF A CERTIFICATE OF PROCLAMATION COMMEMORATING THE VICTIMS OF THE ARMENIAN GENOCIDE AND DECLARING APRIL 24, 2024, AS ARMENIAN GENOCIDE REMEMBRANCE DAY
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING APRIL 26, 2024, AS ARBOR DAY
- F. INTRODUCTION OF THE SAN FERNANDO POLICE DEPARTMENT CHAPLAIN PROGRAM

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

### **PUBLIC STATEMENTS**

Members of the public **may provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **12:00 p.m. the day of the meeting** to ensure distribution to the City Council and made part of the official public record of the meeting.

Members of the public may provide **a live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) **CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**
  - a. November 28, 2023 – Regular
  - b. February 5, 2024 – Regular
  - c. March 18, 2024 – Special

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### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 24-042 approving the Warrant Register.

### **3) CONSIDERATION TO APPROVE A FIRST AMENDMENT WITH TORO ENTERPRISES INC., AND SECOND AMENDMENT WITH WILLDAN ENGINEERING FOR THE SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH, FEDERAL PROJECT NO. ATPL-5202(020), JOB NO. 7615, PLAN NO. P-737**

Recommend that the City Council:

- a. Approve a First Amendment to the Construction Contract with Toro Enterprises Inc. (Contract No. 2110(a)) increasing the contract amount by \$853,845.70 to a total not-to-exceed amount of \$6,172,657.66, and extending the contract term until September 30, 2024, for the construction of the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737;
- b. Approve a Second Amendment to the Professional Services Agreement with Willdan Engineering (Contract No. 2043(b)) increasing the contract amount by \$188,845 to a total not to exceed amount of \$1,188,845 for City Engineering services; and
- c. Authorize the City Manager, or designee, to execute the contract amendments and all related documents.

### **4) CONSIDERATION TO RECEIVE AND FILE THE GENERAL PLAN HOUSING ELEMENT ANNUAL PROGRESS REPORT FOR CALENDAR YEAR 2023**

Recommend that the City Council receive and file the General Plan Housing Element Annual Progress Report for Calendar Year 2023.

### **5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE USE OF WATER FUND BALANCE RESERVES FOR FINAL PAYMENT TO METROPOLITAN WATER DISTRICT FOR IMPORTING OF WATER**

Recommend that the City Council adopt Resolution No. 8297 approving funding totaling \$730,000 from Water Fund Balance Reserves for final payment to Metropolitan Water District to cover the final costs of importing water from December 2023 through March 2024.

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**6) CONSIDERATION TO AUTHORIZE SUBMITTAL OF A GRANT APPLICATION, AS A PARTNER WITH THE CENTER BY LENDISTRY, TO THE CALIFORNIA PUBLIC UTILITY COMMISSION FOR THE CLEAN ENERGY ACCESS GRANT**

Recommend that the City Council:

- a. Authorize the preparation and submittal of a grant application, as a partner with The Center by Lendistry, to the California Public Utility Commission for \$500,000 for the Clean Energy Access Grant; and
- b. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant.

### **ADMINISTRATIVE REPORTS**

**7) CONSIDERATION TO ADOPT A RESOLUTION RECITING THE FACT OF THE CITY OF SAN FERNANDO SPECIAL MUNICIPAL ELECTION HELD ON MARCH 5, 2024, AND DECLARING THE RESULTS THEREOF AND SUCH MATTERS AS ARE PROVIDED BY LAW**

Recommend that the City Council adopt Resolution No. 8296 reciting the fact of the March 5, 2024 Special Municipal Election, and declaring the results thereof and such matters as provided by law.

**8) DISCUSSION AND CONSIDERATION REGARDING UPDATES ON AMERICAN RESCUE PLAN ACT FUNDING**

Recommend that City Council:

- a. Receive an update on American Rescue Plan Act funds; and
- b. Provide direction to staff, as appropriate.

**9) DISCUSSION AND CONSIDERATION OF CITY-OWNED FACILITY, PARKWAY, AND INFRASTRUCTURE IMPROVEMENT EFFORTS**

Recommend that the City Council:

- a. Receive an update from staff regarding facility, parkway, and infrastructure improvement efforts; and
- b. Provide direction to staff, as appropriate.

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### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

### **ADJOURNMENT**

The meeting will adjourn to its next regular meeting on May 6, 2024.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, City Clerk

Signed and Posted: April 12, 2024 (4:30 p.m.)

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*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours.*

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# **Regular Meeting San Fernando City Council**

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**CITY OF SAN FERNANDO  
CITY COUNCIL MINUTES**

**NOVEMBER 28, 2023 – 6:00 P.M.  
ADJOURNED REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Celeste Rodriguez called the meeting to order at 6:25 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmember Joel Fajardo

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, Director of Community Development Erika Ramirez, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Councilmember Mary Solorio

It was noted, Councilmember Solorio notified staff in advance of the meeting that due to an illness she would not be able to attend the meeting.

**TELECONFERENCING REQUESTS/DISCLOSURE**

No requests considered.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to approve the agenda as amended to continue the public hearing to the next regular meeting. The motion carried unanimously.

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**MINUTES – Adjourned Regular Meeting November 28, 2023**

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**PRESENTATIONS**

- A. PRESENTATION OF CERTIFICATES OF RECOGNITION TO RETIRING SAN FERNANDO RESERVE POLICE OFFICERS FOR THEIR SERVICE TO THE COMMUNITY
- B. PRESENTATION OF A CERTIFICATE OF APPRECIATION TO CAROLYN LEMOS-URQUIDEZ FOR THE HEALTH & WELLNESS COMMUNITY FAIR

**PUBLIC STATEMENTS**

Rochelle Silsbee, Government Relations Manager with Southern California Edison shared information on income quailed affordability programs.

**CONSENT CALENDAR**

Mayor Rodriguez requested to pull item 5 for discussion and Vice Mayor Mendoza requested to pull item 9 for discussion.

Motion by Councilmember Fajardo, seconded by Mayor Rodriguez to approve Consent Calendar Item Nos. 1 through 8 and Nos. 10, 11 and 12:

- 1) CONSIDERATION TO ADOPT RESOLUTION NO. 23-112 APPROVING THE WARRANT REGISTER OF NOVEMBER 20, 2023
- 2) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING SUBMITTAL OF A GRANT APPLICATION TO THE OUTDOOR EQUITY GRANT PROGRAM
- 3) CONSIDERATION TO INCREASE THE CAPITAL PROJECT BUDGET FOR THE UPPER RESERVOIR REPLACEMENT PROJECT AND APPROVAL OF RELATED AMENDMENTS TO THE CONSTRUCTION AND CONSTRUCTION MANAGEMENT AGREEMENTS
- 4) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR RESERVOIR 2A/5 SITE IMPROVEMENT PROJECT, JOB NO. 7611, PLAN NO. P-738
- 5) RECEIVE AND FILE AN UPDATE ON WATER TREATMENT PROJECTS AND RE-APPROPRIATE STATE GRANT FUNDS TO COVER THE COST OF IMPORTING WATER WHILE COMPLETING CURRENT WATER TREATMENT PROJECTS
- 6) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO SUSAN SAXE-CLIFFORD AND ASSOCIATES TO PROVIDE PSYCHOLOGICAL, FITNESS FOR DUTY, AND CONCEALED CARRY WEAPON LICENSE EVALUATIONS
- 7) CONSIDERATION TO ADOPT A RESOLUTION TO ESTABLISH CONCEALED CARRY WEAPON LICENSING FEES

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- 8) CONSIDERATION TO ACCEPT THE BOARD OF STATE AND COMMUNITY CORRECTIONS FISCAL YEAR 2023 OFFICER WELLNESS AND MENTAL HEALTH GRANT
  
- 10) CONSIDERATION TO ACCEPT CALIFORNIA AUTOMATED PERMIT PROCESSING PROGRAM FUNDS AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS; AND TO APPROVE A THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., TO INTEGRATE AUTOMATIC SOLAR PERMITS WITH THE CITY'S ACTIVITY INFORMATION MANAGEMENT SYSTEMS
  
- 11) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2023-2024 SALARY PLAN TO IMPLEMENT CHANGES IN THE MINIMUM WAGE AND THE SAN FERNANDO POLICE OFFICERS' ASSOCIATION MEMORANDUM OF UNDERSTANDING
  
- 12) CONSIDERATION TO ADOPT A RESOLUTION TO APPROPRIATE SPECIFIED GRANT FUNDS FOR \$5,000,000 FROM THE 2022-2023 CALIFORNIA STATE BUDGET TO THE CITY OF SAN FERNANDO FOR A ONE-TIME GRANT TO THE BOYS & GIRLS CLUB OF SAN FERNANDO VALLEY

The motion carried, with Councilmember Solorio absent.

**Item pulled for discussion**

- 9) CONSIDERATION TO AWARD A MASTER SERVICES AGREEMENT TO FLOCK SAFETY FOR THE INSTALLATION OF FIXED AUTOMATED LICENSE PLATE READERS

Police Chief Valdez responded to Councilmember inquiries.

Councilmembers discussed concerns related to seeking community feedback, questioned if a presentation was brought forward to the Transportation and Public Safety Commission for comments and questioned where the applicable attachments to the contract agreement reflecting the cooperative purchasing agreement.

Motion by Vice Mayor to approve, as amended subject to the inclusion of the Cobb County Cooperation Purchase agreement attachments. Vice Mayor Mendoza rescinded her motion.

Councilmembers directed staff to present information about the program and functions of the Flock Safety Fixed Automated License Plate Reader cameras to various community groups, the Business Watch meeting and to the Transportation and Public Safety Commission to receive public/community engagement comments; and staff to return to the next City Council meeting with a summary of the community outreach/feedback as well as to include the full contract agreement with all related attachments associated with the cooperative purchasing agreement.

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**PUBLIC HEARING**

- 13) A PUBLIC HEARING TO CONSIDER APPROVAL OF FIRST READING OF AN ORDINANCE INCREASING THE MONTHLY COMPENSATION RECEIVED BY CITY COUNCILMEMBERS PURSUANT TO GOVERNMENT CODE SECTIONS 36516 AND 36516.5; AND CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A CITY COUNCIL BENEFITS AND REIMBURSEMENT PLAN ***(ITEM CONTINUED TO THE NEXT REGULAR MEETING OF DECEMBER 4, 2024)***

Under Approval of Agenda, motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to continue the public hearing in order to include all Councilmembers being present for consideration, to the next regular City Council meeting.

**ADMINISTRATIVE REPORTS**

Under Approval of Agenda, motion by Councilmember Fajardo, seconded by Vice Mayor Mendoza to pull Administrative Report Item No. 14 to the next and 15 from consideration on the agenda.

- 14) DISCUSSION AND CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE AGREEMENT FOR CITY ATTORNEY SERVICES WITH OLIVAREZ MADRUGA LAW ORGANIZATION, LLP
- 15) Discussion of Community Advisory Committee and Any Other Matters Related to the Downtown Master Plan
- 16) Discussion and Consideration to No Longer Read Written Public Comments During the Public Comment Period of City Council and Commission Meetings and Update All Procedures, As Necessary

Vice Mayor Mary Mendoza presented the staff report. By consensus, the City Council directed staff to revert back to the noon deadline to receive emailed public comments and those public comments would be forwarded to Councilmembers shortly after the deadline in order to allow adequate time for review; and that those emailed public comments will no longer be read during the Council meeting.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz had no updates to report.

Director of Recreation and Community Services Venegas provided updates regarding recreation and community services programming including details on the upcoming Tree Lighting event.

Director of Community Development Ramirez mentioned a new Community Preservation Officer starting on December 4, 2024.

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Director of Finance Melton had no updates to report. water and sewer bills.

Deputy City Manager/Economic Development Kith commented on videography planned at an upcoming Council meeting where video only portions will be featured in the City’s 2023 Annual Video and announced the upcoming grand opening event of the City’s Business and Community Resource Center.

Police Chief Valdez commented on the police presence at the upcoming Tree Lighting event.

City Manager Kimball announced the City Hall will be closed to the public during the week of December 25 – December 29 and staff will be working in preparation of the upcoming records destruction event, recommended that the City Council meeting of January 2, 2024 be cancelled, and announced Assistant to the City Manager’s sons birth.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Fajardo spoke about the Community Advisory Committee for the Downtown Master Plan and extended congratulations to Mayor Rodriguez regarding her candidacy for Assemblymember for Assembly District 43 in the March 5, 2024 election.

Vice Mayor Mendoza had no comments.

Mayor Rodriguez recognize staff for their work, spoke about the tree lighting event and the Celebration of life event for formal Councilmember Cindy Montañez.

**ADJOURNMENT (7:59 p.m.)**

Mayor Rodriguez adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the November 28, 2023, Adjourned Regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk

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**CITY OF SAN FERNANDO  
CITY COUNCIL MINUTES**

**FEBRUARY 5, 2024 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Celeste Rodriguez called the meeting to order at 6:07 p.m.

Present: Council: Mayor Celeste Rodriguez, Vice Mayor Mary Mendoza, and Councilmember Mary Solorio

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Deputy City Manager/Economic Development Kanika Kith, Director of Finance Erica Melton, Director of Community Development Erika Ramirez, Director of Public Works Wendell Johnson and City Clerk Julia Fritz

Absent: Councilmember Joel Fajardo

**TELECONFERENCING REQUESTS/DISCLOSURE**

No requests considered.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Mayor Rodriguez, seconded by Councilmember Solorio to approve the agenda, as amended to table Agenda Item No. 13 to the next regular City Council meeting. The motion carried with Councilmember Fajardo absent.

**PRESENTATIONS**

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR DECEMBER AND JANUARY STUDENTS OF THE MONTH (LEADERSHIP)  
Dominic Gamboa (San Fernando Elementary School)  
Itzel Lopez (ArTES Magnet High School) was not in attendance and will be agendize for the next regular City Council meeting.

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**B. INFORMATIONAL PRESENTATION FROM LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO) COMMUNITY RELATIONS MANAGER STEPHANIE MOLEN ON METRO’S PROGRAMS AND FUTURE TABLING EVENTS**

Mayor Rodríguez requested information on statistics the statistics of how many San Fernando students have enrolled in the GoPass Program and suggested potential outreach through the City’s Education Commission.

**PUBLIC STATEMENTS**

John Robertson spoke about payment delays regarding the Reservoir #4 project.

Gustavo Franco thanked staff for their work and spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Julio Martinez spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Marcela Rodriguez spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Julie Cuellar spoke in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Louis Lopez submitted a public comment in in support of the Automated License Plate Reader Cameras, Agenda Item No. 7.

Aron Jones submitted a public comment regarding his support of Mayor Rodriguez.

It was noted that the City Council recessed the meeting at 7:01 p.m. and reconvened at 7:08 p.m. with Councilmember Fajardo absent.

**CONSENT CALENDAR**

Motion by Councilmember Solorio, seconded by Vice Mayor Mendoza to approve the Consent Calendar:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:
  - a. August 7, 2023 – Regular
  - b. November 6, 2023 – Special
  - c. November 28, 2023 – Special
  - d. January 16, 2024 - Special
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING THE CITY’S PRIMARY, ALTERNATE, AND SUBSTITUTE ALTERNATE REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD

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- 4) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF A NOTICE OF COMPLETION FOR PHASE 2 OF THE ANNUAL STREET RESURFACING PROJECT
- 5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT, JOB NO. 7601, PLAN NO. P-732

The motion carried, with Councilmember Fajardo absent.

**PUBLIC HEARING**

- 6) A CONTINUED PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE APPROVING A MILITARY USE EQUIPMENT POLICY GOVERNING THE USE OF MILITARY EQUIPMENT, AS REQUIRED BY ASSEMBLY BILL 481; AND APPROVAL OF THE 2023 ANNUAL MILITARY EQUIPMENT REPORT

The public hearing was announced opened.

Police Chief Fabian Valdez and Acting Lieutenant Walter Dominguez presented the staff report and responded to Councilmember questions.

Mayor Rodriguez called for public testimony. There being no public testimony, Mayor Rodriguez closed public comment period.

Motion by Councilmember Solorio, seconded by Vice Mayor Mendoza to introduce for first reading, in title only, and waive further reading of Ordinance No. 1721 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481”; and Approve the 2023 Annual Military Equipment Report. The motion carried, with Councilmember Fajardo absent.

Mayor Rodriguez closed the public hearing.

It was noted that Councilmember Fajardo arrived at 7:18 p.m.

**ADMINISTRATIVE REPORTS**

**Item Considered Prior to Agenda Item 7**

- 8) DISCUSSION AND CONSIDERATION TO APPROVE THE DESIGN FOR THE PIONEER PARK PLAYGROUND RENOVATION PROJECT

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Recreation and Community Services Supervisor Perez and Great Western Recreation Representative Tyler Kyriopoulos presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Mayor Rodriguez to approve Option No. 7 utilizing General Fund Reserves; approve a first amendment to the Contract Services Agreement with Great Western Recreation (Contract No. 2196(a)) to increase the not to exceed amount that includes any additional cost for the selected playground design option and extend the contract term through June 30, 2024; and authorize the City Manager to make non-substantive changes and execute all related documents. The motion carried by the following vote:

ROLL CALL

|          |                                 |
|----------|---------------------------------|
| AYES:    | Fajardo, Mendoza, Rodriguez - 3 |
| NAYES:   | Solorio - 1                     |
| ABSENT:  | None                            |
| ABSTAIN: | None                            |

7) DISCUSSION AND CONSIDERATION TO AWARD A MASTER SERVICES AGREEMENT TO FLOCK SAFETY FOR THE INSTALLATION OF FIXED AUTOMATED LICENSE PLATE READERS

Police Chief Valdez presented the staff report and responded to Councilmember questions.

Motion by Vice Mayor Mendoza, seconded by Councilmember Fajardo to approve a three-year Master Services Agreement (Contract No. 2213) to Flock Safety for the installation and maintenance of 37 Fixed Automated License Plate Readers through Insight/OMNIA Partners, a cooperative purchasing program; and authorized the City Manager to make non-substantive changes and execute all related documents. The motion carried, unanimously.

It was noted that the City Council recessed the meeting at 7:51 p.m. and reconvened at 7:57 p.m.

9) DISCUSSION AND CONSIDERATION OF THE 2024 INDEPENDENCE DAY FESTIVAL

Recreation and Community Services Supervisor Perez presented the staff report and responded to Councilmember questions.

Councilmembers directed staff to return to the next Council meeting with information regarding laser show options and visuals; the cost difference between having the event on June 29 versus July 4; and to move the event to the San Fernando Recreation Park.

10) CONSIDERATION TO ADOPT A RESOLUTION APPROVING “GUIDELINES FOR BOARDS, COMMISSIONS AND COMMITTEES HANDBOOK”

City Clerk Julia Fritz presented the staff report and responded to Councilmember questions.

**SAN FERNANDO CITY COUNCIL**

**MINUTES –Regular Meeting February 5, 2024**

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Motion by Councilmember Fajardo, seconded by Councilmember Solorio to adopt Resolution No. 8260, establishing and approving the City of San Fernando’s “Guidelines for Boards, Commissions and Committees Handbook”, as amended to include reference as applicable related to Government Code Section 1020(b); authorize the City Manager to make non-substantive changes, and authorize the City Manager, or designee, to take certain related actions to develop, implement and facilitate an in-house Commissioners training program. The motion carried by the following vote:

ROLL CALL

AYES: Fajardo, Solorio, Rodriguez - 3  
NAYES: Mendoza - 1  
ABSENT: None  
ABSTAIN: None

11) DISCUSSION AND CONSIDERATION TO REVIEW AND APPROVE CITY COUNCIL LIAISON ASSIGNMENTS AND AD HOC COMMITTEE ASSIGNMENTS

City Manager Nick Kimball presented the staff report and responded to Councilmember questions.

Motion by Mayor Rodriguez, seconded by Councilmember Fajardo to approve Councilmember Liaison and Ad Hoc Committee Assignments as presented. The motion carried, unanimously.

12) DISCUSSION AND CONSIDERATION ON THE ADOPTION OF AN ORDINANCE ADDRESSING THE MISUSE OF THE CITY SEALS AND LOGO

Vice Mayor Mary Mendoza presented the staff report.

Motion by Vice Mayor Mendoza, seconded by Councilmember Fajardo to direct staff to bring back to a future Council meeting a proposed ordinance regulating the use of the City seal, logo and insignias; and requested staff to return at a future meeting regarding trademark options. The motion carried, unanimously.

13) DISCUSSION AND CONSIDERATION TO ACCEPT A DONATION FROM FRIENDS OF THE SAN FERNANDO LIBRARY

*Item continued to the next regular City Council meeting.*

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz provided election related updates regarding the City’s March 5, 2024 Special Municipal Election.

Director of Public Works Johnson reported on water capture and summarized recent rain damage throughout the City as a result of the current rainstorm.

**SAN FERNANDO CITY COUNCIL**

**MINUTES –Regular Meeting February 5, 2024**

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Director of Community Development Ramirez thanked staff and residents of the community for volunteering for the annual Homeless Count event and mentioned the Planning and Preservation Commission will meet on February 12.

Director of Finance Melton commented on business license renewals and provided information regarding water utility bill assistance through the Low Income Household Water Assistance Program.

Recreation Supervisor Salas spoke about upcoming recreation programming and mentioned the Parks, Wellness and Recreation Commission will meet on Thursday, February 8.

Deputy City Manager/Economic Development Kith commented on the City’s recent partnership with LA County Department of Economic Opportunity to promote the importance of supporting local businesses throughout the region and commented on the kick-off of the City’s “Shop Local” campaign.

Police Chief Valdez had no updates to report.

City Manager Kimball mentioned the City Council’s Strategic Goals Study Session will be held on Tuesday, February 13 and that he would be attending the League of California Cities City Managers Conference from February 7 through February 9, 2024.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Fajardo had no updates to report.

Councilmember Solorio thanked colleagues and staff for the flexibility on taking short recesses over the duration of the meeting.

Vice Mayor Mendoza mentioned she attended the San Fernando Police Officer’s Awards Dinner.

Mayor Rodriguez mentioned she attended the San Fernando Police Officer’s Awards Dinner and thanked colleagues and staff for their work.

**ADJOURNMENT (10:33p.m.)**

Mayor Rodriguez adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the February 5, 2024, Regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk

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**CITY OF SAN FERNANDO  
CITY COUNCIL MINUTES**

**MARCH 18, 2024 – 5:00 P.M.  
SPECIAL MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Celeste T. Rodriguez called the meeting to order at 5:07 p.m.

Present:

Council: Mayor Celeste T. Rodriguez, Vice Mayor Mary Mendoza (arrived at 5:17 p.m.),  
and Councilmembers Joel Fajardo and Mary Solorio

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

Absent: None

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Solorio to approve the agenda.  
The motion carried, with Vice Mayor Mendoza absent.

**PUBLIC STATEMENTS** None

**RECESS TO CLOSED SESSION (5:08 P.M.)**

By consensus, Councilmembers recessed to Closed Session.

Vice Mayor Mendoza arrived directly into Closed Session at 5:17 p.m.

A) **CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:**

Designated City Negotiators: City Manager Nick Kimball

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

**SAN FERNANDO CITY COUNCIL  
MINUTES – Special Meeting March 18, 2024**

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San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association  
San Fernando Part-Time Employees’ Bargaining Unit (SEIU, Local 721)  
All Unrepresented Employees

**B) CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION:**

Title of Employee: City Manager

**RECONVENE/REPORT OUT FROM CLOSED SESSION**

Assistant City Attorney Padilla stated Councilmember Fajardo was present for a portion of Item A and absent for discussion of Item B, and all other members were present for Item A and Item B. There was no reportable action as a result of the Closed Session meeting held on March 18, 2024.

**ADJOURNMENT (6:03 p.m.)**

The City Council adjourned the special meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the March 18, 2024, Special meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk



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## AGENDA REPORT

**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Erica D. Melton, Director of Finance/City Treasurer

**Date:** April 15, 2024

**Subject:** Consideration to Adopt a Resolution Approving the Warrant Register

**RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 24-042 (Attachment “A”) approving the Warrant Register.

**BACKGROUND:**

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance/City Treasurer hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance/City Treasurer hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

**ATTACHMENT:**

- A. Resolution No. 24-042, including:  
Exhibit “A”: Payment Demands/Voucher List

**RESOLUTION NO. 24-042**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO,  
CALIFORNIA, ALLOWING AND APPROVING FOR PAYMENT DEMANDS  
PRESENTED ON DEMAND / WARRANT REGISTER NO. 24-042**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE  
AND ORDER AS FOLLOWS:**

1. That the Payment Demand/Voucher List (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

**PASSED, APPROVED, AND ADOPTED** this 15<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the  
City of San Fernando, California

**ATTEST:**

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 24-042, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 15<sup>th</sup> day of April, 2024, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of April, 2024.

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Julia Fritz, City Clerk

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**Voucher List**  
**CITY OF SAN FERNANDO**

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Bank code : bank3

| Voucher | Date      | Vendor                                | Invoice          | PO #           | Description/Account  | Amount                              |
|---------|-----------|---------------------------------------|------------------|----------------|--|-------------------------------------|
| 235445  | 4/15/2024 | 894447 ACOSTA, STEVE                  | 843051           |                | SENIOR TRIP REFUND-OLVERA ST<br>004-2383   | 35.00<br><b>Total : 35.00</b>       |
| 235446  | 4/15/2024 | 894406 ADVANCE AUTO PARTS             | 8681408234233    |                | VEHICLE MAINT-PD4066<br>041-320-0225-4400  | 38.58<br><b>Total : 38.58</b>       |
| 235447  | 4/15/2024 | 894315 AG LAWNMOWER SHOP              | 0139             | 12981          | SMALL EQUIP. REPAIR (LAWNMOWERS<br>043-390-0000-4300   | 296.02<br><b>Total : 296.02</b>     |
| 235448  | 4/15/2024 | 894683 AGILE OCCUPATIONAL MEDICINE PC | EM016138         |                | VACCINES<br>001-106-0000-4260  | 240.00<br><b>Total : 240.00</b>     |
| 235449  | 4/15/2024 | 893813 ALMANZA, LAURAMARIE C          | REIMB.           |                | PRIZES FOR LP PARK SENIOR BINGO<br>004-2346  | 31.93<br><b>Total : 31.93</b>       |
| 235450  | 4/15/2024 | 100143 ALONSO, SERGIO                 | MARCH 2024       | 13077          | MMAP INSTRUCTOR<br>108-424-3694-4260   | 1,120.00<br><b>Total : 1,120.00</b> |
| 235451  | 4/15/2024 | 894715 ALVARENGA, REINA               | MARCH 2024       |                | ZUMBA GOLD INSTRUCTOR<br>017-420-1322-4260   | 140.00<br><b>Total : 140.00</b>     |
| 235452  | 4/15/2024 | 893887 ANTHEM SPORTS                  | 393961           | 12983          | EQUIPMENT FOR RECREATION SPOR1<br>017-420-1330-4300  | 786.84<br><b>Total : 786.84</b>     |
| 235453  | 4/15/2024 | 100222 ARROYO BUILDING MATERIALS, INC | K92922<br>K92935 | 12984<br>12984 | HARDWARE SUPPLIES & U-CARTS OF<br>043-390-0000-4300<br>HARDWARE SUPPLIES & U-CARTS OF<br>043-390-0000-4300 | 274.99<br>210.58                    |

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| Voucher | Date      | Vendor                                       | Invoice                                | PO # | Description/Account  | Amount                                  |
|---------|-----------|--|--|------|--|---|
| 235453  | 4/15/2024 | 100222 100222 ARROYO BUILDING MATERIALS, INC | (Continued)                            |      |  | <b>Total : 485.57</b>                   |
| 235454  | 4/15/2024 | 100280 BACKFLOW PREVENTION DEVICE            | 48254                                  |      | BACKFLOW REPAIR-PD<br>070-384-0000-4260  | 734.84<br><b>Total : 734.84</b>         |
| 235455  | 4/15/2024 | 889913 BALLIN, SYLVIA                        | MARCH 2024                             |      | COMMISSIONER'S STIPEND<br>001-150-0000-4111  | 100.00<br><b>Total : 100.00</b>         |
| 235456  | 4/15/2024 | 892014 BERNAL, DAVID                         | MARCH 2024                             |      | COMMISSIONER'S STIPEND<br>001-150-0000-4111  | 100.00<br><b>Total : 100.00</b>         |
| 235457  | 4/15/2024 | 894723 BORJA, ROSEMARY                       | 843052<br>843055                       |      | SENIOR TRIP REFUND-OLVERA ST<br>004-2383<br>SENIOR TRIP REFUND-OLVERA ST<br>004-2383   | 35.00<br>35.00<br><b>Total : 70.00</b>  |
| 235458  | 4/15/2024 | 894722 BRISCOE, DUSTY                        | 843053                                 |      | SENIOR TRIP REFUND-OLVERA ST<br>004-2383   | 35.00<br><b>Total : 35.00</b>           |
| 235459  | 4/15/2024 | 893924 BUCKLEY, BRANDON                      | REIMB.<br>TRAVEL                       |      | FOOD HANDLER PERIMT TRAINING<br>001-225-0000-4360<br>PER DIEM-PUBLIC SAFETY HONOR GL<br>001-225-0000-4360  | 7.49<br>225.00<br><b>Total : 232.49</b> |
| 235460  | 4/15/2024 | 888800 BUSINESS CARD                         | 032124<br>032124-1<br>032524<br>032524 |      | AIRFARE-NALEO CONFERENCE<br>001-101-0107-4370<br>PERMIT-SNACK BAR @ LP PARK<br>017-420-1330-4300<br>DJ/EMCEE SRVS-SPRING JAMBOREE<br>004-2385<br>SUPPLIES FOR SPECIAL EVENT<br>001-424-0000-4300 | 227.96<br>83.82<br>700.00<br>85.54      |

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| Voucher | Date      | Vendor               | Invoice                 | PO # | Description/Account                                   | Amount          |
|---------|-----------|----------------------|-------------------------|------|---|-----------------|
| 235460  | 4/15/2024 | 888800 BUSINESS CARD | (Continued)<br>032524-2 |      | SUPPLIES FOR SPECIAL EVENT<br>001-424-0000-4300       | 77.06           |
|         |           |                      | 032624-1                |      | CANOPIES<br>001-424-0000-4300                         | 766.24          |
|         |           |                      | 032624-2                |      | BENCHES AND TABLES<br>001-424-0000-4300               | 198.38          |
|         |           |                      | 032724                  |      | PROFESSIONAL DEVELOP COURSE<br>001-115-0000-4360      | 400.00          |
|         |           |                      | 032824                  |      | BENCHES AND TABLES<br>001-424-0000-4300               | 548.99          |
|         |           |                      | 032824-1                |      | OFFICE SUPPLIES<br>001-106-0000-4300                  | 8.42            |
|         |           |                      | 032824-2                |      | OFFICE SUPPLIES<br>001-106-0000-4300                  | 72.49           |
|         |           |                      | 032924                  |      | VEHICLE KEY FOBS<br>001-222-0000-4320                 | 200.00          |
|         |           |                      | 032924-1                |      | BENCHES AND TABLES<br>001-424-0000-4300               | 457.23          |
|         |           |                      | 032924-2                |      | BENCHES AND TABLES<br>001-424-0000-4300               | 287.74          |
|         |           |                      | 040124                  |      | 001-420-0000-4300<br>ITEM RETURNED-SPECIAL EVENT SUF  | 15.44           |
|         |           |                      | 040224                  |      | 001-424-0000-4300<br>CITY EMAIL-APRIL 2024            | -121.27         |
|         |           |                      | 040324                  |      | 001-135-0000-4260<br>DINNER FOR CITY COUNCIL MEETING- | 4,889.56        |
|         |           |                      | 040324                  |      | 001-101-0000-4300<br>TRAINING REFUND                  | 158.76          |
|         |           |                      |                         |      | 001-155-0000-4370                                     | -150.00         |
|         |           |                      |                         |      | <b>Total :</b>  | <b>8,906.36</b> |
| 235461  | 4/15/2024 | 888800 BUSINESS CARD | 032224                  |      | FOOD-MANDATORY ALL HANDS ON DE<br>001-222-0000-4370   | 483.75          |
|         |           |                      |                         |      | 001-224-0000-4370                                     | 470.00          |
|         |           |                      |                         |      | 001-225-0000-4370                                     | 700.00          |
|         |           |                      | 032524                  |      | LODGING-ICI NARCOTICS INVESTIGAT                      |                 |

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| Voucher | Date      | Vendor                       | Invoice     | PO #  | Description/Account                                     | Amount                         |
|---------|-----------|------------------------------|-------------|-------|---|--------------------------------|
| 235461  | 4/15/2024 | 888800 BUSINESS CARD         | (Continued) |       | 001-225-0000-4360                                       | 660.40                         |
|         |           |                              | 032624      |       | LODGING-CAPE ANNUAL TRAINING SE<br>001-224-0000-4360    | 1,068.75                       |
|         |           |                              | 040124      |       | AIRFARE-SLI TRAINING<br>001-225-0000-4360               | 439.97                         |
|         |           |                              |             |       | <b>Total :</b>  | <b>3,822.87</b>                |
| 235462  | 4/15/2024 | 894600 CARGILL, INCORPORATED | 2909330811  |       | NSF CERTIFIED BULK SALT FOR THE II<br>070-384-0000-4300 | 6,089.26                       |
|         |           |                              | 2909341762  | 13088 | NSF CERTIFIED BULK SALT FOR THE II<br>070-384-0000-4300 | 5,881.62                       |
|         |           |                              | 290935112   | 13088 | NSF CERTIFIED BULK SALT FOR THE II<br>070-384-0000-4300 | 5,894.24                       |
|         |           |                              | 2909356275  | 13088 | NSF CERTIFIED BULK SALT FOR THE II<br>070-384-0000-4300 | 5,979.38                       |
|         |           |                              |             |       | <b>Total :</b>  | <b>23,844.50</b>               |
| 235463  | 4/15/2024 | 891860 CARL WARREN & COMPANY | 20450-20485 |       | REIMB. TO ITF ACCT (LIABILITY CLAIMS<br>006-1037        | 35,942.47                      |
|         |           |                              |             |       | <b>Total :</b>  | <b>35,942.47</b>               |
| 235464  | 4/15/2024 | 894731 CASILLAS, CITLATLI    | REIMB.      |       | MILEAGE REIMB.<br>001-106-0000-4390                     | 31.62                          |
|         |           |                              |             |       | <b>Total :</b>  | <b>31.62</b>                   |
| 235465  | 4/15/2024 | 103948 CDW GOVERNMENT, INC.  | PX51600     |       | ADOBE ACROBAT PRO<br>001-106-0000-4380                  | 26.00                          |
|         |           |                              |             | 13117 |   | <b>Total :</b><br><b>26.00</b> |
| 235466  | 4/15/2024 | 894689 CEBALLOS, ROSALINA    | 843054      |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383                | 35.00                          |
|         |           |                              |             |       | <b>Total :</b>  | <b>35.00</b>                   |
| 235467  | 4/15/2024 | 103814 CERVANTES, JORGE      | REIMB.      |       | REFRESHMENTS-NEIGHBORHOOD W/<br>001-222-0000-4300       | 50.84                          |
|         |           |                              |             |       | <b>Total :</b>  | <b>50.84</b>                   |

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| Voucher | Date      | Vendor                        | Invoice        | PO #  | Description/Account                                      | Amount              |
|---------|-----------|-------------------------------|----------------|-------|--|---------------------|
| 235468  | 4/15/2024 | 894010 CHARTER COMMUNICATIONS | 00103698031824 |       | PD CABLE SERVICES 03/18/24-04/17/24<br>001-222-0000-4260 | 237.07              |
|         |           |                               | 0335899031024  |       | PD 5G INTERNET SRVS-03/10/24-04/09/<br>010-225-3698-4500 | 2,600.00            |
|         |           |                               | 196309032324   |       | INTERNET SERVICES-03/23-04/22<br>001-190-0000-4220       | 1,399.00            |
|         |           |                               | 222204032923   |       | PW CABLE SRVS-03/29-04/28<br>043-390-0000-4260           | 140.12              |
|         |           |                               |                |       | <b>Total :</b>   | <b>4,376.19</b>     |
| 235469  | 4/15/2024 | 100731 CITY OF LOS ANGELES    | WP240000105    | 13101 | WASTE WATER OPERATION & MAINT S<br>072-360-0629-4260     | 204,587.00          |
|         |           |                               | WP240000105    | 13101 | WASTE WATER OPERATION & MAINT S<br>072-360-0629-4260     | 204,586.00          |
|         |           |                               | WP240000105    | 13101 | WASTE WATER OPERATION & MAINT S<br>072-360-0629-4260     | 204,586.00          |
|         |           |                               | WP240000105    | 13101 | WASTE WATER OPERATION & MAINT S<br>072-360-0629-4260     | 204,586.00          |
|         |           |                               | WP240000105    | 13101 | WASTE WATER OPERATION & MAINT S<br>072-360-0629-4260     | 204,586.00          |
|         |           |                               | WP240000106    | 13078 | CAPITAL PORTION OF ASSSCS-JULY 21<br>072-365-0629-4600   | 115,880.00          |
|         |           |                               | WP240000106    | 13078 | CAPITAL PORTION OF ASSSCS-SEPT 2<br>072-365-0629-4600    | 115,880.00          |
|         |           |                               | WP240000106    | 13078 | CAPITAL PORTION OF ASSSCS-NOV 20<br>072-365-0629-4600    | 115,880.00          |
|         |           |                               | WP240000106    | 13078 | CAPITAL PORTION OF ASSSCS-JAN 20<br>072-365-0629-4600    | 115,880.00          |
|         |           |                               | WP240000106    | 13078 | CAPITAL PORTION OF ASSSCS-MARCH<br>072-365-0629-4600     | 115,880.00          |
|         |           |                               |                |       | <b>Total :</b>   | <b>1,602,331.00</b> |
| 235470  | 4/15/2024 | 103818 CITY OF LOS ANGELES    | 20241094273    |       | IX-UNIT SANITATION PERMIT FEES<br>070-384-0000-4330      | 528.25              |
|         |           |                               |                |       | <b>Total :</b>   | <b>528.25</b>       |
| 235471  | 4/15/2024 | 103029 CITY OF SAN FERNANDO   | 6121-6157      |       | REIMB. TO WORKER'S COMP ACCT                             |                     |

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**CITY OF SAN FERNANDO**

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| Voucher | Date      | Vendor                      | Invoice       | PO #  | Description/Account                                   | Amount           |
|---------|-----------|-----------------------------|---------------|-------|---|------------------|
| 235471  | 4/15/2024 | 103029 CITY OF SAN FERNANDO | (Continued)   |       | 006-1038  | 18,530.57        |
|         |           |                             |               |       | <b>Total :</b>  | <b>18,530.57</b> |
| 235472  | 4/15/2024 | 890893 CITY OF SAN FERNANDO | APRIL 2024    |       | CITY PROPERTY UTILITY BILLS<br>043-390-0000-4210      | 14,261.15        |
|         |           |                             |               |       | <b>Total :</b>  | <b>14,261.15</b> |
| 235473  | 4/15/2024 | 890893 CITY OF SAN FERNANDO | MARCH 2024-LR |       | COMMISSIONER'S STIPEND DONATION<br>001-420-0000-4111  | 100.00           |
|         |           |                             |               |       | <b>Total :</b>  | <b>100.00</b>    |
| 235474  | 4/15/2024 | 890893 CITY OF SAN FERNANDO | MARCH 2024-AR |       | COMMISSIONER'S STIPEND DONATION<br>001-420-0000-4111  | 100.00           |
|         |           |                             |               |       | <b>Total :</b>  | <b>100.00</b>    |
| 235475  | 4/15/2024 | 893824 COMPLETE OFFICE      | 4132039-1     | 13042 | DEPARTMENT SUPPLIES<br>001-222-0000-4300              | 76.64            |
|         |           |                             |               |       | <b>Total :</b>  | <b>76.64</b>     |
| 235476  | 4/15/2024 | 892687 CORE & MAIN LP       | U437953       | 13014 | WATER METERS, FIRE SERVICE MATL'<br>070-383-0000-4310 | 1,254.56         |
|         |           |                             | U474629       | 13014 | WATER METERS, FIRE SERVICE MATL'<br>070-383-0000-4310 | 2,599.15         |
|         |           |                             | U538642       | 13014 | WATER METERS, FIRE SERVICE MATL'<br>070-383-0000-4310 | 521.48           |
|         |           |                             |               |       | <b>Total :</b>  | <b>4,375.19</b>  |
| 235477  | 4/15/2024 | 894718 CORREA, ROXANNE E.   | 58-1138-01    |       | WATER ACCT REFUND-715 HARPS<br>070-2010               | 431.18           |
|         |           |                             |               |       | <b>Total :</b>  | <b>431.18</b>    |
| 235478  | 4/15/2024 | 100499 CPCA                 | 3445          |       | ANNUAL TRAINING SYMPOSIUM<br>001-222-0000-4360        | 825.00           |
|         |           |                             |               |       | <b>Total :</b>  | <b>825.00</b>    |
| 235479  | 4/15/2024 | 892888 CWE                  | F24135        | 12523 | REGIONALPARK INFILTRATION PROJE<br>010-310-0620-4600  | 16,259.97        |

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| 235479  | 4/15/2024 | 892888 CWE                       | (Continued)<br>F24136 | 12523          | REGIONALPARK INFILTRATION PROJE<br>010-310-0620-4600   | 7,525.00<br><b>Total : 23,784.97</b>      |
| 235480  | 4/15/2024 | 100905 DE LA CERDA, MARY         | 43-2601-01            |                | WTR ACCT REFUND-132 ORANGE GRV<br>070-2010   | 285.64<br><b>Total : 285.64</b>           |
| 235481  | 4/15/2024 | 887121 DELL MARKETING L.P.       | 10733379961           | 13109          | NEW COMPUTER/MONITORS<br>001-135-0000-4300   | 1,294.11<br><b>Total : 1,294.11</b>       |
| 235482  | 4/15/2024 | 894727 DIAZ, MARIO               | 843168                |                | SENIOR TRIP REFUND-OLD TOWN SAN<br>004-2383  | 35.00<br><b>Total : 35.00</b>             |
| 235483  | 4/15/2024 | 891425 DIAZ, MARISOL             | REIMB.                |                | REFILL OF HELIUM TANK &<br>004-2385  | 448.67<br><b>Total : 448.67</b>           |
| 235484  | 4/15/2024 | 894082 ELIAS, LILIA LETICIA      | APRIL 2024            |                | SENIOR DANCE CLEAN UP SERVICE-0<br>004-2380  | 208.00<br><b>Total : 208.00</b>           |
| 235485  | 4/15/2024 | 101147 FEDEX                     | 8-445-90762           |                | COURIER SERVICES<br>001-190-0000-4280  | 51.32<br><b>Total : 51.32</b>             |
| 235486  | 4/15/2024 | 893029 FERGUSON WATERWORKS #1083 | 0021639<br>18172      | 13015<br>13015 | FIRE HYDRANT & FIRE SERVICE SUPP<br>070-385-0700-4600<br>FIRE HYDRANT & FIRE SERVICE SUPP<br>070-385-0700-4600 | 431.21<br>513.72<br><b>Total : 944.93</b> |
| 235487  | 4/15/2024 | 894525 FFSIGNS, LLC              | 0649                  | 13025          | SIGNS, DECALS, GRAPHICS AND MISC<br>070-384-0000-4310  | 375.70                                    |

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| 235487  | 4/15/2024 | 894525 894525 FFSIGNS, LLC     | (Continued)                                |      |   | <b>Total : 375.70</b>                    |
| 235488  | 4/15/2024 | 892188 FLORIAN, JOSEFA         | 843169                                     |      | SENIOR TRIP REFUND-OLD TOWN SAN<br>004-2383   | 35.00<br><b>Total : 35.00</b>            |
| 235489  | 4/15/2024 | 892198 FRONTIER COMMUNICATIONS | 818-365-5097-120298<br>818-837-2296-031315 |      | POLICE NARCATICS VAULT<br>001-222-0000-4220<br>VARIOUS CITY HALL LINES<br>001-190-0000-4220 | 45.15<br>378.55<br><b>Total : 423.70</b> |
| 235490  | 4/15/2024 | 888728 GALLEGOS, ROBERT        | TRAVEL                                     |      | PER DIEM-PUBLIC SAFETY HONOR GL<br>001-225-0000-4360  | 225.00<br><b>Total : 225.00</b>          |
| 235491  | 4/15/2024 | 892754 GARCIA, SYLVIA          | 843057                                     |      | SENIOR TRIP REFUND-OLVERA ST<br>004-2383  | 35.00<br><b>Total : 35.00</b>            |
| 235492  | 4/15/2024 | 894351 GARCIA, VICTORIA        | APRIL 2024                                 |      | COMMISSIONER'S STIPEND<br>001-310-0000-4111   | 100.00<br><b>Total : 100.00</b>          |
| 235493  | 4/15/2024 | 889352 GOMEZ, ADRIANA B.       | APRIL 2024                                 |      | COMMISSIONER'S STIPEND<br>001-310-0000-4111   | 100.00<br><b>Total : 100.00</b>          |
| 235494  | 4/15/2024 | 894726 GONZALEZ, HORTENCIA     | 843058                                     |      | SENIOR TRIP REFUND-OLVERA ST<br>004-2383  | 45.00<br><b>Total : 45.00</b>            |
| 235495  | 4/15/2024 | 894730 GONZALEZ, JESUS         | REIMB.                                     |      | WALKING SHOES<br>070-383-0000-4310  | 128.70<br><b>Total : 128.70</b>          |
| 235496  | 4/15/2024 | 892550 GOVEA, DAVID            | MARCH 2024                                 |      | COMMISSIONER'S STIPEND<br>001-420-0000-4111   | 100.00                                   |

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| Voucher | Date      | Vendor                                 | Invoice     | PO #  | Description/Account   | Amount                                 |
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| 235496  | 4/15/2024 | 892550 892550 GOVEA, DAVID             | (Continued) |       |   | Total : 100.00                         |
| 235497  | 4/15/2024 | 101376 GRAINGER, INC.                  | 9055925425  | 13027 | EQUIPMENT & SUPPLIES FOR VARIOU<br>070-384-0000-4330        | 86.98<br>Total : 86.98                 |
| 235498  | 4/15/2024 | 894512 GUILLEN, JEANETTE               | REIMB.      |       | PRIZES FOR LP PARK BINGO<br>004-2346<br>001-420-0000-4390   | 87.12<br>4.96<br>Total : 92.08         |
| 235499  | 4/15/2024 | 101434 GUZMAN, JESUS ALBERTO           | MARCH 2024  | 13067 | MMAP INSTRUCTOR<br>108-424-3694-4260                        | 1,300.00<br>Total : 1,300.00           |
| 235500  | 4/15/2024 | 893817 HERNANDEZ MOLINA, MARIO ALBERTO | MARCH 2024  | 13079 | MMAP INSTRUCTOR MARIO HERNANC<br>108-424-3694-4260          | 720.00<br>Total : 720.00               |
| 235501  | 4/15/2024 | 891937 HERNANDEZ, JOSE                 | 843059      |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383                    | 35.00<br>Total : 35.00                 |
| 235502  | 4/15/2024 | 888309 HI 2 LO VOLTAGE WIRING CO, INC  | 20966       |       | MONITORING-04/01-06/30<br>001-222-0000-4260                 | 75.00<br>Total : 75.00                 |
| 235503  | 4/15/2024 | 890229 J. MERCADO                      | 030424      |       | CHAINSAW TRAINING<br>070-381-0000-4360<br>043-390-0000-4360 | 400.00<br>2,000.00<br>Total : 2,400.00 |
| 235504  | 4/15/2024 | 894007 KARINA SWEEPING COMPANY         | 0025        | 13020 | SWEEPING SERVICES- CITY OWNED P<br>029-335-0000-4260        | 7,440.00<br>Total : 7,440.00           |
| 235505  | 4/15/2024 | 101764 KEYSTONE UNIFORM DEPOT          | 070099      |       | UNIFORMS<br>001-225-0000-4325                               | 636.97                                 |

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| 235505  | 4/15/2024 | 101764 101764 KEYSTONE UNIFORM DEPOT | (Continued)                  |       |  | Total : 636.97                             |
| 235506  | 4/15/2024 | 102007 L.A. COUNTY SHERIFFS DEPT.    | 242469BL                     | 13018 | PRE-PACKAGED, PREPARED INMATE M<br>001-225-0000-4350   | 742.49<br>Total : 742.49                   |
| 235507  | 4/15/2024 | 101971 L.A. MUNICIPAL SERVICES       | 594-750-1000<br>694-750-1000 |       | ELECTRIC-12900 DRONFIELD<br>070-384-0000-4210<br>ELECTRIC & WATER-13180 DRONFIELD<br>070-384-0000-4210           | 2,417.08<br>10,063.02<br>Total : 12,480.10 |
| 235508  | 4/15/2024 | 101852 LARRY & JOE'S PLUMBING        | 2285533-0001-02              |       | PLUMBING REPAIRS<br>043-390-0000-4300  | 10.69<br>Total : 10.69                     |
| 235509  | 4/15/2024 | 893218 LAZARO, ERNESTO               | MARCH 2024                   | 13100 | MMAP INSTRUCTOR<br>108-424-3694-4260   | 540.00<br>Total : 540.00                   |
| 235510  | 4/15/2024 | 894319 LENCHITAS TORTILLERIA         | 040224                       |       | TAMALES-SENIOR CLUB DANCE<br>004-2380  | 255.00<br>Total : 255.00                   |
| 235511  | 4/15/2024 | 894688 LICERIO, ALICIA               | 843060                       |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383   | 35.00<br>Total : 35.00                     |
| 235512  | 4/15/2024 | 893292 LOCAL GOVERNMENT              | 628                          | 12963 | SENATE BILL90 STATE MANDATED CO:<br>001-130-0000-4270  | 1,750.00<br>Total : 1,750.00               |
| 235513  | 4/15/2024 | 894729 LOPEZ, CHRISTOPHER            | TRAVEL-1<br>TRAVEL-2         |       | PER DIEM-ICI NARCOTICS INVESTIGAT<br>001-225-0000-4360<br>PER DIEM-ICI NARCOTICS INVESTIGAT<br>001-225-0000-4360 | 225.00<br>225.00<br>Total : 450.00         |

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| 235514         | 4/15/2024 | 101974 LOS ANGELES COUNTY          | FEB 2024   | 13019 | ANIMAL CARE & CONTROL SERVICES<br>001-190-0000-4260    | 4,727.62        |
| <b>Total :</b> |           |                                    |            |       |  | <b>4,727.62</b> |
| 235515         | 4/15/2024 | 892477 LOWES                       | 9747-01169 |       | COMPUTER HOOK-UPS<br>043-390-0000-4340                 | 209.41          |
|                |           |                                    | 9747-01557 |       | COMPUTER HOOK-UPS<br>070-383-0000-4300                 | 361.60          |
|                |           |                                    | 9747-01568 |       | SMALL TOOLS<br>041-320-0000-4300                       | 140.42          |
|                |           |                                    | 9747-79801 |       | FIRST AID KIT<br>041-320-0000-4300                     | 34.28           |
|                |           |                                    | 9747-87593 |       | COMPUTER HOOK-UPS<br>029-335-0000-4300                 | 8.28            |
|                |           |                                    | 9747-99511 |       | ITEM RETURNED<br>070-383-0000-4300                     | -79.41          |
|                |           |                                    | 9747-99544 |       | COMPUTER HOOK-UPS<br>029-335-0000-4300                 | 183.62          |
| <b>Total :</b> |           |                                    |            |       |  | <b>858.20</b>   |
| 235516         | 4/15/2024 | 888468 MAJOR METROPOLITAN SECURITY | 1113848    |       | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113849    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113850    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113851    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113852    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113853    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 15.00           |
|                |           |                                    | 1113854    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113855    | 13061 | ALARM MONITORING AT ALL CITY FACI<br>043-390-0000-4260 | 25.00           |
|                |           |                                    | 1113856    | 13061 | ALARM MONITORING AT ALL CITY FACI                      |                 |

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| 235516  | 4/15/2024 | 888468 MAJOR METROPOLITAN SECURITY | (Continued) |       |  |        |
|         |           |                                    | 1113857     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1113858     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1113859     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1113860     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1113861     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 30.00  |
|         |           |                                    | 1113862     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 30.00  |
|         |           |                                    | 1114166     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114167     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114168     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114169     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114170     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114171     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114172     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114173     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114174     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 15.00  |
|         |           |                                    | 1114175     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114176     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |
|         |           |                                    | 1114177     | 13061 | 043-390-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00  |

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| 235516  | 4/15/2024 | 888468 MAJOR METROPOLITAN SECURITY | (Continued) |       |  |                  |
|         |           |                                    | 1114178     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00            |
|         |           |                                    | 1114179     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00            |
|         |           |                                    | 1114180     | 13061 | 070-384-0000-4260<br>ALARM MONITORING AT ALL CITY FACI | 25.00            |
|         |           |                                    |             | 13061 | 070-384-0000-4260                                      | 25.00            |
|         |           |                                    |             |       | <b>Total :</b>   | <b>745.00</b>    |
| 235517  | 4/15/2024 | 890480 MARTINEZ, CECILIA           | MARCH 2024  |       | COMMISSIONER'S STIPEND<br>001-150-0000-4111            | 100.00           |
|         |           |                                    |             |       | <b>Total :</b>   | <b>100.00</b>    |
| 235518  | 4/15/2024 | 894720 MARZOLA CONSTRUCTION        | 070-2977    |       | CONST MTR DEP REFUND<br>070-3810-0000                  | 733.42           |
|         |           |                                    |             |       | <b>Total :</b>   | <b>733.42</b>    |
| 235519  | 4/15/2024 | 888242 MCI COMM SERVICE            | 7DK54968    |       | MTA PHONE LINE<br>007-440-0441-4220                    | 39.38            |
|         |           |                                    | 7DL39365    |       | ALARM LINE-1100 PICO<br>001-420-0000-4220              | 38.65            |
|         |           |                                    |             |       | <b>Total :</b>   | <b>78.03</b>     |
| 235520  | 4/15/2024 | 893064 MENDOZA, ELIA               | 843062      |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383               | 35.00            |
|         |           |                                    |             |       | <b>Total :</b>   | <b>35.00</b>     |
| 235521  | 4/15/2024 | 102148 METROPOLITAN WATER DISTRICT | 49557       | 12976 | DELIVERY OF TREATED WATER<br>010-384-0857-4600         | 2,616.21         |
|         |           |                                    | 49627       | 12976 | DELIVERY OF TREATED WATER<br>010-384-0857-4600         | 5,232.42         |
|         |           |                                    | 49628       | 12976 | DELIVERY OF TREATED WATER<br>010-384-0857-4600         | 2,192.20         |
|         |           |                                    |             |       | <b>Total :</b>   | <b>10,040.83</b> |
| 235522  | 4/15/2024 | 102226 MISSION LINEN SUPPLY        | 521265573   |       | LAUNDRY SERVICES FOR PD                                |                  |

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| 235522  | 4/15/2024 | 102226 MISSION LINEN SUPPLY        | (Continued) |       |  |                  |
|         |           |                                    | 521310578   | 13096 | 001-225-0000-4350<br>LAUNDRY SERVICES FOR PD         | 341.39           |
|         |           |                                    |             | 13096 | 001-225-0000-4350                                    | 383.85           |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>725.24</b>    |
| 235523  | 4/15/2024 | 893343 MOHR, NICOLE                | APRIL 2024  |       | COMMISSIONER'S STIPEND<br>001-310-0000-4111          | 100.00           |
|         |           |                                    | MARCH 2024  |       | COMMISSIONER'S STIPEND<br>001-420-0000-4111          | 100.00           |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>200.00</b>    |
| 235524  | 4/15/2024 | 893934 MORA, JUAN LUIS             | MCB-0324    | 12954 | CONSULTANT FOR BASEBALL INSTRU<br>017-420-1330-4260  | 1,866.18         |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>1,866.18</b>  |
| 235525  | 4/15/2024 | 894552 MORENO, FIDEL               | 843067      |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383             | 35.00            |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>35.00</b>     |
| 235526  | 4/15/2024 | 893971 MOSS FARM                   | 22520       |       | EARTH ARTS-SPRING JAMBOREE<br>004-2385               | 675.00           |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>675.00</b>    |
| 235527  | 4/15/2024 | 894004 MURILLO, NICHOLAS           | TRAVEL      |       | PER DIEM-PUBLIC SAFETY HONOR GL<br>001-225-0000-4360 | 225.00           |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>225.00</b>    |
| 235528  | 4/15/2024 | 894681 NATEC INTERNATIONAL INC     | 214890      |       | TRAFFIC CONTROL TRAINING<br>043-390-0000-4360        | 1,443.00         |
|         |           |                                    |             |       | 070-381-0000-4360                                    | 1,082.00         |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>2,525.00</b>  |
| 235529  | 4/15/2024 | 887737 NATIONAL PLANT SERVICES INC | 019884      | 13026 | CLEANING & VIDEO INSPECTION OF S<br>072-1236         | 17,751.00        |
|         |           |                                    |             |       | <b>Total :</b>                                       | <b>17,751.00</b> |
| 235530  | 4/15/2024 | 893405 NEW HORIZON                 | 2603876     |       | LP PHONE SRVS-APRIL 2024                             |                  |

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| 235530  | 4/15/2024 | 893405 NEW HORIZON                  | (Continued)       |       | 001-420-0000-4220               | 325.59           |
|         |           |                                     |                   |       | <b>Total :</b>                  | <b>325.59</b>    |
| 235531  | 4/15/2024 | 894645 NINJA NINJA                  | 02/05/24-04/08/24 | 13098 | INTRODUCTION TO MARTIAL ARTS CL | 1,008.00         |
|         |           |                                     |                   | 13098 | 017-420-1332-4260               | 315.00           |
|         |           |                                     |                   |       | 026-420-0887-4260               |                  |
|         |           |                                     |                   |       | <b>Total :</b>                  | <b>1,323.00</b>  |
| 235532  | 4/15/2024 | 894467 NORTH VALLEY CARING          | FEB 2024          | 12946 | HOMELESS STREET OUTREACH SERV   | 7,859.42         |
|         |           |                                     | JAN 2024          | 12946 | 121-155-3689-4260               | 12,829.42        |
|         |           |                                     | JULY-DEC 2023     | 12946 | HOMELESS STREET OUTREACH SERV   | 7,488.68         |
|         |           |                                     |                   |       | 121-155-3689-4260               |                  |
|         |           |                                     |                   |       | <b>Total :</b>                  | <b>28,177.52</b> |
| 235533  | 4/15/2024 | 102410 NORTHRIDGE HOSPITAL MEDICAL  | 30724             |       | SART EXAM                       | 1,127.00         |
|         |           |                                     |                   |       | 001-224-0000-4270               |                  |
|         |           |                                     |                   |       | <b>Total :</b>                  | <b>1,127.00</b>  |
| 235534  | 4/15/2024 | 894100 ODP BUSINESS SOLUTIONS , LLC | 353860935001      |       | OFFICE SUPPLIES                 | 104.92           |
|         |           |                                     | 353879781001      |       | 070-383-0000-4300               | 140.02           |
|         |           |                                     | 357401196001      |       | OFFICE SUPPLIES                 | 59.18            |
|         |           |                                     | 357403730001      |       | OFFICE SUPPLIES                 | 12.74            |
|         |           |                                     | 358069364001      |       | OFFICE SUPPLIES                 | 62.73            |
|         |           |                                     | 358873062001      |       | OFFICE SUPPLIES                 | 49.43            |
|         |           |                                     | 358873062002      |       | 070-383-0000-4300               | 38.66            |
|         |           |                                     |                   |       | 070-381-0000-4300               |                  |
|         |           |                                     |                   |       | <b>Total :</b>                  | <b>467.68</b>    |

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|---------|-----------|---------------------------------------|-----------------|-------|------------------------------------|------------------|
| 235535  | 4/15/2024 | 890095 O'REILLY AUTOMOTIVE STORES INC | 4605-162604     | 13008 | VEH. MAINT. AND REPAIR PARTS FOR ( | 46.80            |
|         |           |                                       | 4605-162794     | 13008 | 041-320-0228-4400                  |                  |
|         |           |                                       | 4605-163359     | 13008 | VEH. MAINT. AND REPAIR PARTS FOR ( | 477.75           |
|         |           |                                       | 4605-163360     | 13008 | 041-1215                           |                  |
|         |           |                                       |                 |       | VEH. MAINT. AND REPAIR PARTS FOR ( | 74.95            |
|         |           |                                       |                 |       | 041-320-0311-4400                  |                  |
|         |           |                                       |                 |       | VEH. MAINT. AND REPAIR PARTS FOR ( | 110.21           |
|         |           |                                       |                 |       | 041-320-0225-4400                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>709.71</b>    |
| 235536  | 4/15/2024 | 893115 P.E.R.S. CITY RETIREMENT       | 100000017500790 |       | 2024 REPLACEMENT BENEFIT CONTRI    | 547.38           |
|         |           |                                       |                 |       | 018-101-0000-4450                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>547.38</b>    |
| 235537  | 4/15/2024 | 892360 PARKING COMPANY OF AMERICA     | INVM0018528     | 13076 | PUBLIC TRANSPORTATION SERVICES-    | 45,540.43        |
|         |           |                                       |                 | 13076 | 008-313-0000-4260                  | 3,904.41         |
|         |           |                                       |                 |       | 007-313-3630-4402                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>49,444.84</b> |
| 235538  | 4/15/2024 | 889545 PEREZ, MARIBEL                 | REIMB.          |       | MILEAGE REIMB.                     | 43.96            |
|         |           |                                       |                 |       | 001-420-0000-4390                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>43.96</b>     |
| 235539  | 4/15/2024 | 893933 PORTA-STOR                     | 419871          |       | MCB STORAGE BIN RENTAL             | 82.00            |
|         |           |                                       |                 |       | 017-420-1330-4260                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>82.00</b>     |
| 235540  | 4/15/2024 | 102688 PROFESSIONAL PRINTING CENTERS  | 22173           | 13060 | WATER BILL INSERT FLYER            | 252.47           |
|         |           |                                       | 22206           | 13060 | 001-152-0000-4230                  | 493.92           |
|         |           |                                       | 22207           | 13060 | DEPARTMENT ENVELOPES               | 806.21           |
|         |           |                                       |                 | 13060 | 001-130-0000-4300                  | 806.20           |
|         |           |                                       |                 | 13060 | PRE-PRINTED FORMS & ENVELOPES      |                  |
|         |           |                                       |                 | 13060 | 070-382-0000-4300                  |                  |
|         |           |                                       |                 | 13060 | 072-360-0000-4300                  |                  |
|         |           |                                       |                 |       | <b>Total :</b>                     | <b>2,358.80</b>  |
| 235541  | 4/15/2024 | 890536 PRUDENTIAL OVERALL SUPPLY      | 11009513        |       | UNIFORMS FOR PUBLIC WORKS          |                  |

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| 235541  | 4/15/2024 | 890536 PRUDENTIAL OVERALL SUPPLY     | (Continued)      |       |  |                  |
|         |           |                                      | 11009592         | 13097 | 072-360-0000-4310<br>UNIFORMS FOR PUBLIC WORKS | 786.92           |
|         |           |                                      | 11009602         | 13097 | 072-360-0000-4325<br>UNIFORMS FOR PUBLIC WORKS | 381.78           |
|         |           |                                      |                  | 13097 | 001-310-0000-4310                              | 800.00           |
|         |           |                                      |                  | 13097 | 001-311-0000-4310                              | 200.00           |
|         |           |                                      |                  | 13097 | 030-341-0000-4325                              | 600.00           |
|         |           |                                      |                  | 13097 | 001-311-0000-4325                              | 200.00           |
|         |           |                                      |                  | 13097 | 041-320-0000-4310                              | 1,190.00         |
|         |           |                                      |                  | 13097 | 043-390-0000-4310                              | 382.00           |
|         |           |                                      |                  | 13097 | 070-383-0000-4310                              | 1,540.00         |
|         |           |                                      |                  | 13097 | 070-384-0000-4310                              | 1,444.00         |
|         |           |                                      |                  | 13097 | 001-312-0000-4325                              | 400.00           |
|         |           |                                      |                  | 13097 | 043-390-0000-4325                              | 200.00           |
|         |           |                                      |                  | 13097 | 070-383-0000-4310                              | 1,000.00         |
|         |           |                                      |                  | 13097 | 070-384-0000-4310                              | 400.00           |
|         |           |                                      |                  | 13097 | 001-312-0000-4300                              | 1,000.00         |
|         |           |                                      |                  | 13097 | 029-335-0000-4300                              | 1,000.00         |
|         |           |                                      |                  |       | <b>Total :</b>                                 | <b>11,524.70</b> |
| 235542  | 4/15/2024 | 894716 PUBLIC SECTOR HR ASSOCIATIONS | INV-80766-P6M5R0 |       | MEMBERSHIP RENEWAL<br>001-106-0000-4380        | 175.00           |
|         |           |                                      |                  |       | <b>Total :</b>                                 | <b>175.00</b>    |
| 235543  | 4/15/2024 | 894306 QUENCH USA, INC.              | INV07195373      |       | DRINKING WATER<br>001-222-0000-4300            | 109.15           |
|         |           |                                      |                  |       | <b>Total :</b>                                 | <b>109.15</b>    |
| 235544  | 4/15/2024 | 894724 QUEZADA, JUAN                 | 843074           |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383       | 35.00            |
|         |           |                                      |                  |       | <b>Total :</b>                                 | <b>35.00</b>     |
| 235545  | 4/15/2024 | 102738 QUINTERO ESCAMILLA, VIOLETA   | OCT 2023         |       | SENIOR MUSIC CLASS INSTRUCTOR                  |                  |
|         |           |                                      |                  | 12957 | 017-420-1323-4260                              | 640.00           |
|         |           |                                      |                  | 12957 | 026-420-0887-4260                              | 120.00           |

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| Voucher | Date      | Vendor                                    | Invoice       | PO # | Description/Account                                   | Amount                |
|---------|-----------|---|---------------|------|---|-----------------------|
| 235545  | 4/15/2024 | 102738 102738 QUINTERO ESCAMILLA, VIOLETA | (Continued)   |      |   | <b>Total : 760.00</b> |
| 235546  | 4/15/2024 | 894628 RIVAS, SEAN MICHAEL                | MARCH 2024    |      | COMMISSIONER'S STIPEND<br>001-150-0000-4111           | 100.00                |
|         |           |   |               |      | <b>Total :</b>  | <b>100.00</b>         |
| 235547  | 4/15/2024 | 887296 ROBLEDO, OLIVIA                    | MARCH 2024    |      | COMMISSIONER'S STIPEND<br>001-420-0000-4111           | 100.00                |
|         |           |   |               |      | <b>Total :</b>  | <b>100.00</b>         |
| 235548  | 4/15/2024 | 894534 RODRIGUEZ, ZOE                     | APRIL 2024    |      | COMMISSIONER'S STIPEND<br>001-310-0000-4111           | 100.00                |
|         |           |   |               |      | <b>Total :</b>  | <b>100.00</b>         |
| 235549  | 4/15/2024 | 889159 ROSA VALENCIA                      | 54-2062-07    |      | WATER ACCT REFUND-845 HAGAR<br>070-2010               | 70.73                 |
|         |           |   |               |      | <b>Total :</b>  | <b>70.73</b>          |
| 235550  | 4/15/2024 | 891445 RUEDA, GENESIS                     | REIMB.        |      | FOOD HANDLER ON-LINE COURSE<br>001-222-0000-4360      | 9.99                  |
|         |           |   |               |      | <b>Total :</b>  | <b>9.99</b>           |
| 235551  | 4/15/2024 | 891632 S.B.S.D.                           | 24-113-020AOT |      | COURSE-TRAFFIC COLLISION INVESTI<br>001-225-0000-4360 | 215.00                |
|         |           |   |               |      | <b>Total :</b>  | <b>215.00</b>         |
| 235552  | 4/15/2024 | 894721 SALAS, REYNA                       | 843069        |      | SENIOR TRIP REFUND-OLVERA ST<br>004-2383              | 35.00                 |
|         |           |   |               |      | <b>Total :</b>  | <b>35.00</b>          |
| 235553  | 4/15/2024 | 887575 SAN FERNANDO EXPLORER POST 521     | REIMB.        |      | EXPLORER SUPPLIES                                     |                       |
|         |           |   |               |      | 001-226-0230-4430                                     | 14.54                 |
|         |           |   |               |      | 001-226-0000-4370                                     | 144.10                |
|         |           |   |               |      | <b>Total :</b>  | <b>158.64</b>         |
| 235554  | 4/15/2024 | 103057 SAN FERNANDO VALLEY SUN            | 12218         |      | 1ST READING ORD NO 1724                               |                       |
|         |           |   | 12219         |      | 001-115-0000-4230                                     | 64.13                 |
|         |           |   |               |      | 2ND READING ORD NO U-1725                             |                       |

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| Voucher | Date      | Vendor                                | Invoice     | PO # | Description/Account             | Amount          |
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| 235554  | 4/15/2024 | 103057 SAN FERNANDO VALLEY SUN        | (Continued) |      |                                 |                 |
|         |           |                                       | 12221       |      | 001-115-0000-4230               | 87.75           |
|         |           |                                       |             |      | RFP-WATER SYSTEM LAB QUALIFICAT |                 |
|         |           |                                       |             |      | 001-115-0000-4230               | 84.38           |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>236.26</b>   |
| 235555  | 4/15/2024 | 891202 SANTOS, MARIA                  | 843070      |      | SENIOR TRIP REFUND-OLVERA ST    |                 |
|         |           |                                       |             |      | 004-2383                        | 35.00           |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>35.00</b>    |
| 235556  | 4/15/2024 | 102967 SCOTT FAZEKAS & ASSOCIATES INC | 22781       |      | PLAN CHECK SERVICES             |                 |
|         |           |                                       |             |      | 001-2698                        | 2,293.77        |
|         |           |                                       |             |      | 010-422-0156-4600               | 187.50          |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>2,481.27</b> |
| 235557  | 4/15/2024 | 894684 SCPMA-HR                       | 06873       |      | ANNUAL TRAINING CONFERENCE      |                 |
|         |           |                                       | 06874       |      | 001-106-0000-4260               | 150.00          |
|         |           |                                       | 06874       |      | ANNUAL TRAINING CONFERENCE      |                 |
|         |           |                                       | 06875       |      | 001-106-0000-4260               | 150.00          |
|         |           |                                       | 06875       |      | ANNUAL TRAINING CONFERENCE      |                 |
|         |           |                                       | 06876       |      | 001-106-0000-4260               | 150.00          |
|         |           |                                       | 06876       |      | ANNUAL TRAINING CONFERENCE      |                 |
|         |           |                                       | 06881       |      | 001-106-0000-4260               | 150.00          |
|         |           |                                       | 06881       |      | ANNUAL TRAINING CONFERENCE      |                 |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>750.00</b>   |
| 235558  | 4/15/2024 | 894490 SHERIFFS' RELIEF EMPORIUM      | 2-7-24-01   |      | ACADEMY UNIFORM                 |                 |
|         |           |                                       | 2-7-24-02   |      | 001-225-0000-4325               | 325.18          |
|         |           |                                       | 2-7-24-02   |      | ACADEMY UNIFORM                 |                 |
|         |           |                                       |             |      | 001-225-0000-4325               | 325.18          |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>650.36</b>   |
| 235559  | 4/15/2024 | 894532 SIRCHIE ACQUISITION COMPANY LL | 0635217-IN  |      | EVIDENCE SUPPLIES               |                 |
|         |           |                                       |             |      | 001-222-0000-4300               | 225.87          |
|         |           |                                       |             |      | <b>Total :</b>                  | <b>225.87</b>   |

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| 235560  | 4/15/2024 | 103184 SMART & FINAL                  | 0079              |       | SUPPLIES-SENIOR PROGRAM          |                  |
|         |           |                                       |                   |       | 004-2346                         | 188.28           |
|         |           |                                       |                   |       | 004-2385                         | 39.62            |
|         |           |                                       | 0155              |       | TBC SPRING JAMBOREE FUNDRAISIN   |                  |
|         |           |                                       |                   |       | 004-2391                         | 99.40            |
|         |           |                                       | 0156              |       | SUPPLIES FOR SPRING JAMBOREE     |                  |
|         |           |                                       |                   |       | 001-424-0000-4300                | 129.87           |
|         |           |                                       | 0169              |       | CALLE VERDES EVENT               |                  |
|         |           |                                       |                   |       | 001-310-0000-4300                | 74.52            |
|         |           |                                       | 0198              |       | DEPARTMENT MEETING SUPPLIES      |                  |
|         |           |                                       |                   |       | 001-222-0000-4300                | 97.91            |
|         |           |                                       | 0442              |       | SUPPLIES FOR SPRING JAMBOREE     |                  |
|         |           |                                       |                   |       | 001-424-0000-4300                | 351.25           |
|         |           |                                       |                   |       | <b>Total :</b>                   | <b>980.85</b>    |
| 235561  | 4/15/2024 | 894719 SOLORZANO, JOHN                | 62-0630-03        |       | WATER ACCT REFUND-519 HAGAR      |                  |
|         |           |                                       |                   |       | 070-2010                         | 17.69            |
|         |           |                                       |                   |       | <b>Total :</b>                   | <b>17.69</b>     |
| 235562  | 4/15/2024 | 103202 SOUTHERN CALIFORNIA EDISON CO. | 600000512389      |       | ELECTRIC-VARIOUS LOCATIONS       |                  |
|         |           |                                       |                   |       | 027-344-0000-4210                | 12,406.89        |
|         |           |                                       |                   |       | 029-335-0000-4210                | 3,361.85         |
|         |           |                                       |                   |       | 070-384-0000-4210                | 18,888.27        |
|         |           |                                       |                   |       | 074-320-0000-4210                | 6,372.87         |
|         |           |                                       |                   |       | 043-390-0000-4210                | 5,614.80         |
|         |           |                                       |                   |       | <b>Total :</b>                   | <b>46,644.68</b> |
| 235563  | 4/15/2024 | 103206 SOUTHERN CALIFORNIA GAS CO.    | 176-827-9776      |       | NATURAL GAS-CNG STATION          |                  |
|         |           |                                       |                   |       | 074-320-0000-4402                | 11,456.35        |
|         |           |                                       |                   |       | <b>Total :</b>                   | <b>11,456.35</b> |
| 235564  | 4/15/2024 | 894672 SPATIG, JENNIFER               | REIMB.            |       | POSTAGE-ABC GRANT                |                  |
|         |           |                                       |                   |       | 001-222-0000-4300                | 30.45            |
|         |           |                                       |                   |       | <b>Total :</b>                   | <b>30.45</b>     |
| 235565  | 4/15/2024 | 893935 STAGE PLUS INC                 | 369123-1_SANFERN7 | 12995 | STAGE AND AUDIO SERVICES FOR (7) |                  |
|         |           |                                       |                   |       | 001-424-0000-4260                | 5,416.00         |

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| 235565  | 4/15/2024 | 893935 STAGE PLUS INC     | (Continued) | 12995 | 004-2385                      | 1,712.00        |
|         |           |                           |             |       | <b>Total :</b>                | <b>7,128.00</b> |
| 235566  | 4/15/2024 | 894275 STAPLES, INC.      | 8073624165  |       | OFFICE SUPPLIES               | 33.71           |
|         |           |                           | 8073692198  |       | 001-130-0000-4300             | 61.78           |
|         |           |                           |             |       | <b>Total :</b>                | <b>95.49</b>    |
| 235567  | 4/15/2024 | 101528 THE HOME DEPOT CRC | 5020099     |       | DEPT TOOLS - PARKING LOTS     | 313.91          |
|         |           |                           | 5317617     |       | 029-335-0000-4300             | 2,369.27        |
|         |           |                           | 6111896     |       | 001-311-0000-4300             | 112.80          |
|         |           |                           | 6124055     |       | VEHICLE MAINT-PW8086          | 343.20          |
|         |           |                           | 6124056     |       | 029-335-0000-4400             | 381.61          |
|         |           |                           | 6124057     |       | TRAILER HOOK-UPS              | 114.12          |
|         |           |                           | 7111765     |       | 001-311-0000-4300             | 187.22          |
|         |           |                           | 7274501     |       | TRAILER HOOK-UPS              | 71.62           |
|         |           |                           | 8350124     |       | 029-335-0000-4300             | 171.56          |
|         |           |                           | 9123562     |       | MISC ITEMS                    | 77.09           |
|         |           |                           |             |       | <b>Total :</b>                | <b>4,142.40</b> |
| 235568  | 4/15/2024 | 892525 T-MOBILE           | 958769818   |       | HOTSPOTS & TABLET CONNECTIONS | 29.40           |
|         |           |                           |             |       | 001-420-0000-4220             | 19.74           |
|         |           |                           |             |       | 043-390-0000-4310             | 49.14           |
|         |           |                           |             |       | <b>Total :</b>                | <b>49.14</b>    |

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| 235569  | 4/15/2024 | 893504 TOWN HALL STREAMS, LLC                 | 15558               |       | APRIL STREAMING SERVICES       | 175.00           |
|         |           |   |                     |       | 001-115-0000-4260              | 175.00           |
|         |           |   |                     |       | <b>Total :</b>                 | <b>175.00</b>    |
| 235570  | 4/15/2024 | 890998 TRUJILLO, RODOLFO                      | APRIL 2024          |       | COMMISSIONER'S STIPEND         | 100.00           |
|         |           |   |                     |       | 001-310-0000-4111              | 100.00           |
|         |           |   |                     |       | <b>Total :</b>                 | <b>100.00</b>    |
| 235571  | 4/15/2024 | 103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE C | 15122187            |       | REIMBURSEMENT OF POSTAGE MACH  | 1,500.00         |
|         |           |   |                     |       | 001-190-0000-4280              | 1,500.00         |
|         |           |   |                     |       | <b>Total :</b>                 | <b>1,500.00</b>  |
| 235572  | 4/15/2024 | 103445 UNDERGROUND SERVICE ALERT              | 23-2425216          |       | CA STATE FEE-REGULATORY COSTS  | 40.64            |
|         |           |   | 320240695           |       | 070-381-0000-4260              | 87.00            |
|         |           |   |                     |       | (44) SNF01 NEW TICKET CHARGES  | 127.64           |
|         |           |   |                     |       | 070-381-0000-4260              | 87.00            |
|         |           |   |                     |       | <b>Total :</b>                 | <b>127.64</b>    |
| 235573  | 4/15/2024 | 893740 UTILITY SYSTEMS SCIENCE &              | COSF_01/01-03/31    | 13024 | WSTEWTER FLOW MONITORING & SAI | 1,200.00         |
|         |           |   | COSF_03/09-04/08/24 | 13024 | 072-360-0000-4260              | 770.00           |
|         |           |   | COSF_3/1-3/31/24    | 13024 | 072-360-0000-4260              | 540.00           |
|         |           |   |                     |       | <b>Total :</b>                 | <b>2,510.00</b>  |
| 235574  | 4/15/2024 | 894328 VALDEZ, FABIAN                         | TRAVEL              |       | PER DIEM-CPCA ANNUAL TRAINING  | 60.00            |
|         |           |   |                     |       | 001-222-0000-4370              | 60.00            |
|         |           |   |                     |       | <b>Total :</b>                 | <b>60.00</b>     |
| 235575  | 4/15/2024 | 893647 VALEO NETWORKS                         | 28797               | 13038 | IT MANAGEMENT & VEEAM CLOUD CO | 10,591.67        |
|         |           |   | 28798               | 13038 | 001-135-0000-4270              | 1,638.90         |
|         |           |   | 29008               | 13130 | VEEAM CLOUD CONNECTION SOLUTIK | 405.00           |
|         |           |   |                     |       | 001-135-0000-4260              | 1,638.90         |
|         |           |   |                     |       | 5X WORKSTATION DEPLOYMENT      | 405.00           |
|         |           |   |                     |       | 121-135-3689-4260              | 405.00           |
|         |           |   |                     |       | <b>Total :</b>                 | <b>12,635.57</b> |

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| Voucher | Date      | Vendor                          | Invoice    | PO #  | Description/Account                           | Amount          |
|---------|-----------|---------------------------------|------------|-------|---|-----------------|
| 235576  | 4/15/2024 | 894725 VASQUEZ, DAVID           | 843071     |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383      | 45.00           |
|         |           |                                 | 843072     |       | SENIOR TRIP REFUND-OLVERA ST<br>004-2383      | 45.00           |
|         |           |                                 |            |       | <b>Total :</b>                                | <b>90.00</b>    |
| 235577  | 4/15/2024 | 100101 VERIZON WIRELESS-LA      | 9959349530 |       | MDT MODEMS-PD UNITS<br>001-222-0000-4220      | 343.52          |
|         |           |                                 | 9959771918 |       | VARIOUS CELL PHONE PLANS<br>001-105-0000-4220 | 50.80           |
|         |           |                                 |            |       | 001-222-0000-4220                             | 50.55           |
|         |           |                                 |            |       | 001-152-0000-4220                             | 460.74          |
|         |           |                                 |            |       | 001-420-0000-4220                             | 110.03          |
|         |           |                                 |            |       | 043-390-0000-4310                             | 605.24          |
|         |           |                                 |            |       | 070-384-0000-4220                             | 283.38          |
|         |           |                                 |            |       | 072-360-0000-4220                             | 116.34          |
|         |           |                                 | 9960072950 |       | PD CELL PHONE PLANS<br>001-222-0000-4220      | 650.77          |
|         |           |                                 |            |       | 070-384-0000-4220                             | -11.09          |
|         |           |                                 | 9960096242 |       | PW CELL PHONE PLAN<br>070-384-0000-4220       | 12.53           |
|         |           |                                 |            |       | <b>Total :</b>                                | <b>2,672.81</b> |
| 235578  | 4/15/2024 | 103603 VULCAN MATERIALS COMPANY | 022924     |       | FINANCE CHARGES<br>070-383-0000-4310          | 32.35           |
|         |           |                                 | 73919858   | 12991 | BASE & COLD MIX FOR UTILITY TRENC             | 1,199.48        |
|         |           |                                 |            | 12991 | 070-383-0000-4310                             | 1,231.83        |
|         |           |                                 |            |       | <b>Total :</b>                                | <b>1,231.83</b> |
| 235579  | 4/15/2024 | 894441 WESTLAKE ACE HARDWARE    | 70144717   |       | CHAINSAWS<br>001-311-0000-4310                | 1,653.73        |
|         |           |                                 |            |       | <b>Total :</b>                                | <b>1,653.73</b> |
| 235580  | 4/15/2024 | 890970 WEX BANK                 | 96084561   |       | FUEL FOR CITY FLEET<br>041-320-0152-4402      | 120.60          |
|         |           |                                 |            |       | 041-320-0221-4402                             | 682.19          |
|         |           |                                 |            |       | 041-320-0224-4402                             | 1,005.53        |

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| Voucher | Date      | Vendor                            | Invoice     | PO #  | Description/Account                                    | Amount           |
|---------|-----------|-----------------------------------|-------------|-------|--|------------------|
| 235580  | 4/15/2024 | 890970 WEX BANK                   | (Continued) |       | 041-320-0225-4402                                      | 3,760.87         |
|         |           |                                   |             |       | 041-320-0228-4402                                      | 625.71           |
|         |           |                                   |             |       | 041-320-0311-4402                                      | 1,617.14         |
|         |           |                                   |             |       | 041-320-0320-4402                                      | 287.51           |
|         |           |                                   |             |       | 041-320-0370-4402                                      | 1,144.20         |
|         |           |                                   |             |       | 041-320-0390-4402                                      | 2,280.02         |
|         |           |                                   |             |       | 029-335-0000-4402                                      | 147.79           |
|         |           |                                   |             |       | 070-381-0000-4402                                      | 75.77            |
|         |           |                                   |             |       | 070-382-0000-4402                                      | 535.89           |
|         |           |                                   |             |       | 070-383-0000-4402                                      | 982.14           |
|         |           |                                   |             |       | 070-384-0000-4402                                      | 448.27           |
|         |           |                                   |             |       | 072-360-0000-4402                                      | 424.97           |
|         |           |                                   |             |       | 041-320-0222-4402                                      | 411.91           |
|         |           |                                   |             |       | <b>Total :</b>   | <b>14,550.51</b> |
| 235581  | 4/15/2024 | 891531 WILLDAN ENGINEERING        | 00627357    |       | TRAFFIC SIGNAL SYNCHRONIZATION I                       | 535.00           |
|         |           |                                   |             | 12941 | 024-371-0510-4600                                      | 535.00           |
|         |           |                                   |             |       | <b>Total :</b>   | <b>535.00</b>    |
| 235582  | 4/15/2024 | 889491 WILLDAN FINANCIAL SERVICES | 010-57045   |       | COST ALLOCATION PLAN & USER FEE<br>001-190-0000-4270   | 2,295.00         |
|         |           |                                   | 010-57784   | 13138 | COST ALLOCATION PLAN & USER FEE                        | 3,680.00         |
|         |           |                                   |             | 13138 | 001-130-0000-4270                                      | 5,975.00         |
|         |           |                                   |             |       | <b>Total :</b>   | <b>5,975.00</b>  |
| 235583  | 4/15/2024 | 890008 WOODWARD, BRIAN            | TRAVEL-1    |       | PER DIEM-SLI TRAINING 04/10-04/13<br>001-224-0000-4360 | 135.00           |
|         |           |                                   | TRAVEL-2    |       | PER DIEM-PUBLIC SAFETY HONOR GL<br>001-225-0000-4360   | 225.00           |
|         |           |                                   |             |       | <b>Total :</b>   | <b>360.00</b>    |

139 Vouchers for bank code : bank3

Bank total : 2,039,133.26

139 Vouchers in this report

Total vouchers : 2,039,133.26

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| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>PO #</u> | <u>Description/Account</u> | <u>Amount</u> |
|----------------|-------------|---------------|----------------|-------------|----------------------------|---------------|
|----------------|-------------|---------------|----------------|-------------|----------------------------|---------------|

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Voucher Registers are not final until approved by Council.

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| Voucher                          | Date     | Vendor                    | Invoice | PO # | Description/Account                       | Amount          |
|----------------------------------|----------|---------------------------|---------|------|---|-----------------|
| 235328                           | 4/1/2024 | 100286 BAKER, BEVERLY     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 184.72          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>184.72</b>   |
| 235329                           | 4/1/2024 | 100916 DEIBEL, PAUL       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>291.15</b>   |
| 235330                           | 4/1/2024 | 101781 KISHITA, ROBERT    | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>167.79</b>   |
| 235331                           | 4/1/2024 | 101926 LILES, RICHARD     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>291.15</b>   |
| 235332                           | 4/1/2024 | 102126 MARTINEZ, MIGUEL   | 24-Apr  |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 708.41          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>708.41</b>   |
| 235333                           | 4/1/2024 | 891354 RAMIREZ, ROSALINDA | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>167.79</b>   |
| 235334                           | 4/1/2024 | 892782 TIGHE, DONNA       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79          |
| <b>Total :</b>                   |          |                           |         |      |   | <b>167.79</b>   |
| 7 Vouchers for bank code : bank3 |          |                           |         |      | <b>Bank total :</b>                       | <b>1,978.80</b> |
| 7 Vouchers in this report        |          |                           |         |      | <b>Total vouchers :</b>                   | <b>1,978.80</b> |

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Bank code : bank3

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|------|--------|---------|------|---------------------|--------|
|---------|------|--------|---------|------|---------------------|--------|

Voucher Registers are not final until approved by Council.

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| Voucher | Date     | Vendor                        | Invoice | PO # | Description/Account                       | Amount          |
|---------|----------|-------------------------------|---------|------|---|-----------------|
| 235335  | 4/1/2024 | 894452 ABDALLAH, MARIA G.     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 4,042.98        |
|         |          |                               |         |      | <b>Total :</b>                            | <b>4,042.98</b> |
| 235336  | 4/1/2024 | 100091 AGORICHAS, JOHN        | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>291.15</b>   |
| 235337  | 4/1/2024 | 891039 AGUILAR, JESUS         | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 492.58          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>492.58</b>   |
| 235338  | 4/1/2024 | 100104 ALBA, ANTHONY          | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>739.30</b>   |
| 235339  | 4/1/2024 | 891011 APODACA-GRASS, ROBERTA | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>291.15</b>   |
| 235340  | 4/1/2024 | 100260 AVILA, FRANK           | 24-Apr  |      | CALPERS HEALTH REIMB<br>041-180-0000-4127 | 1,573.82        |
|         |          |                               |         |      | <b>Total :</b>                            | <b>1,573.82</b> |
| 235341  | 4/1/2024 | 100306 BARNARD, LARRY         | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 873.00          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>873.00</b>   |
| 235342  | 4/1/2024 | 100346 BELDEN, KENNETH M.     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,396.00        |
|         |          |                               |         |      | <b>Total :</b>                            | <b>1,396.00</b> |
| 235343  | 4/1/2024 | 892233 BUZZELL, CAROL         | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 184.72          |
|         |          |                               |         |      | <b>Total :</b>                            | <b>184.72</b>   |
| 235344  | 4/1/2024 | 891350 CALZADA, FRANK         | 24-Apr  |      | CALPERS HEALTH REIMB                      |                 |

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| Voucher | Date     | Vendor                     | Invoice     | PO # | Description/Account                       | Amount          |
|---------|----------|----------------------------|-------------|------|---|-----------------|
| 235344  | 4/1/2024 | 891350 CALZADA, FRANK      | (Continued) |      | 001-180-0000-4127                         | 526.44          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>526.44</b>   |
| 235345  | 4/1/2024 | 100642 CASTRO, RICO        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,105.94        |
|         |          |                            |             |      | <b>Total :</b>                            | <b>2,105.94</b> |
| 235346  | 4/1/2024 | 103816 CHAVEZ, ELENA       | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 599.65          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>599.65</b>   |
| 235347  | 4/1/2024 | 100752 COLELLI, CHRISTIAN  | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,093.07        |
|         |          |                            |             |      | <b>Total :</b>                            | <b>2,093.07</b> |
| 235348  | 4/1/2024 | 891014 CREEKMORE, CASIMIRA | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>291.15</b>   |
| 235349  | 4/1/2024 | 893711 DAVIS, JAMES        | 24-Apr      |      | CALPERS HEALTH REIMB<br>072-180-0000-4127 | 1,581.28        |
|         |          |                            |             |      | <b>Total :</b>                            | <b>1,581.28</b> |
| 235350  | 4/1/2024 | 100913 DECKER, CATHERINE   | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 263.02          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>263.02</b>   |
| 235351  | 4/1/2024 | 100925 DELGADO, RALPH      | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 526.44          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>526.44</b>   |
| 235352  | 4/1/2024 | 101667 DIAZ, EVELYN        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 899.00          |
|         |          |                            |             |      | <b>Total :</b>                            | <b>899.00</b>   |
| 235353  | 4/1/2024 | 100960 DIEDIKER, VIRGINIA  | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15          |

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| Voucher | Date     | Vendor                           | Invoice     | PO # | Description/Account  | Amount                             |
|---------|----------|----------------------------------|-------------|------|--|------------------------------------|
| 235353  | 4/1/2024 | 100960 100960 DIEDIKER, VIRGINIA | (Continued) |      |  | Total : 291.15                     |
| 235354  | 4/1/2024 | 100996 DRAKE, JOYCE              | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 291.15<br>Total : 291.15           |
| 235355  | 4/1/2024 | 100995 DRAKE, MICHAEL            | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127<br>072-180-0000-4127 | 145.58<br>145.57<br>Total : 291.15 |
| 235356  | 4/1/2024 | 100997 DRAPER, CHRISTOPHER       | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 2,093.07<br>Total : 2,093.07       |
| 235357  | 4/1/2024 | 101044 ELEY, JEFFREY             | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 2,214.00<br>Total : 2,214.00       |
| 235358  | 4/1/2024 | 891040 FISHKIN, RIVIAN           | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 167.79<br>Total : 167.79           |
| 235359  | 4/1/2024 | 101178 FLORES, ADRIAN            | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 1,356.30<br>Total : 1,356.30       |
| 235360  | 4/1/2024 | 101182 FLORES, MIGUEL            | 24-Apr      |      | CALPERS HEALTH REIMB<br>043-180-0000-4127                      | 1,356.30<br>Total : 1,356.30       |
| 235361  | 4/1/2024 | 892103 GAJDOS, BETTY             | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 167.79<br>Total : 167.79           |
| 235362  | 4/1/2024 | 894378 GARCIA, BERTHA            | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127                      | 708.41                             |

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| Voucher | Date     | Vendor                       | Invoice     | PO # | Description/Account                       | Amount                       |
|---------|----------|------------------------------|-------------|------|---|------------------------------|
| 235362  | 4/1/2024 | 894378 894378 GARCIA, BERTHA | (Continued) |      |   | Total : 708.41               |
| 235363  | 4/1/2024 | 891351 GARCIA, DEBRA         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,136.72<br>Total : 2,136.72 |
| 235364  | 4/1/2024 | 101281 GARIBAY, SAUL         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,532.39<br>Total : 2,532.39 |
| 235365  | 4/1/2024 | 101318 GLASGOW, KEVIN        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,093.07<br>Total : 2,093.07 |
| 235366  | 4/1/2024 | 891020 GLASGOW, ROBERT       | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 308.00<br>Total : 308.00     |
| 235367  | 4/1/2024 | 101333 GODINEZ, FRAZIER C.   | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,810.29<br>Total : 1,810.29 |
| 235368  | 4/1/2024 | 101409 GUERRA, LAUREN E      | 24-Apr      |      | CALPERS HEALTH REIMB<br>072-180-0000-4127 | 599.65<br>Total : 599.65     |
| 235369  | 4/1/2024 | 891021 GUIZA, JENNIE         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br>Total : 291.15     |
| 235370  | 4/1/2024 | 102896 GUZMAN, ROSA          | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 599.65<br>Total : 599.65     |
| 235371  | 4/1/2024 | 891352 HADEN, SUSANNA        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 708.41<br>Total : 708.41     |

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| Voucher | Date     | Vendor                        | Invoice | PO # | Description/Account                       | Amount                              |
|---------|----------|-------------------------------|---------|------|---|-------------------------------------|
| 235372  | 4/1/2024 | 101440 HALCON, ERNEST         | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,396.00<br><b>Total : 1,396.00</b> |
| 235373  | 4/1/2024 | 101672 HANCHETT, NICHOLE      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,441.88<br><b>Total : 1,441.88</b> |
| 235374  | 4/1/2024 | 891918 HARTWELL, BRUCE        | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30<br><b>Total : 739.30</b>     |
| 235375  | 4/1/2024 | 101465 HARVEY, DAVID          | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79<br><b>Total : 167.79</b>     |
| 235376  | 4/1/2024 | 101466 HARVEY, DEVERY MICHAEL | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 873.00<br><b>Total : 873.00</b>     |
| 235377  | 4/1/2024 | 101471 HASBUN, NAZRI A.       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 599.65<br><b>Total : 599.65</b>     |
| 235378  | 4/1/2024 | 891023 HATFIELD, JAMES        | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30<br><b>Total : 739.30</b>     |
| 235379  | 4/1/2024 | 892104 HERNANDEZ, ALFONSO     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30<br><b>Total : 739.30</b>     |
| 235380  | 4/1/2024 | 891024 HOOKER, RAYMOND        | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>Total : 291.15</b>     |
| 235381  | 4/1/2024 | 893616 HOUGH, LOIS            | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 184.72                              |

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Voucher List  
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Bank code : bank3

| Voucher | Date     | Vendor                       | Invoice     | PO # | Description/Account                       | Amount                              |
|---------|----------|------------------------------|-------------|------|---|-------------------------------------|
| 235381  | 4/1/2024 | 893616 893616 HOUGH, LOIS    | (Continued) |      |   | <b>Total : 184.72</b>               |
| 235382  | 4/1/2024 | 101597 IBRAHIM, SAMIR        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 492.58<br><b>Total : 492.58</b>     |
| 235383  | 4/1/2024 | 101694 JACOBS, ROBERT        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 873.00<br><b>Total : 873.00</b>     |
| 235384  | 4/1/2024 | 892105 KAHMANN, ERIC         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 492.58<br><b>Total : 492.58</b>     |
| 235385  | 4/1/2024 | 101786 KLOTZSCHE, STEVEN     | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 575.02<br><b>Total : 575.02</b>     |
| 235386  | 4/1/2024 | 891866 KNIGHT, DONNA         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 161.43<br><b>Total : 161.43</b>     |
| 235387  | 4/1/2024 | 892929 LEWIS, WANDA          | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>Total : 291.15</b>     |
| 235388  | 4/1/2024 | 891043 LIEBERMAN, LEONARD    | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79<br><b>Total : 167.79</b>     |
| 235389  | 4/1/2024 | 101933 LITTLEFIELD, LESLEY   | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>Total : 291.15</b>     |
| 235390  | 4/1/2024 | 102045 LLAMAS-RIVERA, MARCOS | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 1,652.90<br><b>Total : 1,652.90</b> |

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**SPECIAL CHECKS**

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| Voucher | Date     | Vendor                    | Invoice | PO # | Description/Account                       | Amount                      |
|---------|----------|---------------------------|---------|------|---|-----------------------------|
| 235391  | 4/1/2024 | 102059 MACK, MARSHALL     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 599.65<br><b>599.65</b>     |
| 235392  | 4/1/2024 | 891010 MAERTZ, ALVIN      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 479.86<br><b>479.86</b>     |
| 235393  | 4/1/2024 | 888037 MARTINEZ, ALVARO   | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,885.82<br><b>1,885.82</b> |
| 235394  | 4/1/2024 | 102206 MILLER, WILMA      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>291.15</b>     |
| 235395  | 4/1/2024 | 102212 MIRAMONTES, MONICA | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 628.36<br><b>628.36</b>     |
| 235396  | 4/1/2024 | 102232 MIURA, HOWARD      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>291.15</b>     |
| 235397  | 4/1/2024 | 892106 MONTAN, EDWARD     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 184.72<br><b>184.72</b>     |
| 235398  | 4/1/2024 | 102365 NAVARRO, RICARDO A | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 516.44<br><b>516.44</b>     |
| 235399  | 4/1/2024 | 102443 OKAFOR, MICHAEL    | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,884.73<br><b>1,884.73</b> |
| 235400  | 4/1/2024 | 102473 ORDELHEIDE, ROBERT | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,146.00                    |

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| Voucher | Date     | Vendor                           | Invoice     | PO # | Description/Account                       | Amount                      |
|---------|----------|----------------------------------|-------------|------|---|-----------------------------|
| 235400  | 4/1/2024 | 102473 102473 ORDELHEIDE, ROBERT | (Continued) |      |   | <b>2,146.00</b>             |
| 235401  | 4/1/2024 | 102486 ORSINI, TODD              | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,102.76<br><b>2,102.76</b> |
| 235402  | 4/1/2024 | 102569 PARKS, ROBERT             | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,214.00<br><b>2,214.00</b> |
| 235403  | 4/1/2024 | 102580 PATINO, ARMANDO           | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,214.00<br><b>2,214.00</b> |
| 235404  | 4/1/2024 | 102527 PISCITELLI, ANTHONY       | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 526.44<br><b>526.44</b>     |
| 235405  | 4/1/2024 | 891033 POLLOCK, CHRISTINE        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 308.00<br><b>308.00</b>     |
| 235406  | 4/1/2024 | 102735 QUINONEZ, MARIA           | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,573.82<br><b>1,573.82</b> |
| 235407  | 4/1/2024 | 891034 RAMSEY, JAMES             | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 989.86<br><b>989.86</b>     |
| 235408  | 4/1/2024 | 102788 RAYGOZA, JOSE LUIS        | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,810.29<br><b>1,810.29</b> |
| 235409  | 4/1/2024 | 102864 RIVETTI, DOMINICK         | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 873.00<br><b>873.00</b>     |

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| Voucher | Date     | Vendor                     | Invoice | PO # | Description/Account                       | Amount                      |
|---------|----------|----------------------------|---------|------|---|-----------------------------|
| 235410  | 4/1/2024 | 102936 RUELAS, MARCO       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 2,136.72<br><b>2,136.72</b> |
| 235411  | 4/1/2024 | 102940 RUIZ, RONALD        | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 599.65<br><b>599.65</b>     |
| 235412  | 4/1/2024 | 891044 RUSSUM, LINDA       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79<br><b>167.79</b>     |
| 235413  | 4/1/2024 | 103005 SALAZAR, TONY       | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,356.30<br><b>1,356.30</b> |
| 235414  | 4/1/2024 | 103118 SENDA, OCTAVIO      | 24-Apr  |      | CALPERS HEALTH REIMB<br>043-180-0000-4127 | 1,810.29<br><b>1,810.29</b> |
| 235415  | 4/1/2024 | 892107 SHANAHAN, MARK      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 492.58<br><b>492.58</b>     |
| 235416  | 4/1/2024 | 891035 SHERWOOD, NINA      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>291.15</b>     |
| 235417  | 4/1/2024 | 103175 SKOBIN, ROMELIA     | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,438.01<br><b>1,438.01</b> |
| 235418  | 4/1/2024 | 893677 SOLIS, MARGARITA    | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 547.69<br><b>547.69</b>     |
| 235419  | 4/1/2024 | 103220 SOMERVILLE, MICHAEL | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,706.00                    |

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| Voucher | Date     | Vendor                              | Invoice     | PO # | Description/Account                       | Amount                      |
|---------|----------|-------------------------------------|-------------|------|---|-----------------------------|
| 235419  | 4/1/2024 | 103220 SOMERVILLE, MICHAEL          | (Continued) |      |   | <b>1,706.00</b>             |
| 235420  | 4/1/2024 | 889588 UFANO, VIRGINIA              | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 167.79<br><b>167.79</b>     |
| 235421  | 4/1/2024 | 103516 VAIRO, ANTHONY               | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,706.00<br><b>1,706.00</b> |
| 235422  | 4/1/2024 | 888417 VALDIVIA, LAURA              | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15<br><b>291.15</b>     |
| 235423  | 4/1/2024 | 103550 VANICEK, JAMES               | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 1,573.82<br><b>1,573.82</b> |
| 235424  | 4/1/2024 | 103562 VASQUEZ, JOEL                | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 2,214.00<br><b>2,214.00</b> |
| 235425  | 4/1/2024 | 888562 VILLALPANDO, SEBASTIAN FRANK | 24-Apr      |      | CALPERS HEALTH REIMB<br>070-180-0000-4127 | 492.58<br><b>492.58</b>     |
| 235426  | 4/1/2024 | 103692 VILLALVA, FRANCISCO          | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 1,810.29<br><b>1,810.29</b> |
| 235427  | 4/1/2024 | 891038 WAITE, CURTIS                | 24-Apr      |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30<br><b>739.30</b>     |
| 235428  | 4/1/2024 | 103612 WALKER, MICHAEL              | 24-Apr      |      | CALPERS HEALTH REIMB<br>027-180-0000-4127 | 167.79<br><b>167.79</b>     |

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**SPECIAL CHECKS**

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Voucher List  
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Bank code : bank3

| Voucher    | Date                            | Vendor                  | Invoice | PO # | Description/Account                       | Amount                  |                  |
|------------|---------------------------------|-------------------------|---------|------|---|-------------------------|------------------|
| 235429     | 4/1/2024                        | 103620 WARREN, DALE     | 24-Apr  |      | CALPERS HEALTH REIMB<br>072-180-0000-4127 | 167.79                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>167.79</b>           |                  |
| 235430     | 4/1/2024                        | 891036 WATT, DAVID      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>739.30</b>           |                  |
| 235431     | 4/1/2024                        | 893690 WATTS, STEVE M.  | 24-Apr  |      | CALPERS HEALTH REIMB<br>072-180-0000-4127 | 1,033.20                |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>1,033.20</b>         |                  |
| 235432     | 4/1/2024                        | 891037 WEBB, NANCY      | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>291.15</b>           |                  |
| 235433     | 4/1/2024                        | 103643 WEDDING, JEROME  | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>739.30</b>           |                  |
| 235434     | 4/1/2024                        | 103727 WYSBEEK, DOUDE   | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 291.15                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>291.15</b>           |                  |
| 235435     | 4/1/2024                        | 103737 YNIGUEZ, LEONARD | 24-Apr  |      | CALPERS HEALTH REIMB<br>001-180-0000-4127 | 739.30                  |                  |
|            |                                 |                         |         |      | <b>Total :</b>                            | <b>739.30</b>           |                  |
| <b>101</b> | <b>Vouchers for bank code :</b> |                         | bank3   |      | <b>Bank total :</b>                       | <b>96,186.96</b>        |                  |
| <b>101</b> | <b>Vouchers in this report</b>  |                         |         |      |   | <b>Total vouchers :</b> | <b>96,186.96</b> |

Voucher Registers are not final until approved by Council.

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**SPECIAL CHECKS**

**EXHIBIT "A"**  
**RES. NO. 24-042**

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Bank code : bank3

| Voucher                          | Date     | Vendor                                | Invoice         | PO # | Description/Account  | Amount  |
|----------------------------------|----------|---------------------------------------|-----------------|------|--|---|
| 235436                           | 4/2/2024 | 103596 CALIFORNIA VISION SERVICE PLAN | DEMAND          |      | VISION INS BENEFITS - APRIL 2024<br>001-1160   | 2,524.00<br><b>Total : 2,524.00</b>                     |
| 235437                           | 4/2/2024 | 891230 DELTA DENTAL INSURANCE COMPANY | DEMAND          |      | DENTAL INS BENEFITS - APRIL 2024<br>001-1160   | 195.30<br><b>Total : 195.30</b>                         |
| 235438                           | 4/2/2024 | 890907 DELTA DENTAL OF CALIFORNIA     | DEMAND          |      | DENTAL INS BENEFITS - APRIL 2024<br>001-1160   | 12,110.07<br><b>Total : 12,110.07</b>                   |
| 235439                           | 4/2/2024 | 102519 P.E.R.S.                       | APRIL 2024      |      | HEALTH INS BENEFITS - APRIL 2024<br>001-1160   | 194,660.91<br><b>Total : 194,660.91</b>                 |
| 235440                           | 4/2/2024 | 893115 P.E.R.S. CITY RETIREMENT       | 100000017448630 |      | EMPL CONTRIB VARIANCE-03/9/24 - 3/2<br>018-222-0000-4124<br>018-224-0000-4124<br>018-225-0000-4124 | 242.63<br>181.97<br>2,608.22<br><b>Total : 3,032.82</b> |
| 235441                           | 4/2/2024 | 103054 SAN FERNANDO POLICE            | DEMAND          |      | SFPOA STD/LTD INS BENEFITS - APRIL<br>001-1160   | 2,160.00<br><b>Total : 2,160.00</b>                     |
| 235442                           | 4/2/2024 | 887627 STANDARD INSURANCE             | DEMAND          |      | LIFE/AD&D INS BENEFITS - APRIL 2024<br>001-1160  | 2,859.56<br><b>Total : 2,859.56</b>                     |
| 7 Vouchers for bank code : bank3 |          |                                       |                 |      |  | <b>Bank total : 217,542.66</b>                          |
| 7 Vouchers in this report        |          |                                       |                 |      |  | <b>Total vouchers : 217,542.66</b>                      |

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Voucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|------|--------|---------|------|---------------------|--------|
|---------|------|--------|---------|------|---------------------|--------|

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### SPECIAL CHECK

**EXHIBIT "A"**  
**RES. NO. 24-042**

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Bank code : bank3

| Voucher                          | Date     | Vendor                  | Invoice        | PO #  | Description/Account              | Amount                  |                  |
|----------------------------------|----------|-------------------------|----------------|-------|----------------------------------|-------------------------|------------------|
| 235443                           | 4/2/2024 | 891650 ENTERPRISE FLEET | 467560A-030524 |       | PURCH OF TEN(10) VEHICLES FOR TH |                         |                  |
|                                  |          |                         |                | 12939 | 041-311-0000-4500                | 76,856.64               |                  |
|                                  |          |                         |                | 12939 | 041-420-0000-4500                | 821.01                  |                  |
|                                  |          |                         |                | 12939 | 041-152-0000-4500                | 14,867.28               |                  |
|                                  |          |                         |                |       | <b>Total :</b>                   | <b>92,544.93</b>        |                  |
| 1 Vouchers for bank code : bank3 |          |                         |                |       |                                  | <b>Bank total :</b>     | <b>92,544.93</b> |
| 1 Vouchers in this report        |          |                         |                |       |                                  | <b>Total vouchers :</b> | <b>92,544.93</b> |

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**SPECIAL CHECK**

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| Voucher                          | Date      | Vendor                      | Invoice    | PO # | Description/Account          | Amount                  |                   |
|----------------------------------|-----------|-----------------------------|------------|------|------------------------------|-------------------------|-------------------|
| 235444                           | 4/11/2024 | 103648 CITY OF SAN FERNANDO | PR 4-12-24 |      | REIMB FOR PAYROLL W/E 4/5/24 |                         |                   |
|                                  |           |                             |            |      | 001-1003                     | 638,204.13              |                   |
|                                  |           |                             |            |      | 007-1003                     | 2,543.36                |                   |
|                                  |           |                             |            |      | 010-1003                     | 269.25                  |                   |
|                                  |           |                             |            |      | 017-1003                     | 972.56                  |                   |
|                                  |           |                             |            |      | 027-1003                     | 2,384.26                |                   |
|                                  |           |                             |            |      | 029-1003                     | 2,568.22                |                   |
|                                  |           |                             |            |      | 041-1003                     | 8,293.61                |                   |
|                                  |           |                             |            |      | 043-1003                     | 14,250.44               |                   |
|                                  |           |                             |            |      | 070-1003                     | 67,666.20               |                   |
|                                  |           |                             |            |      | 072-1003                     | 20,516.89               |                   |
|                                  |           |                             |            |      | 094-1003                     | 1,021.86                |                   |
|                                  |           |                             |            |      | <b>Total :</b>               | <b>758,690.78</b>       |                   |
| 1 Vouchers for bank code : bank3 |           |                             |            |      |                              | <b>Bank total :</b>     | <b>758,690.78</b> |
| 1 Vouchers in this report        |           |                             |            |      |                              | <b>Total vouchers :</b> | <b>758,690.78</b> |

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Wendell Johnson, Director of Public Works  
Patsy Orozco, Civil Engineering Assistant II

**Date:** April 15, 2024

**Subject:** Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a First Amendment to the Construction Contract with Toro Enterprises Inc. (Attachment "A" – Contract No. 2110(a)) increasing the contract amount by \$853,845.70 to a total not-to-exceed amount of \$6,172,657.66, and extending the contract term until September 30, 2024, for the construction of the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737;
- b. Approve a Second Amendment to the Professional Services Agreement with Willdan Engineering (Attachment "B" – Contract No. 2043(b)) increasing the contract amount by \$188,845 to a total not-to-exceed amount of \$1,188,845 for City Engineering services; and
- c. Authorize the City Manager, or designee, to execute the contract amendments and all related documents.

### BACKGROUND:

1. On December 6, 2021, the City Council awarded a Professional Services Agreement (Exhibit "A" to Attachment "B" - Contract No. 2043) to Willdan Engineering for City Engineering services in an amount not-to-exceed \$150,000.
2. On September 19, 2022, the City Council awarded Contract No. 2110 (Exhibit "A" to Attachment "A") to Toro Enterprises Inc. (Contractor) for \$4,835,283.60 and authorized a contingency amount equivalent to 10% (\$483,528.36) of the contract for a total of not-to-exceed amount of \$5,318,811.96.

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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3. On October 3, 2022, the City Council approved a first amendment to Willdan Engineering's Professional Services Agreement (Exhibit "B" to Attachment "B" - Contract No. 2043(a)) authorizing an increase in the contract amount of \$850,000 to a new total not-to-exceed \$1,000,000. Of this amount, \$589,094.42 was set aside to cover the construction management and inspection services related to the San Fernando Pacoima Wash Bikeway and Pedestrian Path project. The remaining contract amount of \$410,905.58 was set aside to cover City Engineering Services.
4. On October 11, 2022, a Notice to Proceed was issued to Willdan Engineering for construction management and inspection services (\$589,094.42) related to the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project.
5. On March 2, 2023, a Notice to Proceed was issued to Toro Enterprises Inc. to proceed with construction related to the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project.
6. On June 5, 2023, the City Council adopted Resolutions 8234 and 8235 to accept and appropriate grant funds in the amount of \$7,500,000 for the Pacoima Wash Connectivity Project, funded through the California Department of Transportation (Caltrans), to complete the Pacoima Wash Bike Path Project and improvements to the Pacoima Wash Natural Park.

**ANALYSIS:**

The San Fernando Pacoima Wash Bikeway and Pedestrian Path Project (Pacoima Wash Bikeway Project) is a Capital Improvement Project that will construct a bike path and pedestrian bridge along the Pacoima Wash through the City of San Fernando (from Fourth Street/Bradley Avenue to the Pacoima Wash Natural Park). Construction of the Pacoima Wash Bikeway Project will connect students and San Fernando residents to a new non-motorized trail, offering opportunities for recreation and increased bike and pedestrian commuting options. The Pacoima Wash Bikeway Project will also serve to connect to a forthcoming network of safe bicycling options along local streets as noted in the City's recent Safe and Active Streets Plan, encouraging connectivity to a wider bike and pedestrian network in neighboring communities within the City of Los Angeles. Similar to the development of the Los Angeles River Bike Path, the Pacoima Wash Bikeway will create a linear green space that beautifies an underutilized area of the City.

Mountains Recreation and Conservation Authority (MRCA) successfully obtained a grant for the design of the project. MRCA awarded and oversaw the design work, while the City obtained grant funding for the construction phase.

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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The Pacoima Wash Bikeway Project's scope of work includes the following improvements:

- a. Construction of 12 foot wide, 1.34 mile long Class I asphalt concrete bikeway;
- b. Construction of Bioretention Areas;
- c. Construction of retaining walls
- d. Fabrication and installation of bike/pedestrian bridge
- e. Installation of rectangular rapid flashing beacons for crosswalk
- f. Installation of welded wire fencing
- g. Installation of solar lights
- h. Installation of protective bollards
- i. Installation of signage, striping, markings; and
- j. Construction of wheelchair ramps to meet current Americans with Disability Act (ADA) standards.

**Toro Enterprises Inc. Change Orders and Additional Costs.**

Toro Enterprises Inc. is the contractor for the Pacoima Wash Bikeway and Pedestrian Path Project. Toro Enterprises Inc. (Contractor) was awarded the construction contract through a competitive bid process.

The Pacoima Wash Bikeway Project has encountered several unique challenges during construction, leading to additional project costs. Soon after the start of construction, it became evident that the design survey depicted on the plans did not accurately represent existing conditions in many areas. Several years ago, the design consultant, which was procured and managed by MRCA, conducted an aerial survey rather than a ground base topographic survey. While aerial surveys are useful for planning, they do not offer the precision necessary to construct a construction project. As a result, there were discrepancies between the elevations indicated on the plans and the actual elevations in the field, in this case the discrepancies were as much as 6 to 7 feet, consequently, the proposed bike path's design profiles and bioswale grading did not align with field conditions.

Another construction challenge, was the discrepancy in moving soil and dirt quantities required to meet the specified design elevations would have resulted in significant quantity overruns, surpassing what was initially accounted for in the Bid Schedule. Additionally, critical design elements and details were missing from the original construction plans, necessitating revisions to the construction plans to ensure constructability.

**Ground Topographic Survey & Price Adjustments** - The project was temporarily suspended for a couple of months in the spring of 2023, while the Contractor conducted additional work to complete a ground topographic survey of the site. The Design Team utilized this new survey information to undertake extensive plan revisions. Upon the availability of the revised plans, negotiations with the Contractor ensued to secure additional compensation for the requirements of the new plans. The cost impact associated with the plan revisions, including the additional topographic survey, amounted to \$276,536.50.

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Unforeseen Conditions - A summary of the change orders and unforeseen conditions that have been funded through the existing contingency amount, totaling approximately \$88,721.61, include:

- Additional mandated compliance with various environmental mitigation measures that was not included in the bid documents.
- Several unforeseen underground conditions such as buried asphalt pavement and utility conflicts that arose during the excavation of various improvements.
- The presence of an extensive amount of large subsurface boulders significantly impeded construction progress and required additional heavy equipment, labor, and operator hours.

Field Modifications - Approximately \$87,856.79 of additional costs to field modify of the project have been implemented, including but not limited to:

- Construction of an 8-foot high fence along Fifth Street to ensure adequate boundary demarcation and adjacent property security.
- Wall C foundation modifications required due to existing drain line.
- Construct additional Riprap required at Walls D1 & C1
- Modifications at bridge abutments as directed on revised plan C-106
- Remedial grading, not initially delineated on the plans, to ensure proper fit and finish between the new bike path and bioswale.

| <b>Summary of Toro Enterprises Inc. APPROVED Change Orders</b>               |                     |
|--|---------------------|
| Description  | Cost                |
| <b>Ground Topographic Survey &amp; Price Adjustments</b>                     | <b>\$276,536.50</b> |
| Topographic Survey (\$18,446.00)   |                     |
| Revised Pricing due to Revised Grading Plans (\$258,090.50)                  |                     |
|  |                     |
| <b>Unforeseen Conditions</b>   | <b>\$88,721.61</b>  |
| Environmental Mitigated Monitoring Report Plan Compliance (\$12,364.00)      |                     |
| Potholing 12" Waterline (\$10,954.93)  |                     |
| Provide Shoring for Retaining Wall (C1) (\$12,168.77)                        |                     |
| 30" CMP Pipe Extension to clear conflict with water line (\$4,337.40)        |                     |
| Rocks Larger than 6" at Bridge Structure (\$8,610.86)                        |                     |
| Buried Asphalt Pavement between Fifth Street and Fourth Street (\$11,176.91) |                     |
| Rocks Larger than 6" at Bioswales Part 1 (\$29,108.74)                       |                     |
|  |                     |
| <b>Field Modifications</b>   | <b>\$87,856.79</b>  |
| Increase Fence Height at Fifth Street (\$13,014.00)                          |                     |
| Wall C Foundation Modification (\$16,378.00)                                 |                     |
| Construct additional Riprap at Retaining Walls (D1 & C1) (\$41,930.91)       |                     |
| Modifications to Bridge Abutment Structures (\$15,433.00)                    |                     |
| Remedial Grading at Bioswales (\$1,100.88)                                   |                     |
| <b>Total</b>   | <b>\$453,114.90</b> |

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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In addition, there's pending items that are still required to complete the construction of the project. The cost impact of these items is \$853,845.70 and they consists of:

- Additional concrete removal and replacement at the intersections of Fourth Street, Fifth Street, and Glenoaks Boulevard were necessary to fully construct the intended improvements.
- Other items such as structural excavation, backfill, and unclassified excavation have required more effort than anticipated due to the prevailing soil conditions encountered on-site.
- Extended slot paving at intersection improvements to optimize traffic flow and enhance durability.
- Installation of fall protection fencing, not originally specified, to ensure compliance with safety regulations.
- Implementation of minor drainage improvements necessary for optimal functionality.
- Additional large subsurface boulders encountered during excavation of bioswales.
- Construct slurry blanket to provide protection to 30" high pressure gas main as bikeway was constructed above it.
- Construct curb west of bridge for safety and to prevent cyclist or pedestrians from falling or stepping off.
- Provide drain line to prevent water from ponding beneath the bridge.
- Placement of slurry between riprap and bikeway to provide extra support for bikeway, prevent water from ponding, and assist with bikeway maintenance by preventing weeds from growing beneath fence.
- Driveway modifications required for smooth transitions at pedestrian sidewalk and street.
- Provide shoring at Wall D2 due to unforeseen soil issues.
- Construction of check dams to dissipate energy and flow of runoff water at bioswales and allow water to slowly infiltrate to groundwater.
- Placement of Riprap at Inlet to dissipate energy and flow of runoff water.
- Additional remedial grading, not initially delineated on the plans, but required for completion of the project to ensure proper fit and finish between the new bike path and bioswale.
- Adjustment of bid quantities due to revised elevations and plans.

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

| <b>Summary of Toro Enterprises Inc. PENDING Change Orders<br/>Required for Project Completion</b> |                     |
|---|---------------------|
| Description   | Cost                |
| Rocks Larger than 6": at T&M – Bioswale Part 2  | \$32,528.40         |
| Buried Asphalt  | \$2,806.64          |
| Remedial Grading at various locations at project site   | \$116,721.65        |
| AC bikeway path adjustments   | \$15,714.28         |
| Miscellaneous work in November 2023 at T&M  | \$4,149.81          |
| Safety Fencing at Inlet Structures  | \$12,184.70         |
| Repair unmarked conduit at Fourth St.   | \$899.46            |
| Slurry Blanket over High Pressure Gas Line at Glenoaks Blvd.                                      | \$1,889.83          |
| Relocate Boulders   | \$25,885.74         |
| 18" PCC Curb west of Bridge   | \$42,807.78         |
| 6" Drain line at East End of Bridge   | \$2,330.47          |
| Slurry Behind Fencing   | \$50,000.00         |
| Driveway Modification at Fifth St.  | \$5,160.80          |
| Provide Shoring for Wall D2   | \$50,000.00         |
| Bioswale Check Dams   | \$25,000.00         |
| Riprap at Inlet at Glenoaks Blvd.   | \$20,000.00         |
| AC Pavement at Driveways and New Ramps  | \$70,000.00         |
| Additional Remedial Grading at various locations  | \$40,000.00         |
| Adjusted Bid Quantities<br>(BID#4,5,6,7,8,9,10,11,12,13,15,22,25)                                 | \$335,766.14        |
| <b>Total</b>  | <b>\$853,845.70</b> |

**Willdan Construction Management and Inspection Services Additional Costs.**

Willdan Engineering (Willdan) is the Professional Engineering Firm representing the City that is responsible for on-site construction management and inspection services to ensure that the contractor, Toro Enterprises Inc., is completing construction in accordance with the Project's plans and specifications which were prepared by the Mountains Recreation and Conservation Authority for the City. Willdan is also responsible for reviewing and analyzing any variations from the bid plans and specifications requested by the construction contractor and making recommendations to the City regarding the acceptability of the requested variations (i.e. change orders). The extra costs Willdan has incurred on this project, which are outside of the scope of their original contract, can be categorized into three main areas:

**Biological Surveys** - In response to the City's request, Willdan engaged a biological resources sub-consultant to address specific mitigation measures mandated by the project's environmental documentation. These measures included conducting bat surveys and nesting bird surveys, which were not initially within the scope of their work. The cost impact associated with the biological survey was \$33,845.

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Additional Material Testing - Willdan’s initial proposal had to estimate the budget for material testing based on assumptions. Given the variability in testing needs and costs depending on the contractor's phasing and construction schedule, Willdan budgeted \$77,500 originally. However, actual material testing costs have totaled \$126,131 to date, resulting in a variance of \$48,631 from the initial assumptions. Some of the testing included conducting concrete cylinder test for concrete mixes (e.g., street light foundations, fence posts, etc.). The cost impact associated with the additional material testing \$50,000

Additional Days - Willdan’s proposal included two fee tables: one based on the specified number of working days (340) and the other reflecting their estimate of the time required for construction (240) working days. The contract was awarded based on the latter, assuming a 240 working day construction period. Despite commencing construction in March 2023, completion has been delayed due to various factors. While a firm schedule from the Contractor team is still pending, it is anticipated that they will not utilize the full contract days provided. With the main elements remaining to be completed being fencing and street lighting, progress suggests a faster completion than initially estimated of October 10, 2024. As of now, there is approximately a month and a half of budget remaining in their contract, projected to last until the end of March. Therefore, an additional budget is requested to cover three more months beyond that, with an estimated average monthly cost of \$35,000, 3 months for a total of \$105,000.

In order to cover the cost of the additional construction management and inspection work being requested by the City to complete the project, staff is requesting a contract amendment with Willdan in the amount of \$188,845.

| <b>Summary of Willdan Change Orders Required for Project Completion</b> |                  |
|---|------------------|
| <b>Description</b>  | <b>Cost</b>      |
| Biological Survey   | \$ 33,845        |
| Additional Material Testing   | \$ 50,000        |
| Additional Days   | \$105,000        |
| <b>Total</b>  | <b>\$188,845</b> |

**BUDGET IMPACT:**

The current funding sources for the project are CMAQ grant, ATP Cycle 3 grant, AQMD/MSRC AB2726, Measure R, Measure M, Santa Monica Mountain Conservancy (SMMC) grant, and Caltrans Grant Funding.

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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| <b>SOURCES</b>                           |                       |                     |
|--|-----------------------|---------------------|
| <b>Fund</b>                              | <b>Account Number</b> | <b>Allocation</b>   |
| CMAQ                                     | 010-3686-0549         | \$1,513,000         |
| ATP Cycle 3                              | 010-3686-0550         | \$973,000           |
| AQMD/MSRC AB2726                         | 010-3686-0551         | \$354,000           |
| Measure R                                | 012-3210-0551         | \$398,000           |
| Measure M                                | 024-3210-0551         | \$217,000           |
| SMMC Grant                               | 010-3686-0647         | \$937,491           |
| Caltrans Grant (Assemblywoman Luz Rivas) | 010-3686-0567         | \$7,500,000         |
| <b>Total Sources:</b>                    |                       | <b>\$11,892,491</b> |

| <b>USES</b>                              |                           |                       |
|--|---------------------------|-----------------------|
| <b>Activity</b>                          | <b>Account Number</b>     | <b>Cost</b>           |
| Construction (including 10% contingency) | 010/012/024-311-0551-4600 | \$5,318,811.96        |
| Construction Management                  | 010/012/024-311-0551-4600 | \$589,094.42          |
| Studio-MLA                               | 010/012/024-311-0551-4600 | \$89,326.00           |
| <b>Total Uses:</b>                       |                           | <b>\$5,997,232.38</b> |

| <b>FUNDING SOURCES FOR AMENDMENT REQUESTS</b> |                     |                        |   |
|---|---------------------|------------------------|---|
| <b>Activity</b>                               | <b>Expenditures</b> | <b>Remaining Funds</b> | <b>Additional Funds Required for Project Completion</b> |
| Construction (Toro)                           | \$4,570,076.40      | \$748,735.56           | \$853,845.70  |
| Construction Management (Willdan)             | \$546,546.86        | \$42,547.56            | \$188,844.60  |
| Studio-MLA                                    | \$81,926.50         | \$7,399.50             | \$0.00  |
| <b>Total Request (010-311-0567-4600):</b>     |                     |                        | <b>\$1,042,690.30</b>                                   |

The Caltrans Grant allocation, as secured by Assemblymember Luz Rivas, is intended to fund enhancements and additional elements to the original project as well as fund Phase II for landscaping design and construction to extend the project to Foothill Boulevard and improve the Cindy Montañez Natural Park. The City has already spent \$1,611,170.83 of the CalTrans Grant for bikeway project construction. It is recommended the City Council authorize use of additional funds from the Caltrans Grant (Account No. 010-311-0567-4600) in the amount not-to-exceed \$1,042,690.30 to cover the additional construction items required to complete the project and provide construction management and inspections services to ensure work is completed in compliance with plans, specifications and federal regulations.

The remaining \$4,846,138.87 from the Caltrans Grant will be used for Phase II of the Pacoima Wash Connectivity Project.

**Consideration to Approve a First Amendment with Toro Enterprises Inc., and Second Amendment with Willdan Engineering for the San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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**CONCLUSION:**

Staff recommends the City Council approve a First Amendment to the Toro Enterprises Inc. contract for construction with a contract term extension and a Second Amendment to the Willdan Engineering contract for construction management and inspection services, and authorize the City Manager to execute the amendments and all related documents.

**ATTACHMENTS:**

- A. Contract No. 2110(a), including:  
Exhibit "A": Contract No. 2110
- B. Contract No. 2043(b), including:  
Exhibit "A": Contract No. 2043  
Exhibit "B": Contract No. 2043(a)

**2024**  
**FIRST AMENDMENT TO CONSTRUCTION/CONTRACT AGREEMENT**  
**San Fernando Pacoima Wash Bikeway and Pedestrian Path,**  
**Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

THIS 2024 FIRST AMENDMENT ("First Amendment") to that certain agreement entitled "Construction/Contract Agreement – Toro Enterprises, Inc. - originally executed 19<sup>th</sup> day of September, 2022, by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city ("CITY") and TORO ENTERPRISES INC., (hereinafter, "CONTRACTOR") is made and entered into this 15<sup>th</sup> day of April, 2024 ("Effective Date"). For purposes of this First Amendment, the capitalized term "Parties" shall be a collective reference to both CITY and CONTRACTOR. The capitalized term "Party" may refer to either CITY or CONTRACTOR interchangeably as appropriate.

RECITALS

**WHEREAS**, the Parties executed and entered into a agreement dated September 19, 2022, and entitled "Construction Contract/Agreement – Toro Enterprises Inc. – San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737, Contract No. 2110 (hereinafter, the "Master Agreement") is attached and incorporated hereto as Exhibit "A"; and

**WHEREAS**, the Parties now wish to modify the Master Agreement further for purposes of modifying the Master Agreement's compensation terms and extend contract term until September 30, 2024; and

**WHEREAS**, execution of this First Amendment was approved by the San Fernando City Council ("City Council") at its Regular Meeting of April 15, 2024.

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

**SECTION 1.** The Sum as defined under Section 3 of the Master Agreement is hereby amended to mean and refer to the sum of SIX MILLION ONE HUNDRED SEVENTY-TWO THOUSAND SIX HUNDRED FIFTY-SEVEN DOLLARS AND SIXTY-SIX CENTS (\$6,172,657.66).

**SECTION 2.** Except as otherwise set forth in this First Amendment, the Master Agreement shall remain binding, controlling and in full force and effect. The provisions of this First Amendment shall be deemed a part of the Master Agreement and except as otherwise provided under this First Amendment, the Master Agreement and all provisions contained therein shall remain binding and enforceable. In the event of any conflict or inconsistency between the provisions of this First Amendment and the provisions of the Master Agreement, the provisions of this First Amendment shall govern and control, but only in so far as such provisions conflict with the Master Agreement and no further.

**SECTION 3.** The Master Agreement as amended by way of this First Amendment, constitutes the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONTRACTOR prior to the execution of this First Amendment. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to the Master Agreement as amended by this First Amendment shall be valid and binding unless in writing and duly executed by the Parties in the form of a written contract amendment.

IN WITNESS WHEREOF, the Parties hereto have caused this First Amendment to be executed on the day and year first appearing above.

**CITY OF SAN FERNANDO**

**TORO ENTERPRISES, INC.**

By: \_\_\_\_\_  
Nick Kimball, City Manager

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Richard Padilla, Assistant City Attorney

Date: \_\_\_\_\_



**CONSTRUCTION CONTRACT/AGREEMENT**

**TORO ENTERPRISES, INC.**

San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737

THIS AGREEMENT, made and entered into this 19<sup>th</sup> day of September, 2022, by and between CITY OF SAN FERNANDO, a municipal corporation of the State of California, hereinafter referred to as "CITY" and TORO ENTERPRISES, INC. as "CONTRACTOR."

WITNESSETH:

That the CITY and the CONTRACTOR, for the consideration hereinafter named, mutually agree as follows:

1. The complete contract consists of the Contract Documents which includes all of the following documents incorporated herein by this reference: Approved **San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**, Notice Inviting Bids (Exhibit "A"), Instructions to Bidders (Exhibit "B"), Contractor's Proposal (Exhibit "C"), Contract/Agreement, General Provisions, Technical Provisions, and all modifications and amendments thereto.

2. CONTRACTOR shall perform everything required to be performed, shall provide and furnish all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services required for the following work of improvement: **San Fernando Pacoima Wash Bikeway and Pedestrian Path, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737** (the "Work of Improvement") all in accordance with the Contract Documents and Contractor's Proposal dated 8/30/22.

CONTRACTOR agrees to perform all the work and furnish all the materials at his own cost and expense necessary to construct and complete in a good and workman-like manner and to the satisfaction of the City Engineer of the CITY, the Work of Improvement in accordance with the plans, specifications, and Contract Documents (the "Specifications") therefore prepared by City's Engineering Department and adopted by the City Council.

3. CITY agrees to pay and CONTRACTOR agrees to accept in full payment for this Work the stipulated sum of **FOUR MILLION, EIGHT HUNDRED THIRTY-FIVE THOUSAND, TWO HUNDRED EIGHTY-THREE DOLLARS AND SIXTY CENTS (\$4,835,283.60)**.

CITY agrees to make monthly payments and final payment in accordance with the method set forth in the Specifications.

**CONSTRUCTION CONTRACT/AGREEMENT**

**San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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4. CONTRACTOR agrees to commence construction of the Work of Improvement within ten (10) days after issuance of a Notice to Proceed, and to continue in a diligent and workman-like manner without interruption, and to complete the construction thereof within **Three Hundred Forty (340)** working days from the date the Notice to Proceed is issued.

5. Time is of essence of this Contract, and it is agreed that it would be impracticable or extremely difficult to ascertain the extent of actual loss or damage which the CITY will sustain by reason of any delay in the performance of this Agreement. It is, therefore, agreed that CONTRACTOR will pay as liquidated damages to the CITY the following sum: **Three Thousand Nine Hundred Dollars (\$3,900.00)** for each day's delay beyond the time herein prescribed for finishing work. If liquidated damages are not paid, as designated by the CITY, the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under this Agreement in addition to any other remedy available to CITY. The CONTRACTOR shall not be assessed liquidated damages for any delay caused by the failure of a public utility to relocate or remove an existing utility required for the performance of this Contract.

6. The CONTRACTOR will pay, and will require all subcontractors to pay, all employees on the work of improvement a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations for this work. Travel and subsistence pay shall be paid in accordance with Labor Code Section 1773.8. The CONTRACTOR shall forfeit to the CITY, as penalty, Fifty Dollars (\$50.00) for each calendar day or portion thereof for each worker paid (either by him or any subcontractors under him) less than the prevailing rate described above on the work provided for in this Agreement, all in accordance with Section 1775 of the Labor Code of the State of California. CONTRACTOR, by executing this Agreement, hereby certifies that it shall adopt the current general prevailing Federal and/or State rates of wages applicable to the Work of Improvement.

7. The CONTRACTOR or SUBCONTRACTOR shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract, or such other remedy as City deems appropriate.

8. Attention is directed to Section 7108.5 of the California Business and Professions Code, which requires a prime CONTRACTOR or SUBCONTRACTOR to pay any SUBCONTRACTOR not later than 10 days of receipt of each progress payment, unless otherwise agreed to in writing. In addition, Federal Regulation (49 CFR 26.29) requires a prime CONTRACTOR or SUBCONTRACTOR to pay a SUBCONTRACTOR no later than 30 days of receipt of each payment, unless any delay or postponement of payment among the parties takes place only for a good cause and with the prior written approval of the CITY. Section 7108.5 of the California Business and Professions Code also contains enforcement actions and penalties. These requirements apply to both DBE and non-DBE subcontractors.

**CONSTRUCTION CONTRACT/AGREEMENT**

**San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

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9. Federal Regulation (49 CFR 26.29) requires the following method be used in federal-aid contracts to ensure prompt and full payment of any retainage kept by the prime CONTRACTOR or SUBCONTRACTOR to a SUBCONTRACTOR:

The CITY may hold retainage from the prime CONTRACTOR and provide for prompt and regular incremental acceptances of portions of the contract, pay retainage to prime CONTRACTORS based on the acceptances, and include a contract clause obligating the prime contract and subcontractors to pay all retainage owed to all SUBCONTRACTORS for satisfactory completion of the accepted work within 30 days after receipt of the retainage. This clause must require the prompt release of retainage payments from the prime CONTRACTOR to the SUBCONTRACTOR within a specified number of days after the SUBCONTRACTOR'S work is satisfactorily completed.

In the above method, a SUBCONTRACTOR'S work is satisfactorily completed when all tasks called for in the contract have been accomplished and documented as required by the CITY. The work of a SUBCONTRACTOR covered by that acceptance is deemed to be satisfactorily completed, when the CITY has made an incremental acceptance of a portion of the contract work. Federal Regulation (49 CFR 26.29) also requires that any delay or postponement of payment among the parties may take place only for good cause, must have the prior written approval of the agency, and that appropriate means of enforcement such as those contained in Section 7108.5 of the California Business and Professions Code must be included in the contract.

10. In the performance of this Contract, not more than eight (8) hours shall constitute a day's work, and the CONTRACTOR shall not require more than eight (8) hours in a day from any person employed by him hereunder, except as provided in the Labor Code of the State of California. The CONTRACTOR shall adhere to Article 3, Chapter 1, Part 7 (Sections 1810, et seq.) of the Labor Code of the State of California, and it is agreed that the CONTRACTOR shall forfeit to the CITY as a penalty the sum of Fifty Dollars (\$50.00) for each worker employed in the execution of this Contract by the CONTRACTOR or any subcontractor for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in violation of that article.

11. CONTRACTOR, by executing this Agreement hereby certifies:  
"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract."

12. CONTRACTOR shall, prior to the execution of this Contract, furnish two bonds approved by the CITY, one in the amount of One Hundred Percent (100%) of the Contract price, to guarantee the faithful performance of the work, and one in the amount of One Hundred Percent (100%) of the Contract price to guarantee payment of all claims for labor and materials furnished. This Contract shall not become effective until such bonds are supplied to and

**CONSTRUCTION CONTRACT/AGREEMENT**

**San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737**

Page 4 of 4

approved by the CITY. CONTRACTOR shall, prior to the release of the performance and payment bonds or the retention payment, furnish a warranty performance and payment bond equal to at least ten percent of the final contract price or \$1,000, whichever is greater.

IN WITNESS WHEREOF, the said CONTRACTOR and the CITY ADMINISTRATOR and CITY CLERK of the CITY have caused the names of said parties to be affixed hereto, each in triplicate, the day and year first above written.

**CITY OF SAN FERNANDO:**

**TORO ENTERPRISES, INC.:**

DocuSigned by:  
By: Nick Kimball  
1641FC9C27C7499...  
Nick Kimball, City Manager

DocuSigned by:  
By: Sean Castillo  
9A0D7B07DDB44EE...  
Title: Pres.

**ATTEST:**  
DocuSigned by:  
By: Julia Fritz  
E4162E636E934B3...  
Julia Fritz, City Clerk

DocuSigned by:  
By: [Signature]  
553DE061AA084FE...  
Title: Secretary

**APPROVED AS TO FORM**

DocuSigned by:  
By: Richard Padilla  
9E0708304A9F4FC...  
Richard Padilla, Assistant City Attorney

## NOTICE INVITING BIDS

SEALED PROPOSALS will be received at the Office of the City Clerk, City Hall, 117 Macneil Street, San Fernando, California until **11:00 A.M. on Thursday, September 1, 2022**, and said bids will be publicly opened and declared for performing work on the following project:

**SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH**  
**Federal Project No. ATPL-5202(020)**  
**JOB NO. 7615, PLAN NO. P-737**

The project consists of constructing a 12 foot wide, 1.34 mile long Class 1 asphalt concrete bikeway within the Pacoima Wash, constructing ramps, retaining wall, installing fence, guardrail, prefabricated bridge, lighting, rectangular rapid flashing beacons, striping, markings, signage, bollards, and miscellaneous appurtenant work. The bid items, corresponding estimated quantities, and time allowed to complete the work are listed in the Contractor's Proposal. The definitions of bid items are described in the Technical Provisions.

The contract time for the project is **Three Hundred Forty (340) working days**.

A pre-bid meeting is scheduled **10:00 A.M. on Wednesday, August 17, 2022 at 120 Macneil Street, San Fernando, CA 91340, PW Ops Room**. This meeting is to inform bidders of project requirements and subcontractors of subcontracting and material supply opportunities. **Bidders' attendance at this meeting is mandatory.**

Pursuant to Federal law, Disadvantaged Business Enterprise (DBE) requirements shall include all DBEs, as described in the Specifications. This project is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code Section 12990, and in any contract entered into pursuant to this advertisement, DBEs will be afforded full opportunity to submit bids in response to this invitation.

**The DBE contract goal for this project is 27%.**

**PREVAILING WAGE REQUIREMENTS:** Pursuant to California Labor Code Sections 1770, 1773, 1773.1, 1773.6, and 1773.7, as amended, the applicable prevailing wages for this project have been determined. It shall be mandatory upon the contractor to whom the contract is awarded and upon any subcontractor under him to pay not less than the higher of the Federal and the State prevailing wage rates to all workers employed by them in the execution of the contract. The applicable Federal prevailing wage rates are those that are in effect ten (10) calendar days prior to bid opening; they are set forth on the U.S. Department of Labor website: <http://www.wdol.gov/wdol/scafiles/davisbacon/ca33.dvb> but are not printed in the Specifications. Lower State wage rates for work classifications not specifically listed in the Federal wage decision are not acceptable. The applicable State prevailing wage rates are set forth on the California Department of Industrial Relations website: <http://www.dir.ca.gov/DLSR/PWD> but are not printed in the Specifications; these rates are subject to predetermined increases.

The U.S. Department of Transportation (DOT) provides a toll-free hotline service to report bid rigging, bidder collusion, or other fraudulent activities. The hotline is available Mondays through Fridays between 8:00 a.m. and 5:00 p.m. eastern time, at (800) 424-9071. The hotline is part of the DOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the DOT Inspector General. All information will be treated confidentially, and caller anonymity will be respected.

Conflict of Interest: in the procurement of supplies, equipment, construction, and services by sub-recipients, the conflict of interest provisions in 24 CFR 85.36, OMB Circular A-110, and 24 CFR 570.611 shall apply. No employee, officer, or agent of the sub-recipient shall participate in the selection, award, or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.

This project is subject to the "Buy America" provisions of the Surface Transportation Assistance Act of 1982 as amended by the Intermodal Surface Transportation Efficiency Act of 1991.

This project is subject to the requirements of the Cargo Preference Act, as described in the Specifications.

It is the policy of the City, as directed by City Council, to encourage the use of local area businesses in construction contracts including vendors, suppliers, labor, etc.

The City reserves the right to reject any and all bids and to waive any minor irregularities in the bid documents. Bidders may not withdraw their bid for a period of ninety (90) days after date set for opening thereof.

The Contractor must follow the procedures as set forth in the Instructions to Bidders for acceptance of bids. Bids will be accepted only if submitted on a proposal form furnished by the City. Each bid must be accompanied by cash, certified check, cashier's check, or bidder's bond made payable to the City of San Fernando or issued by a surety admitted to do business in California, for an amount equal to at least ten percent (10%) of the amount bid. Such guaranty to be forfeited to the City should the bidder to whom the contract is awarded fail to enter into the contract.

Bids will be accepted only from contractors licensed in accordance with the provisions of the Business and Professional Code of the State of California. Prior to contract execution, the Contractor and his/her subcontractors shall obtain a City business license. At the time of bidding, the Contractor must possess a valid California **Class A** Contractor's License.

AB44 EFFECTIVE JULY 1, 2014. If a bidder submits a bid that includes a subcontractor who would be performing work in amount in excess of 1/2 of 1% of the bidder's total bid or in the case of bids for the construction of streets or highways, including bridges, in excess of 1/2 of 1% of the bidder's total bid or \$10,000, whichever is greater, then in addition to the subcontractor's name and business address, the subcontractor's State contractor's license number must be included as part of the information submitted for that proposed subcontractor. Failure to provide the subcontractor's license number shall render the bid non-responsive.

SB854 EFFECTIVE MARCH 1, 2015. Contractors and Subcontractors wishing to work on a public works project must be registered with the State of California, Department of Industrial Relations. All public works projects with bids submitted after March 1, 2015, or awarded on or after April 1, 2015, shall use only registered contractors and subcontractors. No bid will be accepted nor any contract entered into without proof of the Bidder's and its subcontractors' current registration with the Department of Industrial Relations. If awarded a contract, the Bidder and its subcontractors of every tier shall maintain active registration with the Department of Industrial Relations for the duration of the Project.

At the request and expense of the Contractor, securities equivalent to the five percent (5%) to be withheld from progress payments pursuant to the City's Standard General Conditions shall be deposited with the City Clerk or a state or federally chartered bank as the escrow agent, who shall pay such monies to the contractor upon satisfactory completion of the contract. Securities eligible for investment shall include those listed in Section 16430 of the Government Code or bank or savings and loan certificates of deposit. The contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereof.

Copies of the plans and specifications, including the approved proposal form, are available on the City website, [www.sfcity.org](http://www.sfcity.org), for downloading at no charge. **In order to be eligible to submit a bid for the project, you MUST contact Patsy Orozco, Civil Engineering Assistant II, via e-mail at [POrozco2@sfcity.org](mailto:POrozco2@sfcity.org) to be placed on the plan holders list.**

**Any questions pertaining to the project shall be submitted by Friday, August 19, 2022 by 4:00 p.m.**

Addenda, if any, will NOT be distributed to the planholders, and will ONLY be posted on the City website. **It shall be the Bidder's responsibility to check the City website for any addenda.**

City of San Fernando

Date: \_\_\_\_\_

By: Matthew Baumgardner, P.E.  
Director of Public Works

Sun  
7/21/2022  
8/21/2022

## INSTRUCTIONS TO BIDDERS

1. GENERAL Proposals under these Contract Documents shall be submitted on the blank forms furnished herewith. When presented, the proposal forms must be completely made out in the manner and form indicated therein and must be properly signed by the bidder. The bidder's address, telephone number, and California State Contractor's License number must be included. To be eligible to perform work, the bidder must be a state licensed contractor in good standing prior to beginning work. The City Council reserves the right to reject any bid if all the above information is not furnished.

Each proposal submitted must be presented in a sealed cover and must be filed prior to the time and at the place designated in the Notice Inviting Bids. All proposals submitted as prescribed will be publicly opened and read at the time and place designated in the Notice Inviting Bids.

Bid Quotes and Unit Price Extensions – The unit prices and the lump sum prices quoted by the bidder must be entered in the spaces provided on the Contractor's Proposal form. In case there is a discrepancy between the unit price and the item total, the unit price shall govern and will be considered as representing the Bidder's intention. The bid total will be corrected to conform to the specified unit price.

Bid Retention and Award – The City reserves the right to retain all bids for a period of ninety (90) days for examination and comparison. The City also reserves the right to waive non-substantial irregularities in any bid, to reject any and all proposals, to reject or delete one part of a proposal and accept the other, except to the extent that the bids are qualified by specific limitations, and to make award to the lowest responsible bidder as the interest of the City may require.

Communications Regarding Bid – All timely requests for information submitted in writing will receive a written response from the City. Telephone communications with City staff are not encouraged but will be permitted. However, any such oral communication shall not be binding on the City.

2. EXAMINATION OF PLANS, CONTRACT DOCUMENTS, AND WORK SITE The Contract Documents and plans, if any, are on file and available for inspection in City Hall.

The Bidders are required to carefully examine the site and the proposal, plans, Contract Documents, and contract forms. The Bidders must satisfy themselves as to the requirements of the Contract Documents and the contract; as to the location of the proposed work and by such other means as they may prefer; and as to the actual conditions and requirements of the work, and shall not, at any time after submission of the bid, dispute, complain, or assert that there was any misunderstanding in regard to the nature or amount of work to be done. It is mutually agreed that submission of a proposal shall be considered prima facie evidence that the bidder has made such examinations.

3. DISQUALIFICATION OF BIDDERS AND PROPOSALS More than one proposal for the same work from any individual, firm, partnership, corporation or association under the same or different names will not be accepted and reasonable grounds for believing that any bidder is

interested in more than one proposal for the work will be cause for rejecting all proposals in which such bidders are interested.

Proposals which show obviously unbalanced prices, and those which are incomplete or show any alteration of form or contain any additions or conditional or alternate bids that are not called for or otherwise permitted, may be rejected. Proposals that do not bear the Bidder's signature will be rejected.

4. AWARD AND EXECUTION OF CONTRACT The award of the contract, if awarded, will be made to the lowest responsive bidder whose proposal complies with all the prescribed requirements. The right is reserved, however, to reject any or all bids and to waive technical errors or discrepancies if it is deemed to best serve the interests of the City. An award will be made only until all necessary investigations are made as to the responsiveness of the low bidder.

Failure to execute a contract and file acceptable bonds as provided herein within the above timeline, not including Sundays, shall be just cause for the annulment of the award and the forfeiture of the proposal guaranty.

The Contractor will be required to obtain a City Business License prior to award of the contract.

5. SIGNATURE OF CONTRACTOR

- a. Corporation Any bids submitted by a corporation must include the name of the corporation, and must be signed by the President and Secretary or Assistant Secretary, and the corporate seal must be affixed. Other persons may sign for the corporation in lieu of the above if a certified copy of a resolution of the corporate board of directors so authorizing them to do so is on file in the City Clerk's Office.
- b. Partnerships Any bids submitted by a partnership must contain the names of all persons comprising the partnership or co-partnership. The bid must be signed by all partners comprising the partnership unless proof in the form of a certified copy of a certificate of partnership acknowledging the signer to be a general partner is presented to the City Clerk.
- c. Joint Ventures Any bids submitted by a joint venture must so state that and must be signed by each joint venturer.
- d. Individuals Any bids submitted by an individual must be signed by that individual unless an up-to-date power of attorney is on file in the City Clerk's Office, in which case the person indicated in the power of attorney may sign for the individual.

The above rules also apply in the case of a fictitious firm name. In addition, however, where the fictitious name is used, it must be so indicated where the signature appears.

6. BONDS

- a. Bid Bonds Bid must be accompanied by cash, cashier's check, certified check, or

surety bond in an amount equal to ten percent (10%) of the total amount in the Contractor's Proposal. Checks and bonds shall be made payable to the City of San Fernando.

- b. Contract Bonds The Contractor simultaneously with execution of the Agreement shall furnish a surety bond in an amount equal to one hundred percent (100%) of the contract price as security for the faithful performance of this contract and a separate surety bond in an equal to one hundred percent (100%) of the contract price as security for the payment of all persons performing labor and furnishing materials in connection with this contract, as required by the terms of an Act entitled:

"An Act to secure the payment of the claim of persons employed by Contractors upon Public Works, and the claims of persons who furnish materials, supplies, teams, implements; or machinery used or consumed by such Contractors in the performance of such works, and prescribing the duties of certain public officers with respect thereto," approved May 10, 1919, as amended.

Bond Forms required are included in these specifications. Copies will be furnished to prospective bidders upon request.

Whenever any Surety or Sureties on any such bonds, or any bonds required by Law for the protection of the claims of laborers and material men become insufficient or the City Engineer has cause to believe that such Surety or Sureties have become insufficient, a demand in writing may be made of the Contractor for each further bond or bonds or additional surety, not exceeding that originally required, as is considered necessary, considering the extent of the work remaining to be done. Thereafter, no payment shall be made upon such contract to the Contractor or any assignee of the Contractor until such further bond or bonds or additional surety has been furnished.

- 7. RETURN OF BIDDER'S GUARANTIES Within ten (10) days after the award of the contract, the City will return the proposal guaranties accompanying those proposals which are not to be considered in making award. All other proposals which are to be held until the contract has been finally executed, will be returned to the respective bidders after award of contract.
- 8. CONFLICT OF INTEREST In the procurement of supplies, equipment, construction, and services by sub-recipients, the conflict of interest provisions in 24 CFR 85.36, OMB Circular A-110, and 24 CFR 570.611, respectively, shall apply. No employee, officer or agent of the sub-recipient shall participate in selection, or award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.

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***The following documents in the PROPOSAL section of these Contract Documents must be completed and submitted with the bid package:***

- P-1&2 Contractor's Proposal
  - P-3 Bidder's Bond
  - P-4 Contractor Information
  - P-5 List of References
  - P-6 List of Subcontractors
  - P-7 Minority, Women, Small Business Enterprise Form
  - P-8 Certificate of Secretary of Adoption of Resolution
  - P-9 List of Subcontractors, Suppliers, & Vendors Contacted to Receive Prices in Preparation of Bid Proposal
  - P-10 Non-Collusion Affidavit
-



GENERAL ENGINEERING  
& CONTRACTORS

P.O. Box 6285  
Oxnard, CA 93031

RECEIVED

2022 SEP - 1 A 10:55

CITY OF SAN FERNANDO  
CITY CLERK

City of San Ferna  
117 W Macneil st  
San Fernando  
CA 91340

Sealed bid for:

San Fernando - Pacoima Wash bikeway and  
Pedestrian Path Federal Project NO. ATPL-5202(020)  
Job No. 7515, Plan NO. P-737



**Addendum No. 1**

**August 22, 2022**

**Project: San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020)  
Job. No. 7615, Plan No. P-737**

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The following change shall apply for this project.

1. Replace existing Plans P-737 with the attached plans: **ADDENDUM NO. 1 PLANS TO SCALE-Pacoima Wash Bikeway Plans 8-19-22.** The reasons for the replacement is because the latter plan set is to scale and the first one isn't.

Indicate the receipt of *Addendum 1* on Page P-3 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE.**

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Approved by:

  
Emilio De Murga, P.E.  
City Engineer



**Addendum No. 2**

**August 23, 2022**

**Project: San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020)  
Job. No. 7615, Plan No. P-737**

The following change shall apply for this project.

1. The federal wage decision was checked on this website <http://www.wdol.gov/wdol/scafiles/davisbacon/ca33.dvb> 10-days prior to bid opening. The applicable federal wage decision for this project is GENERAL DECISION NUMBER CA20220020, Modification No. 9, dated August 19, 2022.

Indicate the receipt of *Addendum 2* on Page P-3 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE.**

Approved by:

  
 Emilio De Murga, P.E.  
 City Engineer



**Addendum No. 3**

**August 23, 2022**

**Project: San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020)  
Job. No. 7615, Plan No. P-737**

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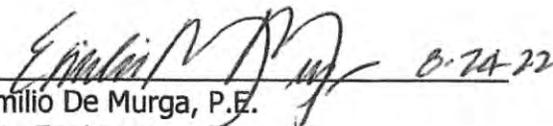
The following change shall apply for this project.

1. DELETE Bid Item No. 21 - Guardrail (84 LF) from Bid Schedule.
2. ADD Bid Item No. 29 – Provide Construction Surveying (1 LS). *Payment for this item shall include full compensation for all labor, materials, tools, equipment, surveyor, supervision, and incidentals required to provide construction survey as noted on the specifications. This bid item will be paid for per Lump Sum.* Change page B-3 to page B-3A.
3. To reflect these changes, the Bid Schedule on page P-2 has been changed to REVISED BID SCHEDULE page P-2A. Please use the REVISED BID SCHEDULE P-2A in your proposal for this project.

Indicate the receipt of *Addendum 3* on Page P-3 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE.**

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Approved by:

  
Emilio De Murga, P.E.  
City Engineer



**Addendum No. 4**

**August 25, 2022**

**Project: San Fernando Pacoima Wash Bikeway and Pedestrian Path,  
Federal Project No. ATPL-5202(020)  
Job No. 7615, Plan No. P-737**

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The following changes shall apply for this project.

1. In Plan No. P-737, **Construction Note 3-6' High Welded Wire Fence by others**- DELETE the "by others" from Construction Note 3. This work is Item 22 in the Bid Schedule and will be provided by the contractor. Payment for this item shall include full compensation for all labor, materials, tools, equipment, and incidentals. This item will be paid per LINEAR FOOT.
2. In Plan No. P-737, **Construction Note 5-6' Double Swing Welded Wire Gate by others** - DELETE the "by others" from Construction Note 5. This work is Item 23 in the Bid Schedule and will be provided by the contractor. Payment for this item shall include full compensation for all labor, materials, tools, equipment, and incidentals. This item will be paid per EACH.
3. In Plan No. P-737, **Construction Note 8-Bollard by others** - DELETE the "by others" from Construction Note 8. This work is Item 24 in the Bid Schedule and will be provided by the contractor. Payment for this item shall include full compensation for all labor, materials, tools, equipment, and incidentals. This item will be paid for EACH.
4. In Plan No. P-737, **Construction Note 14 – Bioswale see detail C-6 on sheet C-500 not part of construction** – DELETE the "not part of construction" from Construction Note 14. This work is part of this construction project and will be paid under Items 27 & 28 in the Bid Schedule and work will be provided by the contractor. Payment for both these items shall include full compensation for all labor, materials, tools, equipment, and incidentals. Item 27 will be paid for Cubic Yard. Item 28 will be paid for Cubic Yard.
5. The cost of removal and shoring of the existing wall shall be included in Item 11 – Retaining Wall- in the Bid Schedule. Payment of the existing wall removal shall include full compensation for all labor, materials, tools, equipment, and incidentals and will be paid for LINEAR FOOT.
6. The cost of removal and shoring of existing fence shall be included in Item 22- Welded Wire Fence – in the Bid Schedule. Payment of the existing fence removal

Addendum No. 4  
San Fernando Pacoima Wash Bikeway and Pedestrian Path  
Federal Project No. ATPL-5202(020)  
Job. No. 7615 – Plan No. P-737  
August 25, 2022  
Page 2 of 9

shall be included full compensation for all labor, materials, tools, equipment, and incidentals and will be paid for LINEAR FOOT.

The following questions and answers are hereby incorporated into this project.

Q1. *Can you provide a copy of the Los Angeles Flood Control District Agreement? What is the County permit number?*

A1. Please see attachment LACFCD Agreement. County permit number is 2017-006569.

Q2. *Can you provide a copy of the US Army Corps Permit?*

A2. Please see attachment USAC 408 Permit No. SPL-408-2016-076

Q3. *Who will be responsible for construction survey?*

A3. Please see Addendum No. 3

Q4. *We tried to print the plans for the San Fernando Pacoima Bikeway and our printing place told us that the size of the plan has been reduced to (11"x17") and will not print to scale. Would you happen to have a full size set of the plans so we can start doing our takeoff?*

A4. Please see Addendum No. 1

Q5. *Can you confirm whether Davis-Bacon applies to the above contract [San Fernando Pacoima Wash Bikeway and Pedestrian Path]?*

A5. Yes, Davis-Bacon is required-this is a federal funded project, prevailing wages are required. Please click on the following link for more details:

Link to Contract Specifications:

<https://app.box.com/s/xso5713bjgd21idr82d61viaxrn8vj47>

**Addendum No. 4  
San Fernando Pacoima Wash Bikeway and Pedestrian Path  
Federal Project No. ATPL-5202(020)  
Job. No. 7615 – Plan No. P-737  
August 25, 2022  
Page 3 of 9**

- Q6. *Please let us know if there is a self-performance requirement.***
- A6. *Yes, there is a self-performance requirement. The self-performance requirement is included in the federal section of the project specifications, FHWA-1273; Section VI.***
- Q7. *Regarding the pedestrian bridge on Pacoima Wash, can the bridge be made of steel, either unpainted weathering steel, galvanized carbon steel, or painted carbon steel? Specs call out an Aluminum bridge.***
- A7. *The bridge must be aluminum per the plans and specs. The intent is to keep the bridge weigh down to minimize the abutment footprints, and the limited span allowed for the use of aluminum. Changing to steel would increase the bridge weight, which would impact the layout and foundation sizing.***
- 
- Q8. *Please confirm if the customer is looking for lighted or non-lighted version of this bollard.***
- A8. *The intent of the bollard is to be non-lighted.***
- Q9. *The bid schedule shows that there is 84 LF of item #21 "Guardrail." However, there is no information in the specifications and there is no call out for guardrail anywhere on the plans. Please review and advise.***
- A9. *Please see Addendum No. 3***
- Q10. *Sheet #L-2.02 shows a detail for the removable bollard by Blockaides, Inc. Can you confirm: does the city want the Lighted Bollard: Removable Internal Locking Series model? Or one of the Non-Lighted bollard models? Please advise.***
- A10. *The intent for the bollard is to be non-lighted and there was no accommodation made for electrical to the bollards.***

**Addendum No. 4**  
**San Fernando Pacoima Wash Bikeway and Pedestrian Path**  
**Federal Project No. ATPL-5202(020)**  
**Job. No. 7615 – Plan No. P-737**  
**August 25, 2022**  
**Page 4 of 9**

**Q11. *Would you kindly direct me to the insurance requirements for this project? I do not see them.***

**A11. Insurance requirement per latest edition of the Standard Specification for Public Works. In addition, please read the Contract Documents under General Provisions (GP-1, GP-10, GP-11)**

**Q12. *On sheet C-001 note 3 state the Welded Wire Fence will be installed by others. Pay items 22 & 23 are for this work. Can you clarify if this fencing is going to be installed or not.***

**A12. The "by others" noted throughout the plans is a typo. Yes, the Welded Wire Fence and Welded Wire Gate will be purchased/provided/manufacture and installed by the contractor and compensation will be paid under Items 22 and 23 in the Bid Schedule.**

**Q13. *Regarding the traffic control, do we need to get permit for it?***

**A13. Since it's one of your bid items, you will submit the plans to our City for review, once the plans have been approved, we will stamp your plans. The approved plans meet the Traffic Control requirements within City of San Fernando for this project. However, please be advised, the entrance off of Fourth Street is in City of Los Angeles, if you use that entrance, City of Los Angeles may require you to pull a permit.**

**Q14. *About bridge members, is there any size and kind of the aluminum truss?***

**A14. The controlling bridge dimensions, bridge type, and design assumptions are included in the plans and specifications. The bridge design, including all member sizing, is to be a deferred submittal by the contractor in accordance with the specifications.**

Addendum No. 4  
San Fernando Pacoima Wash Bikeway and Pedestrian Path  
Federal Project No. ATPL-5202(020)  
Job. No. 7615 – Plan No. P-737  
August 25, 2022  
Page 5 of 9

Q15. *Per the cost breakdown, item #25 Lightpoles (65 qty) –we did not see electrical plans. Will the City provide an Electrical plan set?*

A15. The lighting poles are solar lights. No electrical plans are required nor will be provided. Please see L-1.00 for further details.

Q16. *On sheet C-107 states to construct a retaining wall D2 from STA 302+97.13 to STA 300+43.41. Although, there's already an existing wall in place. Can you please provide more information on reconstructing the Wall D2? In order to construct the wall, we will need a temporary construction easement of the RW limits in the parking lot adjacent to the new retaining Wall D2. Also, include a detail on how to reconstruct the parking lot.*

A16. Temporary Construction Easements (TCE) and Right-Of-Way Easement (ROE) are currently being executed with property owner. There is a TCE in place to build the retaining wall. The existing wall and fencing shall be removed to allow for the construction of the new wall. The cost of this removal shall be included in the price of constructing the new wall and fencing. Temporary shoring shall be installed as needed to protect the existing parking lot in place. The cost of the shoring shall be included in the price of constructing the new wall and fencing. Any portion of the parking lot damaged during construction shall be replaced in kind at no additional cost.

Q17. *Per sheet C-500 Detail C-8, please provide the thickness of the proposed reconstructed grout cobblestone slope.*

A17. Per the detail, the depth and size of the grout cobblestone shall be reconstructed to match existing. The contractor shall be responsible for field verifying the existing conditions.

Q18. *Please provide the geotechnical report for the location of the proposed bridge and retaining wall?*

A18. Please see attached Geotechnical Report

**Addendum No. 4**  
**San Fernando Pacoima Wash Bikeway and Pedestrian Path**  
**Federal Project No. ATPL-5202(020)**  
**Job. No. 7615 – Plan No. P-737**  
**August 25, 2022**  
**Page 6 of 9**

- Q19. *Reference Specification Section 310000-7(2.38): There are two types of Bioretention Soil Mixture given for the upper and lower layers but the Details C-5 & C-6 on Sheet C-500 don't show any layers. Please clarify the layers or if there are no layers provide the mix required on this project.***
- A19. Upper layer applies to the top 18 inches of the soil media. Unlined bioretention soil mix (medium percolation blend) to be utilized.**
- Q20. *Reference Specification Section 310000-4(1.4): Please make the Geotechnical Report available to all bidders.***
- A20. Please see attached Geotechnical Report**
- Q21. *Reference Specification Section 310000-14(3.98): The second paragraph in this section calls for the liner to be anchored to concrete curb or sidewalk per the manufacturer's recommendation. The Details C-5 & C-6 on Sheet C-500 don't show this. Please confirm that no curb sidewalk is required.***
- A21. Curb or sidewalk is not required. Install liner as shown in Details C-5 and C-6 on C-500.**
- Q22. *Note 1 on Details C-6 of Sheet C-500 calls for liner by Environmental Protection, Inc. Is the intent to sole source this to them for the liner or can the Contractor use an alternate manufacturer? If an alternate is allowed please provide the technical specifications for the liner.***
- A22. Alternative liner may be utilized as long as the alternative product has equivalent properties to the 30-mil plastic liner by Environmental Protection Inc.**
- Q23. *Reference Specification Section 321216-4(2.1E): This section calls for installation of redwood header along all edges of asphalt. The drawings do not show any redwood header. If this is required please provide a drawing detail showing the redwood header as it would be essential be the entire length of the pathway on both sides.***
- A23. Redwood headers are required. Header to be constructed similar to the attached**

Addendum No. 4  
San Fernando Pacoima Wash Bikeway and Pedestrian Path  
Federal Project No. ATPL-5202(020)  
Job. No. 7615 – Plan No. P-737  
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detail.

**Q24. *Reference Specification Section 321216-5(3.2): Seal coat is to be applied on the newly placed asphalt pavement. Please confirm that this is required and if so, please provide the specification on the seal coat. Also, how long after the asphalt placement is the seal coat to be applied?***

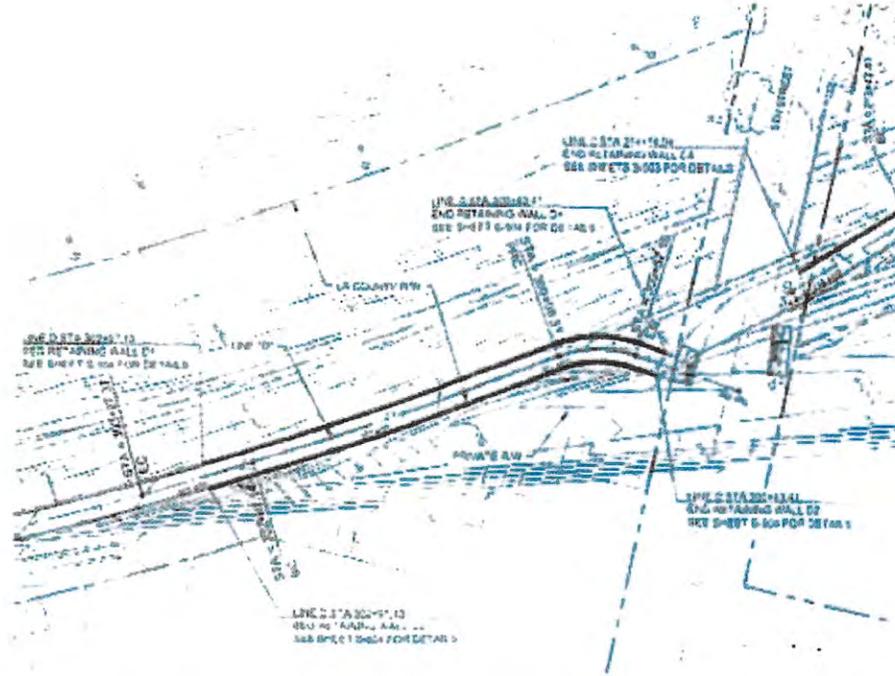
**A24. Seal coat is required. Seal coat shall utilize a slow setting type emulsified asphalt (Grade SS-1h) in accordance with Section 2.1 of Specification 321216, Section 203 – EMULSIFIED ASPHALT of the SSPWC, and Section 203-9 – SEAL COAT ASPHALT BASED of the SSPWC; diluted with equal parts of water. After the bituminous surfacing has passed the tests, including the flood test, clear and allow to dry, then apply one coat of a seal coat to the surface. The seal coat shall not be applied to the newly constructed asphalt concrete surface until thirty (30) days after spreading and compacting the new asphalt concrete. After 30 days, the surface of the newly constructed asphalt concrete shall be washed with a strong detergent such as trisodium phosphate, and rinsed before the application of the seal coat.**

**Q25. *During the pre-bid meeting held at the City, there was mention of a couple of permits from L.A. County flood and the Army Corp. of Engineers. Please make these and all other permits that were applied for by the City available to all bidders.***

**A25. Please see attachment LACFCD Agreement. County permit number is 2017-006569. Please see attachment USAC 408 Permit No. SPL-408-2016-076**

**Q26. *Below is a snap shot of retaining wall D1 and D2. The installation of retaining wall D2 (RW-D2) will require the Contractor to encroach into the private parking lot outside of the LA County R/W. Has the City made arrangements with the private property Owner for a "Temporary Construction Easement" to build RW-D2? If so please provide details of the easement. If not, there will be a need to shore to protect the parking lot during RW-D2 construction which will be a significant cost to***

Addendum No. 4  
 San Fernando Pacoima Wash Bikeway and Pedestrian Path  
 Federal Project No. ATPL-5202(020)  
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*protect.*

- A26. Temporary Construction Easement (TCE) and Right-Of-Way Easement (ROE) are currently being executed with property owner. There is a TCE in place to build the retaining wall.
- Q27. *The drawings do not show the existing retaining all and chain link fence (See attached photos) where the new RW-D2 will be constructed. There are no bid items for removal/demolition of the existing retaining wall, chain link fence and asphalt parking lot. Also, please provide a bid item for the replacement of the barbed wired chain link fence and parking lot asphalt along with a drawing showing the extent of the parking lot restoration.*
- A27. The existing wall and fencing shall be removed to allow for the construction of the new wall. The cost of this removal shall be included in the price of constructing the new wall and fencing. Temporary shoring shall be installed as needed to protect the exiting parking lot in place. The cost of the shoring shall be included in the price of constructing the new wall and fencing. Any portion of the parking lot damaged during construction shall be replaced in kind at no additional cost.

Addendum No. 4  
San Fernando Pacoima Wash Bikeway and Pedestrian Path  
Federal Project No. ATPL-5202(020)  
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Indicate the receipt of *Addendum 4* on Page P-3 of the Contractor's Proposal. **FAILURE TO DO SO WILL RENDER YOUR BID NON-RESPONSIVE.**

---

Approved by:

 8/25/22  
Emilio De Murga, P.E.  
City Engineer

# PROPOSAL

**P(i)**

**CONTRACTOR'S PROPOSAL**

CITY OF SAN FERNANDO  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340

HONORABLE MAYOR AND  
MEMBERS OF THE CITY COUNCIL:

The undersigned declares that this proposal was prepared by carefully examining the location of the proposed work, the Plans, the Specifications, and the Contract Documents entitled:

**SAN FERNANDO -PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH  
Federal Project No. ATPL-5202(020)  
Job No. 7515, Plan No. P-737**

The undersigned hereby proposes to furnish all labor, materials, equipment, tools, transportation, and services to perform all work required and to complete said work within **Three Hundred Forty (340)** working days after the commencement date stated in the Notice to Proceed. All work shall be performed in accordance with the Plans, Specifications, and Contract Documents, including the Special Provisions and Technical Provisions, for the prices set forth in the bid schedule.

8/30/22  
Dated

TORO ENTERPRISES, INC.  
Bidder

  
Signature

SEAN CASTILLO  
Name (Print/Type)

PRESIDENT  
Title

**REVISED BID SCHEDULE**

**SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH**  
**Federal Project No. ATPL-5202(020)**  
**Job No.7615, Plan No. P-737**

| ITEM NO.         | DESCRIPTION                        | UNIT          | ESTIMATED QUANTITY | UNIT PRICE            | ITEM TOTAL                      |
|------------------|------------------------------------|---------------|--------------------|-----------------------|---------------------------------|
| 1                | Mobilization, Demo & Clean-Up      | LS            | 1                  | 452,500.-             | 452,500.-                       |
| 2                | Traffic Control                    | LS            | 1                  | 106,000.-             | 106,000.-                       |
| 3                | Stormwater Protection Plan         | LS            | 1                  | 51,000.-              | 51,000.-                        |
| 4                | Remove Sidewalk                    | CY            | 14                 | 350.-                 | 4,900.-                         |
| 5                | Remove Gate                        | EA            | 2                  | 1,500.-               | 3,000.-                         |
| 6                | Remove Curb & Gutter               | LF            | 145                | 34.-                  | 4,930.-                         |
| 7                | Unclassified Excavation            | CY            | 2473               | 61.-                  | 150,853.-                       |
| 8                | Asphalt Concrete                   | TON           | 1670               | 194.-                 | 323,980.-                       |
| 9                | Base Material                      | CY            | 1648               | 77.-                  | 126,896.-                       |
| 10               | Concrete Ramp                      | CY            | 17                 | 1200.-                | 20,400.-                        |
| 11               | Retaining Wall                     | LF            | 655                | 1,125.-               | 736,375.-                       |
| 12               | Structural Backfill                | CY            | 864                | 40.-                  | 34,560.-                        |
| 13               | Structural Excavation              | CY            | 1412               | 37.-                  | 52,244.-                        |
| 14               | Bridge                             | LS            | 1                  | 500,000.-             | 500,000.-                       |
| 15               | Concrete Curb                      | LF            | 146                | 75.-                  | 10,950.-                        |
| 16               | Striping                           | LF            | 16489              | 1.40                  | 23,084.60                       |
| 17               | Pavement Markings                  | EA            | 60                 | 135.-                 | 8,100.-                         |
| 18               | Signs                              | EA            | 31                 | 290.-                 | 8,990.-                         |
| 19               | Rectangular Rapid Flashing Beacon  | EA            | 2                  | 6,425.-               | 12,850.-                        |
| 20               | Headwall and Wingwall              | EA            | 2                  | 25,000.-              | 50,000.-                        |
| <del>21</del>    | <del>Guardrail DELETED</del>       | <del>LF</del> | <del>84</del>      | <del>XXXXXXXXXX</del> | <del>XXXXXXXXXXXXXXXXXXXX</del> |
| 22               | Welded Wire Fence                  | LF            | 5658               | 123.-                 | 695,934.-                       |
| 23               | Welded Wire Gate                   | EA            | 7                  | 10,000.-              | 70,000.-                        |
| 24               | Bollards                           | EA            | 6                  | 4,000                 | 24,000.-                        |
| 25               | Lighting Poles                     | EA            | 65                 | 9,750.-               | 633,750.-                       |
| 26               | Excavation for Bioretention Areas  | CY            | 4178               | 41.-                  | 171,298.-                       |
| 27               | Bioretention Areas-Soil Media      | CY            | 2549               | 106.-                 | 270,194.-                       |
| 28               | Bioretention Areas- Drainage Stone | CY            | 1595               | 121.-                 | 192,995.-                       |
| 29               | Provide Construction Survey        | LS            | 1                  | 95,000.-              | 95,000.-                        |
| <b>BID TOTAL</b> |                                    |               |                    |                       | <b>\$4,835,283.60</b>           |

Total Base Bid in numbers \$ 4,835,283.60

Total Base bid in words: four million eight hundred thirty five Thousand  
two hundred eighty three Dollars  
 And sixty Cents

The Contract shall then be awarded to the lowest qualified bidder based on the Total Bid. However, the City reserves the right to remove any and/or all of the Additive Bid Items at the time of the City's issuance of its Notice to Proceed. Said Notice to Proceed shall

**determine/specify which of the Additive Bid Items, if any, shall be remain as part of this contract.**

The bidder acknowledges receipt of the following addendum issued for the above project. If no addendum has been received, write "None". FAILURE TO ACKNOWLEDGE RECEIPT OF ANY ADDENDA ISSUED WILL RENDER THE CONTRACTOR'S BID NON-RESPONSIVE.

List of Addendum Received: 1, 2, 3, 4

The City does not expressly or by implication agree that the actual amount of work will correspond with the foregoing quantities but reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as may be deemed necessary or advisable by the Engineer.

The bidder further agrees that in case of not executing the required contract with necessary bonds within ten (10) days, not including Sundays, after having received notice that the contract is ready for signature, the proceeds of the check or bond accompanying his bid shall become the property of the City of San Fernando.

By submission of the Contractor's Proposal, the bidder also certifies that the bid is a balanced bid.

**BIDDER'S BOND**

KNOW ALL MEN BY THESE PRESENTS:

that we, TORO ENTERPRISES, INC. as Principal,  
and Travelers Casualty and Surety Company of America as Surety,  
are held and firmly bound unto the City of San Fernando in the sum of \_\_\_\_\_  
Ten Percent of the Amount Bid (\$ 10% of the Amount Bid)  
to be paid to the said City of its certain Attorney, its successors and assigns; for the payment of  
which sum well and truly made, we bind ourselves, our heirs, executors and administrators,  
successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that if the certain proposal of the  
above bounden TORO ENTERPRISES, INC.  
to construct San Fernando Pacoima Wash Bikeway and Pedestrian Path Federal Project No. ATPL-5202(020) Job No. 7615, Plan No. P-737  
(insert names of streets and limits to be improved) dated September 1, 2022 is accepted  
by the City of San Fernando, and if the above bounden his heirs, executors, administrators,  
successors and assigns, shall duly enter into and execute a contract for such construction, and  
shall execute and deliver the two bonds described within ten (10) days (not including Sunday)  
from the date of the mailing of a notice to the above bounden TORO ENTERPRISES, INC.  
by and from the said City of San Fernando that said contract is ready for execution, then this  
obligation shall become null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, we hereunto set our hands and seals this 30th day of  
August, 2022.

Principal TORO ENTERPRISES, INC.  
By \_\_\_\_\_  
Its Sean Castilla, President  
By \_\_\_\_\_  
Its Jerry Hanigan, Secretary

Surety Travelers Casualty and Surety Company of America  
By \_\_\_\_\_  
Its Ethan Spector, Attorney-in-Fact  
By N/A  
Its N/A

Surety signatures on this bond must be acknowledged before Notary Publics, and a sufficiently  
power of attorney must be attached to the bond to verify the authority of any party signing on  
behalf of a surety.

All notices and demands to the surety shall be delivered via first class mail to the following:

Travelers Casualty and Surety Company of America  
Attn: Jeni Ehlers  
21688 Gateway Center Drive, Diamond Bar, CA 91765

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE§ 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California,  
County of Ventura,

On AUGUST 31ST, 2022 before me, Tyson Rising, Notary Public  
Date Here Insert Name and Title of the Officer

personally appeared Sean Castillo & Jerry Hannigan  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



Signature [Handwritten Signature]  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: CITY OF SAN FERNANDO, PLAN NO. P-737, BID BOND Date: 08/30/2022

Number of Pages: 1 Signer (s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name Sean Castillo

Corporate Officer — Title(s): President

- Partner —  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer Is Representing: Toro Enterprises, Inc.

Signer's Name: Jerry Hannigan

Corporate Officer — Title(s): Secretary

- Partner —  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer Is Representing: Toro Enterprises, Inc.

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

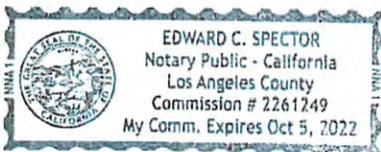
County of Los Angeles

On AUG 30 2022 before me, Edward C. Spector Notary Public, personally appeared Ethan Spector who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledgment to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature   
Edward C. Spector, Notary Public





**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

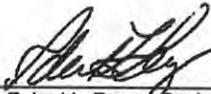
**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Ethan Spector** of **LOS ANGELES, California**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 21st day of April, 2021.



State of Connecticut

City of Hartford ss.

By:   
Robert L. Raney, Senior Vice President

On this the 21st day of April, 2021, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **AUG 30 2022** day of



  
Kevin E. Hughes, Assistant Secretary

*To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.*

**CONTRACTOR INFORMATION**

Company Name TORO ENTERPRISES, INC.

Address 2101 E VENTURA BLVD, OXNARD, CA 93036

Telephone 805-483-4515 Fax 805-483-2001 E-mail ESTIMATING@TOROENTERPRISES.COM

Type of Firm: Individual ( ) Partnership ( ) Corporation ()

Corporation organized under the laws of the State of CALIFORNIA

Contractor's License Number 710580 State CA Classification A,C-31 Expiration Date 8/31/23

DIR Registration Number 1000002410 Expiration Date 6/30/25

Names and titles of all officers of the firm

SEAN CASTILLO, PRESIDENT; 2101 E VENTURA BLVD, OXNARD, CA 93036 805-483-4515

JERRY HANNIGAN, SECRETARY; 2101 E VENTURA BLVD, OXNARD, CA 93036; 805-483-4515

TRENT ROYLE, VP OPERATIONS; 2101 E VENTURA BLVD, OXNARD, CA 93036; 805-483-4515

**\*HAVE DONE WORK FOR THE CITY OF SAN FERNANDO\***

**LIST OF REFERENCES**

(To be submitted by contractors who have not worked with the City of San Fernando.)

1. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_
  
2. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_
  
3. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_
  
4. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_
  
5. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_
  
6. NAME OF CITY OR BUSINESS \_\_\_\_\_  
CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
TYPE/DATE OF WORK PERFORMED \_\_\_\_\_  
TOTAL CONTRACT AMOUNT \$ \_\_\_\_\_

**LIST OF SUBCONTRACTORS**

The bidder is required to fill in the following blanks in accordance with the provisions of Section 4100 to 4108, inclusive, of the Government Code of the State of California.

Name under which subcontractor is licensed: LA <sup>steel</sup> steel services

Address of office, mill or shop: 1180 Olympic Drive, Corona CA

Specific description of subcontract: Rebar installation for Retaining walls bridge Abandene

License No.: 998917 Amount of Subcontract: 299,850.-

DIR Registration Number: 1000391796 Expiration Date: \_\_\_\_\_

Name under which subcontractor is licensed: California Professional Engineer

Address of office, mill or shop: 19062 San Jose Ave

Specific description of subcontract: Flushing rapid beacons and lighting poles

License No.: 793907 Amount of Subcontract: 584,120.-

DIR Registration Number: 1000377609 Expiration Date: 6/30/23

Name under which subcontractor is licensed: Golden bay Fence

Address of office, mill or shop: (50) 4104 40104 B St Stockton CA

Specific description of subcontract: Install wire fence and Gates

License No.: 664905 Amount of Subcontract: 691,700.-

DIR Registration Number: 1000600720 Expiration Date: 6/30/24

Name under which subcontractor is licensed: \_\_\_\_\_

Address of office, mill or shop: \_\_\_\_\_

Specific description of subcontract: \_\_\_\_\_

License No.: \_\_\_\_\_ Amount of Subcontract: \_\_\_\_\_

DIR Registration Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

MINORITY, WOMEN, SMALL BUSINESS ENTERPRISES

BUSINESS NAME: TORO ENTERPRISES, INC.  
ADDRESS (P.O. BOX NOT ACCEPTABLE): PO BOX 6285  
CITY, STATE, ZIP CODE: OXNARD, CA 93031  
PHONE NUMBER (805 ) 483-4515 CONTACT PERSON: SEAN CASTILLO

1. MINORITY OWNED  
Composition of ownership (more than 50% of ownership of the organization):  
Please check one of the following:

Black American       Asian/Pacific American  
 Native American     Hispanic American     Other ethnicity

2. WOMEN OWNED  
More than 50% of this business is owned by women:

Yes     No

3. SMALL BUSINESS ENTERPRISE  
This business enterprise collects \$1,000,000 or less in gross revenue per year.

Yes     No

Does your firm intend to use subcontractors or independent contractors for this project?

Yes     No

If yes, all others must fill out the bidder's application also.

Has this business been certified by any other agency as a minority/women owned enterprise or small business enterprise?

Yes     No

If yes, please list name(s) and telephone number(s) of certifying agencies.

*Please see Attached*

Is this a joint venture proposal?

Yes     No

**BOARD OF PUBLIC WORKS  
MEMBERS**

- ANDREA A. ALARCÓN  
PRESIDENT
- JERILYN LÓPEZ MENDOZA  
VICE PRESIDENT
- PAULA A. DANIELS  
PRESIDENT PRO-TEMPORE
- STEVEN T. NUTTER  
COMMISSIONER
- VALERIE LYNN SHAW  
COMMISSIONER
- 
- WILLIAM P. WEEKS  
EXECUTIVE OFFICER

**CITY OF LOS ANGELES  
CALIFORNIA**



**ANTONIO R. VILLARAIGOSA  
MAYOR**

**JOHN L. REAMER, JR.**  
Inspector of Public Works  
and  
Director

**BUREAU OF  
CONTRACT ADMINISTRATION  
Office of Contract Compliance**  
1149 S. BROADWAY, SUITE 300  
LOS ANGELES, CA 90015  
(213) 847-1922

<http://bca.lacity.org>

August 12, 2011

**RECEIVED**

Mr. Sean Castillo  
Toro Enterprises, Inc.  
P.O. Box 6285,  
Oxnard, CA 93031

AUG 17 2011

**TORO ENTERPRISES, INC.**

**RE: STATUS OF MINORITY BUSINESS ENTERPRISE (MBE) CERTIFICATION**  
**File No. - 10176**

Dear Mr. Castillo:

The Bureau of Contract Administration, Office of Contract Compliance has implemented a change to the City of Los Angeles MBE/WBE Certification Rules and Regulations; certifications will remain valid beyond the period indicated in the issued certification approval letters. A firm shall remain certified unless and until its certification is removed for cause.

The City reserves the right to request additional information and/or conduct on-site visits at any time during the certification period to verify any documentation submitted with your application. If there are any changes in your firm's name, address, ownership, control, or work category, you are still required to notify this office of those changes in writing. Please include your file number on each page of correspondence relating to these matters.

Your certification status can be verified in the City of Los Angeles DBE/MBE/WBE database at <http://bca.lacity.org> or by calling our office at (213) 847-2684.

If you have any questions regarding this matter, please contact the Centralized Certification Administration at (213) 847-2684.

*AN EQUAL OPPORTUNITY- AFFIRMATIVE ACTION EMPLOYER*

**CERTIFICATE OF SECRETARY OF ADOPTION OF RESOLUTION**

I, JERRY HANNIGAN (insert name of Secretary), do hereby certify that I am the Secretary of TORO ENTERPRISES, INC. (insert name of corporation) a California corporation, and do hereby certify that the following resolution is a full, true and correct copy of a resolution passed by the Board of Directors of said corporation at a meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022 (insert proper date), in accordance with the bylaws of said corporation, and that said resolution has not to the date of this certificate been in any manner amended, modified, revoked, rescinded or annulled, and the same is now in full force and effect.

"RESOLVED, that any of the following officers of this corporation, \_\_\_\_\_,  
SEAN CASTILLO \_\_\_\_\_ President  
TRENT ROYLE \_\_\_\_\_, Vice President and  
JERRY HANNIGAN \_\_\_\_\_, secretary  
*(insert names of officers and capacity where not shown), (any two acting together) (any one acting alone) (strike out inapplicable portion),* be and they are hereby authorized to execute and deliver in the name of and for and on behalf of this corporation, any and all bids, authorizations, contracts, bonds and agreements of any nature or sort whatsoever.

BE IT FURTHER RESOLVED, that any and all persons, firms, corporations and other entities, including public entities, shall be entitled to rely on the authority of (any one of such officers) (any two of such officers acting together) (strike out inapplicable portion), above named, to bind this corporation by the execution and delivery of any such bids, authorizations, contracts, bonds and agreements.

BE IT FURTHER RESOLVED, that the authority herein contained shall remain effective until the person, corporation, or public entity relying upon the authority herein contained, receives written notice to the contrary signed by duly authorized officers of this corporation, that all previous authorizations theretofore given with respect to the matters herein contained are revoked. That the revocation of the authority herein contained shall not affect the validity of any instrument herein referred to signed by any person or persons at the time authorized to act."

IN WITNESS WHEREOF, the undersigned has hereunto set (his/her) hand as Secretary and affixed the seal of this corporation this 31<sup>st</sup> day of August, 2022.

  
Secretary JERRY HANNIGAN, SECRETARY

**Affix Seal**

**LIST OF SUBCONTRACTORS, SUPPLIERS, & VENDORS CONTACTED TO  
RECEIVE PRICES IN PREPARATION OF BID PROPOSAL**

1. NAME & LOCATION OF BUSINESS 5 store fence Fullerton CA  
 CONTACT PERSON AND PHONE NO. 918-890-0500  
 ITEM OR TYPE OF WORK PROPOSED Fence  
 PRICE OR AMOUNT \$ 848,953
  
2. NAME & LOCATION OF BUSINESS Ace Fence LA Pute CA  
 CONTACT PERSON AND PHONE NO. ~~626-813-6693~~ <sup>60</sup> 626-333-07  
 ITEM OR TYPE OF WORK PROPOSED Fence  
 PRICE OR AMOUNT \$ 729,360.-
  
3. NAME & LOCATION OF BUSINESS Cross town (Covina) CA  
 CONTACT PERSON AND PHONE NO. 626-813-6693  
 ITEM OR TYPE OF WORK PROPOSED Lighting Poles  
 PRICE OR AMOUNT \$ 649,985.-
  
4. NAME & LOCATION OF BUSINESS \_\_\_\_\_  
 CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
 ITEM OR TYPE OF WORK PROPOSED \_\_\_\_\_  
 PRICE OR AMOUNT \$ \_\_\_\_\_
  
5. NAME & LOCATION OF BUSINESS \_\_\_\_\_  
 CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
 ITEM OR TYPE OF WORK PROPOSED \_\_\_\_\_  
 PRICE OR AMOUNT \$ \_\_\_\_\_
  
6. NAME & LOCATION OF BUSINESS \_\_\_\_\_  
 CONTACT PERSON AND PHONE NO. \_\_\_\_\_  
 ITEM OR TYPE OF WORK PROPOSED \_\_\_\_\_  
 PRICE OR AMOUNT \$ \_\_\_\_\_

**NON-COLLUSION AFFIDAVIT**

**SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH**  
**Federal Project No. ATPL-5202(020)**  
**Job No. 7615, Plan No. P-737**

STATE OF CALIFORNIA )  
 ) SS  
COUNTY OF VENTURA )

\_\_\_\_\_, being first duly sworn, deposes and

says that he is SEAN CASTILLO, PRESIDENT  
(Sole owner, partner, president, secretary, etc.)

of TORO ENTERPRISES, INC.

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that such bid is genuine and not collusive or sham; that such bidder has not directly or indirectly colluded, conspired, connived or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit or cost element of such bid price, or of that of any other bidder, or to secure an advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid price or of that of any other bidder, or to secure an advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and, further, that said bidder has not, directly or indirectly, submitted his bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

8/30/22  
Date

TORO ENTERPRISES, INC.  
Bidder  
  
[Signature]  
Authorized Signature

STATE OF CALIFORNIA )  
 ) SS  
COUNTY OF Ventura )

SEAN CASTILLO  
Name (Print/Type)  
PRESIDENT  
Title

On August 30th, 2022 before me, Tyson Rising, Notary Public

personally appeared Sean Castillo who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

(Notary Seal)

[Signature]  
Signature of Notary Public



*THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THIS CERTIFICATION, WHICH IS A PART OF THIS PROPOSAL.)*

**EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION**

The bidder / proposed subcontractor hereby certifies that he has / has not participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Orders 10925, 11114, or 11246, and that, where required, has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Note: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contracts or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

Local Assistance Procedures Manual

*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THIS CERTIFICATION, WHICH IS A PART OF THIS PROPOSAL.)*

**PUBLIC CONTRACT CODE**

**Public Contract Code Section 10285.1 Statement**

In conformance with Public Contract Code Section 10285.1 (Chapter 376, Stats. 1985), the bidder hereby declares under penalty of perjury under the laws of the State of California that the Bidder has / has not been convicted within the preceding three (3) years of any offenses referred to in that section, including any charge of fraud, bribery, collusion, conspiracy, or any other act in violation of any state or federal antitrust law in connection with the bidding upon, award of, or performance of, any public works contract, as defined in Public Contract Code Section 1101, with any public entity, as defined in Public Contract Code Section 1100, including the Regents of the University of California or the Trustees of the California State University. The term "bidder" is understood to include any partner, member, officer, director, responsible managing officer, or responsible managing employee thereof, as referred to in Section 10285.1.

Note: The Bidder must place a checkmark before "has" or "has not" in one of the check boxes provided.

**Public Contract Code Section 10162 Questionnaire**

In conformance with Public Contract Code Section 10162, the Bidder shall complete, under penalty of perjury, the following questionnaire:

Has the Bidder, any officer of the Bidder, or any employee of the Bidder who has a proprietary interest in the Bidder, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or a safety regulation?

Yes No

If the answer is yes, explain the circumstances in the following space:

N/A

**Public Contract Code Section 10232 Statement**

In conformance with Public Contract Code Section 10232, the Contractor hereby states under penalty of perjury that no more than one (1) final unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of a federal court which orders the Contractor to comply with an order of the National Labor Relations Board.

Local Assistance Procedures Manual

*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THIS CERTIFICATION, WHICH IS A PART OF THIS PROPOSAL.)*

**DEBARMENT AND SUSPENSION CERTIFICATION**  
TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29

The bidder, under penalty of perjury, certifies that, except as noted below, he/she or any other person associated therewith in the capacity of owner, partner, director, officer, manager:

- is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal agency;
- has not been suspended, debarred, voluntarily excluded, or determined ineligible by any Federal agency within the past 3 years;
- does not have a proposed debarment pending; and
- has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past 3 years.

If there are any exceptions to this certification, insert the exceptions in the following space.

N/A

Exceptions will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

N/A

Note: Providing false information may result in criminal prosecution or administrative sanctions.

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*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THIS CERTIFICATION, WHICH IS A PART OF THIS PROPOSAL.)*

**NONLOBBYING CERTIFICATION  
FOR FEDERAL-AID CONTRACTS**

The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in conformance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

**DISCLOSURE OF LOBBYING ACTIVITIES**

COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352

|   |  |   |  |
|---|--|---|--|
| <p><b>1. Type of Federal Action:</b></p> <p><input type="checkbox"/> a contract <span style="float:right">N/A</span></p> <p><input type="checkbox"/> b grant</p> <p><input type="checkbox"/> c cooperative agreement</p> <p><input type="checkbox"/> d loan</p> <p><input type="checkbox"/> e loan guarantee</p> <p><input type="checkbox"/> f loan insurance</p>   | <p><b>2. Status of Federal Action:</b></p> <p><input type="checkbox"/> a bid/offer/application</p> <p><input type="checkbox"/> b initial award</p> <p><input type="checkbox"/> c post-award <span style="float:right">N/A</span></p> | <p><b>3. Report Type:</b></p> <p><input type="checkbox"/> a initial <span style="float:right">N/A</span></p> <p><input type="checkbox"/> b material change</p> <p>For Material Change Only:</p> <p>year _____ quarter _____</p> <p>date of last report _____</p>  |  |
| <p><b>4. Name and Address of Reporting Entity</b></p> <p><input type="checkbox"/> Prime <span style="margin-left: 100px;"><input type="checkbox"/> Subawardee</span></p> <p style="margin-left: 150px;">Tier _____, if known</p> <p style="text-align: center;">N/A</p> <p>Congressional District, if known:</p>  |  | <p><b>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</b></p> <p style="text-align: center;">N/A</p> <p>Congressional District, if known:</p>   |  |
| <p><b>6. Federal Department/Agency:</b></p> <p style="text-align: center;">N/A</p>  | <p><b>7. Federal Program Name/Description:</b></p> <p>CFDA Number, if applicable <span style="float:right">N/A</span></p>  |   |  |
| <p><b>8. Federal Action Number, if known:</b></p> <p style="text-align: center;">N/A</p>  | <p><b>9. Award Amount, if known:</b></p> <p>\$ <span style="float:right">N/A</span></p>  |   |  |
| <p><b>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</b></p> <p style="text-align: center;">N/A</p> <p>(attach Continuation Sheet(s) if necessary)</p>  |  | <p><b>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</b></p> <p style="text-align: center;">N/A</p>  |  |
| <p><b>11. Amount of Payment (check all that apply)</b></p> <p>\$ <span style="float:right">N/A</span> <input type="checkbox"/> Actual <input type="checkbox"/> planned</p>  |  | <p><b>13. Type of Payment (check all that apply)</b></p> <p><input type="checkbox"/> a. retainer</p> <p><input type="checkbox"/> b. one-time fee</p> <p><input type="checkbox"/> c. commission</p> <p><input type="checkbox"/> d. contingent fee <span style="float:right">N/A</span></p> <p><input type="checkbox"/> e. deferred</p> <p><input type="checkbox"/> f. other, specify</p> |  |
| <p><b>12. Form of Payment (check all that apply):</b></p> <p><input type="checkbox"/> a. cash</p> <p><input type="checkbox"/> b. in-kind; specify: nature <span style="float:right">N/A</span></p> <p>Value</p>   |  |   |  |
| <p><b>14. Brief Description of Services Performed or to be performed and Date(s) of Service, including officer(s), employee(s), or member(s) contacted, for Payment Indicated in Item 11:</b></p> <p style="text-align: center;">N/A</p> <p>(attach Continuation Sheet(s) if necessary)</p>   |  |   |  |
| <p><b>15. Continuation Sheet(s) attached:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <span style="float:right">N/A</span></p>   |  |   |  |
| <p><b>16. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying reliance was placed by the tier above when his transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</b></p> |  | <p>Signature: </p> <p>Print Name: <b>SEAN CASTILLO</b></p> <p>Title: <b>PRESIDENT</b></p> <p>Telephone No.: <b>805-483-4515</b> Date: <b>08/31/2022</b></p>   |  |
| <p><b>Federal Use Only:</b></p>   |  | <p>Authorized for Local Reproduction<br/>                 Standard Form - LLL</p>   |  |

### INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of covered Federal action or a material change to previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for such payment or agreement to make payment to lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with a covered Federal action. Attach a continuation sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence, the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last, previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the first tier. Subawards include but are not limited to subcontracts, sub-grants, and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organization level below agency name, if known (e.g., Department of Transportation, United States Coast Guard).
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identification in item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitments for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.  
(b) Enter the full names of the individual(s) performing services and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform and the date(s) of any services rendered. Include all preparatory and related activity not just time spent in actual contact with Federal officials. Identify the Federal officer(s) or employee(s) contacted or the officer(s) employee(s) or Member(s) of Congress that were contacted.
15. Check whether or not a continuation sheet is attached.
16. The certifying official shall sign and date the form, print his/her name title and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.



Certificate of Corporate Authority

I hereby certify that Toro Enterprises, Inc. is a duly organized and existing California corporation, which has the power to take the action called for by the following resolution.

I further certify that Sean Castillo is President, Jerry Hannigan is Secretary and Trent Royle is Vice President of Operations and all have the authority individually to execute bid bonds, bid submittals, contract documents and change orders on behalf of the corporation as stated in the minutes of the Board of Directors' Meeting of Toro Enterprises, Inc. held July 15, 2016.

In witness whereof, I have affixed by hand and seal of said corporation this 15<sup>th</sup> day of July 2016.



Jerry Hannigan  
Secretary

JH/rc

Equal Opportunity Employer  
PO BOX 6285, OXNARD, CA 93031  
PHONE: (805) 483-4515 FAX: (805) 483-3635

Local Assistance Procedures Manual

**EXHIBIT 15-G CONSTRUCTION CONTRACT DBE COMMITMENT**

1. Local Agency: City of San Fernando      2. Contract DBE Goal: 27%
3. Project Description: San Fernando Pacoima Wash Bikeway and Pedestrian Path
4. Project Location: 1.34 miles along the Pacoima Wash
5. Bidder's Name: TORO ENTERPRISES, INC.      6. Prime Certified DBE:       7. Bid Amount: \$4,835,283.60
8. Total Dollar Amount for ALL Subcontractors: 1,573,940.      9. Total Number of ALL Subcontractors: 3

| 10. Bid Item Number   | 11. Description of Work, Service, or Materials Supplied | 12. DBE Certification Number | 13. DBE Contact Information (Must be certified on the date bids are opened)  | 14. DBE Dollar Amount |
|---|---|------------------------------|--|-----------------------|
| 11<br>14  | FURNISH & INSTALL<br>PORTION REBAR                      | 42683                        | L.A. STEEL SERVICES<br>#951-393-2016   | \$298,150             |
| 22<br>23  | FURNISH & INSTALL<br>WELDED WIRE FENCE<br>& GATES       | 009140                       | GOLDEN BAY FENCE<br>PLUS IRON WORKS  | \$691,700.00          |
| <b>Local Agency to Complete this Section</b>  |   |                              |  |                       |
| 21. Local Agency Contract Number: _____<br>22. Federal-Aid Project Number: _____<br>23. Bid Opening Date: _____<br>24. Contract Award Date: _____ |   |                              | 15. TOTAL CLAIMED DBE PARTICIPATION<br>\$987,850.<br>20.5%   |                       |
| Local Agency certifies that all DBE certifications are valid and information on this form is complete and accurate.                               |   |                              | IMPORTANT: Identify all DBE firms being claimed for credit, regardless of tier. Names of the First Tier DBE Subcontractors and their respective item(s) of work listed above must be consistent, where applicable with the names and items of the work in the "Subcontractor List" submitted with your bid. Written confirmation of each listed DBE is required. |                       |
| 25. Local Agency Representative's Signature _____   |   | 26. Date _____               | 16. Preparer's Signature _____<br><b>SEAN CASTILLO</b>   |                       |
| 27. Local Agency Representative's Name _____  |   | 28. Phone _____              | 17. Date _____<br><b>805-483-4515</b>  |                       |
| 29. Local Agency Representative's Title _____   |   |                              | 18. Preparer's Name _____<br><b>PRESIDENT</b>  |                       |
|   |   |                              | 19. Phone _____<br>20. Preparer's Title _____  |                       |

DISTRIBUTION: 1. Original – Local Agency  
 2. Copy – Caltrans District Local Assistance Engineer (DLAE). Failure to submit to DLAE within 30 days of contract execution may result in de-obligation of federal funds on contract. Include additional copy with award package.

ADA Notice: For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3680 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.



IN

1180 Olympic Dr. Ste. 108, Corona, CA  
92881  
Phone: 951-393-2016  
Fax: 951-370-1390  
Contractor's License #998917  
EIN # 47-3081534  
DIR # 1000391496

6/30/2023

**BID/OFFER**

**CONTRACTOR:** Bidding Contractors **BID DATE:** 09-01-22  
**ATTENTION:** Estimating **BID TIME:** 11:00 AM  
**PROJECT NAME:** San Fernando Pacoima Bikeway and Pedestrian Path **ESTIMATE #:** E22-062  
**LOCATION:** San Fernando

LA Steel Services, Inc. **(DBE Certified CUCP No. 42683; SBE Certified Metro File #6818 & MWD (Net Connect) #372820; SB Certified DGS #1796624;** is pleased to submit the following offer/agreement for the above referenced project, subject to the terms and conditions specified herein. Performance of this Bid/Offer shall be governed by and in compliance with the **Concrete Reinforcing Steel Institute Manual of Standard Practice**. This offer represents the full scope and intent on the part of LA Steel Services to provide services and materials to Contractor.

This bid is submitted subject to and expressly conditioned upon all of the terms and conditions set forth below.

**PLANS AND SPECIFICATIONS:**

Specifications: Concrete Reinforcing 032000 Addendum: # 1-4  
Plans/Drawings: 30 Pages, Dated 08-19-22 Architect/Engineer: MLA

**PRICING CONDITIONS:**

- **Prices, as quoted, will remain firm for fourteen (14) calendar days, after which time LA Steel Services reserves the right to revise this quotation. (LASS will reserve pricing with fabricator if purchaser notifies LASS within (14) days that they have listed LASS for this project.)**
- Prices / Bid items quoted are not for separate acceptance without prior approval.
- Seller reserves the right to renegotiate additional price increases, for any shipments and/or placing after the projected end of the job per timeline and schedule as outlined in the specifications at time of bid.
- LA Steel Services' price is based on detailing, fabricating, placing, and/or providing reinforcing steel, fob trucks jobsite for unloading and placing by others, on a normal five (5) day, forty (40) hour work week (all Union contract and nationally recognized holidays are observed). Performance will be based on conventional construction, timely receipt of two (2) complete printed sets of plans, specifications (in addition to CADD files) and adequate written schedules to which LA Steel Services has agreed. Contractor shall furnish design information, locations of pour joints, and construction schedules in sufficient time to allow for preparation and approval of submittals, plus seven (7) working days for fabrication and delivery. Additional lead-time will be required for special mill rolling, spirals, epoxy coating, and/or special mesh. Contract delays may result in additional cost of labor & materials.

## SCOPE OF WORK/PRICE

LASS Pricing is for the specific items listed below only! Any other work or material requested will be at extra to contract.

| BID ITEM     | DESCRIPTION  | QUANTITY | UNIT PRICE     | TOTAL                |
|--------------|--|----------|----------------|----------------------|
| 11           | Retaining Wall - Installed   | 655 LF   | \$ 420.9160    | \$ 275,700.00        |
| 14           | Bridge - Installed   | 1 LS     | \$ 12,250.0000 | \$ 12,250.00         |
| 20           | Headwall and Wingwall - Installed  | 2 EA     | \$ 1,200.0000  | \$ 2,400.00          |
| 25           | Lighting Poles - FOB trucks jobsite for unloading and placing by others. | 65 EA    | \$ 120.0000    | \$ 7,800.00          |
| <b>TOTAL</b> |  |          |                | <b>\$ 298,150.00</b> |

### HOISTING/LOWERING:

Contractor shall furnish, without charge, suitable equipment fully operated for hoisting/lowering reinforcing steel, wire mesh, etc., including unloading trucks, staging of reinforcing to points of installation (into foundations and onto elevated decks, etc....) setting of columns/cages and/or assemblies, and power placing of individual bars that LA Steel Services may require. **Contractor to provide a minimum of 24 hours of actual hook time.** (Hook time is the amount of time that the hoisting hook is actively supporting any reinforcing steel.) (Hours and/or price provided do not include hoisting/lowering for F.O.B. trucks jobsite material and/or setting of tied and stockpiled cages or mats).

LA Steel Services, Inc. to provide basic rigging which includes that which is suitable for general hoisting purposes such as unloading of deliveries, hoisting bundles to bridge deck, etc. Any and all other rigging beyond this to be provided by Contractor.

### SPECIAL NOTES:

1. Pricing based on our ability to negotiate acceptable contract/payment terms.
2. Payment and Performance Bonds excluded.
3. Night work is excluded except by additive quote.
4. Material and labor are quoted to begin per initial agency schedule as outlined in the specs and only through April 16, 2024. Should project exceed that timeframe a signed change order for any and all escalations will be required to move forward with work after that date.
5. Pricing Includes 5 deliveries. Any additional shipments are subject to shipping fees.
6. Due to current mill shortages in the rebar market, contractor must allow ample time for scheduling of orders.
7. **Exclude all curbs, gutters, catch basins, inlets, outlets, manholes, sidewalks, driveways, and work not included in bid items.**

### SCOPE OF WORK EXCLUSIONS

1. All testing and inspection and/or any related costs thereof other than mill test reports. (Rebar, mechanical couplers and/or welded hoop test bar samples to be provided F.O.B. trucks jobsite).
2. As-Built Drawings (Shop Drawings).
3. Plain (smooth) round bars or dowels, threaded bars, form savers, rods, sleeves, sheathing, anchors, studs, bolts (anchor & misc.), and inserts.
4. Wrapping, coating, painting and/or greasing of reinforcing steel and/or wire mesh.
5. Supplying, installing, and /or maintaining any form of rebar cap or safety device on installed reinforcing steel or reinforcing steel on the ground/stored (per latest OSHA Standards).
6. Cost of pour watchman.
7. All permits and licenses, other than city/county business licenses and State Contractor's license, required for the work.
8. Cutting, burning, cleaning, straightening and/or bending of existing steel and/or improperly placed drill and grout/bond dowels.
9. Drilling, grouting, and dry packing/placing bars in drilled holes.

10. Payment and/or Performance Bonds.
11. Furnishing and/or welding of dowels/anchors to miscellaneous steel and/or structural steel.
12. Metal tags (LA Steel Services or fabricators standard tags will be used to identify steel).
13. Any and all reinforcing steel, and/or wire mesh not shown on drawings unless specifically included in Scope of Work/Price.
14. Placing or Shop Drawings prepared, reviewed, sealed, or stamped by a licensed engineer.
15. Providing and/or laying out holes in structural steel for reinforcing bars to pass.
16. All electrical bonding and/or grounding material (i.e., welding for cathodic protection).
17. All welding.
18. Pre-stressing and/or pre-stressing materials. (Including but not limited to, any additional reinforcing steel required by any pre-stressing/post tensioning system.)
19. Masonry Steel.
20. Reinforcing for precast concrete items.
21. Reworking of any reinforcing steel and/or post-tensioned cables extending from precast piles.
22. The setting of tied and stockpiled F.O.B. Truck Jobsite cages as well as all spacer material and/or placing accessories required to position same. Reinforcing steel cages other than over-length or jobsite-built cages will be unloaded by Contractor and stockpiled at the jobsite in locations designated by Contractor. Relocation of stockpiled cages shall be Contractor's responsibility.
23. Epoxy Coated/Galvanized deformed and/or plain bars and/or wire mesh.
24. Field bending of rebar other than by additive quote.
25. The cost of reworking, rehabilitating and/or replacing reinforcing steel damaged or lost as a result of flood conditions. If storm damage should occur, responsibility for steel fully or partially in place, and for steel stored in locations designated by Contractor, shall be for Contractor's account.
26. Traffic control (lane closures, barricades, flagmen, signs, lights, etc.).
27. All site work, including but not limited to paving, sidewalks, curb and gutter, storm drain items such as catch basins, clean-outs, inlets, outlets, manholes, headwalls, collars, etc. unless specifically included in Scope of Work/Price.
28. Protection of any exposed steel after placement.
29. Overtime premiums and/or shift work.
30. Reinforcing materials for any/all underground utility structures, including duct banks, added bars at multiple conduits.
31. Reinforcing materials shown on mechanical, electrical, plumbing drawings; trim steel for openings not shown on structural drawings; trim steel for tieback openings.
32. Removal of spoils from footings and small wire clippings caused by normal reinforcing installation.
33. Removal of incidental wire clippings on any and all elements.
34. All stem-bending at pre-stressed/pre-cast beams.
35. Drilling and grouting of anything.
36. All project required safety classes, special compliance training, badging, railroad training, flagging, parking fees, down time as a result of any of the preceding and all associated costs including hourly labor costs to include 4-hour minimums.

### GENERAL CONDITIONS

1. Contractor's acceptance of all the terms and conditions of this Bid/Offer shall be conclusively evidenced by Contractor listing, permitting/directing performance, or signing and returning this offer.
2. LA Steel Services may begin performance of the work, pending receipt of an executed final agreement. However, should a final mutually acceptable agreement not be forthcoming, or should the terms and conditions of LA Steel Services offer be altered or modified, LA Steel Services reserves the right to immediately stop performance and Contractor agrees to indemnify LA Steel Services for all costs and loss of profit.
3. The following items, as required, are to be provided by Contractor, fully erected for use at all locations necessary without charge to LA Steel Services:
  - A. Lines, grades, supporting templates, layout, racks, ramps, ladders, sanitary facilities, trash bins, adequate lighting, and Cal-OSHA approved Heavy Duty scaffolding (per sections 1926 subpart L App. A & E), and as required, adequate electrical power and compressed air (90 PSI Min.).
  - B. Full access to all working areas for material, equipment, manpower, and level space for delivery, assembly and storage of steel, accessible to tractor-semi-trailer deliveries and within 25 feet of where materials are to be used or hoisted.
  - C. Adequate areas for staging, storage, and pre-assembly of materials.
  - D. **Level site with area for rebar to be safely offloaded from trucks.**
  - E. All guy wires, bracing, rigging, etc. to set rebar, and maintenance of such.
4. Subcontractor shall be paid monthly progress payments equal to one hundred percent (100%) of monthly billings within ten days (10) days of Contractor receiving payment from project owner for value of work completed, plus Owner approved number of materials on

- hand and/or equipment (if any) suitably stored on or off site. Contractor shall, at all times, be financially responsible to LA Steel Services for labor and material supplied pursuant to this offer. If a dispute arises between Contractor and Owner that delays receipt of payment by Contractor from Owner, unrelated to the performance of or materials supplied by Subcontractor, Contractor shall make progress and/or retention payment to Subcontractor within a reasonable time. A reasonable time for payment from Contractor to Subcontractor shall be defined as being due 45 days from Subcontractor's progress billing date.
5. Contractor shall not withhold retention greater than that being withheld by the Owner from the Contractor and shall immediately reduce retention withheld from Subcontractor, by a like percentage, when reduced to Contractor by Owner. In no event shall retention withheld by Contractor from LA Steel Services exceed the percentage withheld from Contractor by Owner. Final retention payment shall be made not later than 35 days from date LA Steel Services has completed its scope of work.
  6. No retention shall be withheld on FOB and/or tied and stockpiled material, if approved by Owner.
  7. LA Steel Services shall not be required to continue performance if, after Contractor has received payment for the properly performed work of LA Steel Services, timely payments are not made to LA Steel Services.
  8. All sums not paid when due shall bear an interest rate of 2% per month or the maximum legal rate permitted by law, whichever is greater; and all costs of collection, including a reasonable attorney's fee, shall be paid by Contractor as prescribed by Section 7108.5 of the California Business and Professions Code.
  9. No provision of this Subcontract shall serve to void LA Steel Services entitlement to payment for properly performed contract/extra work or suitably stored materials, or to void Subcontractor's right to file a lien, stop notice, and/or claim on its behalf.
  10. Neither party will have the right of set-off against the other party for any reason.
  11. If LA Steel Services is required by the Contractor to perform change order/extra work, said extra work must be authorized in writing by Contractor's Field Management personnel having apparent authority to authorize such extra work or an officer of the Contractor. Such written/executed directives from the Contractor shall constitute acceptance of financial responsibility by Contractor and a billable event upon completion of the work. **Extra/CCO shall be net 30 days regardless of being paid by owner.**
  12. No back charges or claims of the Contractor for services provided shall be valid except by an agreement in writing, agreed to between the parties prior to services being provided.
  13. Field labor called for herein is to be performed during LA Steel Services regular working hours, eight hours per day, five days a week (all Union Holidays are observed), unless required and agreed to during bid negotiations. All work performed outside of such hours shall be charged at LA Steel Services standard rates for overtime, weekend, or holiday work. LA Steel Services standard rates are per Caltrans force account rates. (Labor Surcharge % per Concrete Construction - Bridge) However, should LA Steel Services be behind the preapproved construction schedule, all overtime/premium time required to regain the construction schedule shall be for subcontractor's account.
  14. LA Steel Services will indemnify, defend and save harmless Contractor and Contractor's customer from LA Steel Services' proportionate share of liability for claims attributable to bodily injury (including death) and/or property damage (to other than the Work itself) to the extent caused by the negligence or intentional misconduct of LA Steel Services or anyone directly or indirectly employed by LA Steel Services. Subcontractor will name Contractor and Contractor's customer as additional insured on Subcontractor's insurance policies only if required to do so by the Contract Documents and only by means of Subcontractor's standard additional insured endorsement. Indemnification and insurance provided by LA Steel Services shall not extend coverage to Architects, Engineers, or other design professionals. Indemnification and insurance coverage shall be limited to Contractor and Contractor's customer only.
  15. LA Steel Services carries the following insurance coverages.
    - General Liability: Carrier-A.M. Best Rated A X Non-Admitted. Form: CG2001 10/01-2001 ISO Occurrence Commercial General Liability including products. Limits: Each Occurrence \$1,000,000. General Aggregate \$2,000,000 Products/Comp Ops Aggregate \$2,000,000 Personal Injury & Advertising \$1,000,000 Medical Payments-Per Person \$5,000 Fire Legal Damage \$50,000.
    - Workers Compensation: Carrier: State Compensation Insurance Fund, Statutory includes Employers Liability. LA Steel Services does not carry "Cross Liability" or "Severability of Interest" clauses.
  16. Contractor shall provide LA Steel Services with copies of all contract documents applicable to LA Steel Services performance, duties, or obligations at its Headquarters Office.
  17. Subcontractor shall be provided a mutually approved construction schedule providing a reasonable time in which to make delivery of submittals, materials and/or labor to commence and complete the performance of the Subcontract.
  18. Subcontractor shall not be responsible for delays, accelerations, or defaults where occasioned by any causes beyond its control, including but not limited to: delays caused by the Owner, General Contractor, Architect and/or Engineers.
  19. Subcontractor shall be entitled to equitable adjustment in the subcontract amount for additional costs due to unanticipated project delays or accelerations caused by the Contractor or others under the direct control of Contractor, and whose acts is not Subcontractor's responsibility.
  20. The Contractor shall make no demand for liquidated damages for delays in excess of the amount specified in the Contract Documents and no liquidated damages may be assessed against Subcontractor for more than its proportionate share of the amount paid by the Contractor for unexcused delays to the extent actually caused by Subcontractor.
  21. Splices in reinforcing bars and/or construction joint dowels for Contractor's convenience shall be for Contractor's account. Also splices required due to low overhead, power lines and/or deficiencies in hoisting equipment unless specifically shown on contract drawings at that particular location shall be for Contractor's account.
  22. LA Steel Services shall not be liable for repair of any damage caused by others outside the control of LA Steel Services. Approval for pouring or embedment in concrete shall constitute acceptance by Contractor of that portion of work and shall terminate LA Steel Services responsibility. Required remedial work, due to damage caused by others shall be for Contractor's account.
  23. Cost of Ironworker show-up and/or stand-by time, scheduled by Contractor, when work is not ready shall be for Contractor's account.
  24. Contractor shall furnish, without charge, templates/starter walls constructed with sufficient accuracy to support vertical reinforcing steel

- within placing tolerances specified by Owner. Templates/Starter walls shall not be double formed before reinforcing steel is installed unless prior approval has been granted.
25. Contractor shall furnish adequate parking for all LA Steel Services employees at no cost to LA Steel Services within three (3) standard blocks of the jobsite. If Contractor does not provide this parking, Contractor will pay LA Steel Services for all parking related costs including cost of vehicle parking, cost of shuttle services and travel time costs while employees are in transit unless specifically included in Scope of Work/Price or by additive quote.
  26. Contractor will provide full access to all areas of the project for at least one (1) LA Steel Services' Foreman truck to provide supplies and accessories as needed for the project.
  27. Ramps adequate to allow semi tractor-trailer deliveries of reinforcing to point of final placement shall be furnished by Contractor for all work below grade and shall be maintained in place until all work below grade is complete. If above ramps are not provided, all cost for equivalent service shall be for Contractor's account.
  28. Contractor shall furnish adequate working heavy-duty OSHA scaffolding/platforms and windscreens as required from which welding, mechanical coupling and placing of reinforcing steel can be safely performed.
  29. Contractor shall provide and secure in place all supports in tunnels and shafts, which LA Steel Services may require for supporting and placing steel.
  30. Subcontractor shall not be responsible for material replacement cost due to theft and or lost on job, when materials are scheduled by contractor and not used promptly.
  31. Contractor shall furnish approved work drawings of the temporary support system for columns, wall cages and/or any assemblies regardless of height, which the bid documents, may require. Contractor shall furnish and maintain adequate bracing, rigging, cables and guys, set all dead men required to guy vertical reinforcing, and comply with the temporary system design (Rigging includes but is not limited to chokers, shackles, spreader bars, etc....). Prior to hoisting support being removed, Contractor to inspect, approve compliance with temporary support system plan, and accept work.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

**LA Steel Services**

**Contractor:**

By: Richard Rabay  
Richard Rabay

by: \_\_\_\_\_

Its: Vice President  
Title

Its: \_\_\_\_\_  
Title

9/2/22, 8:01 AM

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# Search Returned 1 Records

Fri Sep 02 07:57:23 PDT 2022

## Query Criteria

**Certification Types:** DBE

**Firm ID:** 42683

|                        |   |
|------------------------|---|
| <b>Firm ID</b>         | 42683   |
| <b>DBA Name</b>        | LA STEEL SERVICES, INC.                                 |
| <b>Firm Name</b>       | LA STEEL SERVICES, INC.                                 |
| <b>Address Line1</b>   | 1760 CALIFORNIA AVENUE                                  |
| <b>Address Line2</b>   |   |
| <b>City</b>            | CORONA  |
| <b>State</b>           | CA  |
| <b>Zip Code1</b>       | 92881   |
| <b>Zip Code2</b>       | 3397  |
| <b>Mailing Address</b> |   |
| <b>Line1</b>           |   |
| <b>Mailing Address</b> |   |
| <b>Line2</b>           |   |
| <b>Mailing City</b>    |   |
| <b>Mailing State</b>   |   |
| <b>Mailing Zip</b>     |   |
| <b>Code1</b>           |   |
| <b>Mailing Zip</b>     |   |
| <b>Code2</b>           |   |
| <b>Certification</b>   |   |
| <b>Type</b>            | DBE   |
| <b>EEmail</b>          | lee.albright@Lasteelservices.com                        |
| <b>Contact Name</b>    | LEE ALBRIGHT  |
| <b>Area Code</b>       | 951   |
| <b>Phone Number</b>    | 393-2013  |
| <b>Extension</b>       |   |
| <b>Alt Area Code</b>   | 951   |
| <b>Alt Phone</b>       |   |
| <b>Number</b>          | 751-5048  |
| <b>Extension</b>       |   |
| <b>Fax Area Code</b>   |   |
| <b>Fax Phone</b>       |   |
| <b>Number</b>          |   |
| <b>Agency Name</b>     | LOS ANGELES COUNTY METRO TRANSPORTATION AUTHORITY (MTA) |
| <b>Counties</b>        | 15; 19; 30; 33; 36; 37; 42; 56;                         |
| <b>Districts</b>       | 05; 06; 07; 08; 11; 12;                                 |
| <b>DBE NAICS</b>       | 238110; 238120;   |
| <b>ACDBE NAICS</b>     |   |
| <b>Work Codes</b>      | C5100 CONCRETE STRUCTURE; C5201 REINFORCING STEEL;      |

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|                  |                                   |
|------------------|-----------------------------------|
| <b>Licenses</b>  | C50 Reinforcing Steel Contractor; |
| <b>Trucks</b>    |                                   |
| <b>Gender</b>    | F                                 |
| <b>Ethnicity</b> | CAUCASIAN                         |
| <b>Firm Type</b> | DBE                               |

1000000720

Exp. Date - 6/30/2024

**Golden Bay Fence plus Iron Works, Inc.**  
**4104 B Street Stockton CA 95207**  
**1711 S. Mojave Rd. Las Vegas, NV 89104**

**Phone: (209)944-9754**  
**FAX: (209)944-5812**

Contractor License #: CA 664905, NV 0083465, WA GOLDEFP830QP  
Certified: Disadvantage Business Enterprise, Small Business Enterprise and Minority Business Enterprise

**FACSIMILE TRANSMISSION OF PROPOSAL**

**Attention:** Estimating **Customer Fax #:** \_\_\_\_\_  
**Company:** Contractors **Total # Pages:** \_\_\_\_\_  
**ROJECT:** San Fernando Pacoima Wash Bikeway & Pedestrian Path **City:** San Fernando, CA 91340  
**From:** Patrick Eustaquio **Date:** 8/30/22

If this facsimile transmission is incomplete please call the originator at the above Phone or FAX #.

| Bid Item       | Section # | Description  | Quantity | Unit Price | Total               |
|----------------|-----------|--|----------|------------|---------------------|
| 1              |           | F&I 6' h DM Forte V-brace Black Fence panels   | 5368 lf. |            | \$596,300.00        |
| 2              |           | 12' w DM Forte V-Brace Black manually operated double swing gates and standard hardware. | 7 ea.    |            | \$63,300.00         |
| 3              |           | F&I 7" dia. Removeable Bollards (BlockAides, Inc) and Sleeves.                           | 6 ea.    |            | \$32,100.00         |
| <b>*Total:</b> |           |  |          |            | <b>\$691,700.00</b> |

**\*Total: Includes Labor, Materials, & Applicable Sales Taxes.**

**QUALIFY:** The following qualifications apply to our bid.

See Attachment A

Price quoted is for new chain link fencing professionally erected in place. Terms of payment: NET CASH DUE ON COMPLETION. 2% per month finance charge shall be charged if not paid when due. All property lines and gradestakes shall be established by purchaser and shall be the sole responsibility of purchaser. Purchaser shall provide any necessary building permits and is responsible for conforming the fence to all local building code requirements. Fence is to follow existing ground line unless otherwise provided in this contract. Obstructions of every nature which in any manner interfere with the erection of the fence shall be removed by purchaser prior to commencing of fence installation. Purchaser assumes responsibility for damage to any underground water, electrical, telephone, television, gas, sewer or other utility lines. In the event legal action is necessary to enforce any provisions of this contract the prevailing party shall be entitled to reimbursement for reasonable attorney's fees and costs.

**NOTICE OF CANCELLATION**

You may cancel this transaction, without any penalty or obligation, within three business days from the above date.  
I hereby cancel this transaction {Purchaser's Signature}: \_\_\_\_\_ Date: \_\_\_\_\_

**Golden Bay Fence plus Iron Works, Inc. - By:** \_\_\_\_\_

**Accepted By:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(Please Print Name, then Sign and Date) Signature constitutes binding contract

**NOTE: PRICE VALID FOR 30 DAYS OR THE TIME STATED IN THE REQUEST FOR QUOTATION WHICHEVER IS GREATER.**

**Certified: DBE, Cal Trans Certification #ct-009140. SBE # 0019415, & MBE -BART Certification #4065**  
**Nevada Unified Certification DBE and SBE NV20531166NUCP**  
**Union: Laborers Local 304, Local 872**

**GOLDEN BAY FENCE *plus* IRON WORKS, INC.**

4104 B Street

Stockton Ca, 95206

(209)944-9754

FAX (209)944-5812

License Number: 664905

**BID QUALIFICATION - ATTACHMENT "A"****JOB:**

1. Due to the volatility of the Steel Market, prices quoted are only good for 30 days from the date of the proposal. After 30 days price is subject to re-negotiations. If terms cannot be reached, GBF reserves the right to nullify this proposal.
2. Permits (if required) by others.
3. Traffic Control by others.
4. Clearing and Grubbing by others.
5. Demo & Disposal of existing fence post footings by others.
6. Embeds for fence posts, sonitube, and cans/post pockets/sleeves and setting of embeds/post pockets/cans/sleeves by others.
7. Mow strip/ concrete wall/flatwork and rebar by others.
8. Saw Cutting and Core Drilling by others.
9. Stamped drawings, Engineering and Calculations by others-change in design due to engineering will be considered change order work.
10. All Posts to be completed with Bobcat. Must have Access for a Cement truck.
11. Surveying/Staking by Others. Terminal and corner points shall be clearly marked, prior to arrival of our crews. Fence line location is the sole responsibility of the General Contractor.
12. Job Figured for 1 Mobilizations, please add \$2700.00 for each Remobilization.
13. On Site Underground not covered by USA to be Located by GC or Owner. GBF will not be liable for damages to un-located underground utilities.
14. Damages or repairs to landscaping, flower/planter beds, trees, shrubbery, drain lines and pipes, sprinklers and irrigation lines to be repaired by others.
15. All dirt/spoils from post holes to remain on site.
16. Hand digging of post holes (not included in price-will be change order work, if required).
17. Potholing (if required) by others.
18. Concrete mow-curb installation for new fence by others.
19. Fence & Gate Grounding by Others.
20. Cable Fence anchor install by others
21. If Caliche, rocks, hard grounds and water is encountered digging of holes will be considered a time and material or change order.
22. Scanning of post tension cables by others.
23. Plans does specify chain link fence heights for all locations.
24. All electrical work to operators and underground conduits by others.

**GOLDEN BAY FENCE IS A FULL DBE UNION CONTRACTOR**

9/2/22, 8:00 AM

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## Query Criteria

**Certification Types:** DBE

**Firm ID:** 009140

|                              |   |
|------------------------------|---|
| <b>Firm ID</b>               | 9140  |
| <b>DBA Name</b>              | GOLDEN BAY FENCE PLUS IRON WORKS, INC.  |
| <b>Firm Name</b>             | GOLDEN BAY FENCE PLUS IRON WORKS, INC   |
| <b>Address Line1</b>         | 4104 SOUTH B STREET   |
| <b>Address Line2</b>         |   |
| <b>City</b>                  | STOCKTON  |
| <b>State</b>                 | CA  |
| <b>Zip Code1</b>             | 95206   |
| <b>Zip Code2</b>             |   |
| <b>Mailing Address Line1</b> |   |
| <b>Mailing Address Line2</b> |   |
| <b>Mailing City</b>          |   |
| <b>Mailing State</b>         |   |
| <b>Mailing Zip Code1</b>     |   |
| <b>Mailing Zip Code2</b>     |   |
| <b>Certification Type</b>    | DBE   |
| <b>EMail</b>                 | pchavez@goldenbayfence.com; ctaiviti@goldenbayfence.com   |
| <b>Contact Name</b>          | CAROLINE TAIVIT   |
| <b>Area Code</b>             | 209   |
| <b>Phone Number</b>          | 944-9754  |
| <b>Extension</b>             |   |
| <b>Alt Area Code</b>         |   |
| <b>Alt Phone Number</b>      |   |
| <b>Extension</b>             |   |
| <b>Fax Area Code</b>         | 209   |
| <b>Fax Phone Number</b>      | 944-5812  |
| <b>Agency Name</b>           | DEPARTMENT OF TRANSPORTATION  |
| <b>Counties</b>              | 01; 02; 03; 04; 05; 06; 07; 09; 10; 20; 21; 24; 27; 28; 29; 31; 34; 38; 39; 40; 41; 43; 44; 48; 49; 50; 55; 58; |
| <b>Districts</b>             | 03; 04; 05; 06; 10;   |
| <b>DBE NAICS</b>             | 238990; 332323; 444190;   |
| <b>ACDBE NAICS</b>           |   |

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|                   |  |
|-------------------|--|
| <b>Work Codes</b> | C0680 FENCING SUPPLIER; C8000 FENCING; D3490 FABRICATED METAL PRODUCTS;  |
| <b>Licenses</b>   | A General Engineering Contractor; B General Building Contractor; C10 Electrical Contractor; C13 Fencing Contractor; C23 Ornamental Metal Contractor; |
| <b>Trucks</b>     |  |
| <b>Gender</b>     | M  |
| <b>Ethnicity</b>  | HISPANIC   |
| <b>Firm Type</b>  | DBE  |

**EXHIBIT 15-H: PROPOSER/CONTRACTOR GOOD FAITH EFFORTS**

Federal-aid Project No(s). ATPL-5202(020) Cost Proposal Due Date 09/01/2022 PE/CE  
Bid Opening Date 09/01/2022 CON

The City of San Fernando established a Disadvantaged Business Enterprise (DBE) goal of 27% for this contract. The information provided herein shows the required good faith efforts to meet or exceed the DBE contract goal.

Proposers or bidders submit the following information to document their good faith efforts within five (5) calendar days from cost proposal due date or bid opening. Proposers and bidders are recommended to submit the following information even if the Exhibit 10-O1: Consultant Proposal DBE Commitments or Exhibit 15-G: Construction Contract DBE Commitment indicate that the proposer or bidder has met the DBE goal. This form protects the proposer's or bidder's eligibility for award of the contract if the administering agency determines that the bidder failed to meet the goal for various reasons, e.g., a DBE firm was not certified at bid opening, or the bidder made a mathematical error.

The following items are listed in the Section entitled "Submission of DBE Commitment" of the Special Provisions, **please attach additional sheets as needed:**

- A. The names and dates of each publication in which a request for DBE participation for this project was placed by the bidder (please attach copies of advertisements or proofs of publication):

| Publications  | Dates of Advertisement |
|---------------|------------------------|
| TRADE JOURNAL | 08/16/2022             |
| FOCUS JOURNAL | 08/16/2022             |
|               |                        |
|               |                        |
|               |                        |

- B. The names and dates of written notices sent to certified DBEs soliciting bids for this project and the dates and methods used for following up initial solicitations to determine with certainty whether the DBEs were interested (please attach copies of solicitations, telephone records, fax confirmations, etc.):

| Names of DBEs Solicited                     | Date of Initial Solicitation | Follow Up Methods and Dates |
|---|------------------------------|-----------------------------|
| <b>**PLEASE SEE ATTACHED OUTREACH LOG**</b> |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |
|   |                              |                             |

- C. The items of work made available to DBE firms including those unbundled contract work items into economically feasible units to facilitate DBE participation. It is the bidder's responsibility to demonstrate that sufficient work to facilitate DBE participation in order to meet or exceed the DBE contract goal.

| Items of Work            | Proposer or Bidder Normally Performs Item (Y/N) | Breakdown of Items | Amount (\$) | Percentage Of Contract |
|--------------------------|---|--------------------|-------------|------------------------|
| LANDSCAPING              | N   | TBD                | TBD         | TBD                    |
| TRUCKING                 | N   | TBD                | TBD         | TBD                    |
| ELECTRICIAN              | N   | TBD                | TBD         | TBD                    |
| CONCRETE RETAINING WALLS | N   | TBD                | TBD         | TBD                    |
| PRE-FABRICATED BRIDGES   | N   | TBD                | TBD         | TBD                    |
| STREET LIGHT POLES       | N   | TBD                | TBD         | TBD                    |
| STRIPING                 | N   | TBD                | TBD         | TBD                    |

- D. The names, addresses and phone numbers of rejected DBE firms, the reasons for the bidder's rejection of the DBEs, the firms selected for that work (please attach copies of quotes from the firms involved), and the price difference for each DBE if the selected firm is not a DBE:

Names, addresses and phone numbers of rejected DBEs and the reasons for the bidder's rejection of the DBEs:

*SAND MATERIALS - Aggregate Sales, Inc - See Attached Quote - Price to High*  
*ACE FENCE Co. - See Attached Quote - Price to High*  
*PERIMETER SECURITY GROUP - See Attached Quote - Price to High*

Names, addresses and phone numbers of firms selected for the work above:

*L.A. STEEL SERVICES 1180 OLYMPIC DR. GERRA CA. 92851  
 PHONE # 951-393-2016*  
*GOLDEN BAY FENCE PLUS IRONWORKS 4104 B STREET STOCKTON CA.  
 #209-944-9754*

- E. Efforts (e.g., in advertisements and solicitations) made to assist interested DBEs in obtaining information related to the plans, specifications and requirements for the work which was provided to DBEs:

**\*\*PLEASE SEE ATTACHED ADVERTISEMENT, EMAILS & CALL LOG\*\***



# Sand Materials & Aggregate Sales, Inc.

dba SM Sales dba 75th Street Quarry & Recycling  
 17524 Sierra Hwy  
 Santa Clarita, CA 91351

PH. 661-252-4735  
 FAX 661-299-1547

Email: quotes@smsalesinc.com

*S M Sales*



## Quotation

DATE: 8/30/2022  
 QUOTE#: 25094  
 REP: JT

**CUSTOMER NAME**

Toro Enterprises Inc.  
 P.O. Box 6285  
 Oxnard, CA 93031

**DELIVERY ADDRESS**

5th Street & Pacoima Wash  
 San Fernando, CA

| COMMODITY                      | MATERIAL | TAX  | FREIGHT | ENV. FEE       | UNIT PRICE  |
|--------------------------------|----------|------|---------|----------------|---|
| 1" x #4 (#57)                  | 14.50    | 1.49 | 18.36   | 10.00 per load | \$34.40 per ton<br>*25 ton per load minimum<br>for Freight. |
| City of San Fernando Sales Tax | 10.25%   |      |         |                |   |

Quarry location - 38050 75th Street East, Palmdale, CA  
 Quarry accepts clean\* AC and PCC.  
 \*- Clean means no Dirt, Grass, Leaves, Trash, or any other foreign material of any kind.

S M Sales is certified with:

The California Unified Certification Program (CUCP) as UDBE/WBE, File No. CCA-130 – UCP Firm No. 2658.

**TERMS:**

Material delivered in Truck & Trailer unless otherwise requested. Deliveries in other than Truck & Trailer subject to price increase.

Price is subject to an Environmental fee for each load delivered.

Buyer must provide all Preliminary Information prior to material shipment.

Quotation is for Monday through Friday (Non-holiday) normal daytime production hours, unless otherwise noted.

All accounts are due and payable before the 10th of the month following the month when the delivery was made.

All invoices are subject to late fees of 1 1/2% per month if not paid by terms.

Delivery of material to be made to the best of our ability.

All material subject to availability.

All material to be approved by the Buyer prior to shipping. It is the Buyer's responsibility to provide the Seller with Material Specifications.

If the Buyer does not provide the Seller with Material Specifications, and elects not to inspect the material before shipment is made, Seller will not be responsible for misunderstandings in product description.

Prices quoted are based on 25 ton minimum per each load. Short load charges will apply on all loads under 25 tons.

Excess loading or unloading time will be charged at hourly rates. Please call to obtain the current hourly rates.

Prices subject to change without notice unless specifically quoted otherwise.

To accept this quotation, sign on the line below and return within 30 days of the above date.

**ALL MATERIALS ARE IN COMPLIANCE WITH MATERIAL SPECIFICATIONS AT THE PLANT ONLY. SM SALES TAKES NO RESPONSIBILITY FOR ANY SEGREGATION OR DEGRADATION DUE TO EXCESS HANDLING OF THE MATERIAL AT THE JOB SITE.**

To accept this quotation, sign on the line below and return within 30 days of the above date:

ACCEPTED BY: \_\_\_\_\_

|   |  |      |       |             |                      |
|---|--|------|-------|-------------|----------------------|
| <b>ACE FENCE COMPANY</b>  |  |      |       |             |                      |
| 727 GLENDORA AVENUE, LA PUENTE, CA 91744  |  |      |       |             |                      |
| PHONE (626) 333-0727 * FAX (626) 333-7843   |  |      |       |             |                      |
| CERTIFIED AS DBE/SBE/MBE/WBE FIRM, UNION COMPANY, LACMTA Pre-Qualified to Bid   |  |      |       |             |                      |
| "Awarded Minority Contractor of the Year by the City of Los Angeles for Excellence in Quality and Services"   |  |      |       |             |                      |
| "We Are An Equal Opportunity Employer"  |  |      |       |             |                      |
| <b>FAX QUOTE</b>  |  |      |       |             |                      |
| TO :  | General Contractors  |      |       | ATTN :      | Estimator            |
| FAX # :   |  |      |       | DATE :      | 8/31/22              |
| FROM :  | Michael Abanilla   |      |       | PAGES :     | 1                    |
| PROJECT :   | San Fernando Pacoima Wash Bikeway and Pedestrian Path; Federal Project No. ATPL-5202(020),<br>Job No. 7615, Plan No. P737 - City of San Fernando |      |       |             |                      |
| BID DATE :  | 9/01/22 11:00 A.M.   |      |       |             |                      |
| SPECS :   | per Plans & Specs (see notes & qualifications below)   |      |       | ADDENDUM:   | 1, 2, 3 & 4          |
| ITEM  | DESCRIPTION  | Unit | Qty   | Unit Price  | Amount               |
| Proposal as follows:  |  |      |       |             |                      |
| <b><u>BID SCHEDULE</u></b>  |  |      |       |             |                      |
| 22  | Welded Wire Mesh   | LF   | 5,658 | \$ 120.00   | \$ 678,960.00        |
| 23  | Welded Wire Gate   | EA   | 7     | \$ 7,200.00 | \$ 50,400.00         |
| <b>TOTAL BID AMOUNT:</b>  |  |      |       |             | <b>\$ 729,360.00</b> |
| <p>* FENCES &amp; GATES PER MANUFACTURER'S SPECIFICATIONS. GATES TO HAVE STANDARD HARDWARE.<br/>                 * CLEARING &amp; GRUBBING, REMOVAL OF (E) FENCES, VEGETATIONS OR ANY OBSTRUCTIONS BY OTHERS.<br/>                 * THIS PROPOSAL IS BASED ON PAID PREVAILING WAGES AND CERTIFIED PAYROLL.<br/>                 * <b><u>PLEASE REFER TO NOTES &amp; EXCLUSIONS BELOW. IF YOU HAVE QUESTIONS PLEASE CALL.</u></b></p>   |  |      |       |             |                      |
| <p><b>NOTE:</b> PROPOSAL IS AS A PACKAGE UNLESS DISCUSSED PRIOR TO BID. OUR PROPOSAL IS PER LINE ITEM &amp; NOT LUMP SUM UNLESS IT STATES OTHERWISE. AWARD MUST HAPPEN WITHIN 30 DAYS COPY OF ACE FENCE COMPANY'S BID TO BE PART OF THE FINAL CONTRACT AGREEMENT. COPY OF GENERAL'S PAYMENT &amp; PERFORMANCE BONDS TO BE ATTACHED TO THE CONTRACT AGREEMENT.</p>   |  |      |       |             |                      |
| <p><b>EXCLUDE:</b> GATE LOCKS; LEVER/PANIC HARDWARE; BLOCK-OUT MATERIALS, MOWCURB, MINOR CONCRETE OR ANY CONCRETE WORKS (except for post footings); RE-BARS; DEMOLITION; CLEARING &amp; GRUBBING; REMOVAL OF FENCES, VEGETATION OR ANY OBSTRUCTIONS; IMPORT BORROW; EXTRA SOIL FOR BACKFILL; GRADING; STAKING &amp; LAY-OUT; ROCK DRILLING, CONCRETE SAWCUTTING, BREAKING &amp; CORE DRILLING; PAVEMENT REPAIR &amp; ASPHALT PATCHING; POTHOLING &amp; LOCATING UTILITIES; MAINTENANCE OR REPAIR TO DAMAGES CAUSED BY OTHERS &amp; TO UNMARKED UTILITIES; FENCE GROUNDING; ENGINEERING &amp; STRUCTURAL CALCULATIONS; SURVEYS FOR ALIGNMENT &amp; ELEVATION; INSPECTION &amp; TESTING COST; BOND COST; SWPPPs; BMPs; ENVIRONMENTAL STEWARDSHIP; ASBESTOS &amp; LEAD COMPLIANCE PLAN OR ANY RELATED WORKS; PERMIT &amp; FEES; DUST CONTROL; K-RAILS; TEMP. FENCES, SAFETY RAILS &amp; FALL PROTECTION; TRAFFIC CONTROL; FLAGMEN; LANE CLOSURE; NIGHTWORK; HAULING OF SPOILS (spoils from our excavation are to be scattered in the immediate vicinity of our work, relocation of spoils will be considered a change order)</p> |  |      |       |             |                      |
| <p><b>INSURANCE:</b> GENERAL LIABILITY - \$ 1,000,000 - \$ 2,000,000 AGGREGATE; AUTOMOBILE - \$ 1,000,000; WORKMAN COMPENSATION - \$ 1,000,000. OCIP/CCIP PROJECTS - WC'S PREMIUMS ALREADY DEDUCTED, NO CREDIT WILL BE PROVIDED. ADD'L INSURANCE ARE SUBJECT TO EXTRA PREMIUMS.</p>   |  |      |       |             |                      |
| <p>LICENSE # A, B, C-13, C-29 &amp; C-31 # 996577, EXP. 9-30-2024, DIR Registration #1000004092, DBE #34153 - UNION<br/>                 SUBJECT TO ACCEPTANCE WITHIN 30 DAYS</p>   |  |      |       |             |                      |



Thank you for allowing Perimeter Security Group the opportunity to work with you on your facility's safety needs. The following statements serve as our proposal:

**SCOPE OF WORK:**

Furnish and install the welded wire fence and gates at the Pacoima Wash Bikeway and Ped Gate Project. Below are the details of our proposal.

**PRECONSTRUCTION** (price included in the items below)

- All mobilization, badging, lodging, and per diem for Certified technicians to preform below scope of work
- Provide Location specific submittal package to include product data, and CAD shop drawings and Assist Overall project Design group with Preconstruction plans and specs

**BID ITEM #22 - WELDED WIRE FENCE: \$638,849.00**

- 5658 LF – 6' Design Master Forte Welded Wire Fencing
  - 5168 LF – Fencing Posts to be set into dirt  
(Include all excavation and concrete for gate post Foundations)
  - 500 LF – Flange Mounted onto Wall  
(Include all Flange Plates and Concrete Anchor Bolts for Post Attachment to Wall)

**BID ITEM #23 - WELDED WIRE GATE: \$ 105,594.00**

- 7 Ea – 12' Clear Opening x 6' Height Dual Swing Forte Weld Wire Gate
  - 14 Ea – Gate Support Posts
  - 28 Ea – Heavy Duty Hinges
  - 7 Ea – Drop Rod Latch System

**BID ITEM #24 - BOLLARDS: \$40,208.00**

- 6 Ea – Removable Bollard  
(Includes all excavation, rebar, and concrete for bollard foundations)

**PROJECT CLARIFICATIONS:**

- PSG is a Certified Publics Works Contractor, DBE, WBE, SBE, CBE and WOSB contractor in California with a Safety EMR of .69. Call us for any addition information.
- Acknowledge 1-4 Addendums ✓
- Price reflective of Using Plan referenced Design Master Forte Fence System
- PSG is a union contractor and includes Davis Bacon Wages. ✓
- Price does not include any demolition of existing fence or retaining walls
- Price reflective of any concrete slopes, pads or retaining wall to be by civil contractor
- Price does not include any sleeves or core drilling for installation of fence in retaining wall.
- Price reflective of installing fence and gate in precise grade.
- Price reflective of vehicle access to fence line for installing fence.
- Price reflective of machine access for digging, setting, and pouring foundations for equipment.
- Price does not include any hydro Vac for excavation, can be added if required for a cost add.
- Price reflective of spoils from excavation disposed onsite. Off Site disposal can be provided for a cost add if Req.
- Price does not include any cost associated with digging, rock removal, forming due to excavation of boulders
- Price does not include any landscape rehab, sodding, mulching hydro seeding, asphalt patch work or striping
- Price does not include any bond fees, private utility locates, swwpp, traffic control, material testing, survey, or engineering. Can be provided for a cost add if required

Perimeter Security Group prides itself on value-engineered design to ensure meeting client's expectations and budgets. We would like the opportunity to discuss how we can be of assistance with the design, development, and implementation of your future projects. Please feel free to contact one of our perimeter security specialists with any questions that you may have.

**From: Compliance News**

<http://www.compliancencenews.com>

[info@compliancencenews.com](mailto:info@compliancencenews.com)

Tel: (800) 599-6996 Fax: (800) 200-4334

216 The Promenade N. Ste. 304, Long Beach, CA 90802

---

**To: TORO ENTERPRISES, INC.**

2101 E Ventura Blvd

Oxnard, CA 93036

Phone: 805-483-4515

Fax: 805-483-2001

**RECEIPT FOR ORDER #11361**

Published on 08-16-2022 at 04:07 PM PST

**Project Name: SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH**

**Contract/Bid #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737**

**Awarding Agency: CITY OF SAN FERNANDO**

**Total Amount PAID: \$70.00**

*GOOD-FAITH EFFORT  
CALL LOG AND  
ADVERTISEMENT*

**A. Proofs of Good Faith Effort Bid Notice Advertisements**

**Publication:** Compliance News Trade Journal  
**Published On:** 08-16-2022 @ 04:07 PM PST  
**Expires On:** 09-01-2022 @ 11:00 AM PST  
**Published At:** <https://www.compliancenews.com/trade-journal-deatil/1/1834>

**TRADE JOURNAL**

**TORO ENTERPRISES, INC.**

is seeking certified and qualified DBE subcontractors and/or suppliers to provide LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING



**PROJECT NAME:**  
SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH  
**CONTRACT #:**  
Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737  
**AWARDING AGENCY:**  
CITY OF SAN FERNANDO  
**PROJECT LOCATION:**  
FOURTH STREET (BRADLEY AVE.) TO EIGHTH STREET (EIGHTH ST. NATURAL PARK), SAN FERNANDO, CA, 90005  
**DUE DATE:**  
09-01-2022 at 11:00 AM

**OUTREACH COORDINATOR:**  
TYSON RISING  
**TELEPHONE:**  
805-483-4515  
**FAX:**  
805-483-2001  
**ADDRESS:**  
2101 E Ventura Blvd Oxnard, CA, 93036  
**EMAIL:**  
[estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

**PROJECT DETAILS:**

We are an Equal Opportunity Employer. If you are planning to bid this project, we encourage your participation and welcome your bid. All qualified bidders will receive consideration without regard to race, color, religion, sex or national origin. Plans & specs available through the link below

<https://we.tl/t-x9zH3wwiaN>

The TORO ENTERPRISES, INC. Good Faith Effort advertisement has been published in both the Compliance News Internet and Hard-Copy publications (located online at: <http://www.compliancencnews.com>). The undersigned declares: I am over the age of 18 years and a citizen of the United States of America. I am the principal publisher of the Compliance News Trade and Focus Journal in the United States of America. The notice a true copy of which is attached was published on 08-16-2022 at 04:07 PM PST. I declare under penalty of perjury that the foregoing is true and correct.



J.H. Sprague

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**Publication:** Compliance News Focus Journal  
**Published On:** 08-16-2022 @ 04:07 PM PST  
**Expires On:** 09-01-2022 @ 11:00 AM PST  
**Published At:** <https://www.compliancencenews.com/focus-journal/1834>

**FOCUS JOURNAL**



**TORO ENTERPRISES, INC.**

is seeking certified and qualified DBE subcontractors and/or suppliers to provide LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

**PROJECT NAME:**  
SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH  
**CONTRACT #:**  
Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737  
**AWARDING AGENCY:**  
CITY OF SAN FERNANDO  
**PROJECT LOCATION:**  
FOURTH STREET (BRADLEY AVE.) TO EIGHTH STREET (EIGHTH ST.  
NATURAL PARK), SAN FERNANDO, CA, 90005  
**DUE DATE:**  
09-01-2022 at 11:00 AM

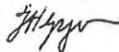
**OUTREACH COORDINATOR:**  
TYSON RISING  
**TELEPHONE:**  
805-483-4515  
**Fax:**  
805-483-2001  
**ADDRESS:**  
2101 E Ventura Blvd Oxnard, CA, 93036  
**EMAIL:**  
[estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

**PROJECT DETAILS:**

We are an Equal Opportunity Employer. If you are planning to bid this project, we encourage your participation and welcome your bid. All qualified bidders will receive consideration without regard to race, color, religion, sex or national origin. Plans & specs available through the link below

<https://we.tl/t-x9zH3wwiaN>

The TORO ENTERPRISES, INC. Good Faith Effort advertisement has been published in both the Compliance News Internet and Hard-Copy publications (located online at: <http://www.compliancecnews.com>). The undersigned declares: I am over the age of 18 years and a citizen of the United States of America. I am the principal publisher of the Compliance News Trade and Focus Journal in the United States of America. The notice a true copy of which is attached was published on 08-16-2022 at 04:07 PM PST. I declare under penalty of perjury that the foregoing is true and correct.



J.H. Sprague

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**B. Awarding Department Contact Instructions**

Many Good Faith Efforts may require the bidding contractor to CALL the awarding department or owner and talk with their Outreach coordinator.  
SEE YOUR CONTRACT DOCUMENTS FOR THIS TELEPHONE NUMBER. Call it and record the result below.

Awarding Department Contact Action :

TORO ENTERPRISES, INC. contacted the awarding department issuing this contract at (tel number) \_\_\_\_\_ at (time) \_\_\_\_\_ on (date) \_\_\_\_\_ and discussed the Good-Faith Effort with (Awarding Department Contact) \_\_\_\_\_

Remarks: (left message, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone call was made by Prime Contractor Rep. \_\_\_\_\_  
(Name/Signature)

**C. Federal, State, & Local Agency Databases Accessed**

---

Federal Agency: System for Award Management (SAM) at <https://www.sam.gov/SAM/> at 04:07 PM PST on 08-16-2022

Federal Agency: SBA PRO-Net Database <https://pro-net.sba.gov/textonly/pro-net/search.html> at 04:07 PM PST on 08-16-2022

State Agency: Department of General Services (DGS) Cal eProcure at <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx> at 04:07 PM PST on 08-16-2022

State Agency: California's Unified Certification Program (CUCP) at <https://ucp.dot.ca.gov/licenseForm.htm> at 04:07 PM PST on 08-16-2022

State Agency: B2Gnow powered California Unified Certification Program at <https://californiaucp.dbesystem.com> at 04:07 PM PST on 08-16-2022

Referral Organization: Compliance News at <http://www.compliancenews.com> at 04:07 PM PST on 08-16-2022

**D. Summary of Firms Sent Bid Invitations**

---

**Company Name:** AS TWINZ TRUCKING  
**Address:** 1113 LUCAS ST. , SAN FERNANDO, CA, USA, 91340  
**Phone:** 8185713703  
**Fax:** 8183653029  
**Email:** osornia1234@gmail.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 2:46pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :** called back sending email

---

**Company Name:** RANGEL BROTHERS TRUCKING  
**Address:** 12580 FOOTHILL BLVD , SYLMAR, CA, USA, 91342  
**Phone:** 8182665179  
**Fax:** 8186986550  
**Email:** yrangeltrk@yahoo.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 2:48pm 8/31/22 Send email  
**Person Contacted and Comments for Solicitation :** Giovanni

---

**Company Name:** ARRIZON BROS. TRUCKING  
**Address:** 823 N. ALEXANDER STREET , SAN FERNANDO, CA, USA, 91340  
**Phone:** 8186345611  
**Fax:** 8188381992  
**Email:** arrizonbrostrucking@yahoo.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 2:49pm 8/31/22 No bid  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** VASQUEZ & SONS TRUCKING  
**Address:** 13464 CORNELLEUS STREET , PACOIMA, CA, USA, 91331  
**Phone:** 8182663027  
**Fax:** Not Available  
**Email:** felicitov@gmail.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 2:50pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** BREAD & WATER LANDSCAPE LLC  
**Address:** 13283 JUDD STREET , PACOIMA, CA, USA, 91331  
**Phone:** 8182986592  
**Fax:** Not Available  
**Email:** JOSE.PANIAGUA28@YAHOO.COM  
**Work Categories:** C9830 WALL COVERING, C9867 LANDSCAPING CONTRACTOR

**Date/s-Time/s Solicited by Phone:** 2:52pm 8/31/22  
**Person Contacted and Comments for Solicitation :** Number is no good

---

**Company Name:** LS TRANSPORTATION, INC  
**Address:** 14146 LOUVRE STREET , ARLETA, CA, USA, 91341  
**Phone:** 8183832678  
**Fax:** Not Available  
**Email:** lsmiranda5@yahoo.com  
**Work Categories:** B1440 SAND & GRAVEL, C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 2:53pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** CESAR MAGALLANES  
**Address:** 13422 POLK STREET , SYLMAR, CA, USA, 91342  
**Phone:** 8183001460  
**Fax:** Not Available  
**Email:** cesarpbuiltm@yahoo.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 2:54pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** RAYMUNDO & SONS TRUCKING INC.  
**Address:** 8600 SHARP AVENUE , SUN VALLEY, CA, USA, 91352  
**Phone:** 8183811041  
**Fax:** Not Available  
**Email:** RAYMUNDOTRUCKING@GMAIL.COM  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 2:55pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** LANDSCAPE SUPPORT SERVICES, INC  
**Address:** 12610 SATICOY STREET SOUTH , NORTH HOLLYWOOD, CA, USA, 91605  
**Phone:** 8184750680  
**Fax:** 6615540109  
**Email:** ssturm@lsscorp.com  
**Work Categories:** A0780 LANDSCAPE & HORTICULTURAL SERVICES, A0781 Landscaping, Tree Services, C0621 LANDSCAPING MATERIAL SUPPLIER, C1901 ROADWAY EXCAVATION, C1910 GRADING, C1925 SHAPED BEDDING, C2000 HIGHWAY PLANTING, C2020 SOIL AMENDMENTS, C2021 HYDROSEEDING, C2030 EROSION CONTROL, C2065 IRRIGATION SYSTEM, C2066 TEMPORARY EROSION CONTROL, C8320 METAL BEAM GUARD RAILING, C9867 LANDSCAPING CONTRACTOR

**Date/s-Time/s Solicited by Phone:** 2:57pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** CASTILLO TRUCKING SERVICE  
**Address:** 7526 IRVINE AVE. , NORTH HOLLYWOOD, CA, USA, 91605

**Phone:** 8187644603  
**Fax:** Not Available  
**Email:** Not Available  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 2:58pm 8/31/22 Voicemail  
Person Contacted and Comments for Solicitation :

---

**Company Name:** MCJ TRUCKING  
**Address:** 8417 GRENOBLE STREET , SUNLAND, CA, USA, 91040  
**Phone:** 8189513618  
**Fax:** Not Available  
**Email:** Not Available  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 2:59pm 8/31/22  
Person Contacted and Comments for Solicitation : Number is no good

---

**Company Name:** FORTINO TRUCKING  
**Address:** 6612 ENSIGN AVENUE , NORTH HOLLYWOOD, CA, USA, 91606  
**Phone:** 8187637054  
**Fax:** 8187524872  
**Email:** Not Available  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 3:00pm 8/31/22 Voicemail  
Person Contacted and Comments for Solicitation :

---

**Company Name:** SM SALES, 75TH STREET QUARRY & RECYCLING  
**Address:** 17524 W. SIERRA HIGHWAY , SANTA CLARITA, CA, USA, 91351  
**Phone:** 6612524735  
**Fax:** 6612991547  
**Email:** jpusic@smsalesinc.com  
**Work Categories:** C0625 SAND & GRAVEL SUPPLIER, C0639 ASPHALT SUPPLIER, C0651 CONCRETE & CEMENT SUPPLIER, C9602 BOTTOM DUMP TRUCKING, C9771 TRUCK BROKER

**Date/s-Time/s Solicited by Phone:** 3:01pm 8/31/22 Sent price on 8/30/22  
Person Contacted and Comments for Solicitation :

---

**Company Name:** FAR EAST LANDSCAPE & MAINTENANCE, INC.  
**Address:** 27118 COLEBROOK PLACE , VALENCIA, CA, USA, 91395  
**Phone:** 6612970918  
**Fax:** 6612976282  
**Email:** fareastmoon1@yahoo.com  
**Work Categories:** C9867 LANDSCAPING CONTRACTOR

**Date/s-Time/s Solicited by Phone:** 3:06pm 8/31/22  
Person Contacted and Comments for Solicitation : Number is No good

---

**Company Name:** MIRANDA LOGISTICS ENTERPRISE, INC.  
**Address:** 2202 S. FIGUEROA ST. #437 , LOS ANGELES, CA, USA, 90007  
**Phone:** 4248003831  
**Fax:** 4248003831  
**Email:** miranda@miranda-logistics.com  
**Work Categories:** A0710 SOIL PREPARATION SERVICES, C0625 SAND & GRAVEL SUPPLIER, C1901 ROADWAY EXCAVATION, C1910 GRADING, C1920 STRUCTURE EXCAVATION, C1930 STRUCTURE BACKFILL, C1940 DITCHES EXCAVATION, C2501 AGGREGATE SUBBASE, C2602 AGGREGATE BASE, C4101 PAVEMENT SUBSEALING & JACKING, C9602 BOTTOM DUMP TRUCKING, C9604 SUPER 10 DUMP TRUCK, C9605 FLAT BED TRUCKING, C9607 END DUMP TRUCK, C9633 HAZARDOUS WASTE TRUCKING, C9771 TRUCK BROKER, C9774 TRUCKER, E4730 FREIGHT TRANSPORTATION ARRANGEMENT, E4953 WASTE COLLECTION AND DISPOSAL, E4954 HAZARDOUS WASTE COLLECTION AND DISPOSAL, G1003 WHOLESALE TRADE AGENTS AND BROKERS

**Date/s-Time/s Solicited by Phone:** 3:07pm 8/31/22 sending email to Estimator  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** R.B.E. TRUCKING  
**Address:** 6563 S. VAN NESS , LOS ANGELES, CA, USA, 90047  
**Phone:** 3237512847  
**Fax:** 3237512847  
**Email:** Not Available  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 3:08pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** E. JASPER WRKG. (DEMO) & TRKG  
**Address:** 9328 S. VERMONT AVE. , LOS ANGELES, CA, USA, 90044  
**Phone:** 3237549877  
**Fax:** 3237548558  
**Email:** Not Available  
**Work Categories:** C1601 CLEARING & GRUBBING, C1901 ROADWAY EXCAVATION, C1920 STRUCTURE EXCAVATION, C1930 STRUCTURE BACKFILL, C1940 DITCHES EXCAVATION, C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER, C9980 DEMOLITION

**Date/s-Time/s Solicited by Phone:** 3:10pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** J. A. CADDELL TRUCKING  
**Address:** 8323 S. SAN PEDRO STREET , LOS ANGELES, CA, USA, 90003  
**Phone:** 3237509944  
**Fax:** 3237511844  
**Email:** ynotsbiz@sbcglobal.net  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING

**Date/s-Time/s Solicited by Phone:** 3:12pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** MONZON & SON ENTERPRISES, INC.  
**Address:** 2880 NORTON AVE , LYNWOOD, CA, USA, 90262  
**Phone:** 3236228984  
**Fax:** 3236228984

**Email:** kelvinmonzon@WeTruckItAll.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9604 SUPER 10 DUMP TRUCK, C9605 FLAT BED TRUCKING, C9607 END DUMP TRUCK, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 3:15pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

**Company Name:** ANYTIME TRUCKING  
**Address:** 1820 W. CARSON ST. #202-311 , TORRANCE, CA, USA, 90501  
**Phone:** 4244882261  
**Fax:** 3108477002  
**Email:** info@anytimedumping.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 3:17pm 8/31/22 No bid  
**Person Contacted and Comments for Solicitation :** Talked with Bobby

**Company Name:** GREENCOAST LANDSCAPES INC.  
**Address:** 706 ALOSTA DR. , CAMARILLO, CA, USA, 93010  
**Phone:** 8054271737  
**Fax:** Not Available  
**Email:** jessica@greencoastlandscapes.com  
**Work Categories:** A0781 Landscaping, Tree Services,landscaping,tree service

**Date/s-Time/s Solicited by Phone:** 3:18pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

**Company Name:** BITECH CONSTRUCTION CO., INC.  
**Address:** 7371 WALNUT AVENUE , BUENA PARK, CA, USA, 90620  
**Phone:** 7145211477  
**Fax:** 7145211479  
**Email:** bitechconstruction@gmail.com  
**Work Categories:** C5100 CONCRETE STRUCTURE, C9801 BUILDING CONSTRUCTION, C9829 RETAINER WALLS,91223-Construction General (Digging, Ditching, Road Grading, Rock Stabilization, etc.),91226-Construction, Hike and Bike Trail,91227-Construction, Irrigation System,91273-Paver Block Installation,91276-Striping Streets, Parking Facilities, Lane Divisions, etc. (Paint),91310-Construction: Airport Roadway, Runway and Taxiway,91313-CONSTRUCTION, BRIDGE (INCL. RECONSTRUCTION/REHABIL),91319-Construction, Curb and Gutter (Includes Maintenance, Repair, and Removal),91327-Construction, Highway and Road,91336-Construction, Parking Lot and Alley,91345-CONSTRUCTION, SEWER AND STORM DRAIN,91347-CONSTRUCTION, SIDEWALK AND DRIVEWAY (INCL. PEDESTR,91350-Construction, Street (Major and Residential)(Includes Reconstruction),91356-Construction, Utility/Underground Projects,91357-Construction, Vaulted Sidewalk,91360-CONSTRUCTION, WATER SYSTEM, MAIN AND SERVICE LINE,91366-Maintenance and Repair, Bridges,91367-Maintenance, and Operation of Drawbridges,91371-MAINTENANCE AND REPAIR, HIGHWAY AND ROAD,91375-MAINTENANCE AND REPAIR, PARKING LOT AND ALLEY,91381-MAINTENANCE AND REPAIR,91382-MAINTENANCE AND REPAIR, SIDEWALK AND DRIVEWAY,91384-MAINTENANCE AND REPAIR, STREET (MAJOR AND RESIDENT),91394-Paving/Resurfacing, Alley and Parking Lot,91395-Paving/Resurfacing,91396-Paving/Resurfacing, Street (Major and Residential),driveway,etc.,Hardscape,Maintenance,landscaping,grading,structure,concrete,asphalt

**Date/s-Time/s Solicited by Phone:** 3:20pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

**Company Name:** DV CONSTRUCTION & LANDSCAPING INC.  
**Address:** 12641 HOOVER STREET , GARDEN GROVE, CA, USA, 92841  
**Phone:** 8324197993

**Fax:** Not Available  
**Email:** hoa.w.vo@gmail.com  
**Work Categories:** C1601 CLEARING & GRUBBING, C2065 IRRIGATION SYSTEM, C9867 LANDSCAPING CONTRACTOR, E4970 IRRIGATION SYSTEMS

**Date/s-Time/s Solicited by Phone:** 3:22 pm 8/31/22  
**Person Contacted and Comments for Solicitation :** Number No good

---

**Company Name:** RIVERA TRUCKING, LLC  
**Address:** 12645 WELLS PLACE , CHINO, CA, USA, 91710  
**Phone:** 9512125619  
**Fax:** 9096147073  
**Email:** riveratrkg@aol.com  
**Work Categories:** C9602 BOTTOM DUMP TRUCKING, C9605 FLAT BED TRUCKING, C9771 TRUCK BROKER, C9774 TRUCKER, 07051-TRUCKS (OVER ONE TON CAPACITY), 07054-TRUCKS, DIESEL (ALL CAPACITIES), 10031-HAZARDOUS MATERIAL CONTAINMENT/STORAGE (PETROLEUM), 10037-LABELS, HAZARDOUS MATERIAL CONTAINER, 34505-ASBESTOS ABATEMENT EQUIPMENT AND SUPPLIES, 90682-SOLID WASTES, DISPOSAL SYSTEMS, 92645-HAZARDOUS MATERIAL AND WASTE SERVICES, 94638-Customs Brokerage Services

**Date/s-Time/s Solicited by Phone:** 3:23 pm 8/31/22 Voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** DAVID'S TREE SERVICE  
**Address:** 19051 GOTHARD ST. , HUNTINGTON BEACH, CA, USA, 92648  
**Phone:** 7148426345  
**Fax:** 7148420135  
**Email:** info@davidstreeservice.com  
**Work Categories:** A0781 Landscaping, Tree Services, C0624 PETROLEUM, OIL, LUBRICANTS SUPPLIER

**Date/s-Time/s Solicited by Phone:** 3:24 pm 8/31/22 No bid  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** SIRIAS TRUCKING  
**Address:** 15417 IRIS DRIVE , FONTANA, CA, USA, 92335  
**Phone:** 8184022238  
**Fax:** Not Available  
**Email:** JoseMoralesTrucking@yahoo.com  
**Work Categories:** C9607 END DUMP TRUCK , C9633 HAZARDOUS WASTE TRUCKING, C9771 TRUCK BROKER, C9774 TRUCKER

**Date/s-Time/s Solicited by Phone:** 3:25 pm 8/31/22 JMorales@siriastrucking.com  
**Person Contacted and Comments for Solicitation :** Sending email

---

**Company Name:** CONTERA CONSTRUCTION CORP.  
**Address:** 28545 OLD TOWN FRONT ST., SUITE 201 , TEMECULA, CA, USA, 92590  
**Phone:** 9516952800  
**Fax:** 9516952801  
**Email:** dick@varelacompanies.com  
**Work Categories:** C1901 ROADWAY EXCAVATION, C1910 GRADING, C1920 STRUCTURE EXCAVATION, C1930 STRUCTURE BACKFILL, C1940 DITCHES EXCAVATION, C1970 EMBANKMENT CONSTRUCTION, C1980 IMPORTED BORROW, C2501 AGGREGATE SUBBASE, C2602 AGGREGATE BASE, C9602 BOTTOM DUMP TRUCKING, C9606 WATER TRUCK , C9607 END DUMP TRUCK , C9670 TRUCK RENTAL, C9771 TRUCK BROKER, C9774 TRUCKER, E4730 FREIGHT TRANSPORTATION ARRANGEMENT, I7350 MISC EQUIPMENT RENTAL & LEASING

**Date/s-Time/s Solicited by Phone:** 3:28pm 8/31/22 No bid  
**Person Contacted and Comments for Solicitation :** Talked with Jamie

---

**Company Name:** SINGH GROUP, INC.  
**Address:** 1308 DESCANSO AVE. , SAN MARCOS, CA, USA, 92069  
**Phone:** 7602135462  
**Fax:** 7607983096  
**Email:** adolf@sgiwebsite.com  
**Work Categories:** A0780 LANDSCAPE & HORTICULTURAL SERVICES, A0781 Landscaping, Tree Services, C9903 CONSTRUCTION CLEAN UP, I7340 SERVICES TO BUILDINGS, I7341 JANITORIAL SERVICES, I8990 SERVICES, NEC

**Date/s-Time/s Solicited by Phone:** 3:29pm 8/31/22 voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** POTTER ENTERPRISES LMS  
**Address:** 201 S. BROADWAY STREET, STE. 123 , ORCUTT, CA, USA, 93455  
**Phone:** 8054788759  
**Fax:** 8056238170  
**Email:** butch@pelms.us  
**Work Categories:** C1910 GRADING, C2065 IRRIGATION SYSTEM, C5100 CONCRETE STRUCTURE, construction, pavement demo, landscaping, trenching, grading, excavation, pave, industrial, building, roads, pavement, paving, dirtwork, earthwork

**Date/s-Time/s Solicited by Phone:** 3:30pm 8/31/22 voicemail  
**Person Contacted and Comments for Solicitation :**

---

**Company Name:** DISABLED AMERICAN VETERAN ENTERPRISES TRUCKING & SWEEPING, I  
**Address:** 5633 N. FIGARDEN DR #109 , FRESNO, CA, USA, 93722  
**Phone:** 5593705756  
**Fax:** 5593746470  
**Email:** DAVEtrucksweep@gmail.com  
**Work Categories:** C0625 SAND & GRAVEL SUPPLIER, C0639 ASPHALT SUPPLIER, C0652 REINFORCING BAR SECTION SUPPLIER, C0655 STEEL SUPPLIER, C0657 LUMBER SUPPLIER, C0670 PIPE SUPPLIER, C0671 Draining Systems Supplier, C0672 Storm Water Systems Supplier, C0683 GUARD RAILINGS & BARRIERS SUPPLIER, C9602 BOTTOM DUMP TRUCKING, C9603 TRANSFER DUMP TRUCK, C9604 SUPER 10 DUMP TRUCK, C9605 FLAT BED TRUCKING, C9606 WATER TRUCK, C9607 END DUMP TRUCK, C9608 ASPHALT OIL TANKERS, C9609 STREET SWEEPING TRUCK, C9774 TRUCKER, F5170 PETROLEUM & PETROLEUM PRODUCTS,

**Date/s-Time/s Solicited by Phone:** 3:31pm 8/31/22 No bid  
**Person Contacted and Comments for Solicitation :**

**E. Proofs of Email Bid Invitations**

---

**Attn: AS TWINZ TRUCKING**  
**1113 LUCAS ST.**  
**SAN FERNANDO, CA, 91340**

**INVITATION TO BID**

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

**PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'fAY AND PEDESTRIAN PATH**

**AWARDING AGENCY: CITY OF SAN FERNANDO**

**CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737**

**LOCATION: SAN FERNANDO, California, 90005**

**DUE DATE: 09-01-2022 at 11:00 AM**

Quotes are needed for:

**LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING**

See the entire bid invitation at: <https://www.compliancencenews.com//trade-journal-deatil/1/1834>

**LET US KNOW IF YOU PLAN TO BID**

Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)  
Tel: 805-483-4515  
Fax: 805-483-2001

TORO ENTERPRISES, INC. is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

This solicitation was sent to you by Compliance News on behalf of TORO ENTERPRISES, INC..

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Attn: RANGEL BROTHERS TRUCKING  
12580 FOOTHILL BLVD  
SYLMAR, CA, 91342

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

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AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California,90005

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Fax: 805-483-2001

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Attn: ARRIZON BROS. TRUCKING  
823 N. ALEXANDER STREET  
SAN FERNANDO, CA, 91340

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'fAY AND PEDESTRIAN PATH

AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California,90005

DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

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Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

Tel: 805-483-4515

Fax: 805-483-2001

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Attn: VASQUEZ & SONS TRUCKING  
13464 CORNELLEUS STREET  
PACOIMA, CA, 91331

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'fAY AND PEDESTRIAN PATH

AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California, 90005

DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

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Tel: 805-483-4515

Fax: 805-483-2001

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Attn: BREAD & WATER LANDSCAPE LLC  
13283 JUDD STREET  
PACOIMA, CA, 91331

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH

AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California, 90005

DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

See the entire bid invitation at: <https://www.compliancencnews.com//trade-journal-deatil/1/1834>

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Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

Tel: 805-483-4515

Fax: 805-483-2001

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Attn: LS TRANSPORTATION, INC  
14146 LOUVRE STREET  
ARLETA, CA, 91341

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH

AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California,90005

DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

See the entire bid invitation at: <https://www.compliancencnews.com//trade-journal-deatil/1/1834>

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Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

Tel: 805-483-4515

Fax: 805-483-2001

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Attn: CESAR MAGALLANES  
13422 POLK STREET  
SYLMAR, CA, 91342

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'fAY AND PEDESTRIAN PATH

AWARDING AGENCY: CITY OF SAN FERNANDO

CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737

LOCATION: SAN FERNANDO, California,90005

DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

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LET US KNOW IF YOU PLAN TO BID

Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

Tel: 805-483-4515

Fax: 805-483-2001

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Attn: RAYMUNDO & SONS TRUCKING INC.  
8600 SHARP AVENUE  
SUN VALLEY, CA, 91352

## INVITATION TO BID

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PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'FAY AND PEDESTRIAN PATH  
AWARDING AGENCY: CITY OF SAN FERNANDO  
CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737  
LOCATION: SAN FERNANDO, California,90005  
DUE DATE: 09-01-2022 at 11:00 AM

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Attn: LANDSCAPE SUPPORT SERVICES, INC  
12610 SATICOY STREET SOUTH  
NORTH HOLLYWOOD, CA, 91605

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**Attn: CASTILLO TRUCKING SERVICE  
7526 IRVINE AVE.  
NORTH HOLLYWOOD, CA, 91605**

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**Attn: MCJ TRUCKING**  
**8417 GRENOBLE STREET**  
**SUNLAND, CA, 91040**

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**Attn: FORTINO TRUCKING**  
**6612 ENSIGN AVENUE**  
**NORTH HOLLYWOOD, CA, 91606**

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Attn: SM SALES, 75TH STREET QUARRY & RECYCLING  
17524 W. SIERRA HIGHWAY  
SANTA CLARITA, CA, 91351

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Attn: FAR EAST LANDSCAPE & MAINTENANCE, INC.  
27118 COLEBROOK PLACE  
VALENCIA, CA, 91395

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Attn: MIRANDA LOGISTICS ENTERPRISE, INC.  
2202 S. FIGUEROA ST. #437  
LOS ANGELES, CA, 90007

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Attn: R.B.E. TRUCKING  
6563 S. VAN NESS  
LOS ANGELES, CA, 90047

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Attn: E. JASPER WRKG. (DEMO) & TRKG  
9328 S. VERMONT AVE.  
LOS ANGELES, CA, 90044

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Attn: J. A. CADDELL TRUCKING  
8323 S. SAN PEDRO STREET  
LOS ANGELES, CA, 90003

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Attn: MONZON & SON ENTERPRISES, INC.  
2880 NORTON AVE  
LYNWOOD, CA, 90262

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**Attn: ANYTIME TRUCKING**  
**1820 W. CARSON ST. #202-311**  
**TORRANCE, CA, 90501**

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Attn: GREENCOAST LANDSCAPES INC.  
706 ALOSTA DR.  
CAMARILLO, CA, 93010

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**Attn: BITECH CONSTRUCTION CO., INC.**  
**7371 WALNUT AVENUE**  
**BUENA PARK, CA, 90620**

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Attn: DV CONSTRUCTION & LANDSCAPING INC.  
12641 HOOVER STREET  
GARDEN GROVE, CA, 92841

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Email: [estimating@toroenterprises.com](mailto:estimating@toroenterprises.com)

Tel: 805-483-4515

Fax: 805-483-2001

TORO ENTERPRISES, INC. is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

This solicitation was sent to you by Compliance News on behalf of TORO ENTERPRISES, INC..

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Attn: RIVERA TRUCKING, LLC  
12645 WELLS PLACE  
CHINO, CA, 91710

## INVITATION TO BID

TORO ENTERPRISES, INC. is seeking certified and qualified DBE subcontractors and/or suppliers for:

PROJECT NAME: SAN FERNANDO PACOIMA WASH BIKEY'fAY AND PEDESTRIAN PATH  
AWARDING AGENCY: CITY OF SAN FERNANDO  
CONTRACT #: Federal Project No. ATPL-5202(020) JOB NO. 7615, PLAN NO. P-737  
LOCATION: SAN FERNANDO, California,90005  
DUE DATE: 09-01-2022 at 11:00 AM

Quotes are needed for:

LANDSCAPING, TRUCKING, CONCRETE RETAINING WALLS, PRE-FABRICATED BRIDGE, ELECTRICIAN, WELDED WIRE FENCE GATES, STREET LIGHT POLES, STRIPING MARKING

See the entire bid invitation at: <https://www.compliancencenews.com//trade-journal-deatil/1/1834>

LET US KNOW IF YOU PLAN TO BID

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Attn: DAVID'S TREE SERVICE  
19051 GOTHARD ST.  
HUNTINGTON BEACH, CA, 92648

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**Attn: SIRIAS TRUCKING**  
**15417 IRIS DRIVE**  
**FONTANA, CA, 92335**

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**Attn: CONTERA CONSTRUCTION CORP.  
28545 OLD TOWN FRONT ST., SUITE 201  
TEMECULA, CA, 92590**

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**Attn: SINGH GROUP, INC.**  
**1308 DESCANSO AVE.**  
**SAN MARCOS, CA, 92069**

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Attn: **POTTER ENTERPRISES LMS**  
**201 S. BROADWAY STREET, STE. 123**  
**ORCUTT, CA, 93455**

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**Attn: DISABLED AMERICAN VETERAN ENTERPRISES TRUCKING & SWEEPING, I**  
**5633 N. FIGARDEN DR #109**  
**FRESNO, CA, 93722**

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**Appendix  
 Email Log**

|    | Business Name  | Email ID                         | Email Status | Date        | Time         |
|----|--|----------------------------------|--------------|-------------|--------------|
| 1  | AS TWINZ TRUCKING  | osornia1234@gmail.com            | Sent         | Aug-16-2022 | 04:07 pm PST |
| 2  | RANGEL BROTHERS TRUCKING                                     | yrangeltrk@yahoo.com             | Sent         | Aug-16-2022 | 04:07 pm PST |
| 3  | ARRIZON BROS. TRUCKING                                       | arrizonbrostrucking@yahoo.com    | Sent         | Aug-16-2022 | 04:07 pm PST |
| 4  | VASQUEZ & SONS TRUCKING                                      | felicitov@gmail.com              | Sent         | Aug-16-2022 | 04:07 pm PST |
| 5  | BREAD & WATER LANDSCAPE LLC                                  | JOSE.PANIAGUA28@YAHOO.COM        | Sent         | Aug-16-2022 | 04:07 pm PST |
| 6  | LS TRANSPORTATION, INC                                       | lsmiranda5@yahoo.com             | Sent         | Aug-16-2022 | 04:07 pm PST |
| 7  | CESAR MAGALLANES   | cesarpbuilm@yahoo.com            | Sent         | Aug-16-2022 | 04:07 pm PST |
| 8  | RAYMUNDO & SONS TRUCKING INC.                                | RAYMUNDOTRUCKING@GMAIL.COM       | Sent         | Aug-16-2022 | 04:07 pm PST |
| 9  | LANDSCAPE SUPPORT SERVICES, INC                              | ssturm@lsscorp.com               | Sent         | Aug-16-2022 | 04:07 pm PST |
| 10 | CASTILLO TRUCKING SERVICE                                    |                                  | Failed       | Aug-16-2022 | 04:07 pm PST |
| 11 | MCJ TRUCKING   |                                  | Failed       | Aug-16-2022 | 04:07 pm PST |
| 12 | FORTINO TRUCKING   |                                  | Failed       | Aug-16-2022 | 04:07 pm PST |
| 13 | SM SALES, 75TH STREET QUARRY & RECYCLING                     | jpusic@smsalesinc.com            | Sent         | Aug-16-2022 | 04:07 pm PST |
| 14 | FAR EAST LANDSCAPE & MAINTENANCE, INC.                       | fareastmoon1@yahoo.com           | Sent         | Aug-16-2022 | 04:07 pm PST |
| 15 | MIRANDA LOGISTICS ENTERPRISE, INC.                           | miranda@miranda-logistics.com    | Sent         | Aug-16-2022 | 04:07 pm PST |
| 16 | R.B.E. TRUCKING  |                                  | Failed       | Aug-16-2022 | 04:07 pm PST |
| 17 | E. JASPER WRKG. (DEMO) & TRKG                                |                                  | Failed       | Aug-16-2022 | 04:07 pm PST |
| 18 | J. A. CADDELL TRUCKING                                       | ynotsbiz@sbcglobal.net           | Sent         | Aug-16-2022 | 04:07 pm PST |
| 19 | MONZON & SON ENTERPRISES, INC.                               | kevinmonzon@WeTruckItAll.com     | Sent         | Aug-16-2022 | 04:07 pm PST |
| 20 | ANYTIME TRUCKING   | info@anytimedumping.com          | Sent         | Aug-16-2022 | 04:07 pm PST |
| 21 | GREENCOAST LANDSCAPES INC.                                   | jessica@greencoastlandscapes.com | Sent         | Aug-16-2022 | 04:07 pm PST |
| 22 | BITECH CONSTRUCTION CO., INC.                                | bitechconstruction@gmail.com     | Sent         | Aug-16-2022 | 04:07 pm PST |
| 23 | DV CONSTRUCTION & LANDSCAPING INC.                           | hoa.w.vo@gmail.com               | Sent         | Aug-16-2022 | 04:07 pm PST |
| 24 | RIVERA TRUCKING, LLC   | riveratrkg@aol.com               | Sent         | Aug-16-2022 | 04:07 pm PST |
| 25 | DAVID'S TREE SERVICE   | info@davidstreeservice.com       | Sent         | Aug-16-2022 | 04:07 pm PST |
| 26 | SIRIAS TRUCKING  | JoseMoralesTrucking@yahoo.com    | Sent         | Aug-16-2022 | 04:07 pm PST |
| 27 | CONTERA CONSTRUCTION CORP.                                   | dick@varelacompanies.com         | Sent         | Aug-16-2022 | 04:07 pm PST |
| 28 | SINGH GROUP, INC.  | adolfo@sgwebsite.com             | Sent         | Aug-16-2022 | 04:07 pm PST |
| 29 | POTTER ENTERPRISES LMS                                       | butch@pelms.us                   | Sent         | Aug-16-2022 | 04:07 pm PST |
| 30 | DISABLED AMERICAN VETERAN ENTERPRISES TRUCKING & SWEEPING, I | DAVEtrucksweep@gmail.com         | Sent         | Aug-16-2022 | 04:07 pm PST |

**Jesse Diaz**

---

**From:** Jesse Diaz  
**Sent:** Wednesday, August 31, 2022 3:42 PM  
**To:** OSORNIA1234@GMAIL.COM  
**Subject:** Job to bid in the City of San Fernando

Good Afternoon,

I called about the job to bid tomorrow in the city of San Fernando. We are looking to use a 10 wheeler for the job. The specs will be through the link below

<https://we.tl/t-8JMHe7cWFA>

Thank you,

Jesse Diaz



O: 805-483-4515  
jesse@Toroenterprises.com

**Jesse Diaz**

---

**From:** Jesse Diaz  
**Sent:** Wednesday, August 31, 2022 3:43 PM  
**To:** yrangeltrk@yahoo.com  
**Subject:** Job to bid in the City of San Fernando

Good Afternoon

I called about the job going to bid tomorrow in the city of San Fernando the specs for the job will be in the link below

<https://we.tl/t-8JMHe7cWFA>

Thank you,

Jesse Diaz



O: 805-483-4515  
jesse@Toroenterprises.com

**Jesse Diaz**

---

**From:** Jesse Diaz  
**Sent:** Wednesday, August 31, 2022 3:45 PM  
**To:** miranda@miranda-logistics.com  
**Subject:** Job to bid in the city of San Fernando

Good Afternoon

I called earlier about the job to bid in the city of San Fernando tomorrow I was informed to email you to see if you are bidding or at all interested in bidding the job. If you are great the specs will be in the link below for you to look over.

<https://we.tl/t-8JMHe7cWFA>

Thank you,

Jesse Diaz



O: 805-483-4515  
jesse@Toroenterprises.com

**Jesse Diaz**

---

**From:** Jesse Diaz  
**Sent:** Wednesday, August 31, 2022 3:49 PM  
**To:** jmorales@siriastrucking.com  
**Subject:** Job to bid in the city of San Fernando

Good Afternoon

I called about the job going to bid tomorrow in the city of San Fernando the specs for the job will be in the link below

<https://we.tl/t-8JMHe7cWFA>

Thank you,

Jesse Diaz



O: 805-483-4515  
jesse@Toroenterprises.com

**2024**  
**SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**  
**Willdan Engineering**  
City Engineering Services

THIS 2024 SECOND AMENDMENT ("Second Amendment") to that certain agreement entitled "Professional Services Agreement – Willdan Engineering originally executed on 6<sup>th</sup> day of December, 2021, by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city ("CITY") and WILLDAN ENGINEERING (hereinafter, "CONSULTANT"), is made and entered into this 15<sup>th</sup> day of April, 2024 ("Effective Date"). For purpose of this Second Amendment, the capitalized term "Parties" shall be a collective reference to both CITY and CONSULTANT. The capitalized term "Party" may refer to either CITY or CONSULTANT interchangeably as appropriate.

RECITALS

**WHEREAS**, the Parties executed and entered into an agreement dated December 6, 2021, and entitled "Professional Services Agreement-Willdan Engineering", Contract No. 2043 (hereinafter, the "Master Agreement") is attached and incorporated hereto as Exhibit "A"; and

**WHEREAS**, the Parties now wish to modify the Master Agreement further for purposes of modifying the Master Agreement's Terms of Compensation; and

**WHEREAS**, execution of the First Amendment (attached and incorporated hereto as Exhibit "B") was approved by the City Manager on October 3, 2022.

**WHEREAS**, execution of this Second Amendment was approved by the San Fernando City Council ("City Council") at its Regular Meeting on April 15, 2024.

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

**SECTION 1.** The Not-to-Exceed Sum as defined under Section 1.4 of the Master Agreement is hereby amended to mean and refer to the Not-to-Exceed Sum of ONE MILLION ONE HUNDRED EIGHTY-EIGHT THOUSAND, EIGHT HUNDRED FORTY-FIVE DOLLARS (\$1,188,845).

**SECTION 2.** Except as otherwise set forth in this Second Amendment, the Master Agreement shall remain binding, controlling and in full force and effect. The provisions of this Second Amendment shall be deemed a part of the Master Agreement and except as otherwise provided under this Second Amendment, the Master Agreement and all provisions contained therein shall remain binding and enforceable. In the event of any conflict or inconsistency between the provisions of this Second Amendment and the provisions of the Master Agreement, the provisions of this Second Amendment shall govern and control, but only in so far as such provisions conflict with the Master Agreement and no further.

**PROFESSIONAL SERVICES AGREEMENT**

CONTRACT NO. 2043(b)

City Engineering Services

Page 2 of 2

**SECTION 3.** The Master Agreement as amended by way of this Second Amendment, constitutes the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this Second Amendment. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to the Master Agreement as amended by this Second Amendment shall be valid and binding unless in writing and duly executed by the Parties in the form of a written contract amendment.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Second Amendment to be executed on the day and year first appearing in this Agreement above.

**CITY OF SAN FERNANDO:**

**WILLDAN ENGINEERING:**

By: \_\_\_\_\_  
Nick Kimball, City Manager

By: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**APPROVED AS TO FORM**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Richard Padilla, City Attorney

Date: \_\_\_\_\_



2021  
PROFESSIONAL SERVICES AGREEMENT

(Engagement: City Engineering Services)  
(Parties: Willdan Engineering and City of San Fernando)

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter, "Agreement") is made and entered into this 6<sup>th</sup> day of December 2021 (hereinafter, the "Effective Date") by and between the CITY OF SAN FERNANDO, a municipal corporation (hereinafter, "CITY") and Willdan Engineering, (hereinafter, "CONSULTANT"). For the purposes of this Agreement, CITY and CONSULTANT may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to CITY or CONSULTANT interchangeably, as appropriate.

RECITALS

WHEREAS, CITY requires professional consulting services for city engineering services; and

WHEREAS, CITY staff has determined that CONSULTANT possesses the experience, skills and training necessary to competently provide such services to CITY; and

WHEREAS, the execution of this Agreement was approved by the San Fernando City Council at its Regular Meeting of December 6, 2021 under Agenda Item No. 15.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, CITY and CONSULTANT agree as follows:

I.  
ENGAGEMENT TERMS

1.1 TERM: This Agreement shall have a term commencing from the Effective Date through December 6, 2024 (hereinafter, the "Term"). The City has the right to exercise two (2) one-year options to renew the contract at the end of the initial three-year term. Nothing in this Section shall operate to prohibit or otherwise restrict the CITY's ability to terminate this Agreement at any time for convenience or for cause as provided under Article V (Termination), below.

1.2 SCOPE OF WORK:

A. Subject to the terms and conditions of this Agreement, CONSULTANT agrees to provide the services and tasks described in that certain Request for Qualifications of CITY entitled "Request for Qualifications for City Engineering Services", (hereinafter, "CITY RFQ") and the written Statement of Qualifications of

CONSULTANT entitled "Statement of Qualifications for City Engineering Services" (hereinafter, the "CONSULTANT Statement of Qualifications") dated October 29, 2021. The CITY RFQ and the CONSULTANT Statement of Qualifications are attached and incorporated hereto as **Exhibit "A"** and **"B"** respectively. The term "Scope of Work" shall be a collective reference to the CITY RFQ and the CONSULTANT Statement of Qualifications. The capitalized term "Work" shall be a collective reference to all the various services and tasks referenced in the Scope of Work. In the event of any conflict or inconsistency between the provisions of the document entitled CITY RFQ and the provisions of the document entitled CONSULTANT Statement of Qualifications, the requirements of the document entitled CITY RFQ shall govern and control but only to the extent of the conflict or inconsistency and no further. In the event of any conflict or inconsistency between the provisions of the Scope of Work and the provisions of this Agreement to which the Scope of Work is attached, the provisions of this Agreement shall govern and control.

### 1.3 PROSECUTION OF WORK:

- A. CONSULTANT shall perform the Work continuously and with due diligence so as to complete the Work by the completion date indicated in each Work Order. CONSULTANT shall cooperate with CITY and in no manner interfere with the work of CITY, its employees or other consultants, contractors or agents;
- B. CONSULTANT shall not claim or be entitled to receive any compensation or damage because of the failure of CONSULTANT, or its subconsultants, to have related services or tasks completed in a timely manner;
- C. CONSULTANT shall at all times enforce strict discipline and good order among CONSULTANT's employees; and
- D. CONSULTANT, at its sole expense, shall pay all sales, consumer, use or other similar taxes required by law.

1.4 COMPENSATION: CONSULTANT shall perform the Work in accordance with the CONSULTANT's Fee Schedule, as shown on page 40 of Exhibit B (hereinafter, the "COMPENSATION RATE"). The foregoing notwithstanding, CONSULTANT's total compensation for the performance of all Work contemplated under this Agreement, will not exceed the annual budgeted sum of **One Hundred and Fifty Thousand Dollars (\$150,000)** (hereinafter, the "Annual Not-to-Exceed Sum") during the Term of this Agreement, unless such added expenditure is first approved by the City Council. In the event CONSULTANT's charges are projected to exceed the Annual Not-to-Exceed Sum prior to the expiration of this Agreement, CITY may suspend CONSULTANT's performance pending CITY approval of any anticipated expenditures in excess of the Not-to-Exceed Sum or any other CITY approved amendment to the compensation terms of this Agreement.

- 1.5 PAYMENT OF COMPENSATION: The Annual Not-to-Exceed Sum will be paid to CONSULTANT in monthly increments as the Work is completed. Following the conclusion of each calendar month, CONSULTANT will submit to CITY an itemized invoice indicating the services performed and tasks completed during the recently concluded calendar month, including services and tasks performed and the reimbursable out-of-pocket expenses incurred. If the amount of CONSULTANT's monthly compensation is a function of hours worked by CONSULTANT's personnel, the invoice should indicate the number of hours worked in the recently concluded calendar month, the persons responsible for performing the Work, the rate of compensation at which such services and tasks were performed, the subtotal for each task and service performed and a grand total for all services performed. Within thirty (30) calendar days of receipt of each invoice, CITY will notify CONSULTANT in writing of any disputed amounts included in the invoice. Within forty-five (45) calendar days of receipt of each invoice, CITY will pay all undisputed amounts included on the invoice. CITY will not withhold applicable taxes or other authorized deductions from payments made to CONSULTANT.
- 1.6 ACCOUNTING RECORDS: CONSULTANT will maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. CITY will have the right to access and examine such records, without charge, during normal business hours. CITY will further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.
- 1.7 ABANDONMENT BY CONSULTANT: In the event CONSULTANT ceases to perform the Work agreed to under this Agreement or otherwise abandons the undertaking contemplated herein prior to the expiration of this Agreement or prior to completion of any or all tasks set forth in the Scope of Work, CONSULTANT will deliver to CITY immediately and without delay, all materials, records and other work product prepared or obtained by CONSULTANT in the performance of this Agreement. Furthermore, CONSULTANT will only be compensated for the reasonable value of the services, tasks and other Work performed up to the time of cessation or abandonment, less a deduction for any damages, costs or additional expenses which CITY may incur as a result of CONSULTANT's cessation or abandonment.

II.

PERFORMANCE OF AGREEMENT

- 2.1 CITY'S REPRESENTATIVE: The CITY hereby designates the Director of Public Works (hereinafter, the "CITY Representative") to act as its representative for the performance of this Agreement. The CITY Representative or their designee will act on behalf of the CITY for all purposes under this Agreement. CONSULTANT will not accept directions or orders from any person other than the CITY Representative or their designee.
- 2.2 CONSULTANT REPRESENTATIVE: CONSULTANT hereby designates Adel Freij, Director of Engineering, to act as its representative for the performance of this Agreement (hereinafter, "Consultant Representative"). Consultant Representative will have full authority to represent and act on behalf of the CONSULTANT for all purposes under this

Agreement. Consultant Representative or their designee will supervise and direct the performance of the Work, using their best skill and attention, and will be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Agreement. Notice to the Consultant Representative will constitute notice to CONSULTANT.

2.3 COORDINATION OF SERVICE; CONFORMANCE WITH REQUIREMENTS: CONSULTANT agrees to work closely with CITY staff in the performance of the Work and this Agreement and will be available to CITY staff and the CITY Representative at all reasonable times. All work prepared by CONSULTANT will be subject to inspection and approval by CITY Representative or their designees.

2.4 STANDARD OF CARE; PERFORMANCE OF EMPLOYEES: CONSULTANT represents, acknowledges and agrees to the following:

- A. CONSULTANT will perform all Work skillfully, competently and to the highest standards of CONSULTANT's profession.
- B. CONSULTANT shall at all times employ such force, plant, materials, and tools as will be sufficient in the opinion of the CITY to perform the Services within the time limits established, and as provided herein. It is understood and agreed that said tools, equipment, apparatus, facilities, labor, and material shall be furnished and said Services performed and completed as required by the Agreement, and subject to the approval of the CITY's authorized representative.
- C. CONSULTANT will perform all Work in a manner reasonably satisfactory to the CITY;
- D. CONSULTANT will comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 et seq.) CONSULTANT shall be liable for all violations of such laws and regulations in connection with Services. If CONSULTANT performs any work knowing it to be contrary to such laws, rules and regulations, CONSULTANT shall be solely responsible for all costs arising therefrom;
- E. CONSULTANT understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;
- F. All of CONSULTANT's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by CONSULTANT; and
- G. All of CONSULTANT's employees and agents (including, but not limited to, subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such

licenses, permits, certificates, qualifications and approvals will be maintained throughout the term of this Agreement and made available to CITY for copying and inspection.

The Parties acknowledge and agree that CONSULTANT will perform, at CONSULTANT's own cost and expense and without any reimbursement from CITY, any services necessary to correct any errors or omissions caused by CONSULTANT's failure to comply with the standard of care set forth under this Section or by any like failure on the part of CONSULTANT's employees, agents, contractors, subcontractors and subconsultants. Such effort by CONSULTANT to correct any errors or omissions will be commenced immediately upon their discovery by either Party and will be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the CITY Representative in writing and in her sole and absolute discretion. The Parties acknowledge and agree that CITY's acceptance of any work performed by CONSULTANT or on CONSULTANT's behalf will not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that CITY has relied upon the foregoing representations of CONSULTANT, including but not limited to the representation that CONSULTANT possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of CONSULTANT's profession.

- 2.5 ASSIGNMENT: The skills, training, knowledge and experience of CONSULTANT are material to CITY's willingness to enter into this Agreement. Accordingly, CITY has an interest in the qualifications and capabilities of the person(s) who will perform the services and tasks to be undertaken by CONSULTANT or on behalf of CONSULTANT in the performance of this Agreement. In recognition of this interest, CONSULTANT agrees that it will not assign or transfer, either directly or indirectly or by operation of law, this Agreement or the performance of any of CONSULTANT's duties or obligations under this Agreement without the prior written consent of the CITY. In the absence of CITY's prior written consent, any attempted assignment or transfer will be ineffective, null and void and will constitute a material breach of this Agreement.
- 2.6 SUBSTITUTION OF KEY PERSONNEL: CONSULTANT has represented to CITY that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, CONSULTANT may substitute other personnel of at least equal competence upon written approval of CITY. In the event that CITY and CONSULTANT cannot agree as to the substitution of key personnel, CITY shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the CITY, or who are determined by the CITY to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the CONSULTANT at the request of the CITY. The key personnel for performance of this Agreement are as follows: Emilio De Murga, City Engineer.

- 2.7 CONTROL AND PAYMENT OF SUBORDINATES; INDEPENDENT CONTRACTOR: The Work will be performed by CONSULTANT or under CONSULTANT's strict supervision. CONSULTANT will determine the means, methods and details of performing the Work subject to the requirements of this Agreement. CITY retains CONSULTANT on an independent contractor basis and not as an employee. CONSULTANT reserves the right to perform similar or different services for other principals during the term of this Agreement, provided such work does not unduly interfere with CONSULTANT's competent and timely performance of the Work contemplated under this Agreement and provided the performance of such services does not result in the unauthorized disclosure of CITY's confidential or proprietary information. Any additional personnel performing the Work under this Agreement on behalf of CONSULTANT are not employees of CITY and will at all times be under CONSULTANT's exclusive direction and control. CONSULTANT will pay all wages, salaries and other amounts due to such personnel and will assume responsibility for all benefits, payroll taxes, Social Security and Medicare payments and the like. CONSULTANT will be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, income tax withholding, unemployment insurance, disability insurance, workers' compensation insurance and the like.
- 2.8 REMOVAL OF EMPLOYEES OR AGENTS: If any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants is determined by the CITY Representative to be uncooperative, incompetent, a threat to the adequate or timely performance of the tasks assigned to CONSULTANT, a threat to persons or property, or if any of CONSULTANT's officers, employees, agents, contractors, subcontractors or subconsultants fail or refuse to perform the Work in a manner acceptable to the CITY, such officer, employee, agent, contractor, subcontractor or subconsultant will be promptly removed by CONSULTANT and will not be reassigned to perform any of the Work.
- 2.9 COMPLIANCE WITH LAWS: CONSULTANT will keep itself informed of and in compliance with all applicable federal, state or local laws to the extent such laws control or otherwise govern the performance of the Work. CONSULTANT's compliance with applicable laws will include, without limitation, compliance with all applicable Cal/OSHA requirements and applicable regulations of the Federal Department of Housing and Urbanization.
- 2.10 NON-DISCRIMINATION: CONSULTANT represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.
- 2.11 INDEPENDENT CONTRACTOR STATUS: The Parties acknowledge, understand and agree that CONSULTANT and all persons retained or employed by CONSULTANT are, and will at all times remain, wholly independent contractors and are not officials, officers, employees, departments or subdivisions of CITY. CONSULTANT will be solely responsible for the negligent acts and/or omissions of its employees, agents, contractors,

subcontractors and subconsultants. CONSULTANT and all persons retained or employed by CONSULTANT will have no authority, express or implied, to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of, or against, CITY, whether by contract or otherwise, unless such authority is expressly conferred to CONSULTANT under this Agreement or is otherwise expressly conferred by CITY in writing.

### III.

#### INSURANCE

- 3.1 DUTY TO PROCURE AND MAINTAIN INSURANCE: Prior to the beginning of and throughout the duration of the Work, CONSULTANT will procure and maintain policies of insurance that meet the requirements and specifications set forth under this Article. CONSULTANT will procure and maintain the following insurance coverage, at its own expense:
- A. Commercial General Liability Insurance: CONSULTANT will procure and maintain Commercial General Liability Insurance ("CGL Coverage") as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 0001) or its equivalent. Such CGL Coverage shall have minimum limits of no less than One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the general aggregate for bodily injury, personal injury, property damage, operations, products and completed operations, and contractual liability.
  - B. Automobile Liability Insurance: CONSULTANT will procure and maintain Automobile Liability Insurance as broad as Insurance Services Office Form Number CA 0001 covering Automobile Liability, Code 1 (any auto). Such Automobile Liability Insurance will have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per accident for bodily injury and property damage.
  - C. Workers' Compensation Insurance/ Employer's Liability Insurance: A policy of workers' compensation insurance in such amount as will fully comply with the laws of the State of California and which will indemnify, insure and provide legal defense for both CONSULTANT and CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by CONSULTANT in the course of carrying out the Work contemplated in this Agreement.
  - D. Errors & Omissions Insurance: For the full term of this Agreement and for a period of three (3) years thereafter, CONSULTANT will procure and maintain Errors and Omissions Liability Insurance appropriate to CONSULTANT's profession. Such coverage will have minimum limits of no less than Two Million Dollars (\$2,000,000.00) per claim.
- 3.2 ADDITIONAL INSURED REQUIREMENTS: The CGL Coverage and the Automobile Liability Insurance will contain an endorsement naming the CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers as additional insureds.

- 3.3 REQUIRED CARRIER RATING: All varieties of insurance required under this Agreement will be procured from insurers admitted in the State of California and authorized to issue policies directly to California insureds. Except as otherwise provided elsewhere under this Article, all required insurance will be procured from insurers who, according to the latest edition of the Best's Insurance Guide, have an A.M. Best's rating of no less than A:VII. CITY may also accept policies procured by insurance carriers with a Standard & Poor's rating of no less than BBB according to the latest published edition the Standard & Poor's rating guide. As to Workers' Compensation Insurance/ Employer's Liability Insurance, the CITY Representative is authorized to authorize lower ratings than those set forth in this Section.
- 3.4 PRIMACY OF CONSULTANT'S INSURANCE: All policies of insurance provided by CONSULTANT will be primary to any coverage available to CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers. Any insurance or self-insurance maintained by CITY or CITY's elected or appointed officials, officers, employees, agents or volunteers will be in excess of CONSULTANT's insurance and will not contribute with it.
- 3.5 WAIVER OF SUBROGATION: All insurance coverage provided pursuant to this Agreement will not prohibit CONSULTANT or CONSULTANT's officers, employees, agents, subcontractors or subconsultants from waiving the right of subrogation prior to a loss. CONSULTANT hereby waives all rights of subrogation against CITY, its officials, officers, employees, agents and volunteers.
- 3.6 VERIFICATION OF COVERAGE: CONSULTANT acknowledges, understands and agrees, that CITY's ability to verify the procurement and maintenance of the insurance required under this Article is critical to safeguarding CITY's financial well-being and, indirectly, the collective well-being of the residents of the CITY. Accordingly, CONSULTANT warrants, represents and agrees that it will furnish CITY with original certificates of insurance and endorsements evidencing the coverage required under this Article on forms satisfactory to CITY in its sole and absolute discretion. **The certificates of insurance and endorsements for each insurance policy will be signed by a person authorized by that insurer to bind coverage on its behalf, and will be on forms provided by the CITY if requested.** All certificates of insurance and endorsements will be received and approved by CITY as a condition precedent to CONSULTANT's commencement of any Work. Upon CITY's written request, CONSULTANT will also provide CITY with certified copies of all required insurance policies and endorsements.
- 3.7 FAILURE TO MAINTAIN COVERAGE: In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this Agreement effective upon notice.

- 3.8 SPECIAL RISKS OR CIRCUMSTANCES. CITY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

IV.  
INDEMNIFICATION

- 4.1 The Parties agree that CITY and CITY's elected and appointed officials, officers, employees, agents and volunteers (hereinafter, the "CITY Indemnitees") should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the Parties to be interpreted and construed to provide the CITY Indemnitees with the fullest protection possible under the law. CONSULTANT acknowledges that CITY would not enter into this Agreement in the absence of CONSULTANT's commitment to indemnify, defend and protect CITY as set forth herein. Notwithstanding the foregoing, to the extent CONSULTANT's services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to Claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CONSULTANT. CONSULTANT's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the CITY, its officials, officers, employees, agents or volunteers.
- 4.2 To the fullest extent permitted by law, CONSULTANT shall indemnify, hold harmless and defend the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs, and fees of litigation) of every nature arising out of or in connection with CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole negligence or willful misconduct of the CITY.
- 4.3 CITY shall have the right to offset against the amount of any compensation due to CONSULTANT under this Agreement, any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to either pay CITY promptly for any costs associated with CONSULTANT's obligations to indemnify the CITY Indemnitees under this Article or related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 4.4 The obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents, and volunteers.
- 4.5 CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth herein this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations

from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents, and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subcontractors or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.

- 4.6 CITY does not, and shall not waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost, or expense.
- 4.7 This Article and all provisions contained herein (including but not limited to the duty to indemnify, defend, and hold free and harmless) shall survive the termination or normal expiration of this Agreement and is in addition to any other rights or remedies which the CITY may have at law or in equity.
- 4.8 WORK OF CONSULTANT'S DESIGN PROFESSIONALS SERVICES: The duty to indemnify, defend and hold harmless as set forth under this subsection shall apply to the negligence, recklessness or willful misconduct of any individual who qualifies as a "design professional" within the meaning of subsection (c)(2) of Section 2782.8 of the California Civil Code in so far as such negligence, recklessness or willful misconduct occurs in the performance, work or activities that must be performed by a "design professional." Subject to the limitation of the preceding sentence, to the fullest extent permitted by law, CONSULTANT shall immediately defend and indemnify and hold harmless the CITY Indemnities, defined above, from and against any and all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of the negligence, recklessness, or willful misconduct of CONSULTANT or any of CONSULTANT's officers, employees, servants, agents, contractors, subcontractors or authorized volunteers or any other person or entity involved by, for, or with or on behalf of CONSULTANT in the performance of design professional services under this Agreement. The Parties understand and agree that the duty of CONSULTANT to indemnify, defend and hold harmless pursuant to this subsection includes the duty to defend as set forth in Section 2778 of the California Civil Code. CONTRACTOR's obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, then CONSULTANT's indemnification obligation shall be reduced in proportion to the established comparative liability.

- 4.9 WORK OF ALL OTHER PERSONS/NON-DESIGN PROFESSIONALS: Except as otherwise provided under Section 4.2 of this Article, above, to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold harmless the CITY Indemnitees from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature to the extent caused by CONSULTANT's negligent performance under this Agreement, including but not limited to the negligent acts, errors or omissions of CONSULTANT or CONSULTANT's officers, employees, agents, servants, contractors, subcontractors or subconsultants or the failure of the same to comply with any of the duties, obligations or standards of care set forth herein. The duty to indemnify, defend and hold harmless under this subsection shall not encompass a duty to indemnify, defend or hold harmless for liability, loss, suit, damage, expense, or cost caused by the negligence or willful misconduct of any or all of the CITY Indemnitees. The duty to indemnify, defend and hold harmless as set forth under this subsection is intended to encompass liabilities, losses, damages, expense and costs not otherwise subject to subsection 4.2, above.
- 4.10 As to the duties to indemnify under Sections 4.1 and 4.2 of this Article, above, CITY shall have the right to offset against the amount of any compensation due CONSULTANT under this Agreement any amount due CITY from CONSULTANT as a result of CONSULTANT's failure to pay CITY promptly any indemnification arising under this Article and related to CONSULTANT's failure to either (i) pay taxes on amounts received pursuant to this Agreement, or (ii) comply with applicable workers' compensation laws.
- 4.11 As to the duties to indemnify under Sections 4.1 and 4.2 of this Article, above, the obligations of CONSULTANT under this Article will not be limited by the provisions of any workers' compensation act or similar act. CONSULTANT expressly waives its statutory immunity under such statutes or laws as to CITY and CITY's elected and appointed officials, officers, employees, agents and authorized volunteers.
- 4.12 As to the duties to indemnify under Sections 4.1 and 4.2 of this Article, above, CONSULTANT agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Article from each and every subcontractor or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. In the event CONSULTANT fails to obtain such indemnity obligations from others as required herein, CONSULTANT agrees to be fully responsible and indemnify, hold harmless and defend CITY and CITY's elected and appointed officials, officers, employees, agents and authorized volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of CONSULTANT's subcontractors or any other person or entity involved by, for, with or on behalf of CONSULTANT in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of CITY's choice.
- 4.13 As to the duties to indemnify under Sections 4.1 and 4.2 of this Article, above, CITY does not, and shall not, waive any rights that it may possess against CONSULTANT because of the acceptance by CITY, or the deposit with CITY, of any insurance policy or certificate

required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

- 4.14 As to the duties to indemnify under Sections 4.1 and 4.2 of this Article, above, the duties to indemnify, defend and hold harmless as set forth under this Section, shall survive the early termination or normal expiration of this Agreement and shall be in addition to any other rights or remedies which the CITY may have at law or in equity.

## V.

### TERMINATION

- 5.1 TERMINATION WITHOUT CAUSE: CITY may immediately terminate this Agreement at any time for convenience and without cause by giving prior written notice of CITY's intent to terminate this Agreement which notice shall specify the effective date of such termination. Upon such termination for convenience, CONSULTANT will be compensated only for those services and tasks which have been performed by CONSULTANT up to the effective date of the termination. CONSULTANT may not terminate this Agreement except for cause as provided under Section 5.2, below. If this Agreement is terminated as provided herein, CITY may require CONSULTANT to provide all finished or unfinished Documents and Data, as defined in Section 6.1 below, and other information of any kind prepared by CONSULTANT in connection with the performance of the Work. CONSULTANT will be required to provide such Documents and Data within fifteen (15) calendar days of CITY's written request. No actual or asserted breach of this Agreement on the part of CITY pursuant to Section 5.2, below, will operate to prohibit or otherwise restrict CITY's ability to terminate this Agreement for convenience as provided under this Section.

- 5.2 EVENTS OF DEFAULT; BREACH OF AGREEMENT:

- A. In the event either Party fails to perform any duty, obligation, service or task set forth under this Agreement (or fails to timely perform or properly perform any such duty, obligation, service or task set forth under this Agreement), an event of default (hereinafter, "Event of Default") will occur. For all Events of Default, the Party alleging an Event of Default will give written notice to the defaulting Party (hereinafter referred to as a "Default Notice") which will specify: (i) the nature of the Event of Default; (ii) the action required to cure the Event of Default; (iii) a date by which the Event of Default will be cured, which will not be less than the applicable cure period set forth under Sections 5.2B and 5.2C below or if a cure is not reasonably possible within the applicable cure period, to begin such cure and diligently prosecute such cure to completion. The Event of Default will constitute a breach of this Agreement if the defaulting Party fails to cure the Event of Default within the applicable cure period or any extended cure period allowed under this Agreement.
- B. CONSULTANT will cure the Event of Default within the following time periods:

- i. Within ten (10) business days of CITY's issuance of a Default Notice for any failure of CONSULTANT to timely provide CITY or CITY's employees or agents with any information and/or written reports, documentation or work product which CONSULTANT is obligated to provide to CITY or CITY's employees or agents under this Agreement. Prior to the expiration of the 10-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 10-day cure period. The foregoing notwithstanding, CITY will be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.i. that exceeds seven (7) calendar days from the end of the initial 10-day cure period; or
- ii. Within fourteen (14) calendar days of CITY's issuance of a Default Notice for any other Event of Default under this Agreement. Prior to the expiration of the 14-day cure period, CONSULTANT may submit a written request for additional time to cure the Event of Default upon a showing that CONSULTANT has commenced efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 14-day cure period. The foregoing notwithstanding, CITY will be under no obligation to grant additional time for the cure of an Event of Default under this Section 5.2B.ii that exceeds thirty (30) calendar days from the end of the initial 14-day cure period.

In addition to any other failure on the part of CONSULTANT to perform any duty, obligation, service or task set forth under this Agreement (or the failure to timely perform or properly perform any such duty, obligation, service or task), an Event of Default on the part of CONSULTANT will include, but will not be limited to the following: (i) CONSULTANT's refusal or failure to perform any of the services or tasks called for under the Scope of Work; (ii) CONSULTANT's failure to fulfill or perform its obligations under this Agreement within the specified time or if no time is specified, within a reasonable time; (iii) CONSULTANT's and/or its employees' disregard or violation of any federal, state, local law, rule, procedure or regulation; (iv) the initiation of proceedings under any bankruptcy, insolvency, receivership, reorganization, or similar legislation as relates to CONSULTANT, whether voluntary or involuntary; (v) CONSULTANT's refusal or failure to perform or observe any covenant, condition, obligation or provision of this Agreement; and/or (vii) CITY's discovery that a statement representation or warranty by CONSULTANT relating to this Agreement is false, misleading or erroneous in any material respect.

- C. CITY will cure any Event of Default asserted by CONSULTANT within forty-five (45) calendar days of CONSULTANT's issuance of a Default Notice, unless the Event of Default cannot reasonably be cured within the 45-day cure period. Prior to the expiration of the 45-day cure period, CITY may submit a written request for additional time to cure the Event of Default upon a showing that CITY has commenced its efforts to cure the Event of Default and that the Event of Default cannot be reasonably cured within the 45-day cure period. The foregoing notwithstanding, an Event of Default dealing with CITY's failure to timely pay any undisputed sums to CONSULTANT as provided under Section 1.5, above, will be cured by CITY within five (5) calendar days from the date of CONSULTANT's Default Notice to CITY.

- D. CITY, in its sole and absolute discretion, may also immediately suspend CONSULTANT's performance under this Agreement pending CONSULTANT's cure of any Event of Default by giving CONSULTANT written notice of CITY's intent to suspend CONSULTANT's performance (hereinafter, a "Suspension Notice"). CITY may issue the Suspension Notice at any time upon the occurrence of an Event of Default. Upon such suspension, CONSULTANT will be compensated only for those services and tasks which have been rendered by CONSULTANT to the reasonable satisfaction of CITY up to the effective date of the suspension. No actual or asserted breach of this Agreement on the part of CITY will operate to prohibit or otherwise restrict CITY's ability to suspend this Agreement as provided herein.
- E. No waiver of any Event of Default or breach under this Agreement will constitute a waiver of any other or subsequent Event of Default or breach. No waiver, benefit, privilege, or service voluntarily given or performed by a Party will give the other Party any contractual rights by custom, estoppel, or otherwise.
- F. The duties and obligations imposed under this Agreement and the rights and remedies available hereunder will be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. In addition to any other remedies available to CITY at law or under this Agreement in the event of any breach of this Agreement, CITY, in its sole and absolute discretion, may also pursue any one or more of the following remedies:
- i. Upon written notice to CONSULTANT, the CITY may immediately terminate this Agreement in whole or in part;
  - ii. Upon written notice to CONSULTANT, the CITY may extend the time of performance;
  - iii. The CITY may proceed by appropriate court action to enforce the terms of the Agreement to recover damages for CONSULTANT's breach of the Agreement or to terminate the Agreement; or
  - iv. The CITY may exercise any other available and lawful right or remedy.

CONSULTANT will be liable for all legal fees plus other costs and expenses that CITY incurs upon a breach of this Agreement or in the CITY's exercise of its remedies under this Agreement.

- G. In the event CITY is in breach of this Agreement, CONSULTANT's sole remedy will be the suspension or termination of this Agreement and/or the recovery of any unpaid sums lawfully owed to CONSULTANT under this Agreement for completed services and tasks.

5.3 SCOPE OF WAIVER: No waiver of any default or breach under this Agreement will constitute a waiver of any other default or breach, whether of the same or other covenant, warranty, agreement, term, condition, duty or requirement contained in this Agreement. No waiver, benefit, privilege, or service voluntarily given or performed by a Party will give the other Party any contractual rights by custom, estoppel, or otherwise.

- 5.4 **SURVIVING ARTICLES, SECTIONS AND PROVISIONS:** The termination of this Agreement pursuant to any provision of this Article or by normal expiration of its term or any extension thereto will not operate to terminate any Article, Section or provision contained herein which provides that it will survive the termination or normal expiration of this Agreement.

VI.

**MISCELLANEOUS PROVISIONS**

- 6.1 **DOCUMENTS & DATA; LICENSING OF INTELLECTUAL PROPERTY:** All Documents and Data will be and remain the property of CITY without restriction or limitation upon their use or dissemination by CITY. For purposes of this Agreement, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, designs, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents or other materials developed and/or assembled by or on behalf of CONSULTANT in the performance of this Agreement and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically. This Agreement creates, at no cost to CITY, a perpetual license for CITY to copy, use, reuse, disseminate and/or retain any and all copyrights, designs, and other intellectual property embodied in all Documents and Data. CONSULTANT will require all subcontractors and subconsultants working on behalf of CONSULTANT in the performance of this Agreement to agree in writing that CITY will be granted the same right to copy, use, reuse, disseminate and retain Documents and Data prepared or assembled by any subcontractor or subconsultant as applies to Documents and Data prepared by CONSULTANT in the performance of this Agreement.
- 6.2 **CONFIDENTIALITY:** All data, documents, discussion, or other information developed or received by CONSULTANT or provided for performance of this Agreement are deemed confidential and will not be disclosed by CONSULTANT without prior written consent by CITY. CITY will grant such consent of disclosure as legally required. Upon request, all CITY data will be returned to CITY upon the termination or expiration of this Agreement. CONSULTANT will not use CITY's name or insignia, photographs, or any publicity pertaining to the Work in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of CITY.
- 6.3 **FALSE CLAIMS ACT:** CONSULTANT warrants and represents that neither CONSULTANT nor any person who is an officer of, in a managing position with, or has an ownership interest in CONSULTANT has been determined by a court or tribunal of competent jurisdiction to have violated the False Claims Act, 31 U.S.C., Section 3789 et seq. and the California False Claims Act, Government Code Section 12650 et seq.
- 6.4 **NOTICES:** All notices permitted or required under this Agreement will be given to the respective Parties at the following addresses, or at such other address as the respective Parties may provide in writing for this purpose:

**CONSULTANT:**

Willdan Engineering  
13191 Crossroads Parkway North, Ste 405  
Industry, CA 91746-3443  
Attn: Adel Freij  
Phone: 562-908-6200

**CITY:**

City of San Fernando  
117 Macneil Street  
San Fernando, CA 91340  
Attn: Public Works Department  
Phone: (818) 898-1212

Such notices will be deemed effective when personally delivered or successfully transmitted by facsimile as evidenced by a fax confirmation slip or when mailed, forty-eight (48) hours after deposit with the United States Postal Service, first class postage prepaid and addressed to the Party at its applicable address.

- 6.5 **COOPERATION; FURTHER ACTS:** The Parties will fully cooperate with one another, and will take any additional acts or sign any additional documents as are reasonably necessary, appropriate or convenient to achieve the purposes of this Agreement.
- 6.6 **SUBCONTRACTING:** CONSULTANT will not subcontract any portion of the Work required by this Agreement, except as expressly stated herein, without the prior written approval of CITY. Subcontracts (including without limitation subcontracts with subconsultants), if any, will contain a provision making them subject to all provisions stipulated in this Agreement, including provisions relating to insurance requirements and indemnification.
- 6.7 **CITY'S RIGHT TO EMPLOY OTHER CONSULTANTS:** CITY reserves the right to employ other contractors in connection with the various projects worked upon by CONSULTANT.
- 6.8 **PROHIBITED INTERESTS:** CONSULTANT warrants, represents and maintains that it has not employed nor retained any company or person, other than a *bona fide* employee working solely for CONSULTANT, to solicit or secure this Agreement. Further, CONSULTANT warrants and represents that it has not paid nor has it agreed to pay any company or person, other than a *bona fide* employee working solely for CONSULTANT, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, CITY will have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of CITY, during the term of his or her service with CITY, will have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.
- 6.9 **TIME IS OF THE ESSENCE:** Time is of the essence for each and every provision of this Agreement.
- 6.10 **GOVERNING LAW AND VENUE:** This Agreement will be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, will be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, will be in the Central District of California located in the City of Los Angeles, California.

- 6.11 ATTORNEYS' FEES: If either Party commences an action against the other Party, legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing Party in such litigation will be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.
- 6.12 SUCCESSORS AND ASSIGNS: This Agreement will be binding on the successors and assigns of the Parties.
- 6.13 NO THIRD-PARTY BENEFIT: There are no intended third-party beneficiaries of any right or obligation assumed by the Parties. All rights and benefits under this Agreement inure exclusively to the Parties.
- 6.14 CONSTRUCTION OF AGREEMENT: This Agreement will not be construed in favor of, or against, either Party but will be construed as if the Parties prepared this Agreement together through a process of negotiation and with the advice of their respective attorneys.
- 6.15 SEVERABILITY: If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions will continue in full force and effect.
- 6.16 AMENDMENT; MODIFICATION: No amendment, modification or supplement of this Agreement will be valid or binding unless executed in writing and signed by both Parties, subject to CITY approval. The requirement for written amendments, modifications or supplements cannot be waived and any attempted waiver will be void and invalid.
- 6.17 CAPTIONS: The captions of the various articles, sections and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.
- 6.18 INCONSISTENCIES OR CONFLICTS: In the event of any conflict or inconsistency between the provisions of this Agreement and any of the exhibits attached hereto, the provisions of this Agreement will control.
- 6.19 ENTIRE AGREEMENT: This Agreement, including all attached exhibits, constitutes the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, which may have been entered into between CITY and CONSULTANT prior to the execution of this Agreement. Any statements, representations, or other agreements, whether oral or written, made by either Party that is not embodied herein will not be valid or binding on the Parties. No amendment, modification or supplement to this Agreement will be valid and binding unless in writing and duly executed by the Parties pursuant to Section 6.16, above.
- 6.20 FORCE MAJEURE: The Completion Date shall be extended in the event of any delays due to unforeseeable causes beyond the control of CONSULTANT and without the fault or negligence of CONSULTANT, including but not limited to severe weather, fires,

earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the CITY, if the CONSULTANT shall within three (3) calendar days of the commencement of such delay notify the City Representative in writing of the causes of the delay. The City Representative shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the City Representative such delay is justified. The City Representative's determination shall be final and conclusive upon the parties to this Agreement. In no event shall CONSULTANT be entitled to recover damages against the CITY for any delay in the performance of this Agreement, however caused, CONSULTANT's sole remedy being extension of the Agreement pursuant to this Section.

6.21 **COUNTERPARTS:** This Agreement will be executed in three (3) original counterparts each of which will be of equal force and effect. No handwritten or typewritten amendment, modification or supplement to any one counterpart will be valid or binding unless made to all three counterparts in conformity with Section 6.16, above. One fully executed original counterpart will be delivered to CONSULTANT and the remaining two original counterparts will be retained by CITY.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first appearing in this Agreement, above.

**CITY OF SAN FERNANDO:**

DocuSigned by:  
*Nick Kimball*  
By: \_\_\_\_\_  
1041EC9C27C7499...  
Nick Kimball, City Manager  
Date: 12/08/2021 | 1:04 PM PST

**WILLDAN ENGINEERING:**

DocuSigned by:  
*Adel Freij*  
By: \_\_\_\_\_  
7804503E37AD40A...  
Name: Adel M. Freij  
Title: Director  
Date: 12/08/2021 | 11:21 AM PST

**APPROVED AS TO FORM:**

DocuSigned by:  
*Richard Padilla*  
By: \_\_\_\_\_  
9E8768364A9F4FC...  
Richard Padilla  
Assistant City Attorney  
Date: 12/08/2021 | 12:18 PM PST

## REQUEST FOR PROPOSALS



The Public Works Department is requesting proposals for:

### City Engineering Services

RELEASE DATE: October 11, 2021

RESPONSE DUE: November 8, 2021

## **GENERAL INFORMATION / BACKGROUND**

The City of San Fernando Public Works Department is requesting proposals from qualified firms to provide general city engineering services. The contract for services will have an initial term of three (3) years and allow for two one-year options to renew. As part of this service, the firm selected will need to provide an experienced civil engineer to work at City Hall two days each week. This firm should provide us with the same engineer over the term of the contract, with the exception of cases where the engineer is no longer employed by the firm. In general, the City is looking for the least amount of disruption as possible to the continuity of services during the term of the contract. The engineer will represent the City and act as its City Engineer, so this individual should have previous experience as a City Engineer or Director of Public Works at other municipalities in Southern California.

The City of San Fernando is approximately 2.4 square miles and has 60 miles of water mains, 40 miles of sanitary sewers, 50 miles of roadways, 41 traffic signals, 10 miles of storm drains, 80 miles of sidewalk, and water production/distribution system. The City land use distribution is about 84.14 percent residential, 11.47 percent commercial, 4.08 percent industrial, and 0.28 percent mixed use commercial/residential

The Public Works Department provides engineering services and capital planning to ensure a high quality of public infrastructure and is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

## **SCOPE OF SERVICES**

City engineering services may include, but shall not be limited to, the following:

1. Review of Street improvement plans (widening and rehabilitations)
2. Environmental Study and Document Preparation
3. Land surveying and Map/Easement or Legal Description Preparation
4. Hydraulic and Hydrologic Studies
5. Engineering Project Management

6. Master Planning for Water, Sewer, and Storm Drain Systems
7. Storm Drain Improvements/Replacement
8. Construction Management
9. Community Engagement on CIP Projects

Support engineering services from the firm's main office may be required based on the City's needs, so please provide a description of engineering experience outside of those listed in this section.

## **INSTRUCTIONS TO SUBMITTING FIRMS**

### **A. Examination of Proposal Documents**

By submitting a proposal, the prospective firm represents that it has thoroughly examined and become familiar with the services required under this RFP, and that it is capable of delivering quality services to the City in an efficient and cost-effective & manner.

### **B. Questions/Clarifications**

Please direct any questions regarding this RFP to Kenneth Jones, Management Analyst, via e-mail at [kjones@sfcity.org](mailto:kjones@sfcity.org). Questions must be received by 5:30 p.m. on **Friday, October 22, 2021**. All questions received prior to the deadline will be collected and responses will be emailed by **Thursday, October 28, 2021**.

### **C. Submission of Bid Proposals**

All proposals shall be submitted via email to Matt Baumgardner, Director of Public Works at [Mbaumgardner@sfcity.org](mailto:Mbaumgardner@sfcity.org) and the subject line of the email shall read, "City of San Fernando RFP – **City Engineering Services**" Proposals must be received no later than **Monday, November 8, 2021 at 2:30 p.m.** All proposals received after that time will not be accepted.

### **D. Withdrawal of Proposals**

A firm may withdraw its proposal at any time before the due date for submission of proposals as provided in the RFP by delivering a written request for withdrawal signed by, or on behalf of the prospective firm.

### **E. Rights of City of San Fernando**

**EXHIBIT "A"**  
**CONTRACT NO. 2043**

This RFP does not commit the City to enter into a Contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

The City reserves the right to:

- 1) Make the selection based on its sole discretion;
- 2) Reject any and all proposals without prejudice;
- 3) Issue subsequent Requests for Proposal;
- 4) Postpone opening for its own convenience;
- 5) Remedy technical errors in the Request of Proposal process;
- 6) Approve or disapprove the use of particular sub-contractors;
- 7) Negotiate with any, all, or none of the prospective firms;
- 8) Solicit best and final offers from all or some of the prospective firms;
- 9) Accept other than the lowest offer; and/or
- 10) Waive informalities and irregularities in the proposal process.

**F. Contract Type**

It is anticipated that a standard form professional services agreement contract (**Attachment B**) will be signed subsequent to the Director of Public Works' review and approval of the recommended firms.

**G. Collusion**

By submitting a proposal, each prospective firm represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the prospective firm has not directly, induced or solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective firm has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

**SCHEDULE FOR SELECTION**

|                                      |                  |
|--------------------------------------|------------------|
| RFP Available:                       | October 5, 2021  |
| Deadline for submittal of Questions: | October 22, 2021 |
| Response to Questions:               | October 25, 2021 |
| Deadline for submittal of Proposal:  | October 29, 2021 |
| Interviews (if necessary)            | November 2021    |
| Execute Agreement:                   | December 2021    |

## **SELECTION CRITERIA**

The City of San Fernando will select the firm on the basis of qualifications and experience. The following general selection criteria will be used to evaluate each consultant firm:

1. Qualifications and knowledge of Firm and key personnel's experience most closely related to the stated scope of work
2. Relevant experience within the past five years.
3. Responsiveness to and clarity of the Request for Proposal.
4. References

## **CONTENTS OF PROPOSAL**

The following information shall be submitted in response to this RFP:

1. In order to be considered eligible and qualified under this RFQ, the firm must have a minimum of five (5) years of experience in the field of providing engineering services for cities of similar size to the City of San Fernando. A statement of qualification demonstrating the foregoing and listing the firm's experience in providing engineering services must be submitted.
2. Firm shall submit a description of its organizational structure, history, legal status (i.e. partnership, corporation, etc.), list of owners and officers, capabilities, experience, and management philosophy. The City is particularly interested in the firm's approach to managing engineering projects, organizational resources, and the primary businesses in which the firm is involved.
3. Firm must demonstrate an understanding of the scope of work requirements as described in this RFP.
4. Firm shall include the resumes of the proposed key personnel showing relevant education, training and experience. Please specifically address any technical resources and staff that will be available to assist the City.
5. References from previous clients, similar in size to the City of San Fernando, with direct knowledge of past performance of firm. Client references should be located within California
6. Cost proposal for services broken down per contract term including one-year options to renew contract.

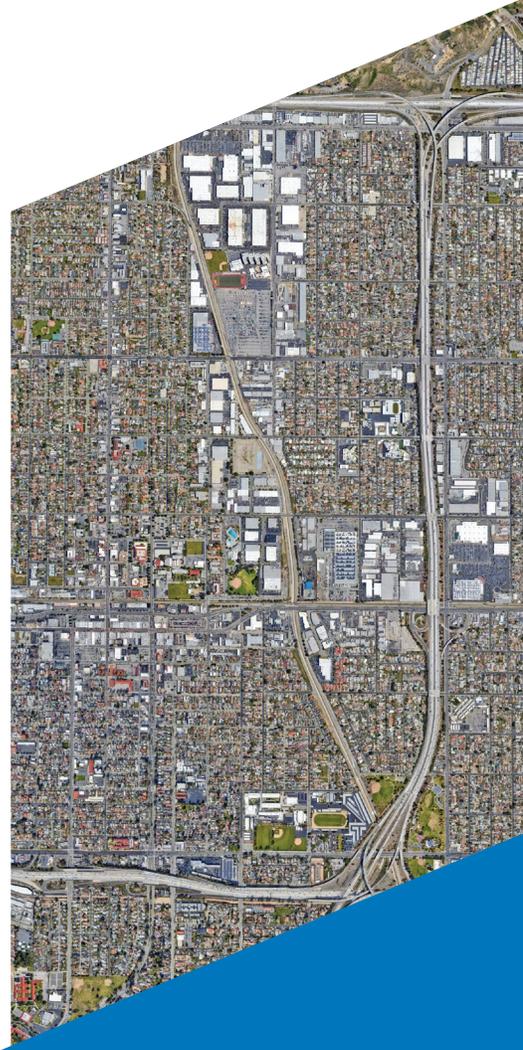
The City may elect to interview a short list of qualified firms or interview only the top two rated firms based upon the proposal submitted for the project.

# City of San Fernando

Statement of Qualifications

## City Engineering Services

October 29, 2021





## Cover Letter

October 29, 2021

### Submitted via Email to [Mbaumgardner@sfcity.org](mailto:Mbaumgardner@sfcity.org)

City of San Fernando  
117 Macneil Street  
San Fernando, CA 91340

Attention: Mr. Matt Baumgardner, Director of Public Works

Subject: **Statement of Qualifications for City Engineering Services**

Dear Mr. Baumgardner:

The City of San Fernando is seeking to hire a qualified consultant to provide general city engineering services. As part of these services, the consultant must provide an experienced state-licensed civil engineer to serve onsite at City Hall for two days each week. This individual will represent the City and undertake the role of City Engineer along with carrying out all responsibilities of that role. Willdan understands the scope and intent of the City's Request for Qualifications is to retain the most qualified, cost-effective consultant to perform the specified services.

As a multidisciplinary firm, Willdan offers a full complement of in-house staffing resources that enable us to provide all services requested in the City's Request for Qualifications along with a complete range of services to fulfill other City needs that may arise during the course of the city engineering services contract. Willdan has assembled a team of highly qualified and deeply experienced individuals – many of whom possess City of San Fernando expertise. These proposed team members are fully committed to the successful completion of assignments under the City's contract. Willdan's team offers:

#### Knowledge of City

Willdan's knowledge of the City of San Fernando and our experience serving as City Engineer and providing as-needed engineering to the City will enable us to initiate work quickly and respond appropriately to challenges that arise during the course of the contract. Mr. Emilio De Murga, PE currently serves as the City Engineer and has developed valuable relationships with City staff and a deep understanding of the City's projects and engineering needs. This personal connection removes any learning curve and allows a seamless transition to the upcoming contract period. Currently, Mr. De Murga works closely with City staff on the City's Capital Improvement Program – addressing various planning, design, and construction requests such as cost estimates, traffic-related items, project administration, inspection, and project design aspects. He assists City staff with design of in-house Capital Improvement Program projects; resolves design consultant questions; and provides information to various oversight agencies such as Caltrans, Metro, and Los Angeles County Department of Public Works for project funding and approvals. Mr. De Murga and his proposed team members are highly familiar with developing, ongoing, and completed design and construction projects and have first-hand knowledge and experience with major projects such as the East San Fernando Valley Transit Corridor Improvements and the Pacoima Wash Bike Trail Improvements that impact the San Fernando community.

#### 57-Year Track Record

Willdan has extensive experience providing a complete range of engineering services to local agencies on an as-needed and specific-project basis. The firm's capabilities encompass streets and highways, drainage, water/wastewater, signals, traffic programs, bridges and structures, landscaping, and mapping. We provide services in all phases of project development, including site analysis and conceptual development, preliminary and final design, and construction management and inspection. Our services involve environmental planning, facility financing, and state-of-the-art computer-aided design. We have direct experience with county, state, and federal processes, regulations, and requirements.

City of San Fernando  
October 29, 2012  
Page 2

**Extensive Experienced Staffing Resources**

Willdan’s comprehensive engineering and planning services take projects from inception to completion. We assign appropriately trained and highly qualified individuals to each project. Our staff has extensive experience providing services for design engineering, construction management, inspection, geotechnical, surveying, special funding administration, grant writing, plan check, right-of-way engineering with legal descriptions and appraisals, assessment district engineering, transportation planning, and community development. Willdan’s 1,500 employees stand ready to meet the City’s needs with a quick response. Public contact positions will be filled with staff members who are bilingual in English and Spanish.

**Grant Writing and Management**

Willdan offers an excellent track record pursuing and securing state/federal funding for various cities and counties with nearly \$45 million in funding secured in the past five years. Our submittals have a greater than 50 percent award rate on competitive state and federal grants. In March 2021, Caltrans released their list of project grant applications selected for HSIP Cycle 10 funding. Willdan submitted 25 grant applications for our clients and successfully obtained funding for 20 of those applications – an 80-percent success rate totaling \$17,816,700.

**Knowledge of Government Agencies**

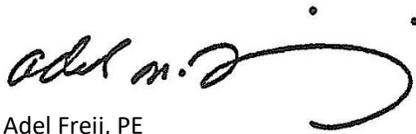
Willdan’s knowledge of and familiarity with Caltrans, Los Angeles County Department of Public Works, Los Angeles County Community Development Commission, Department of Housing and Urban Development, and Los Angeles County Metropolitan Transportation Authority regulations and requirements are unmatched. Our team members are highly experienced in implementing regulations for National Pollutant Discharge Elimination System Permit, Americans with Disabilities Act, and Statewide General Waste Discharge Requirements for Sanitary Sewer Systems.

Director of Engineering Mr. Adel Freij, PE is authorized to make representations and negotiate on behalf of the firm. He can be contacted by mail at Willdan Engineering, 13191 Crossroads Parkway North, Suite 405, Industry, CA 91746; by phone at (562) 364-8486; by cell phone at (562) 760-7752; or by email at [afreij@willdan.com](mailto:afreij@willdan.com).

We thank the City of San Fernando for the opportunity to submit our qualifications for the City Engineering Services contract. We look forward to continuing our successful partnership with City staff.

Respectfully submitted,

**Willdan Engineering**



Adel Freij, PE  
Director of Engineering



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**City of San Fernando**

**Firm Profile**

**Organizational Structure, History, and Legal Status**

Willdan Engineering (Willdan), a California corporation founded in 1964, is a subsidiary of Willdan Group, Inc., a publicly-traded Delaware corporation. Services are provided to nationwide clientele through three firms – Willdan Engineering, Willdan Energy Solutions, and Willdan Financial Services – offering a portfolio of diversified strengths. Willdan infuses a corporate culture of *Customer-First* throughout our entire staffing resources and all services provided to our clients.



**Corporate Officers**

Willdan's corporate officers are identified below.

| <b>Willdan Engineering Corporate Officers</b> |                                   |
|---|-----------------------------------|
| Thomas D. Brisbin                             | Chairman of the Board             |
| Vanessa Muñoz, PE, TE, PTOE                   | President/Director of Engineering |
| Creighton Kim Early                           | Chief Financial Officer/Treasurer |
| Kate Nguyen                                   | Secretary                         |
| Cathaleen D. Steele                           | Assistant Secretary               |

**Financial Strength**

Willdan maintains a strong balance sheet with the financial and staffing resources to perform and complete all contractual obligations. We have continued to grow to better serve our clients by offering a continuously expanding range of services.

Financial information, including information on revenue, earnings, and cash flow, are issued quarterly and can be found at [www.willdan.com](http://www.willdan.com). There are no pending conditions such as bankruptcy, pending litigation, planned office closure, impending merger, etc. that would impede Willdan's ability to complete the City's City Engineering Services contract.

**Relevant Capabilities and Experience**

In addition to general on-call engineering and associated services, Willdan's core competencies and experience are in direct alignment with services identified in the City of San Fernando's Request for Qualifications scope of services.

- City Engineer
- Review of Street Improvement Plans (widening and rehabilitations)
- Environmental Study and Document Preparation
- Land Surveying and Map/Easement or Legal Description Preparation
- Hydraulic and Hydrologic Studies
- Engineering Project Management
- Master Planning for Water, Sewer, and Storm Drain Systems
- Storm Drain Improvements/Replacement
- Construction Management
- Community Engagement on CIP Projects
- Services As-Needed by City



**City of San Fernando**

The matrix below represents a small fraction of the local agencies Willdan serves – or has served – with services similar to the services outlined above. Willdan presents our expertise in services that may be required by the City as additional tasks or services in the Added-Value Advantage subsection of this proposal.

| Agency Name              |                               | City Engineer | On-Call Engineering/Associated Services | Street Improvement Plan Review | Environmental Studies and Documentation | Land Surveying and Map/Easement or Legal Descriptions | Hydraulic and Hydrologic Studies | Engineering Project Management | Master Planning | Storm Drainage | Construction Management | Community Engagement | Services as Needed |
|--------------------------|-------------------------------|---------------|---|--------------------------------|---|---|----------------------------------|--------------------------------|-----------------|----------------|-------------------------|----------------------|--------------------|
| Los Angeles County       | City of Bell                  | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Cudahy                | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of El Monte              |               | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Inglewood             | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of La Puente             | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Lakewood              | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Lynwood               |               | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Paramount             | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Pico Rivera           |               | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Rancho Palos Verdes   |               | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Rolling Hills         | ■             | ■                                       | ■                              |   | ■   | ■                                | ■                              |                 | ■              | ■                       | ■                    | ■                  |
|                          | City of Rolling Hills Estates | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              |                 | ■              | ■                       | ■                    | ■                  |
|                          | City of Rosemead              | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of South Gate            |               | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              |                 | ■              | ■                       | ■                    | ■                  |
| City of Westlake Village | ■                             | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    |                    |
| Orange County            | City of Brea                  |               | ■                                       | ■                              | ■                                       | ■   |                                  | ■                              |                 |                | ■                       | ■                    | ■                  |
|                          | City of Los Alamitos          | ■             | ■                                       | ■                              | ■                                       | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | City of Placentia             |               | ■                                       | ■                              | ■                                       | ■   |                                  | ■                              |                 |                | ■                       | ■                    | ■                  |
|                          | City of Yorba Linda           |               | ■                                       | ■                              | ■                                       | ■   |                                  | ■                              |                 |                | ■                       | ■                    | ■                  |

**Added Value Advantage**

Willdan offers a full complement of on-call engineering and planning, energy conservation and efficiency, and financial services designed to meet our clients' community needs and compliance requirements. The services highlighted below are part of Willdan's core competencies routinely provided to our on-call clients.



**City of San Fernando**

**Federal and State-Funded Project and Program Management**



Willdan’s staff serves or has served as the contract City/County Engineer for many agencies throughout California in both long-term and interim assignments. In these roles, Willdan often forgoes performing the actual design services for federal and state funded projects and instead serves as the local agency Project Manager involved with developing requests for proposals to solicit these services.

Our team is thoroughly knowledgeable and familiar with regulations pertaining to project delivery requiring expenditures of federal, state, county, and local funds, involving:

- Congestion Mitigation and Air Quality
- Arterial Highway Rehabilitation Program
- Safe, Accountable, Flexible, Efficient Transportation Equity Act
- State Gas Tax
- State Revolving Funds
- State Transportation Improvement Program
- Surface Transportation Program Local
- Highway Bridge Program
- Highway Safety Improvement Program
- Various other grant and funding sources

This knowledge is critical in executing projects funded by federal or state programs that have special permitting and reporting requirements. Willdan routinely utilizes Caltrans LAPM as a technical resource and has coordinated, prepared, and submitted all necessary documentation to Caltrans, FHWA, CPUC, FRFA, CTC, CCC, CDFW, RWQCB, etc. to ensure federal authorization and obligation of funds (E-76) for projects. When requested, Willdan has prepared award packages, invoices, and other required documentation. A brief illustration of our Caltrans exhibit process is provided herein.



**Grant Application Writing**



Willdan offers expertise in funding sources to assist clients with obtaining available funding for current and future capital improvement projects. Our team offers vast knowledge of local/state/federal funding availability, along with administration and procurement requirements, for a wide variety of funding sources.



**City of San Fernando**

Willdan's staff members have prepared numerous funding and competitive grant applications for various client cities. The applications generally require extensive research to investigate facilities and existing conditions, soliciting support from local civic groups, and completing a detailed cost estimate for project implementation. Representative Los Angeles County agency HSIP funding awards are listed below.

| City                  | Project   | Grant          | Amount      |
|-----------------------|---|----------------|-------------|
| South Gate            | Tweedy Boulevard Pedestrian Crossing Upgrades             | ATP            | \$4,620,000 |
| Paramount             | West Santa Ana Branch Bikeway Phase 2                     | ATP            | \$3,423,000 |
| La Puente             | Safe Route to School Plans                                | ATP            | \$200,000   |
| Paramount             | Alondra/Passage Traffic Signal Improvements               | BCR            | \$331,900   |
| South Gate            | California Southern Crosswalk Upgrades                    | BCR            | \$1,761,300 |
| El Monte              | Peck Road/Santa Anita Avenue Signal Improvements          | BCR            | \$1,756,000 |
| El Monte              | Garvey Avenue / Durfee Avenue Signal Improvements         | BCR            | \$958,300   |
| Lakewood              | Del Amo, Paramount, Centralia Traffic Signal Improvements | BCR            | \$2,243,900 |
| Paramount             | Rosecrans Avenue Bridge Rehabilitation                    | HBP            | \$2,029,000 |
| South Gate            | Garfield Avenue Raised Median Improvements                | HSIP           | \$1,539,630 |
| South Gate            | Long Beach Boulevard Raised Median Improvements           | HSIP           | \$1,485,810 |
| Inglewood             | Centinela Avenue Traffic Signal and Raised Median         | HSIP           | \$1,377,720 |
| La Puente             | Amar Road Traffic signal Improvements                     | HSIP           | \$1,003,100 |
| Inglewood             | La Prairie Avenue Traffic Signal                          | HSIP           | \$875,400   |
| La Canada Flintridge  | Foothill Boulevard Signal Improvements                    | HSIP           | \$458,700   |
| Rolling Hills Estates | Local Roadway Safety Plan                                 | LRSP           | \$72,000    |
| Paramount             | Alondra Boulevard Improvements                            | MTA            | \$4,600,000 |
| Paramount             | Garfield Avenue Capacity Enhancements                     | MTA            | \$2,600,000 |
| Rolling Hills Estates | Palos Verdes Drive North Bike Lanes                       | MTA            | \$2,441,000 |
| Pico Rivera           | Pico Rivera Regional Bikeway Project                      | MTA            | \$2,308,939 |
| Inglewood             | Pedestrian and Bicycle Safety                             | OTS            | \$100,000   |
| La Canada Flintridge  | Citywide Pedestrian Countdown                             | Set Aside      | \$250,000   |
| Paramount             | Pedestrian Crosswalk Upgrades                             | Set Aside      | \$250,000   |
| South Gate            | Pedestrian Safety Improvements                            | Set Aside      | \$250,000   |
| El Monte              | Garvey Avenue Uncontrolled Crosswalks Improvements        | Set Aside      | \$250,000   |
| Paramount             | West Santa Ana Branch Bikeway – Phase 4                   | Urban Greening | \$2,932,451 |
| South Gate            | Long Beach Boulevard Complete Street Greening             | Urban Greening | \$1,779,200 |

**Civil Engineering**



Willdan's design personnel serve as contract county/city engineer and client program managers – often in charge of formation and implementation of client capital improvement programs. Our civil engineers offer a full complement of roadway and highway program/project management and administration and project design. Improvement services entail feasibility studies (site evaluation/grading/earthwork); project studies and reports; preliminary and final design; erosion control and site remediation; storm water management; NPDES compliance; utility conflict, ADA,



## City of San Fernando

and value engineering analyses; cost estimating and scheduling; and constructability review. Project improvements encompass grading, drainage, roadway widening, pavement management/rehabilitation, water, sewer, major highway, culverts and channels, bridges, and structures.

### Traffic Engineering



Willdan's traffic engineering experience and expertise covers all facets of traffic engineering and planning, including city traffic engineering, traffic analysis, design, and management. In addition to our proven expertise in traditional design services such as signing, striping, and traffic signal and street lighting design, our traffic engineers are skilled in sophisticated computer-based applications such as arterial corridor and network signal coordination studies. They are proficient in traffic impact analysis and evaluation of transportation systems management, transportation demand management, and intelligent transportation systems strategies.

Willdan's traffic engineers are experts in conducting traffic surveys and data collection, investigating motorist and vehicle characteristics, identifying and recommending traffic safety and utilizing traffic laws and enforcement to determine traffic signal timing, and evaluating highway operations. Our traffic design team prepares traffic engineering designs to warn, regulate, and guide traffic and develop geometric design and channelization, traffic signal and street lighting plans, parking lot designs, and traffic control plans. They routinely lend their expertise for studies, reports, and designs for other improvements such as neighborhood traffic management/traffic calming, traffic impacts, school area and pedestrian safety, crosswalk visibility enhancements, traffic impact fees, local road safety plans and safe routes to school, signal timing, and traffic circulation for local and federally funded projects.

### Survey and Right-of-Way Engineering



Willdan provides surveying, mapping, and right-of-way engineering services for major transportation improvements, street widenings, sewer and water improvements, and urban redevelopment. Willdan's survey and right-of-way engineering team members prepare and/or review easement documents, lot line adjustments, parcel and tract maps, legal descriptions, dedications, and vacations to ensure compliance with applicable regulation and code requirements.

Field services provided by Willdan and/or our subconsultants include design survey and construction staking; monument restoration; topographic, and boundary surveys, right-of-way surveys and engineering, and ensuring maps and documents are drawn to the Subdivision Map Act standards for recordation. Our surveyors and GIS specialists are experienced with preparing horizontal and vertical control networks utilizing GPS survey and conventional total station and differential level survey procedures throughout California.

### Utility Coordination and Permitting



Utility coordination – a critical path activity from design through construction – involves subsurface utility engineering, conflict analysis, communication, and cooperation with utility owners regarding project requirements, and construction observation or inspection of utility relocations. Successful coordination begins with early contact between utility owners and the project team. Willdan's utility coordination staff members routinely conduct discussions with agency staff and utility owners to ensure stakeholders are aware of utility conflicts and assist with relocation.

Our utility coordinators are knowledgeable in effectively identifying existing utilities, providing timely notification, and anticipating and resolving potential conflicts on plans and specifications. They are keenly aware that utility identification and location are crucial to project planning and development and are essential to saving time and money and keeping a project schedule on track. Our staff is adept at detailed identification and notification processes required for a myriad of project types. Our coordinators maintain close relationships with utility companies to ensure close communication and accurate data is transmitted to accurately identify existing lines. They work closely with cities throughout the Los Angeles County region to obtain public works encroachment permits for the utility companies.



## City of San Fernando

### Geotechnical Engineering



Willdan provides a full gamut of geotechnical services involving geotechnical engineering, earthquake engineering, engineering geology, and materials testing. Services encompass studies, third-party reviews, subsurface exploration, geologic and seismic hazard assessment and mitigation, slope erosion investigation and stabilization, soil testing, materials inspection, engineering and pavement analyses, landslide investigation and repair evaluation, construction support (soils and materials testing and inspection), and special studies.

Willdan's soils and materials testing laboratory is certified by Caltrans and participates in the AMRL and CCRL proficiency programs.

### Labor Compliance



Willdan has been providing labor compliance services for over 35 years. Through this experience, our staff has developed an extremely efficient compliance management system – perfected through continual review and updates – that maximizes efficiency, minimizes cost, and provides our clients with a high level of comfort about project progress. Our labor compliance staff members have completed monitoring and enforcement assignments for public agencies throughout California. Of particular note, is our expertise and experience with local Los Angeles County cities such as Downey, El Monte, Hawaiian Gardens, Inglewood, La Puente, Lakewood, Lynwood, Norwalk, Paramount, Pico Rivera, Rancho Palos Verdes, South Gate, Venice Beach, and Whittier. Willdan's staff serve as the labor compliance officer for several multi-million-dollar joint-venture efforts between the City of Los Angeles and Skid Row Housing Trust to build affordable housing in Downtown Los Angeles. We understand the unique contract requirements that can apply to each project and can assist with enforcing labor compliance standards on any project type.

### Landscape Architecture



Willdan's landscape architecture services entail planning, design, management, and nurturing of built and natural environments. Our landscape architects are well versed in planning, designing, and improving built and natural environments that can be enjoyed by whole communities. Our designs incorporate art, environment, engineering, architecture, and sociology for improvements such as parks/playgrounds, school/college campuses, neighbor and commercial streets, major thoroughfares and arterial roads, trails and paths, civic buildings such as museums and city halls, residences and commercial centers, and other projects that strengthen the community and the surrounding environments. Our designs incorporate art, environment, engineering, architecture, and sociology for improvements such as parks/playgrounds, school/college campuses, neighbor and commercial streets, major thoroughfares and arterial roads, trails and paths, civic buildings such as museums and city halls, residences and commercial centers, and other projects that strengthen the community and the surrounding environments.

Our landscape architectural team members offer extensive knowledge in landscape architecture design principles, natural systems, plant materials, construction techniques and materials, graphic arts, computer applications, and ecology. They collaborate with urban planners, civil engineers, architects, construction managers, geoscientists, environmental scientists, hydrologists, surveyors, and others to mitigate aesthetic, physical, legal, ethical, functional, and ecological challenges and ensure compliance with a focus on site analysis, user needs, programming, site design, landscape preservation, land management/reclamation, conservation, and arboriculture.

### Assessment District Engineering



Willdan's assessment district engineering and administration team members are seasoned and experienced financial professionals and economists. Their experience and expertise are dedicated to maximizing revenue and helping build a sustainable financial future for our public agency and utility clients. We are comprehensive in our approach and clear and concise in our recommendations and presentations. Our public finance project managers understand each agency is unique and strive to make recommendations within the context of each client's local



**City of San Fernando**

issues—political, financial, and economic. Our team members continuously educate themselves on the latest legal and economic factors affecting client financial futures by making presentations, teaching courses, and actively participating in a broad range of industry associations.

Our staff is highly capable of assisting with formation of special financing districts such as community facilities districts, assessment and/or maintenance districts, and property/business improvement districts).

**SWPPP/WQMP Compliance**



Willdan's stormwater specialists include Qualified SWPPP Practitioners and Developers. These certified and highly-trained staff members team with our engineering design and construction management staff to develop effective SWPPPs conforming to the state's construction general permit and appropriate municipal stormwater permits. Willdan's construction observers are trained to review the submitted plan and assist with submittal of NOI applications to the state. Our team is highly skilled at verifying best management practices and monitoring establishment, maintenance, and modification of SWPPP measures. They work closely with contractors to ensure each SWPPP specific specifications are understood and implemented. Willdan works extensively with regulatory staff and utilizes resources and guidelines by the California Stormwater Quality Association to maintain a comprehensive understanding of permit requirements.

**Added Value Experience**

Willdan's added-value services are provided to clients on a daily basis through over 200 active on-call/as-needed engineering contracts. A representative sampling of Willdan's added-value experience for our Los Angeles County clients is provided in the matrix below.

| Agency Name        |                               | Extension of Staff | Grant Application/<br>Fund Administration | State/Federal Project<br>Management | Civil Engineering | Traffic Engineering | Survey and Mapping | Utilities Engineering | Materials Testing | Labor Compliance | Landscape Architecture | Assessment District<br>Engineering | SWPPP/WQMP |
|--------------------|-------------------------------|--------------------|---|-------------------------------------|-------------------|---------------------|--------------------|-----------------------|-------------------|------------------|------------------------|------------------------------------|------------|
| Los Angeles County | City of Bell                  | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Cudahy                | ■                  |   |                                     | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      |                                    |            |
|                    | City of El Monte              | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      |                                    | ■          |
|                    | City of Inglewood             | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of La Puente             | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Lakewood              | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Lynwood               | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Paramount             | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Pico Rivera           |                    | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Rancho Palos Verdes   | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      |                                    | ■          |
|                    | City of Rolling Hills         | ■                  |   |                                     | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      |                                    | ■          |
|                    | City of Rolling Hills Estates | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of Rosemead              | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |
|                    | City of South Gate            | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      |                                    | ■          |
|                    | City of Westlake Village      | ■                  | ■   | ■                                   | ■                 | ■                   | ■                  | ■                     | ■                 | ■                | ■                      | ■                                  | ■          |



## Relevant Local Government Agency Project Experience

### City of San Fernando Experience

Willdan has been providing as-needed services for the City of San Fernando since 1999. Services encompass assignments and projects involving civil, geotechnical, drainage, and traffic engineering; survey and mapping; grant funding administration; municipal finances; construction management and inspection; and other relevant services for capital improvement projects such as Glenoaks Boulevard Signal Timing Coordination, Pedestrian Head Replacement HSIP Improvements, Fourth Street Parking Lot Improvements, Workman Road and Phillippi Street Flooding Improvements, and Glenoaks Boulevard Resurfacing Improvements. A more comprehensive project history is provided below. In addition to the technical services provided, Willdan's staff attend meetings, coordinate with City staff, consultants, and contractors, and assist the City as needed to implement the City's improvements.



#### Services Provided

- City Engineer
- Civil Engineering
- Traffic Engineering
- Plan Review
- Grant Application
- Funding Administration
- Drainage and Flood Control
- NPDES Compliance
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Geotechnical Engineering/Materials Testing
- Construction Engineering/Management
- Labor Compliance
- Assessment District Engineering
- User Fee Reviews
- Construction Inspection
- Miscellaneous Tasks



#### City of San Fernando Contract Highlights

- ★ Provide insight and guidance on light rail project development
- ★ Safe Route to School Cycles 1 and 2 and Glenoaks Boulevard Resurfacing Improvements community outreach – personally performing door-to-door outreach for businesses and residents
- ★ Project and construction management as needed for CIP projects



#### City of San Fernando Project History

- ↗ Glenoaks Boulevard Signal Timing Coordination
- ↗ Well No. 7a Compliance Reporting and Training
- ↗ On-Call Water Quality Services
- ↗ On-Call Geotechnical Services
- ↗ On-Call NPDES Services
- ↗ On-Call Engineering Services
- ↗ HSIP Cycle 8 Traffic Signal Improvement Project No. H8 07 046
- ↗ Enhanced Watershed Management Plan FY2018/2019
- ↗ Glenoaks Boulevard Resurfacing Improvements
- ↗ On-Call Federal and State Funding Administration
- ↗ Safe Route to School Cycle 7 Inspection
- ↗ Pedestrian Head Replacement HSIP Improvements
- ↗ Citywide Connector Pipe Screen Installation
- ↗ Upper Los Angeles River Enhanced Watershed Management NPDES Compliance
- ↗ Street Resurfacing Program Design Services
- ↗ On-Call Planning Services
- ↗ Fourth Street Parking Lot Improvements
- ↗ Workman Road and Phillippi Street Flooding Improvements
- ↗ Upper Los Angeles River Enhancement Watershed
- ↗ On-Call Traffic Engineering Services
- ↗ Planning Services
- ↗ Fourth Street Parking Lot
- ↗ Park Avenue Utility Trench
- ↗ Traffic Safety Study
- ↗ On-Call Landscape Lighting District
- ↗ Development Impact Fee
- ↗ Cost Allocation Plan and User Fee Study
- ↗ Tesla Parking Lot Improvements



**City of San Fernando**

- ↗ Workman Street Storm Drain Improvements
- ↗ Pacoima Wash Bikeway
- ↗ Brand Boulevard Middle School LAUSD Striping Improvements
- ↗ Park Infiltration Improvements
- ↗ Citywide Speed Zone Study
- ↗ Pacoima Wash Bikeway
- ↗ Future Foothill Boulevard Reservoir Site Improvements
- ↗ Truman Street and San Fernando Mission Boulevard Traffic Signal Improvements
- ↗ East San Fernando Valley Transit Corridor
- ↗ San Fernando Mall Decorative Lights
- ↗ Downtown Restaurant Sidewalk Dining
- ↗ City Parking Lot No. 5 Modifications
- ↗ Workman Street Storm Drain Improvements
- ↗ Dronefield Reservoir Driveway Improvements
- ↗ Glenoaks Bridge over Pacoima Railing Installation
- ↗ Upper Reservoir Replacement

**Similar On-Call Services Experience**

On-call engineering services are the center of Willdan's foundation – being the core of Willdan's founding in 1964. We have strengthened our services by incorporating former public agency staff who understand the importance and purpose of on-call contracts and are very familiar with the processes and procedures for such services. Within the past seven years, Willdan has completed task orders for over 200 on-call contracts. This relevant experience of our dedicated and available key personnel includes both federal and non-federal projects – making Willdan highly suited to provide the City with the requested services. Representative contracts are provided below.

**General Engineering Services**

**Client Name**

City of Paramount  
 16400 Colorado Avenue  
 Paramount, CA 90723

**Service Dates**

1978 to Present



**Services Provided**

- City Engineer
- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Assessment District Engineering
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



**City of Paramount Contract Highlights**

- ★ West Santa Ana Branch Bike and Pedestrian Trail Phase 2 – secured funding and provided project management and fund administration for a \$3.5 million ATP grant for the improvements
- ★ Garfield Avenue Widening – secured \$2.6 million from Interstate 710 Early Action Program to widen the main arterial and add a third lane in each direction and provided design for the improvements
- ★ Salud Fitness Park - design and construction management/inspection for the \$5 million improvements
- ★ West Santa Ana Branch Bike and Pedestrian Trail Phase 4 – secured and administered \$3.0 million in Urban Greening funding for the design and construction of the improvements



**City of San Fernando**



**City of Paramount Representative Project History**

- ↗ SSMP Update
- ↗ West Santa Ana Bicycle and Pedestrian Trail – Phase IV
- ↗ Garfield Avenue at 70th Street Traffic Signal Installation
- ↗ Alondra Boulevard at Passage Way Traffic Signal Installation
- ↗ Neighborhood Street Resurfacing – 2021
- ↗ Arterial Street Resurfacing – 2020
- ↗ Pavement Management System FY 2019/20
- ↗ CalRecycle RAC Grant Application and Management
- ↗ Active Transportation Program Cycle 4 Grant Application
- ↗ Annual Sidewalk Improvements FY 2017
- ↗ Pavement Management System Update
- ↗ Garfield Avenue Improvements
- ↗ Century Boulevard Medians

**Contract City Engineer and Traffic Engineer Services**

**Client Name**

City of Los Alamitos  
 3191 Katella Avenue  
 Los Alamitos, CA 90720

**Service Dates**

1999 to Present



**Services Provided**

- City Engineer
- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- Development Review
- ADA Compliance
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



**City of Los Alamitos Contract Highlights**

- ★ Cerritos Avenue Street Improvements - design and construction management/inspection for \$800,000 widening, rehabilitation, and ADA compliant improvements
- ★ Los Alamitos Boulevard Median Improvement - design and construction management/inspection for the \$5 million project
- ★ Neighborhood ADA Access Ramp and Old Town Street Improvements - design and construction management/inspection for the \$600,000 ramp and street improvements



**City of Los Alamitos Representative Project History**

- ↗ Citywide Alley Reconstruction
- ↗ Citywide Commercial Street Improvement
- ↗ Old Dutch Haven Street Rehabilitation
- ↗ Catalina Truck Crossing
- ↗ Fenley Pump Station remodel
- ↗ Los Alamitos Boulevard Median Improvements
- ↗ Citywide ADA Ramp and Sidewalk Upgrades
- ↗ Temporary Planning Assistance
- ↗ Cottonwood Park and Greenbrook Neighborhood and Community Center
- ↗ Pavement Management Plan FY 2019 and 2021
- ↗ 17-Location Engineering and Traffic Survey
- ↗ Howard Street CDBG Improvements
- ↗ Housing Element Update
- ↗ Code Enforce and Building and Safety Services
- ↗ On-Call Plan Review



**City of San Fernando**

**As-Needed Engineering Services**

**Client Name**

City of Inglewood  
 One West Manchester Boulevard  
 Inglewood, CA 90301

**Service Dates**

2003 to Present



**Services Provided**

- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Event Based Planning Operations
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Assessment District Engineering
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



**City of Inglewood Contract Highlights**

- ★ Secured over \$5.5 million in HSIP, OTS, and MTA Call for Projects funding
- ★ Completed both design and construction management of Inglewood Transit Center in 14 months – performing design, construction management, utility relocation, geotechnical engineering, hydrology study, storm water mitigation, parking lot and pedestrian lighting, landscaping, on-site pedestrian amenities, and security systems for 4-acre site
- ★ Secured \$2.9 million of federal funding through Cycles 8 and 9 of the Highway Safety Improvement Program for needed safety improvements and provided grant administration and design services for project such as:
  - Centinela Median, ADA, and Traffic Signal Improvements – HSIPL-5164(033)
  - La Brea/Prairie Traffic Signal Improvements – HSIPL-5164(031) and (032)
  - Citywide Pedestrian Countdown Replacement – HSIPL-5164 (030)
  - La Brea Avenue/Hardy Street Traffic Signal Grant Application – HSIP Cycle 10
- ★ SoFi Stadium – developed the Transportation Management and Operations Plan (TMOP) with flexibility to be adjusted for future conditions as each stakeholder facility completes construction with Phase I including coordination of multiple stakeholder meetings; preliminary schedule and TMOP framework. Phase II involving developing the comprehensive TMOP and Phase III implementation of the Citywide permit parking program, pre- and post-event signal coordination timing; pre-event and post event traffic control plan for three type of event thresholds, shuttle service programs, and event day parking rates.



**City of Inglewood Representative Project History**

- ↗ Citywide Transparency Intersection Graphics
- ↗ Citywide Streets and Alleys Pavement Rehabilitation
- ↗ Local Roadway Safety Plan
- ↗ City Hall Cooling Tower
- ↗ Van Ness Improvements
- ↗ Citywide LACMTA Bus Stop Inventory
- ↗ Traffic Signal and Intelligent Transportation Systems Standard Specifications
- ↗ Florence Avenue Corridor Improvements
- ↗ On-Call CDBG Pavement Engineering
- ↗ State Route 9 ADA Improvements
- ↗ Police Station Locker Room Renovation
- ↗ Imperial Highway Pavement and Traffic Signal Improvements – Prairie Avenue to Van Ness Avenue
- ↗ La Brea Avenue/Hardy Street Traffic Signal Modification



**City of San Fernando**

- ↗ Centinela Avenue HSIP Street Improvement and Traffic Signal Modification
- ↗ Citywide Engineering & Traffic Survey – 76-Segment Recertification
- ↗ Centinela Avenue Street Improvements – La Cienega Boulevard to Florence Avenue
- ↗ La Brea Avenue Realignment and Reconfiguration Phase III HPLUL 5164(024)
- ↗ La Cienega Boulevard Improvements
- ↗ Inglewood Boulevard Pavement Rehabilitation
- ↗ Imperial Highway Traffic Improvement Plan – Prairie Avenue to Van Ness Avenue
- ↗ ITS Gap Improvements
- ↗ Pedestrian Crossing Improvements – HSIP Cycle 9
- ↗ Service Center Yard Roofing/Waterproofing
- ↗ Public Parking Lots Signing and Striping Improvements
- ↗ Prairie Avenue Resurfacing – Imperial to Manchester Boulevard
- ↗ Los Angeles World Airport ITS Improvements Traffic Signal Communication Plan
- ↗ Vincent Park Turf Installation
- ↗ Pavement Management Program Upgrade
- ↗ La Tijera Elementary School Safe Route to School Cycle 9 Infrastructure Improvements
- ↗ La Brea Avenue/Prairie Avenue HSIP Cycle 8 Traffic Signal Modification
- ↗ As-Needed Building Safety Inspection
- ↗ Proposition 218 Review
- ↗ Annual Streets and Alleys Rehabilitation FY 2014/15
- ↗ Development Impact Fee Update
- ↗ Century Boulevard Water Main Replacement
- ↗ City Hall 450-Ton Chiller Adjustable Frequency Drive

**As-Needed Engineering Services**

**Client Name**

City of Bell  
 6330 Pine Avenue  
 Bell, California 90201

**Service Dates**

2014 to Present



**Services Provided**

- City Engineer
- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Event Based Planning Operations
- Miscellaneous Tasks



**City of Bell Contract Highlights**

- ★ Citywide Traffic Signal Inventory Assessment for 31 Signalized Intersections – as part of the assessment development phased programming for upgrades, compiled necessary data and prepared two competitive HSIP Cycle 9 applications for \$2.4 million in traffic signal improvements
- ★ Bus Route Study – analyzed the expansion of existing service route vs. development of new route to provide service to Slawson Occupational Center and performed public outreach
- ★ Prichard Fields Park – design/build project to develop a 1.6-acre vacant lot with park improvements funded through a \$4,499,000 Prop 68 grant award as a result of an application Willdan prepared and submitted to Natural Resources Agency Department of Parks and Recreation's competitive grant program



**City of San Fernando**



**City of Bell Representative Project History**

- ↳ SB1 Street Improvements FY20/21
- ↳ LED Street Name Sign Replacements
- ↳ Gage Avenue Bus Shelters
- ↳ SSMP Update
- ↳ Beck Avenue and Orchard Avenue Sewer Improvements
- ↳ HSIP Cycle 10 Grant Applications
- ↳ Citywide Sidewalk Repairs
- ↳ 2020/2021 Water Quality Services
- ↳ SB1 Pavement Rehabilitation Improvement FY 2019/20
- ↳ Clarkson Avenue Improvements
- ↳ Urban Flood Protection Grant Applications
- ↳ Transit Route Study

**City Engineering Services**

**Client Name**

City of La Puente  
 15900 East Main Street  
 La Puente, CA 91744

**Service Dates**

1996 to Present



**Services Provided**

- City Engineer
- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Assessment District Engineering
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



**City of La Puente Contract Highlights**

- ★ Grant funding applications for Active Transportation Program, Safe Routes to School, HSIP, and other funding sources totaling approximately \$2.4 million over the past five years
- ★ Valley Boulevard Retaining Wall Phases I, II, and III – design and construction management/inspection for a \$3.0 million retaining wall spanning 3,000 feet long and over 14 feet high
- ★ Amar Road Traffic Signal HSIP Cycle 6 Modifications – secured grant and provided design, construction management, and funding administration for the \$1.0 million HSIP-funded program involving nine traffic signal modifications along the arterial roadway



**City of La Puente Representative Project History**

- ↳ Street Improvements on Various Streets FY 2020-21
- ↳ Slurry Seal Program on Various Streets FY 2020-21
- ↳ Annual Ms4 Report FY12018/19
- ↳ Local Road Safety Plan
- ↳ Amar Road and Willow Avenue Traffic Signal Safety Improvements
- ↳ Ian C. Calderon Skatepark and Basketball Court Improvements
- ↳ Valley Boulevard Sanitary Sewer Improvement and Pavement Resurfacing
- ↳ La Puente Park Sewer and Park Improvements
- ↳ MS4 NPDEs Permit for Fiscal Year 2017/18
- ↳ HSIP Cycle 8 Improvements
- ↳ Active Transportation Program Cycle 4 Grant Application
- ↳ Public Works Yard Access Road
- ↳ SSMP Update



## City of San Fernando

### General Engineering Services

**Client Name**

City of Rolling Hills Estates  
4045 Palos Verdes Drive North  
Rolling Hills Estates, CA 90274

**Service Dates**

1998 to Present



**Services Provided**

- City Engineer
- Traffic Engineer
- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Project Management
- Environmental Documentation
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Assessment District Engineering
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



#### City of Rolling Hills Estates Contract Highlights

- ★ Palos Verdes Drive North Bike Lane – secured \$2.9 million in federal funding for design, environmental clearance, and construction management; secured matching funds through SR2S; and provided design, grant administration, and construction management for the APWA award-winning improvements
- ★ Annual Resurfacing Programs – secured \$250,000 in CalRecycle Grant funding for overlay improvements and subsequent-years funding allowed per grant guidelines.
- ★ Cal Water Construction Traffic Control Plans – prepared plans and coordinated with City to ensure daily commutes for City residents and commuters using the City as a gateway access to other jurisdictions were minimally impacted due to multiple required closures – thereby avoiding miles-long detours



#### City of Rolling Hills Estates Representative Project History

- ↗ John Taber Trail Improvements
- ↗ Dapplegray Lane Widening Improvements
- ↗ 2020 Pavement Management System Update
- ↗ 2020 Resurfacing Improvements
- ↗ Rolling Hills Road Bike Lane Concept
- ↗ John & Lynn Taber Grove Park – Phase 1
- ↗ 2019 Street Resurfacing Improvements
- ↗ Pocket Park Improvements
- ↗ 2018 Annual Resurfacing
- ↗ Storm Drain Rehabilitation
- ↗ CalRecycle RAC Grant Administration 2015
- ↗ Peter Weber Equestrian Center Labor Compliance

### General Engineering Services

**Client Name**

City of Lakewood  
5050 Clark Avenue  
Lakewood, CA 90714

**Service Dates**

2000 to Present



**City of San Fernando**

**Services Provided**

- Civil Engineering
- Traffic Engineering
- Landscape Architecture
- Storm Drain Engineering
- Sanitary Sewer Engineering
- Funding Administration
- Grant Writing
- Environmental Documentation
- Project Management
- Survey/Right-of-Way Engineering
- Development Review
- Regulatory Permit
- Public Outreach
- Construction Engineering
- Construction Management
- Construction Inspection
- ADA Compliance
- Assessment District Engineering
- Geotechnical Engineering
- Materials Testing
- GIS Mapping and Database
- Potable Water Distribution
- Storm Water Quality/Master Plan
- Labor Compliance
- Miscellaneous Tasks



**City of Lakewood Contract Highlights**

- ★ Lakewood Boulevard Regional Corridor Capacity Enhancement – provided design, CEQA environmental documentation, grant funding for the complete-/green-street enhancement; secured \$3.0 million through Measure M for design; and submitted application for a \$25.0 million RAISE grant for construction funding
- ★ Bolivar Park Stormwater and Runoff Capture – performed construction management for the \$11.0 million stormwater diversion and treatment facilities to reclaim water for irrigation – the first project of its kind in Southern California
- ★ Lakewood Boulevard/Del Amo Boulevard Intersection Improvements – secured funding and provided design, construction management, and funding administration for the \$4.5 million dual left-turn lane improvements



**City of Lakewood Representative Project History**

- ↪ RAISE Grant Application
- ↪ Lakewood Boulevard and Hardwick Street Intersection Traffic Signal Modification
- ↪ Local Roadway Safety Plan
- ↪ Del Amo Boulevard and Lakewood Boulevard Intersection Improvements
- ↪ Lakewood Boulevard Regional Corridor Capacity Enhancement
- ↪ HSIP Cycle 10 Grant Application
- ↪ Street Resurfacing FY 2020/21
- ↪ Three-Neighborhood Parking Intrusion Study
- ↪ Golden State Water Acquisition Feasibility Study
- ↪ Mayfair Park Stormwater and Runoff Capture
- ↪ Lakewood Boulevard Improvements CEQA Documentation

**Management Philosophy**

Willdan understands the most successful program management approach is one that delivers the best value, a superior staff, and exceptional service to the City of San Fernando. Our corporate culture of *Customer-First* is the foundation of our program management approach. Willdan instills the operational philosophy of always serving the best interest of our clients across our company, offices, programs, and people from the president to technical staff to administrative support staff. This philosophy is the driving force behind the success of our past and current on-call contracts.

Our history of working with on-call contracts has well prepared our staff to respond to all requests for services in a positive, efficient manner. Our firm's commitment to responsive service and successful project delivery has given us a reputation as a firm that can be trusted to listen and deliver an end product our clients envision and embrace. We begin our approach by adhering to these basic principles:

**Successful Management of City Task Orders**

- Willdan's management approach has been proven on past City of San Fernando task order assignments to be effective in delivering services on time, within budget, and to the City's satisfaction.



**City of San Fernando**

- Approach each project with a spirit of resourcefulness and excellence
- Maintain high standards of technical quality
- Seek appropriate solutions that fit the project
- Conduct business with truthfulness and high ethical standards

From Day 1, Willdan has maintained a business strategy focused on providing services to only public agencies. Today, 98 percent of our business is with public agencies. This strategy prevents potential conflicts of interest with private enterprises conducting business with our public agency clients or within their jurisdictions.

Unique to Willdan is our understanding of public agency needs and issues. Willdan's professionals often serve to extend our clients' staff in the capacity of public works officials such as city engineer, city surveyor, and city public works director; city public works officials such as city engineer, city traffic engineer, city planning director, and city building officials; and other city positions. Many staff members provide the added value of having served in public agency management positions prior to joining Willdan.

Willdan's *Customer-First* corporate culture is at the forefront of all our staff's day-to-day work environment. Our clients' best interests are at the heart of our services.

**Technical Approach**

As City Engineer, Mr. Emilio De Murga, PE will serve as the single point of contact to City staff. Upon receipt of a project assignment, Mr. De Murga will analyze the project and discuss his findings with Mr. Christopher Kelley, PE, QSD/P in his role as Project Manager. Together, they will select a Discipline Manager with the appropriate qualifications and experience to ensure tasks are completed in accordance with the City's goals and visions. Together, they will select qualified team members to provide technical support for the project.

Mr. De Murga will convey all important matters to the assigned Discipline Manager and the selected project team as appropriate. The Discipline Manager will, then, take full responsibility for understanding the project requirements, detailing the project scope requirements, and estimating the fee to complete the project effectively and efficiently. The assigned Discipline Manager will maintain the team members assigned to the project from beginning to end. This means the same individuals responsible for design elements are the same individuals reviewing shop drawings, preparing as-built plans, or responding to questions during the bidding or construction process. This management approach has been proven on past projects to be effective in delivering projects on time, within budget and to the client's satisfaction. The six key components of this approach are:

**Our Clients Are Our Priority**

- Thorough review of project scope to avoid cost overruns
- Quick response to concerns or questions
- Staff trained to look ahead for potential project issues
- Regular financial progress reports provided to City staff
- Detailed, project-specific quality assurance procedures maintain quality, provide proper quality control, and mitigate our clients' potential liability
- Our clients' project needs are the main focus of all services provided

**Elements of Approach**

- Fully understand project scope and City objectives
- Review each project in detail
- Agree on course of action
- Assess and approve



City of San Fernando

|   |  |
|---|--|
|    | <p><b>Project Reporting and Meeting</b></p> <p>Mr. De Murga will develop regular progress reports to be delivered electronically to key City of San Fernando staff using a standard memorandum format developed by our team and as approved by the City. Regular progress meetings will be conducted by Mr. De Murga to acquire information, keep staff informed of key design decisions, and obtain staff concurrence on project issues.</p>  |
|    | <p><b>Staffing and Resource Management Plan</b></p> <p>Willdan is completely committed to providing the staffing and resources required to complete projects under this contract on schedule and with high quality. To ensure we meet this commitment, we prepare labor projections for all projects. Projections are made for each individual project and then aggregated by the technical director to produce division/office-wide labor needs and identify shortages or surpluses.</p> <p>Mr. Kelley will work with Mr. De Murga to select appropriate qualified Discipline Managers, address and resolve client project concerns, ensure our quality assurance plan is carried out, and achieve the City's project stated goals. Labor planning will be conducted on an individualized basis. Assigned Discipline Managers will calculate the required hours to complete each task. This data will be input into our project staffing needs plan on a weekly basis.</p> <p>For activities that do not require a specific person (i.e., draftsman, technical aide, word processing, etc.), this estimate will be done on a position basis. Project staffing assignments will match the experience of personnel with the degree of project complexity. Because resources are often shared for any given project, our project managers are very involved in our staff workload projections.</p> |
|    | <p><b>Project Initiation</b></p> <p>Our project approach includes our dedication to meet early with City of San Fernando staff to finalize the scope, schedule, and process, as discussed above. The assigned Discipline Manager – together with Mr. De Murga – will hold a kick-off meeting with key City staff outlining the project schedule, specific needs, and project information as appropriate. The Discipline Manager will prepare the meeting agenda and notes and provide them to City staff in a timely manner. Once approved by the City, Willdan will await a notice to proceed from the City of San Fernando. Once received the project officially begins.</p>   |
|  | <p><b>Project Objectives</b></p> <p>The objectives of any project are essentially the objectives of the City of San Fernando. Prior to initiating Willdan's efforts, a thorough understanding of City concerns and objectives is essential to ensure project success. Willdan will work closely with City staff and other involved agencies to identify specific goals, objectives, and challenges. The initial project scope and needs assessment are vital since the City of San Fernando and other involved agencies' goals could impact the schedule and overall cost.</p>   |
|  | <p><b>Project Scoping</b></p> <p>Once the Discipline Manager has identified the City of San Fernando's goals for a project, the Discipline Manager will work with Mr. De Murga to develop a comprehensive scope that clearly identifies the various tasks and associated deliverables – a critical component to ensure an effective and attainable project schedule.</p>   |
|  | <p><b>Scheduling</b></p> <p>Scheduling is a key component in any design process or project assignment. It enables the team to effectively deliver an on-time, within-budget project. It provides City staff and other reviewing agencies with the information they need to mobilize resources for timely reviews of project deliverables. After task requirements are identified, the Discipline Manager will work closely with Mr. De Murga to determine staff availability. Tasks will, then, be allocated to project team members, depending upon the workload and skill sets relative to the scope.</p>  |

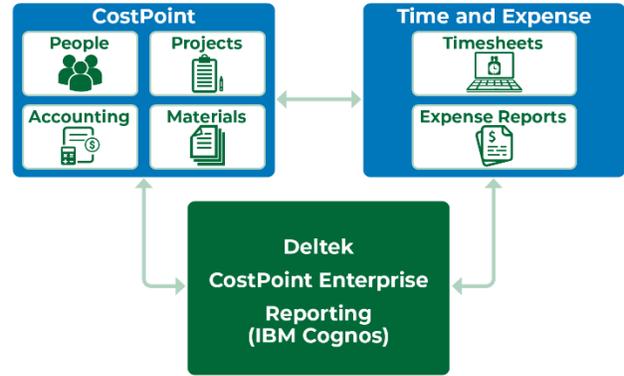
**Financial Management and Accounting System Requirements**

Willdan uses Deltek CostPoint accounting software – a Caltrans- and federally-compliant software tracking system for time and financial reporting providing enhanced compliance features to help municipal agencies track project services and costs. The key benefit of the Deltek system is the advantage that Costpoint offers government contractors with unparalleled project management, accounting, labor, reporting and compliance features. It was built specifically for – and has been adopted by thousands of – government contractors and earned the trust of federal agencies and their auditors. It helps ensure Willdan has total Defense Contract Audit Agency compliance and keeps us in sync with DFARS and SOX compliance.



City of San Fernando

Willdan’s financial accounting system is maintained on the accrual basis of accounting. We maintain an integrated job order cost accounting system for recording and accumulating costs incurred under our contracts, wherein on-call contract task orders and subcontractors are assigned individual project sub-codes. Willdan has successfully passed pre-audit and post-audit approvals for projects subject to Caltrans conditions and processes. Willdan’s accounting system is capable of segregating direct costs from indirect costs. Indirect costs methodology and allowable costs are consistent with all federal accounting requirements.



Willdan maintains a current Caltrans approved indirect cost rate for federal-aid projects that is fully compliant with 48 CFR Part 16.301-3 Limitations, 49 CFR Part 18 Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, and 48 CFR Part 31 Contract Cost Principles and Procedures.

Willdan will meet all City requirements for billing. During the contract start-up period, our proposed Principal-in-Charge Mr. Adel Freij, PE will meet with City staff and review the submittal requirements and format to ensure any updated City requirements will be incorporated into the billing format and provide consistent monthly reporting of project costs. Willdan will then create invoices and review them with City staff for the first several months to ensure error-free smooth processing. All systems will be tested to ensure the City of San Fernando has all necessary data in a format required for each task order.



## Understanding of Scope of Work

The City of San Fernando is seeking to hire a qualified consultant to provide general city engineering services. As part of these services, the consultant must provide an experienced state-licensed civil engineer to serve onsite at City Hall for two days each week. This individual will represent the City and undertake the role of City Engineer along with carrying out all responsibilities of that role. Willdan understands the scope and the intent of the City's Request for Qualifications is to retain the most qualified, cost-effective consultant to perform the specified services. Willdan will provide the requested services below.

### Review of Street Improvement Plans (widening and rehabilitations)

Our approach and work scope for review of street and transportation improvements varies with the type of project assigned. Our experiences involve a full range of project size – from local street rehabilitation to multi-million-dollar highway, transit corridor, and rail station projects. Willdan has provided engineering design, review, and construction management for hundreds of roadway improvement, rehabilitation, and resurfacing projects. Our experience with asphalt-rubber hot-mix is unsurpassed – dating back to the first Southern California asphalt rubber project bid in 1989.

Street improvement plans will be checked under the direct supervision of a registered civil engineer. Improvement plan reviews will include, but not necessarily be limited to, street and drainage plans, sewer and water plans, hydrology and hydraulic studies, preliminary drainage studies, FEMA requirements and design connections to existing systems, landscape and irrigation plans, bridge and structure plans, traffic signal plan, signing and striping plans, and park improvement plans. Specifically, the following tasks can be performed with the City's direction:

- Check plans for compliance with general design criteria established by the City standards for streets, curbs, gutters, sidewalks, street lights, drive approaches, storm drain and flood control systems, underground wet utilities, traffic signals, and signing and striping as directed by City.
- Check street improvement plans for compliance with City and County standards and design guidelines and check grading, street, and storm drain plans for conformance.
- Check street improvement plans for compliance with City conditions of approval and the approved tentative map, as directed by City.
- Check street improvement plans against easement documents, record maps, and right-of-way documents and determine need for permanent easements, additional right-of-way, or temporary easements, as directed by City staff.
- Check various plan sets to ensure there are no discrepancies from set to set.
- Review general notes, title block, signature block, benchmark data, quantities, unit costs, vicinity map, index map, and other general requirements and check for Underground Service Alert notes on plans.
- Check plans for compliance with general design criteria established by City standards for streets, curbs, gutters, storm drain and flood control systems, and underground wet utilities.
- Check to ensure plans reflect all required improvements as shown on the approved tentative map and in the subdivision resolution.
- Check data shown on plans for consistency with previously approved plans and the record map.
- Review proposed street improvement plans for conformance with City's approved specific plan.
- Review the proposed improvements for constructability; require redesign of any proposed improvement when the plans propose a situation where the improvement is not buildable, conflicts with an existing improvement, creates a public hazard or nuisance, creates a maintenance problem, creates a potentially unsafe condition, or will not function due to an inadequate level of engineering.
- Check for accuracy of design and fit with existing improvements and underground utilities.
- Point out conflicts, mistakes, inaccuracies, and omissions on the plans.



## City of San Fernando

- Check stationing and alignments of the street improvements for agreement with the record map and record data.
- Check horizontal and vertical sight distance based upon appropriate design speed.
- Review pavement design for consistency with the recommendations of the soils engineer.
- Review hydrology/hydraulic study against the storm drain plans, including street capacities, HGLs, velocities, inlet or outlet control, and other hydraulic factors.
- Review plans for any special conditions such as street closures, protection of existing utilities, etc. that could be anticipated during construction.

### Environmental Study and Document Preparation

Willdan frequently assists cities in the environmental review process, either in preparing and processing environmental documents, such as negative declarations and environmental impact reports, or in reviewing documents on behalf of the lead or responsible agencies. These services can include preparation and review of:

- Environmental impact reports
- Initial studies and negative declarations
- Environmental assessments
- Independent EIR review
- CEQA/NEPA compliance assistance

### Land Surveying and Map/Easement or Legal Description Preparation

Willdan's surveyors will perform comprehensive reviews for parcel maps, tract maps, lot line adjustments, and mergers. In this capacity, we will review tentative tract or parcel maps, title reports, compliance with preliminary site plans and development conditions of approval, easements, and boundary determination. All reviews are completed using the State Subdivision Map Act and City-adopted policies and procedures. Willdan's survey and mapping personnel provide additional services such as preparing easements documents, legal descriptions, annexation documents, dedications, and vacations and performing right-of-way engineering. Our team can provide design surveys and construction staking, monument restoration, and boundary surveying.

### Hydraulic and Hydrologic Studies

Willdan offers quality engineering solutions in drainage and flood control as primary elements in our municipal and public works experience. Our staff of skilled specialists utilizes an extensive library of computer applications for review, design, analysis, and modeling of drainage and flood control systems. We review drainage reports per the guidelines found in the Los Angeles County Hydrology Manual. Willdan resources include QSD/P-certified staff with expertise in checking and developing SWPPPs for large to minimum qualifying projects. Willdan reviews erosion and sediment control plans in accordance with City and State Regional Water Quality Control Board requirements. We have been providing project design of low-impact development (LID) practices such as green streets, infiltration basins, rain gardens, and bioretention/biofiltration facilities for compliance with the Los Angeles County LID Manual as well as other applicable regulatory agencies. Willdan has assisted cities with their development of LID ordinances and green street policies utilizing Regional Water Quality Control Board Order R4-2012-0175. We understand the complex relationship between site drainage flood control requirements and the overlap with required BMPs. The design and analysis for incorporating both a complete site drainage design for high-frequency storms while accounting for all requirements of an MS4 permit relating to low-impact development BMPs requires a dual approach.



## City of San Fernando

### Engineering Project Management

Our proposed City Engineer Mr. Emilio De Murga will manage City assignments on site at City Hall. Willdan's vast array of engineers and planners will assist Mr. De Murga as required. Mr. Kelley will assist Mr. De Murga and City staff as needed by ensuring appropriately qualified team members are assigned to each task assigned.

Our project approach begins with designating a complete project team. Each team will be led by a principal representative with full authority to direct operations and commit resources. In addition to the principal representative, the project team will include expert staff specializing in the type of service requested. Our array of in-house experts allows Willdan to develop a specialized project team for each requested project.

In addition, Willdan's size enables flexibility to undertake large projects and projects on compressed time schedules. If a project arises that requires immediate or extra attention, Willdan's staffing plans allow tasks to be rapidly delegated to an expanded team of staff members. This ensures the project will receive appropriate attention to detail and be successfully completed in a timely fashion.

The first task of Willdan's delegated project team will be to establish a course of action. This task will begin by coordinating with City staff to identify specific project objectives. With these objectives in mind, Willdan's team will actively identify areas of need and design solutions to address those needs. Our policy of open and frequent client communication ensures the established course of action and will be consistent with City goals.

Once the course of action is established, Willdan will develop a project schedule. Each project schedule will be developed with the City's project completion date in mind and include a critical path and measurable milestones to ensure the project completion date is met. All project schedules will be submitted to the City for approval.

For City project services being provided by other consultants, Mr. De Murga will work closely with the consultant to ensure timelines and milestones are met for design and construction of each project. City project budgets and consultant invoices will be reviewed for accuracy and consistency. For the design phase, Mr. De Murga will work closely with the consultant's project manager, and schedule meetings or discussions as applicable. For the construction phase, Mr. De Murga will work with the assigned construction manager to ensure construction meets the intent of the design plans and adheres to the approved project schedule. He will meet in the field regularly to assess progress and answer questions – ensuring the City's best interests are implemented and carried out.

### Master Planning of Water, Sewer, and Storm Drain Systems

Willdan has expertise in all aspects of hydrology, drainage, and flood control ranging from local and regional drainage and flood control improvements to hydraulic and sediment transport analyses of major rivers. Our design experience encompasses virtually every type of water and wastewater improvement, including collection systems, disposal facilities, distribution pipelines, master plans, production wells, pump stations, reservoirs, studies, telemetry monitoring systems, and treatment facilities. For each study assigned, Willdan will work closely with City staff to obtain all necessary records and as-builts needed to recreate the existing condition model. Computer software will be utilized to evaluate deficiencies and areas needing attention. Preliminary planning will be assessed for budgetary considerations. The assessment of these master plan studies are valuable tools for the City to program sufficient finances to applicable needs. We understand the City's infrastructure such as storm drains and sewers are vital to the quality of life within the community. We take pride in our assessments. Studies may include:

- Storm drain master plans
- Sewer master plans
- Feasibility studies
- Storm drain/flood control facility planning and design
- NPDES requirements
- Hydraulic models

### Storm Drain Improvements/Replacement

Willdan incorporates hydrology and hydraulic services into our design services to mitigate hazards caused by flooding events and assist our clients with Federal Emergency Management Agency criteria floodplain mapping certification and re-certification. Our hydrology analyses identify characteristics of watersheds and water sources such as



## City of San Fernando

precipitation, snowmelt, riverways, etc. and quantify the watershed flow rates. Hydraulic analysis, water flow force, velocity, and depth are calculated and determined.

Through these processes, Willdan's team utilizes geologic, geographic information system, and topographic mapping and data, hydraulic modeling software, and other technological resources to establish peak discharge, flood frequency, channel and flood control paths, sediment transport, bridge foundation stability, and retention and detention basin capacities. These calculations are used to design storm drains, culverts, roadway widenings, median and roadway realignments, and pavement rehabilitations – along with all necessary supporting improvements. The City's Storm Drain Master Plan is used for planning new or replaced storm drain systems. From this information, Willdan develops drainage plan and profile sets containing specifications that meet City and County requirements.

### Construction Management

Willdan offers a full complement of construction management, observation, and testing services for public works projects, including streets and highways, bridges, transit facilities, buildings, parking lots, park facilities, utilities, and infrastructure facilities, including sewer, water, and storm drain systems. We provide skilled resident engineers, construction/project managers, and construction observers who can monitor and direct activities to keep construction on schedule and within budget. Willdan's approach to construction management and observation establishes a set of guidelines specifically tailored to the client's standards and project goals. Document control is also emphasized. Project coordination with adjacent contracts and agencies is stressed to address potential problems and eliminate adverse impacts to construction progress. Specific items performed by City requests include:

- Cost estimating
- Bid administration
- Contract administration
- Claims review and investigation
- Federal labor compliance
- Public relations
- Constructability reviews
- Resident engineering
- Construction observation
- Utility coordination
- Material sampling and testing

### Community Engagement on Capital Improvement Program Projects

Willdan understands how important it is to engage the community on projects affecting the daily life of residents and businesses. From resident and business notifications to town hall addresses, we have staff to provide insight for informing the community. Our City Engineer will assist City staff with applicable and timely information on capital improvement projects for email blasts, notices to residents, social media feeds, and meetings with property owners and will field phone calls from the public, if needed. Willdan offers expertise in a wide range of event planning for transportation management and operations related to small, medium, and large type events. Examples of events include car shows, parades, and farmers markets. Our services encompass planning, coordination, and implementation of all services, including full pre-event, post-event management plans, transit operations, traffic control plans, signal coordination timing, public outreach, parking programs, shuttle programs, neighborhood protection programs, and event day rates for on-site offsite parking facilities. We understand the steps necessary to implement a successful plan that provides safety to those attending yet maintains quality of life to those living around it.



## Project Team

### Project Team Identification

As Willdan explored the scope of services required for the City Engineering Services contract, we carefully selected our project team members – matching expertise to on-call service needs as defined in the City’s Request for Qualifications. The selected individuals have a broad variety of talent and will lend their expertise and knowledge to respond to the City's on-call needs and deliver exceptional results. These individuals create an efficient, effective, and experienced unit with the necessary education, licenses and certifications, and years of experience – including experience with City of San Fernando projects – to perform any requested services. Our specialized experts are dedicated to continuing Willdan's long-standing relationship with the City through innovative solutions and recommendations.

#### Team Members Possess City of San Fernando Experience

Willdan's proposed team is comprised of individuals highly familiar with City of San Fernando standards, policies, procedures, regulations, and processes through their involvement in City planning and improvements.

Our team values our partnership with the City of San Fernando and stands immediately available and ready to assist the City with fulfilling future community goals.

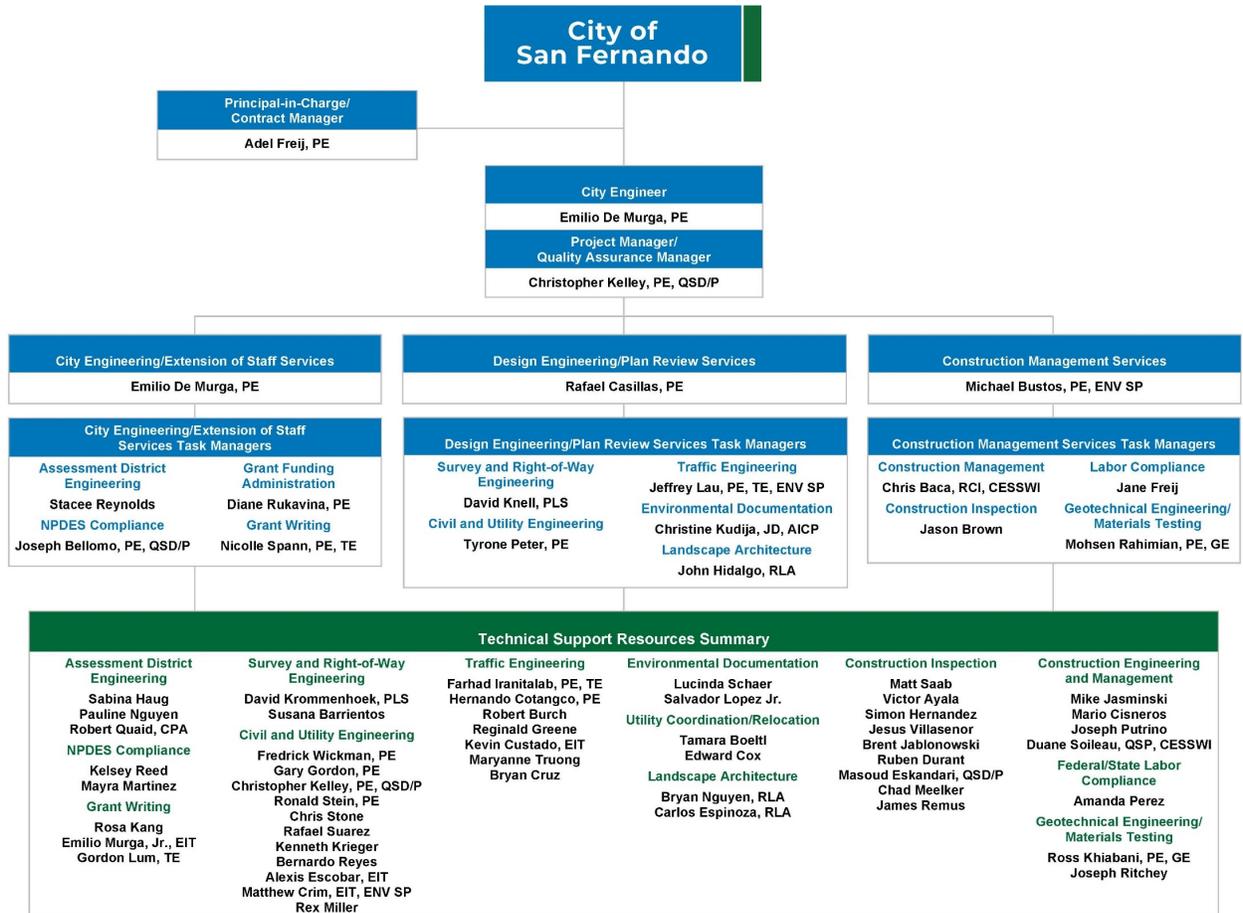
### Project Team Organization

Willdan has presented our services in a three-fold format – City Engineering/Extension of Staff Services led by our proposed City Engineer Mr. Emilio De Murga, PE; Design Engineering/Plan Review Services led by Mr. Rafael Casillas, PE; and Construction Management Services led by Mr. Michael Bustos, PE, ENV SP. Messrs. Casillas and Bustos will report directly to Mr. De Murga. These Discipline Managers will oversee and assign City task assignments to Discipline Task Managers with the expertise and knowledge matching the requested services. The Discipline Manager and Discipline Task Manager will collaborate on a project-specific project team and workplan to complete the task assignment in accordance with Willdan's corporate standards of excellent service and high-quality deliverables.

Willdan's team members selected for the City's on-call contract are identified in the organization chart. The chart illustrates the reporting structure and project roles for Willdan's team along with identifying the key personnel selected to serve as Discipline Managers. Available Willdan staffing resources are presented in the organization chart. These staffing resources may be called upon to serve the City as technical support team members for project tasks assigned under the contract. Staff presented are representative of the caliber and quality of Willdan's entire staffing resources. This is far from an exhaustive list of our resources and is shown to assist the City in evaluating those resources.



**City of San Fernando**



**Principal Project Team**

**Mr. Emilio De Murga, PE** will serve as City Engineer and City Engineering/Extension of Staff Services Discipline Manager and will be responsible for delivery of services under the city engineering contract. He will serve as the primary contact for the City and can be reached by mail at Willdan Engineering, 13191 Crossroads Parkway North, Suite 405, Industry, CA 91746; by cell phone at (562) 505-1001; or by email at edemurga@willdan.com. Mr. De Murga will apply his extensive knowledge of the City of San Fernando and his managerial and technical capabilities to effectively administer assigned City of San Fernando city engineering tasks.

Brief profiles for our principal project team are provided below. Comprehensive resumes highlighting their qualifications and experience are provided in the Resumes subsection at the end of this Principal Project Team section.



**Emilio De Murga, PE**

**City Engineer | City Engineering/Extension of Staff Services Discipline Manager**

**Education | Credentials**

Civil Engineering | Civil Engineer, California No. 54420 | 43 Years' Experience



**City of San Fernando**

**City of San Fernando Experience**

Mr. De Murga has been actively involved in advancing the goals of the City of San Fernando. He has served the City as City Engineer over the past two years – providing services for a variety of projects. He lends his consulting expertise on day-to-day operations as well as utilizing his project and construction management and technical skills to bring many San Fernando projects to fruition. Mr. De Murga has provided oversight, guidance, and services for projects such as:

- Pico Street Improvements
- Citywide Traffic Signal Synchronization
- Pacoima Wash Bikeway Improvements
- Brand Boulevard Middle School LAUSD Striping Improvements
- East San Fernando Valley Transit Corridor Improvements
- San Fernando Mall Decorative Lighting
- Tesla Parking Lot Improvements
- Citywide Speed Zone Study
- Downtown Restaurant Sidewalk Dining
- Truman Street and San Fernando Mission Road Traffic Signal Improvements
- Enhanced Watershed Management Plan



**Adel Freij, PE**  
**Principal-in-Charge | Contract Manager**

**Education | Credentials**

BS, Civil Engineering | Caltrans Resident Engineer Academy | Civil Engineer, California No. 55564 | 25 Years' Experience

**Mr. Adel Freij, PE** – Willdan's Director of City Engineering Services – will serve as Principal-in-Charge and Contract Manager. As Principal-in-Charge, Mr. Freij will be responsible for ensuring companywide resources are available to Mr. De Murga to complete all tasks assigned under the contract and keep the tasks on tract. As Contract Manager, Mr. Freij will administer the city engineering contract and work with City staff regarding all contract administrative requirements and concerns.

**Relevant Project Experience**

- Principal-in-Charge/Contract Manager, City Engineering Services, City of San Fernando
- Principal-in-Charge, City Engineering Services, City of Inglewood
- Principal-in-Charge/Contract Manager, City Engineering Services, City of Paramount
- Principal-in-Charge, City Engineering Services, City of Bell
- Principal-in-Charge/Contract Manager, City Engineering Services, City of Maywood
- Principal-in-Charge/Contract Manager, Supportive Engineering Services, City of Hawaiian Gardens



**Christopher Kelley, PE, QSD/P**  
**Project Manager | Quality Assurance Manager**

**Education | Credentials**

BS, Civil Engineering | Civil Engineer, California No. 83179 | Qualified SWPPP Developer/Practitioner, California Stormwater Quality Association No. 25874 | 16 Years' Experience

Mr. Christopher Kelley, PE, QSD/P will serve as Project Manager and Quality Assurance Manager. In his role as Project Manager, Mr. Kelley will be responsible for working with Mr. De Murga to select Discipline Managers qualified in the requested services and assisting these Discipline Manager as needed on a day-to-day basis. As Quality Assurance Manager, Mr. Kelley will oversee quality assurance and control activities for the tasks assigned by the City. He will implement Willdan's corporate Quality Assurance Program and assign senior staff not involved in the tasks to provide quality assurance oversight.



**City of San Fernando**

**Relevant Project Experience**

- Interim City Engineer, City Engineer and Traffic Engineer Services, City of Los Alamitos
- Special City Engineer, On-Call Engineering Services, City of Rolling Hills Estates
- Plan Reviewer, On-Call Plan Review, City of La Puente
- Plan Reviewer, On-Call Plan Review, City of Bell
- Drainage Engineer, Orange Line Expansion, Los Angeles County Metropolitan Transportation Authority
- Drainage Engineering Task Manager, On-Call Bridge Engineering, County of Glenn

**Key Staff – Discipline Managers**

As previously mentioned, Discipline Managers – Messrs. Rafael Casillas, PE and Michael Bustos, PE, ENV SP will support Mr. De Murga by managing the discipline categories illustrated in our project organization chart. Messrs. Casillas and Bustos will support Mr. De Murga by utilizing their highly effective management skills and expertise in all facets of their assigned discipline to provide leadership for their team members. Brief profiles for our key Discipline Managers are provided below. Comprehensive resumes highlighting their qualifications and experience are provided in the Resumes subsection at the end of this Principal Project Team section.



**Rafael Casillas, PE**  
**Design Engineering/Plan Review Services Discipline Manager**

**Education | Credentials**

BS, Public Administration | BS, Civil Engineering (196 units) | Certificate, Architecture | Civil Engineer, California No. 68234 | 31 Years' Experience

**Relevant Project Experience**

- Civil Engineering Project Manager, City Engineering Services, City of San Fernando
- City Engineer, City Engineering Services, City of Inglewood
- City Engineer/Project Manager, City Engineering Services, City of Paramount
- City Engineering Project Manager, As-Needed Engineering Services, City of Bell
- City Engineering Project Manager, City Engineering Services, City of Lakewood
- City Engineering Project Manager, City Engineering Services, City of La Puente



**Michael Bustos, PE, ENV SP**  
**Construction Management Services Discipline Manager**

**Education | Credentials**

BS, Civil Engineering (magna cum laude) | Caltrans Resident Engineer Academy | Civil Engineer, California No. 73173 | Envision Sustainability Professional, Institute for Sustainable Infrastructure No.2696

**Relevant Project Experience**

- Project Manager/Resident Engineer, City Engineering Services, City of Inglewood
- Construction Manager/Project Manager, City Engineering Services, City of La Puente
- Construction Manager, City Engineering Services, City of Lakewood
- Contract Manager/Project Manager/Resident Engineer, On-Call Multi-Disciplinary Services, City of Westlake Village
- Construction Manager/Project Manager/Resident Engineer, On-Call Construction Management and Inspection, City of Downey



**City of San Fernando**

**Project Team Expertise**

Willdan's principal project management team, key staff, and discipline task managers have collaborated on hundreds of projects throughout Los Angeles County and have provided on-call services to the agencies presented in the Relevant Local Government Agency Project Experience subsection of the Firm Profile section of this proposal. The team members' years of experience, City of San Fernando project experience, on-call and extension of staff experience, and local/state/federal project experience are presented in the matrix below along with their demonstrated, directly relevant experience in the services outlined in the City's Request for Qualifications.

|                          |                               | Experience          |                                 |   |                    |                             | Services                       |                                     |   |                                  |                                |                 |                |                         |                      |                    |
|--------------------------|-------------------------------|---------------------|---------------------------------|---|--------------------|-----------------------------|--------------------------------|-------------------------------------|---|----------------------------------|--------------------------------|-----------------|----------------|-------------------------|----------------------|--------------------|
|                          |                               | Years of Experience | City of San Fernando Experience | On-Call Engineering/Associated Services | Extension of Staff | Local/State/Federal Project | Street Improvement Plan Review | Environmental Studies/Documentation | Land Surveying and Map/Easement or Legal Descriptions | Hydraulic and Hydrologic Studies | Engineering Project Management | Master Planning | Storm Drainage | Construction Management | Community Engagement | Services as Needed |
| Client                   |                               |                     |                                 |   |                    |                             |                                |                                     |   |                                  |                                |                 |                |                         |                      |                    |
| Principal Team           | Emilio De Murga, PE           | 16                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Christopher Kelley, PE, QSD/P | 34                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Adel Freij, PE                | 32                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
| Key Staff                | Rafael Casillas, PE           | 34                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Michael Bustos, PE, ENV SP    | 20                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
| Discipline Task Managers | Stacee Reynolds               | 17                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Joseph Bellomo, PE, QSD/P     | 23                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Diane Rukavina, PE            | 40                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Nicolle Spann, PE, TE         | 6                   | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | David Knell, PLS              | 46                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Tyrone Peter, PE              | 15                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Jeffrey Lau, PE, TE, ENV SP   | 18                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Christine Kudija, JD, AICP    | 33                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | John Hidalgo, RLA             | 30                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Chris Baca, RCI, CESSWI       | 38                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Jason Brown                   | 30                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
|                          | Jane Freij                    | 22                  | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    | ■                  |
| Mohsen Rahimian, PE, GE  | 33                            | ■                   | ■                               | ■                                       | ■                  | ■                           | ■                              | ■                                   | ■   | ■                                | ■                              | ■               | ■              | ■                       | ■                    |                    |

**Resumes**

Resumes for our principal team and key staff are provided on the following pages.



City of San Fernando

**Emilio De Murga, PE**

**City Engineer | City Engineering/Extension of Staff Services Discipline Manager**

**Profile Summary**

|                      |  |
|----------------------|--|
| <b>Education:</b>    | Civil Engineering, California State University, Northridge |
| <b>Registration:</b> | Civil Engineer, California No. 54420                       |
| <b>Experience:</b>   | 43 Years   |

**Mr. Emilio De Murga** is an experienced engineering professional with a strong background in City Engineer extension of staff services, project management, contract administration, staff supervision, and agency and consultant coordination. He has provided services to many Los Angeles County cities on an as-needed basis. He brings this local, County knowledge and background to the public agencies he serves as City Engineer. These agencies include the Cities of San Fernando, Covina, Hawaiian Gardens, San Marino, Bell Gardens, and Maywood where he provides – or has provided – day-to-day operations implementing and administering design and construction of various capital improvement projects.

Mr. De Murga served for City of Lynwood for 18 years – starting as a civil engineering assistance and later becoming the Director of Public Works/City Engineer. His background includes working as a civil engineering technical for the City of Baldwin Park and as principal Civil Engineer in charge of the City of Inglewood’s Engineering Division.

Mr. De Murga is bi-lingual with fluency in English and Spanish.

**Relevant Project Experience**

**City Engineering Services, City of San Fernando, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of Covina, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**Supportive Engineering Services, City of Hawaiian Gardens, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of Lawndale, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**General Engineering Services, City of Maywood, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of San Marino, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.



City of San Fernando

**City Engineering Services, City of Bell Gardens, California.** Project Manager responsible for oversight and overall project management of specific tasks or projects assigned. Willdan provides general city engineering services and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of West Covina, California.** Project Manager responsible for oversight and overall project management of specific tasks or projects assigned. Willdan provides general city engineering services and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of South Gate, California.** Project Manager responsible for oversight and overall project management of specific tasks or projects assigned. Willdan provides general city engineering services and other as-needed services in support of the City's capital improvement program goals and objectives.

**Emergency Engineering Services, City of Bell, California.** CIP Manager responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific tasks assigned. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**West Santa Ana Street Grade Crossing Removal, City of Bellflower, California.** Project Engineer responsible preparing and assisting with design documents required to improve 29 at-grade crossings within the cities of Stanton, Buena Park, Anaheim, Cypress, La Palma, Cerritos, Artesia, Bellflower, Lakewood, and Paramount. The improvements provide significant public safety for motorists, pedestrians, and bicyclists. The project involved multiple agencies such as neighboring cities, UPRR, CTC, LACMTA, FHWA, CPUC, FRA, and OCTA along with various design standards from the different agencies.



## Adel Freij, PE

### Principal-in-Charge | Contract Manager

#### Profile Summary

|                      |   |
|----------------------|---|
| <b>Education:</b>    | Resident Engineer Academy, California Department of Transportation<br>BS, Civil Engineering, University of Missouri |
| <b>Registration:</b> | Civil Engineer, California No. 55564  |
| <b>Experience:</b>   | 26 Years  |

**Mr. Adel M. Freij** is an accomplished project manager and construction manager for large-scale multi-discipline public works projects. He is recognized for providing innovative quality engineering and construction management services and meeting clients’ project budgets and schedules. Mr. Freij possesses extensive engineering and construction management experience on many types of capital improvement projects, including street reconstruction, street widening, overlay and slurry seal, bridge construction, flood control and drainage, water and sewer improvements, traffic signals, signing and striping, and landscape and park improvements. He is proficient at managing multiple subconsultants and combining various disciplines, often acting as an extension of agency/city staff to provide close overall supervision of the engineering and construction management services on local-, state-, and federally-funded projects.

#### Relevant Project Experience

**City Engineering Services, City of San Fernando, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of Inglewood, California.** Principal-in-Charge responsible for ensuring companywide resources are available to complete all tasks assigned under the contract. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of Paramount, California.** Principal-in-Charge responsible for ensuring companywide resources are available to complete all tasks assigned under the contract. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**As-Needed Engineering Services, City of Bell, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of La Puente, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of South Gate, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.



## City of San Fernando

**General Engineering Services, City of Maywood, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of La Cañada-Flintridge, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**Supportive Engineering Services, City of West Covina, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provided on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**Supportive Engineering Services, City of Hawaiian Gardens, California.** Principal-in-Charge/Contract Manager responsible for ensuring companywide resources are available to complete all tasks assigned under the contract and administering the city engineering contract. Willdan provided on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**Los Angeles River Catch Basin Retrofit, Los Angeles Gateway Region, Los Angeles County, California.** Project Manager responsible for overall project management and oversight of design and construction management services required for the retrofit improvements. The improvements entailed installing a full-capture catch basin trash and debris system within the Los Angeles River Watershed for 16 Gateway cities. The project is funded through economic stimulus funds from the State Water Resources Control Board.

**Loukelton Street and Unruh Avenue ARRA 1 Street Rehabilitation Improvements, City of La Puente, California.** Project Manager responsible for overall project management and oversight of design and construction management services required for the street improvements. The improvements involved resurfacing with asphalt-rubber hot mix; reconstructing damaged or uplifted concrete sidewalks, curbs, gutters, cross gutters, and drive approaches; reconstructing damaged AC pavement; installing ADA-compliant access curb ramps, including truncated domes; and installing traffic signal loops, signing, and striping.

**Citywide Sewer Improvements – Phase III, City of La Puente, California.** Project Manager responsible for overall project management and oversight of construction management services required for the sewer improvements. The project general encompassed replacing sanitary sewers with larger diameter sewers, reconstructing sewer laterals, and repaving streets. The work involved installing a sewer and manhole on Nelson Avenue between Willow Avenue and Adrilla Avenue.

**Slauson Avenue Business District Improvements, City of Maywood, California.** Project Manager responsible for overall project management and oversight of construction management services required for the street improvements between Downey Avenue and Pine Avenue. The project entailed street resurfacing with asphalt rubber hot-mix; cold milling; repairing concrete; installing landscaped median islands, ADA-compliant curb ramps, PCC pavement, and roadway striping, and replacing traffic loops.

**Sepulveda Boulevard Widening, City of Culver City, California.** Project Manager responsible for overall project management and oversight of conceptual design, preparation of construction drawings and technical specifications for a major street widening between Playa Street/Jefferson Boulevard to Green Valley Circle. The project included pavement rehabilitation, concrete repairs, ADA-compliant access curb ramp installations, landscape and irrigation improvements, traffic signal modifications, traffic signal interconnect modifications, signing and striping replacements, and street lighting improvements. A portion of the project was located in the City of Los Angeles and Caltrans right-of-way.



## Christopher Kelley, PE, QSD/P

### Project Manager | Quality Assurance Manager

#### Profile Summary

|                      |   |
|----------------------|---|
| <b>Education:</b>    | BS, Civil Engineering, California Polytechnic State University, Pomona  |
| <b>Registration:</b> | Civil Engineer, California No. 83179<br>Qualified SWPPP Practitioner, California Stormwater Quality Association No. 25874 |
| <b>Experience:</b>   | 16 Years  |

**Mr. Christopher Kelley** offers an extensive background providing services for contract city engineer, project management, capital improvement program management and implementation, contract administration, supervision of staff – including construction inspectors, agency and consultant coordination, plan review, and civil and drainage engineering. He is adept in implementing and managing design and construction of various capital improvement projects, water quality representation; and permitting. His project management expertise encompasses improvements such as street reconstructions, street widenings, medians, storm drains, overlays and slurry seals, sewers, pump stations, concrete repairs, landscaping, parks, best management practices, and public facilities.

#### Relevant Project Experience

**City Engineer and Traffic Engineer Services, City of Los Alamitos, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of day-to-day operations such as CIP implementation; site plan and development review; ADA compliance; NPDES coordination; City Council reports; Traffic Commission reports; plans and specifications preparation coordination; construction and consulting contract awards; project construction; public outreach; change order issuance; Measure M, SB-1, Gas Tax, CDBG, etc. funding management and administration; and regional and regulatory agency coordination with Orange County Transportation Authority, Caltrans, and Orange County Sanitation District. Willdan serves as the consultant City Engineer and Traffic Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives. Improvement projects entail:

**As-Needed Engineering Services, City of Rolling Hills Estates, California.** Special City Engineer responsible for oversight and overall project management of specific projects/tasks assigned/awarded under the contract. Willdan serves as the consultant Special City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**On-Call Plan Review Services, Various Agencies, California.** Plan Reviewer responsible for technical land development project reviews involving grading, drainage, low-impact development reports, WQMPs, SWPPPs, hydrology/hydraulic reports, conditions of approval, local ordinances, and local and state standards. Willdan provides on-call plan review services to the Cities of Azusa, Los Alamitos, Fontana, San Bernardino, Goleta, Compton, Lake Elsinore, Cerritos, Brea, El Monte, Hawaiian Gardens, Rolling Hills Estates, Rolling Hills, Manhattan Beach, South Gate, La Puente, Bell, and Camarillo; Irvine Campus Housing Authority; and the County of Orange.

**On-Call and Project-Specific Engineering Design Services, Various Agencies, California.** Water Quality and Drainage Design Task Manager/Project Engineer responsible for drainage study/report and design services required for projects such as:

- Orange Line Extension, Brutoco Engineering & Construction, Inc./Los Angeles County Metropolitan Transportation Authority
- Kanan Road/U.S. 101 Interchange Improvements, City of Agoura Hills
- River Road Bridge Replacement, T.Y. Lin International
- Roadside Bridge Widening Phase I, City of Agoura Hills
- State Route 62 TCRP No. 129, Town of Yucca Valley



## City of San Fernando

- On-Call Bridge Engineering Services, County of Glenn for:
  - Walker Creek Bridge Phase II
  - Wilson Creek Bridge Phase II
  - CR67 BR 11C0015 Phase II
  - CR67 BR 11C0016 Phase II
- On-Call General Engineering Services for:
  - Westlake Village Community Park, City of Westlake Village
  - Westlake Village Community Park, City of Westlake Village
- MetroLink Parking Lot Expansion, City of Rialto
- Bradford Well Relocation, Orange County Transportation Authority
- Emerald Bay-PCH Traffic Design - Emerald Bay Service District, California. Drainage Plans, Drainage Report, WQMP.
- Placentia MetroLink Revisions, Orange County Transportation Authority
- Studebaker Road at College Park Drive Improvements, City of Seal Beach

**Lakewood Boulevard Regional Corridor Capacity Enhancement, City of Lakewood.** Water Quality and Drainage Design Task Manager responsible for drainage design services required for the 1½-mile complete street/green street improvements between the north City limit and Del Amo Boulevard to provide for a regional bicycle path in compliance with the Gateway Council of Governments Active Transportation Plan and improve pedestrian access to retail/commercial establishments. The design entailed coordination of pedestrian and bicycle movements into the current County Traffic Signal Synchronization Program, undergrounding utility distribution and transmission, Green Streets storm water quality treatment, and drought-tolerant landscaping. Other improvements involved up-graded traffic signal equipment to improve safety, bicycle parking and lockers, improved transit stops, sidewalk additions within the corridor to meet ADA requirements, street resurfacing, and irrigation. Willdan provided preliminary and final design, NEPA/CEQA documentation and permitting, transit partnering outreach, Corridor Committee meeting participation, and construction funding application preparation.

**Los Alamitos Boulevard Median Improvements, City of Los Alamitos, California.** Water Quality and Drainage Design Task Manager responsible for drainage design services required for a .05-mile improvement segment between Cerritos Avenue and Katella Avenue. The project goal was to reduce Los Alamitos Boulevard's scale, provide pedestrian refuge, and reduce pedestrian/automobile conflicts. Improvements involved raised median, pavement delineation, landscape and irrigation improvements, street lighting and traffic signal improvements at intersections with Florista Street and Sausalito Street. Minor traffic signal modifications were designed for the intersections with Katella Avenue and Cerritos Avenue.

**East Bishop Storm Drain Improvements, City of La Habra, California.** Water Quality and Drainage Design Task Manager responsible for drainage design services for a replacement drainage improvement in a residential neighborhood. The current facility is an open channel with a road culvert. The objective was to place the stormwaters in a closed pipe on one of two alignments identified. Other services involved records and utility research, field survey and mapping, conducting a hydrology and hydraulics evaluation, preliminary and final design, cost estimate, special provisions, and public outreach.

**Culver City Station Plaza Design Phase 2, Exposition Metro Line Construction Authority, Culver City, California.** Water Quality and Drainage Design Task Manager responsible for preparing a low impact development report and designing drainage and water quality features. Willdan's scope work entailed preparing a new concept site plan; updating and processing plans, specifications and estimates; and providing support during construction.



## Rafael Casillas, PE

### Design Engineering/Plan Review Services Discipline Manager

#### Profile Summary

|                      |  |
|----------------------|--|
| <b>Education:</b>    | BS, Civil Engineering, Public Administration, University of La Verne<br>Civil Engineering (196 units), California State University, Los Angeles<br>Architecture Studies, Phoenix Institute of Technology |
| <b>Registration:</b> | Civil Engineer, California No. 62834   |
| <b>Experience:</b>   | 31 Years   |

**Mr. Rafael Casillas** is a qualified, capable, and motivated individual with a successful track record for project delivery. He possesses vast experience managing local public works departments and capital improvement projects. Mr. Casillas' direct responsibilities involve overseeing local municipal agency capital improvements for public facilities, roadways, water systems, sewer mains, storm drains, and traffic signals systems. In addition to his design experience, he is highly adept with project schedule management, quality and project budget control, accurate construction estimates, construction support, and funding administration required for federal, state, and local grants.

Mr. Casillas possesses expertise in supervising project teams consisting of civil designers, consultants, and contractors and is very knowledgeable in local municipal codes, California Environmental Quality Act, and Subdivision Map Act compliance.

#### Relevant Project Experience

**City Engineering Services, City of San Fernando, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of Inglewood, California.** City Engineer responsible for managing capital improvement projects and budgets for the Engineering Department and for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of Paramount, California.** Contract Manager responsible for day-to-day services and staff assignments required to fulfill project task orders and City Engineer/Project Manager responsible for carrying out the responsibilities of the Engineering Department and for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**As-Needed Engineering Services, City of Bell, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of Lakewood, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**City Engineering Services, City of La Puente, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.



## City of San Fernando

**As-Needed Engineering Services, City of Burbank, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**On-Call Traffic Engineering Services, City of Pico Rivera, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**On-Call Traffic Engineering Services, City of Rolling Hills Estates, California.** Civil Engineering Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**Arterial Street Resurfacing, City of Paramount, California.** Project Manager responsible for overall project management and oversight for the resurfacing project. The scope consists of approximately 2,700 lineal feet of street improvements, cold milling, rubberized asphalt overlay, curb ramps, sign and pavement legend replacements, and miscellaneous concrete repairs.

**Garfield Avenue Regional Corridor Capacity Enhancement, City of Paramount, California.** Project Manager responsible for overall project management and oversight for the capacity enhancement improvements. The street improvements through the Garfield Avenue corridor between the north and south city limits involved street widening to accommodate a third lane in each direction; street resurfacing; two concrete intersections; concrete sidewalk curb and gutter and driveway approach reconstruction; catch basin construction; streetscape improvements for raised landscaped medians and modifications to existing medians; two entry monument signs; and traffic signal modifications at nine locations along the Garfield Avenue corridor.

**Walker Avenue at Florence Avenue Intersection Improvements and Widening, City of Bell, California.** Project Manager responsible for overall project management and oversight for the intersection and widening improvements. The intersection improvements at Walker Avenue and Florence Avenue involved increasing the northeast turning radius (right-turn movement) and widening the easterly curb line on Walker Avenue. The scope encompassed AC pavement cold milling; ARHM overlay application; driveway approach, sidewalk, curb, gutter, and curb ramp removals and replacements; signing and striping; traffic signal modifications; and other related improvements.

**Valley Boulevard Sewer Improvements, City of La Puente, California.** Quality Assurance Manager responsible for quality control oversight for plans, specifications, and estimate for the sewer improvements. The scope consists of approximately 1,800 lineal feet of 10- to 12-inch sewer main replacement and manhole reconstruction. The final construction documents will be incorporated into a larger capital improvement project.

**Pavement Rehabilitation and Fishburn Avenue Improvements, City of Bell, California.** Civil Engineering Task Manager responsible for civil engineering services required for the pavement rehabilitation project. The improvements encompassed resurfacing with asphalt-rubber hot mix to prevent more serious and costly deterioration that would lead to complete reconstruction; reconstructing damaged and uplifted concrete sidewalk, curb, gutter, and drive approaches; reconstructing damaged AC and PCC pavement; installing ADA-compliant access curb ramps, including truncated domes; installing AC speed humps, new HDPE-pipe storm drain system on Fishburn Avenue; and installing signing and striping.

**Centinela Avenue Safety Improvements, City of Inglewood, California.** Civil Engineering Task Manager responsible for civil engineering services required for raised median island component of this HSIP – Cycle 8 project. The City received nearly \$1.4 million in grant funding to construct raised median islands on Centinela Avenue between La Cienega Boulevard and La Brea Avenue. Other project improvements involved installing protected left-turn phasing at three signalized intersections along Centinela Avenue.



City of San Fernando

**Michael Bustos, PE, ENV SP**

**Construction Management Services Discipline Manager**

**Profile Summary**

|                      |   |
|----------------------|---|
| <b>Education:</b>    | Resident Engineer Academy, California Department of Transportation<br>BS, Civil Engineering (magna cum laude); California Polytechnic State University, San Luis Obispo |
| <b>Registration:</b> | Civil Engineer, California No. 73173<br>Envision Sustainability Professional, Institute for Sustainable Infrastructure No. 2696   |
| <b>Experience:</b>   | 20 Years  |

**Mr. Michael Bustos** is responsible for construction management, analysis, and design of roadway reconstruction, drainage improvement, pipeline, pavement rehabilitation, street improvement, traffic signal, landscaping and irrigation, and grading projects. He has served as construction manager or resident engineer for over 75 public works projects. He has gained valuable experience in on-site construction management, off-site construction administration, inspection, design, and constructability review.

**Relevant Project Experience**

**City Engineering Services, City of Inglewood, California.** Project Manager responsible for oversight and overall project management of specific construction projects/tasks assigned/awarded and Resident Engineer responsible for construction of federally-funded projects. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of La Puente, California.** Construction Manager responsible for day-to-day oversight of construction management and inspection services required to complete construction of the City's capital improvement projects and Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**City Engineering Services, City of Lakewood, California.** Construction Manager responsible for day-to-day oversight of construction management and inspection services required to complete construction of the City's capital improvement projects. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**General Engineering Services, City of Westlake Village, California.** Construction Manager responsible for day-to-day oversight of construction management and inspection services required to complete construction of the City's capital improvement projects, Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded, and Resident Engineer responsible for construction of federally-funded projects. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**On-Call Construction Management and Inspection, City of Downey, California.** Construction Manager responsible for day-to-day oversight of construction management and inspection services required to complete construction of the City's capital improvement projects, Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded, and Resident Engineer responsible for construction of federally-funded projects. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.

**On-Call Construction Management and Inspection, City of Fillmore, California.** Construction Manager responsible for day-to-day oversight of construction management and inspection services required to complete construction of the City's capital improvement projects and Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded. Willdan serves as the consultant City Engineer and provides on-call engineering, extension of staff, and other as-needed services in support of the City’s capital improvement program goals and objectives.



## City of San Fernando

**On-Call Construction Management and Inspection Services, City of Santa Ana, California.** Contract Manager responsible for day-to-day services and staff assignments required to fulfill project task orders, Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded, and Resident Engineer responsible for construction of federally-funded projects. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**On-Call Multi-Disciplinary Services, City of Ridgecrest, California.** Contract Manager responsible for day-to-day services and staff assignments required to fulfill project task orders, Project Manager responsible for oversight and overall project management of specific projects/tasks assigned/awarded, and Resident Engineer responsible for construction of federally-funded projects. Willdan provides on-call engineering, extension of staff, and other as-needed services in support of the City's capital improvement program goals and objectives.

**Inglewood Transit Center, City of Inglewood, California.** Resident Engineer responsible for serving as the City's representative and overall construction, inspection, and quality control oversight for construction of the 3.8-acre regional transit hub. The scope entailed hazardous/contaminated soils remediation, backfilling, grading, clearing and grubbing, classified/unclassified materials compaction, construction staking, and monumentation survey.

**Bus Maintenance Garage and Carport/Corporate Yard Site Improvements, City of Ridgecrest, California.** Project Manager/Resident Engineer responsible for serving as the City's representative providing overall project management and oversight of construction management and inspection services and contractor construction, inspection, and quality control activities for the garage and yard site improvements. The Corporate Yard Site Improvements project involved extending onsite fire water, potable water, sewer, gas, and electrical facilities to the proposed building site. The project upgraded the electrical service and relocated a fueling station used by the Police Department. A second structure included bus maintenance bays, car lifts, air compressor and air drops, mezzanine storage area, motorized overhead roll-up doors, and vehicle washing station.

**Firestone Boulevard and Paramount Boulevard Intersection Improvements, City of Downey, California.** Project Manager responsible for overseeing construction management and inspection for street widening improvements valued at \$1.6 million. The general nature of the work encompassed raised medians; new curb, gutter, and sidewalk driveway approaches; drainage improvements; water system improvements; traffic signal replacement; landscaping and irrigation; ARHM paving; utility adjustments; and striping.

**La Brea Avenue Intersection Realignment – Phase III, City of Inglewood, California.** Resident Engineer responsible for overall construction management, inspection, public outreach, utility coordination, materials testing, and labor compliance for this \$2 million federally-funded construction project to reconfigured five street intersections at La Brea Avenue, Market Street, Spruce Avenue, and La Palma Avenue. The project included a new traffic signal at La Brea Avenue and Tamarack Avenue and traffic signal modifications at La Brea Avenue and Hillcrest Boulevard.

**Palos Verdes Drive North/Rolling Hills Road Traffic Signal Modifications, City of Rolling Hills Estates, California.** Construction Manager responsible for overall construction management and inspection for traffic signal modifications at the intersection of Palos Verdes Drive North and Rolling Hills Road. The project encompassed modifications to match existing decorative poles, modified foundations for the poles, and procuring long-lead-time equipment.

**Phillips Boulevard Traffic Calming, City of Pomona, California.** Resident Engineer responsible for overseeing construction, labor compliance, materials testing, public works observation, and contract administration for the federally funded HSIP project. The project involves new traffic signal installation, existing traffic signal pole replacement, existing signal controller modifications, speed-feedback signs, rectangular rapid flashing beacon installations, and signing and striping modifications.

**Silver Spur Road Safe Routes to School Cycle 10 Improvements, City of Rolling Hills Estates, California.** Project Manager responsible for overseeing construction, labor compliance, materials testing, public works observation, and contract administration for the state-funded project. Improvements involved both sides of Silver Spur Road between Kingspine Road and Palos Verdes Drive North; the northeast corner modification of Palos Verdes Drive North and Lazy Creek Lane; and resurfacing various residential streets.





## References

The clients we have chosen to demonstrate our reputation and qualifications will confirm our dedication to our clients' community goals and visions. We encourage the City of San Fernando to contact these references to verify Willdan's commitment to honest, open communication and technical excellence.

### General Engineering Services

| Client Name   | Client Contact  |
|---|---|
| City of Paramount<br>16400 Colorado Avenue<br>Paramount, CA 90723 | Adrian Figueroa<br>Director of Public Works<br>(562) 220-2020 |

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### Contract City Engineer and Traffic Engineer Services

| Client Name   | Client Contact   |
|---|--|
| City of Los Alamitos<br>3191 Katella Avenue<br>Los Alamitos, CA 90720 | Chet Simmons<br>City Manager<br>(562) 431-3538 extension 201 |

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### As-Needed Engineering Services

| Client Name   | Client Contact  |
|---|---|
| City of Inglewood<br>One West Manchester Boulevard<br>Inglewood, CA 90301 | Eloy Castillo<br>Principal Civil Engineer<br>(310) 412-8716 |

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### As-Needed Engineering Services

| Client Name  | Client Contact  |
|--|---|
| City of Bell<br>6330 Pine Avenue<br>Bell, California 90201 | Javier Ochiqui<br>Contract and Facilities Manager<br>(323) 588-6211 |

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### City Engineering Services

| Client Name  | Client Contact   |
|--|--|
| City of La Puente<br>15900 East Main Street<br>La Puente, CA 91744 | John DiMario<br>Community Development Director<br>(626) 855-1517 |

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### General Engineering Services

| Client Name   | Client Contact   |
|---|--|
| City of Rolling Hills Estates<br>4045 Palos Verdes Drive North<br>Rolling Hills Estates, CA 90274 | David Wahba<br>Director of Community Development<br>(310) 377-1577 extension 103 |

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**City of San Fernando**

**General Engineering Services**

**Client Name**

City of Lakewood  
5050 Clark Avenue  
Lakewood, CA 90714

**Client Contact**

Lisa Rapp  
Director of Public Works  
(562) 866-9771

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City of San Fernando

## Fee Schedule

Willdan's rate for the City Engineer staffing position will remain unchanged from our current contract and be invoiced at the *discounted rate of \$130 per hour*. The hourly rates for related support staff are presented below.

### Design Engineering

|                                 |      |
|---------------------------------|------|
| Technical Aide I .....          | \$70 |
| Technical Aide II .....         | 91   |
| Technical Aide III .....        | 112  |
| CAD Operator I.....             | 114  |
| CAD Operator II .....           | 132  |
| CAD Operator III .....          | 147  |
| GIS Analyst I.....              | 152  |
| GIS Analyst II.....             | 173  |
| GIS Analyst III.....            | 180  |
| Environmental Analyst I.....    | 127  |
| Environmental Analyst II.....   | 142  |
| Environmental Analyst III ..... | 151  |
| Environmental Specialis .....   | 163  |
| Designer I .....                | 152  |
| Designer II .....               | 158  |
| Senior Designer I.....          | 167  |
| Senior Designer II.....         | 175  |
| Design Manager.....             | 178  |
| Senior Design Manager.....      | 181  |
| Project Manager I.....          | 164  |
| Project Manager II.....         | 182  |
| Project Manager III.....        | 191  |
| Project Manager IV.....         | 198  |
| Principal Project Manager ..... | 198  |
| Program Manager I.....          | 182  |
| Program Manager II .....        | 193  |
| Program Manager III .....       | 198  |
| Assistant Engineer I.....       | 127  |
| Assistant Engineer II.....      | 144  |
| Assistant Engineer III.....     | 152  |
| Assistant Engineer IV .....     | 157  |
| Associate Engineer I.....       | 162  |
| Associate Engineer II.....      | 169  |
| Associate Engineer III.....     | 176  |
| Senior Engineer I.....          | 179  |
| Senior Engineer II.....         | 181  |
| Senior Engineer III.....        | 184  |
| Senior Engineer IV .....        | 189  |
| Supervising Engineer.....       | 193  |
| Traffic Engineer I .....        | 193  |
| Traffic Engineer II .....       | 198  |

### Design Engineering (continued)

|                          |     |
|--------------------------|-----|
| City Engineer I.....     | 198 |
| City Engineer II .....   | 198 |
| Deputy Director .....    | 198 |
| Director.....            | 198 |
| Principal Engineer ..... | 198 |

### Landscape Architecture

|                                     |       |
|-------------------------------------|-------|
| Assistant Landscape Architect ..... | \$132 |
| Associate Landscape Architect ..... | 152   |
| Senior Landscape Architect.....     | 167   |
| Principal Landscape Architect.....  | 180   |
| Principal Project Manager.....      | 198   |

### Mapping

|                                    |       |
|------------------------------------|-------|
| Survey Analyst I.....              | \$132 |
| Survey Analyst II.....             | 152   |
| Senior Survey Analyst.....         | 173   |
| Supervisor - Survey & Mapping..... | 182   |
| Principal Project Manager.....     | 198   |

### Geotechnical Engineering

|   |      |
|---|------|
| Soil Technician* .....                  | \$84 |
| Soil Technician**.....                  | 95   |
| Senior Soil Technician* .....           | 126  |
| Senior Soil Technician** .....          | 126  |
| Geologist I.....                        | 140  |
| Geologist II.....                       | 168  |
| Geologist III.....                      | 185  |
| Supervising Geologist.....              | 195  |
| Principal Geologist.....                | 210  |
| CADD Operator II.....                   | 132  |
| Assistant Engineer II .....             | 151  |
| Associate Engineer III .....            | 169  |
| Senior Engineer III .....               | 185  |
| Supervising Engineer .....              | 195  |
| Supervising Geotechnical Engineer ..... | 195  |
| Principal Engineer .....                | 198  |

### Special Inspection

|                                     |      |
|-------------------------------------|------|
| Special Inspector* .....            | \$90 |
| Special Inspector**.....            | 131  |
| Supervisor.....                     | 150  |
| Construction Material Engineer..... | 195  |

### Construction Management

|                                      |       |
|--------------------------------------|-------|
| Labor Compliance Specialist .....    | \$126 |
| Labor Compliance Manager.....        | 158   |
| Utility Coordinator.....             | 167   |
| Assistant Construction Manager ..... | 138   |
| Construction Manage.....             | 160   |
| Senior Construction Manager .....    | 180   |
| Resident Engineer I.....             | 180   |
| Resident Engineer II.....            | 187   |
| Project Manager IV .....             | 198   |
| Deputy Director .....                | 198   |
| Director .....                       | 198   |

### Inspection

|                                      |       |
|--------------------------------------|-------|
| Public Works Observer* .....         | \$108 |
| Public Works Observer** .....        | 131   |
| Senior Public Works Observer* .....  | 118   |
| Senior Public Works Observer** ..... | 131   |

### Planning

|                          |      |
|--------------------------|------|
| CDBG Technician.....     | \$74 |
| CDBG Specialists.....    | 89   |
| CDBG Analyst .....       | 105  |
| CDBG Coordinator .....   | 131  |
| CDBG Manager .....       | 158  |
| Planning Technician..... | 112  |
| Assistant Planner.....   | 140  |
| Associate Planner.....   | 152  |
| Senior Planner.....      | 173  |
| Principal Planner .....  | 180  |
| Planning Manager.....    | 195  |
| Deputy Director .....    | 198  |
| Director .....           | 198  |

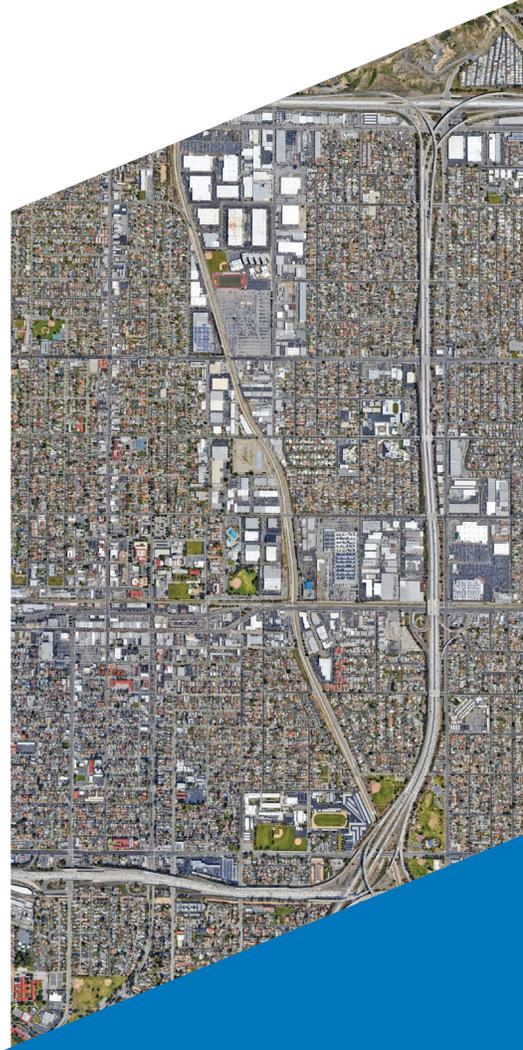
### Administrative

|                                   |      |
|-----------------------------------|------|
| Administrative Assistant I.....   | \$83 |
| Administrative Assistant II.....  | 100  |
| Administrative Assistant III..... | 117  |
| Project Accountant I.....         | 94   |
| Project Accountant II.....        | 110  |
| Project Controller I.....         | 117  |
| Project Controller II.....        | 132  |

\* for Non-Prevailing Wage Project    \*\* for Prevailing Wage Project

Mileage/field vehicle usage will be charged at a rate in accordance with the current FTR mileage reimbursement rate, subject to negotiation. Additional billing classifications may be added to the above listing during the year as new positions are created. Consultation in connection with litigation and court appearances will be quoted separately. The above schedule is for straight time. Overtime will be charged at 1.5 times, and Sundays and holidays, 2.0 times the standard rates. Blueprinting, reproduction, messenger services, and printing will be invoiced at cost plus 15 percent. A subconsultant management fee of 15 percent will be added to the direct cost of all subconsultant services to provide for the cost of administration, consultation, and coordination. Rates are valid July 1, 2021 thru June 30, 2022, thereafter, the rates may be raised once per year to the value between the 12-month percentage change of the Consumer Price Index for the Los Angeles/Orange County/Sacramento/ San Francisco/San Jose area and five percent.





13191 Crossroads Parkway North, Suite 405  
Industry, CA 91746-3443  
562.908.6200 | 800.499.4484 | Fax: 562.695.2120

[www.willdan.com](http://www.willdan.com)

**2022**  
**FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT**  
**Willdan Engineering**  
City Engineering Services

THIS 2022 FIRST AMENDMENT ("First Amendment") to that certain agreement entitled "Professional Services Agreement – Willdan Engineering originally executed on 6<sup>th</sup> day of December, 2021, by and between the CITY OF SAN FERNANDO, a municipal corporation and general law city ("CITY") and WILLDAN ENGINEERING (hereinafter, "CONSULTANT"), is made and entered into this 3<sup>rd</sup> day of October, 2022 ("Effective Date"). For purpose of this First Amendment, the capitalized term "Parties" shall be a collective reference to both CITY and CONSULTANT. The capitalized term "Party" may refer to either CITY or CONSULTANT interchangeably as appropriate.

RECITALS

**WHEREAS**, the Parties executed and entered into an employment agreement dated December 6, 2021, and entitled "Professional Services Agreement - Willdan Engineering", Contract No. 2043 (hereinafter, the "Master Agreement"); and

**WHEREAS**, the Parties now wish to modify the Master Agreement further for purposes of modifying the Master Agreement's Terms of Compensation.

**NOW, THEREFORE**, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties agree as follows:

**SECTION 1.** The Not-to-Exceed Sum as defined under Section 1.4 of the Master Agreement is hereby amended to mean and refer to the Annual Not-to-Exceed Sum of One Million Dollars (\$1,000,000).

**SECTION 2.** Notwithstanding anything in the Master Agreement or First Amendment to the contrary, CONSULTANT shall perform the various services and tasks set forth in the Scope of Work in accordance with the performance scheduled entitled "Scope of Work" which is referenced in Exhibit "B" of Contract No. 2043.

**PROFESSIONAL SERVICES AGREEMENT**

City Engineering Services

Page 2 of 2

**SECTION 3.** Except as otherwise set forth in this First Amendment, the Master Agreement shall remain binding, controlling and in full force and effect. The provisions of this First Amendment shall be deemed a part of the Master Agreement and except as otherwise provided under this First Amendment, the Master Agreement and all provisions contained therein shall remain binding and enforceable. In the event of any conflict or inconsistency between the provisions of this First Amendment and the provisions of the Master Agreement, the provisions of this First Amendment shall govern and control, but only in so far as such provisions conflict with the Master Agreement and no further.

**SECTION 4.** The Master Agreement as amended by way of this First Amendment, constitutes the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed herein and supersedes all other agreements or understandings, whether oral or written, or entered into between CITY and CONSULTANT prior to the execution of this First Amendment. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid or binding. No amendment, modification or supplement to the Master Agreement as amended by this First Amendment shall be valid and binding unless in writing and duly executed by the Parties in the form of a written contract amendment.

**IN WITNESS WHEREOF,** the Parties hereto have caused this First Amendment to be executed on the day and year first appearing in this Agreement above.

**CITY OF SAN FERNANDO:**

DocuSigned by:  
By: Nick Kimball  
1041FC9C27C7499...  
Nick Kimball, City Manager

Date: 10/04/2022 | 4:18 PM PDT

**WILLDAN ENGINEERING:**

DocuSigned by:  
By: Adel Freij  
7004503E37AD40A...  
Name: Adel Freij

Title: Director

Date: 10/04/2022 | 2:08 PM PDT

**APPROVED AS TO FORM**

DocuSigned by:  
By: [Signature]  
9E0708304A9F4FC...  
Richard Padilla, City Attorney

Date: 10/04/2022 | 2:10 PM PDT

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Erika Ramirez, Director of Community Development  
Kenya Marquez, Housing Coordinator

**Date:** April 15, 2024

**Subject:** Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023

### RECOMMENDATION:

It is recommended that the City Council receive and file the General Plan Housing Element Annual Progress Report for Calendar Year 2023 (Attachment "A").

### BACKGROUND:

1. Since 1969, the State has required all cities and counties in California to adopt a Housing Element to adequately plan to accommodate each jurisdiction's fair share of housing needs in California. The Housing Element is a chapter of the General Plan that serves as each jurisdiction's blueprint for how it plans to grow and develop during a particular "planning cycle."
2. State law requires that the Housing Element be updated every eight years, including policies and programs to meet existing and future housing needs for the City, as established by the California Department of Housing and Community Development (HCD).
3. On June 6, 2022, the City Council adopted the 2021-2029 (6<sup>th</sup> Cycle) Housing Element that established the City's strategy for achieving the mandated Regional Housing Needs Assessment (RHNA) allocation for the 2021-2029 6<sup>th</sup> planning cycle.
4. On August 9, 2022, HCD certified the City's 2021-2029 Housing Element as being in full compliance with State housing law.
5. On April 8, 2024, the annual report was presented to the Planning and Preservation Commission.

## Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023

Page 2 of 6

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### ANALYSIS:

California Government Code Section 65400 mandates that each City and County planning agency prepare an annual report on the status and progress in implementation of their Housing Element. The Housing Element Annual Progress Report (APR) is submitted to the Department of Housing and Community Development (HCD) by April 1<sup>st</sup> of each year for the prior calendar year. HCD provides a standard template that cities complete to fulfill statutory requirements for reporting on housing information - including housing production and affordability, implementation of Housing Element programs, and local efforts to remove governmental constraints to the development of housing. Most notably, the Housing Element APR includes a tabulation of the City's progress towards the eight-year Regional Housing Needs Assessment (RHNA) allocation.

The 2023 Housing Element APR (Attachment "A") reflects the City's progress during the reporting period of 2023. In particular, the report documents how much net new housing development, and at which affordability levels, has occurred during the reporting year. The method for determining affordability included conducting research on available rental units in San Fernando and adjacent areas, calculating average rent prices based on square footage and bedroom count and applying the Housing Affordability Calculator provided by HCD<sup>1</sup>. The housing units are tracked by calculating the number of development applications submitted, project entitlements approved, building permits issued and building permits that received Certificate of Occupancy approval. The APR also includes status updates on the City's progress in meeting the objectives for each of the numerous programs noted in the Housing Element.

In 2023, the City received 74 planning applications for new housing units. Of these, 75 housing units were approved from planning (completed entitlement). Table 1 below shows a breakdown of the units and their affordability levels.

Status of Housing units are broken down into the three types described below.

1) Entitlement Issued – This is commonly known as receiving planning approval, which means a proposed development project has completed the planning review or entitlement process. The entitlement process is the legal process in which development applications are processed through the Planning Division to ensure the proposed development complies with zoning regulations, land use plans, the California Environmental Quality Act (CEQA), and other applicable State and local laws and regulations. This is step one in the development process.

2) Building Permits Issued - The issuance of building permits sets the construction phase of a project into motion. Once a development project is "entitled"; meaning has gone through the process described above, construction plans are submitted to the Building Division for review of the plans to ensure the proposed construction complies with building, electrical, mechanical, plumbing, ADA, solar and other such codes, laws and regulations. This plan review process is commonly known as Plan Check. Once the construction plans are approved permits can be issued to allow the construction work to begin.

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<sup>1</sup> Available rental units and rent prices were obtained from <https://www.zillow.com/> and <https://www.redfin.com/> HCD Housing Affordability Calculator <https://www.hcd.ca.gov/sites/default/files/docs/planning-and-community/affordability-calculator.xlsm>

**Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023**

3) Certificate of Occupancy Issued - A Certificate of Occupancy is issued by the Building Official when a building has completed being fully constructed, inspected and deemed safe to be occupied.

Table 1: Summary of Entitlements, Building Permits, and Certificate of Occupancy 2023.

| <b>Completed Entitlement Issued by Affordability Summary</b> |                     |                     |
|--|---------------------|---------------------|
| <b>Income Level</b>  |                     | <b>Current Year</b> |
| Very Low   | Deed Restricted     | 0                   |
|  | Non-Deed Restricted | 0                   |
| Low  | Deed Restricted     | 0                   |
|  | Non-Deed Restricted | 31                  |
| Moderate   | Deed Restricted     | 0                   |
|  | Non-Deed Restricted | 34                  |
| Above Moderate   |                     | 10                  |
| <b>Total Units</b>   |                     | <b>75</b>           |

| <b>Building Permits Issued by Affordability Summary</b> |                     |                     |
|---|---------------------|---------------------|
| <b>Income Level</b>                                     |                     | <b>Current Year</b> |
| Very Low  | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 3                   |
| Low   | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 27                  |
| Moderate  | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 15                  |
| Above Moderate  |                     | 4                   |
| <b>Total Units</b>                                      |                     | <b>49</b>           |

| <b>Certificate of Occupancy Issued by Affordability Summary</b> |                     |                     |
|---|---------------------|---------------------|
| <b>Income Level</b>   |                     | <b>Current Year</b> |
| Very Low  | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 2                   |
| Low   | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 12                  |
| Moderate  | Deed Restricted     | 0                   |
|   | Non-Deed Restricted | 11                  |
| Above Moderate  |                     | 14                  |
| <b>Total Units</b>  |                     | <b>39</b>           |

**Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023**

Page 4 of 6

Progress toward achieving the mandated RHNA allocation is a key component of the annual Housing Element APR submitted to HCD. The RHNA establishes exactly how many new homes, and at what affordability levels, a jurisdiction is required to plan for within an eight-year planning cycle to address regional and State housing needs. Through the RHNA allocation, each jurisdiction is assigned its “fair share” of housing projection at specified affordability levels. The 2023 APR for San Fernando, and all jurisdictions within the Southern California Association of Governments (SCAG) region (inclusive of the counties of Los Angeles, Orange, Imperial, San Bernardino, Ventura, and Riverside), falls within the 6<sup>th</sup> RHNA cycle extending from 2021 through calendar year 2029.

As presented in Table 1 above, 49 net new housing units were issued building permits in 2023. These units count toward the City’s 1,795 total allocation for the 6<sup>th</sup> planning cycle.

Table 2: Regional Housing Needs Allocation (RHNA) Progress: 2022-2029.

| Income Level                            | 2014-2021 RHNA Allocation | Building Permits Issued Per Year |          |           |           |           |           | Remaining RHNA Target |
|---|---------------------------|----------------------------------|----------|-----------|-----------|-----------|-----------|-----------------------|
|   |                           | 2014                             | 2015     | 2016      | 2017      | 2018      | 2019      |                       |
| <b>Very Low</b><br>(0 to 30% of AMI)    | 55                        | 28                               | 0        | 0         | 0         | 0         | 0         | 27                    |
| <b>Low</b><br>(30 to 50% of AMI)        | 32                        | 4                                | 5        | 5         | 24        | 67        | 46        | 0                     |
| <b>Moderate</b><br>(50 to 80% of AMI)   | 35                        | 0                                | 0        | 0         | 3         | 27        | 16        | 0                     |
| <b>Above Moderate</b><br>(> 80% of AMI) | 95                        | 27                               | 0        | 9         | 2         | 2         | 4         | 51                    |
| <b>Total</b>                            | <b>217</b>                | <b>59</b>                        | <b>5</b> | <b>14</b> | <b>29</b> | <b>96</b> | <b>66</b> | <b>78</b>             |

**Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023**

| Income Level                              | 2022-2029<br>RHNA<br>Allocation | Building Permits Issued Per Year |           |          |          |          |          |          |          | Total Units<br>to Date | Remaining<br>RHNA<br>Target |
|---|---------------------------------|----------------------------------|-----------|----------|----------|----------|----------|----------|----------|------------------------|-----------------------------|
|   |                                 | 2022*                            | 2023      | 2024     | 2025     | 2026     | 2027     | 2028     | 2029     |                        |                             |
| <b>Extremely Low</b><br>(0 to 30% of AMI) | 230                             | 0                                | -         | -        | -        | -        | -        | -        | -        | 0                      | 230                         |
| <b>Very Low</b><br>(30% to 50% of AMI)    | 231                             | 3                                | 3         | -        | -        | -        | -        | -        | -        | 6                      | 225                         |
| <b>Low</b><br>(50% to 80% of AMI)         | 273                             | 22                               | 27        | -        | -        | -        | -        | -        | -        | 49                     | 224                         |
| <b>Moderate</b><br>(81% of AMI)           | 284                             | 13                               | 15        | -        | -        | -        | -        | -        | -        | 28                     | 256                         |
| <b>Above Moderate</b><br>(> 80% of AMI)   | 777                             | 11                               | 4         | -        | -        | -        | -        | -        | -        | 15                     | 762                         |
| <b>Total</b>                              | <b>1,795</b>                    | <b>49</b>                        | <b>49</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>98</b>              | <b>1,697</b>                |

The City will need to maintain zoning that allows for a mix of single-family, multi-family, and mixed-use housing. This is essential to accommodate the remaining RHNA targets. The City is actively implementing goals, policies, and programs outlined in the Housing Element. For instance, the adoption of Ordinance No. 1714 in February 2023, which allows for urban lot splits and two-unit development projects in single-family residential (R-1) zones, aligns with Senate Bill 9. This will help foster housing development and address RHNA allocation targets across different income levels.

The Housing Element annual reports describe the progress of the city’s ongoing efforts to implement and assess identified goals, policies and objectives in the Housing Element. Demonstration of ongoing compliance with State-required reporting ensures that the City maintains eligibility and competitiveness for ongoing grant funding opportunities that may help to implement these goals and policies.

**Consideration to Receive and File the General Plan Housing Element Annual Progress Report for Calendar Year 2023**

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Environmental Review

The Housing Element Annual Progress Report do not qualify as a project as defined in the California Code of Regulations Section 15378(a). The report is an administrative activity conducted by the City that will not result in direct or indirect physical changes in the environment. Further, the Annual Progress Report is exempt from review under the California Environmental Quality Act (CEQA), pursuant to California Code of Regulations Section 15601(b)(3). The activity is covered by the commonsense exemption that CEQA applies only to projects, which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

**BUDGET IMPACT:**

Preparation of the Housing Element Annual Progress Report is included in the annual work program for the Community Development Department. Therefore, funding for the effort is included in the Fiscal Year 2023-2024 Adopted Budget.

**CONCLUSION:**

Staff recommends that the City Council receive and file the Housing Element Annual Progress Report for Calendar Year 2023.

**ATTACHMENT:**

- A. Housing Element Annual Progress Report for Calendar Year 2023

|                 |                                   |                    |
|-----------------|-----------------------------------|--------------------|
| Jurisdiction    | San Fernando                      |                    |
| Reporting Year  | 2023                              | (Jan. 1 - Dec. 31) |
| Planning Period | 6th Cycle 10/15/2021 - 10/15/2028 |                    |

**ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation**

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

**Table A  
Housing Development Applications Submitted**

| Project Identifier                  |              |                       |               | Unit Types                     |  | Date Application Submitted | Proposed Units - Affordability by Household Incomes |                                 |                                     |                            |                                |                                 |                                     | Total Approved Units by Project | Total Disapproved Units by Project | Streamlining                    | Density Bc Applica                 |   |   |
|-------------------------------------|--------------|-----------------------|---------------|--------------------------------|--|----------------------------|---|---------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|---------------------------------|------------------------------------|---------------------------------|------------------------------------|---|---|
| 1                                   | 2            | 3                     | 4             | 5                              | 6  | 7                          | 8   | 9                               | 10                                  | 11                         | 12                             | 13                              | 14                                  | 15                              | 16                                 | 17                              | 18                                 |   |   |
| Prior APN*                          | Current APN  | Street Address        | Project Name* | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4,5+ ADU,MH) | Tenure R=Rentor O=Owner    | Date Application Submitted (see instructions)       | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income           | Total PROPOSED Units by Project    | Total APPROVED Units by project | Total DISAPPROVED Units by Project | Please select streamlining provision/s the application was submitted pursuant to. | Did the housing development application seek incentives or concessions pursuant to Government Code section 65915? |
| Summary Row: Start Data Entry Below |              |                       |               |                                |  |                            | 0   | 0                               | 2                                   | 35                         | 0                              | 51                              | 12                                  | 100                             | 75                                 | 0                               |                                    |   |   |
|                                     | 2516-014-014 | 1052 WORKMAN ST       |               | PL2300011                      | ADU                                      | R                          | 1/3/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2517-003-020 | 2017 PHILLIPPI ST     |               | PL2300041                      | ADU                                      | R                          | 1/4/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2517-005-006 | 2050 PHILLIPPI ST     |               | PL2300389                      | ADU                                      | R                          | 2/1/2023  |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2517-027-018 | 518 N LAZARD S        |               | PL2300380                      | ADU                                      | R                          | 2/1/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-023-002 | 1507 FIFTH ST         |               | PL2300473                      | ADU                                      | R                          | 2/7/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-022-006 | 766 N WORKMAN ST      |               | PL2300490                      | ADU                                      | R                          | 2/8/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-010-007 | 502 ALEXANDER ST      |               | PL2300487                      | ADU                                      | R                          | 2/8/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2516-011-019 | 1079 SHADOW LN        |               | PL2300647                      | ADU                                      | R                          | 2/22/2023   |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-024-001 | 652 HARDING AVE       |               | PL2300649                      | ADU                                      | R                          | 2/22/2023   |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2612-028-013 | 1408 MOTT ST          |               | PL2300804                      | ADU                                      | R                          | 3/7/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2521-007-016 | 1404 HOLLISTER ST     |               | PL2300865                      | ADU                                      | R                          | 3/13/2023   |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2515-004-022 | 600 NEWTON ST         |               | PL2301031                      | ADU                                      | R                          | 3/27/2023   |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2516-010-011 | 1050 ORANGE GROVE AVE |               | PL2301064                      | ADU                                      | R                          | 3/29/2023   |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2521-029-006 | 1124 CORONEL ST       |               | PL2301114                      | ADU                                      | R                          | 4/3/2023  |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-006-023 | 445 ALEXANDER ST      |               | PL2301221                      | ADU                                      | R                          | 4/11/2023   |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2522-007-014 | 1031 HEWITT ST        |               | PL2301243                      | ADU                                      | R                          | 4/12/2023   |                                 |                                     |                            | 2                              |                                 |                                     |                                 | 2                                  | 2                               |                                    | NONE  | No  |
|                                     | 2518-007-018 | 423 N HAGAR ST        |               | PL2301355                      | ADU                                      | R                          | 4/18/2023   |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | SB 9 (2021) - Duplex in SF Zone   | No  |
|                                     | 2520-013-005 | 1622 FOURTH ST        |               | PL2301493                      | ADU                                      | R                          | 4/26/2023   |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2516-024-009 | 1124 MOUNTAIN VIEW ST |               | PL2301594                      | ADU                                      | R                          | 5/2/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2517-004-010 | 1928 KNOX ST          |               | PL2301587                      | ADU                                      | R                          | 5/2/2023  |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2507-010-024 | 297 HUBBARD AVE       |               | PL2301658                      | ADU                                      | R                          | 5/7/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2520-014-017 | 211 HARDING AVE       |               | PL2301726                      | ADU                                      | R                          | 5/9/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2522-032-026 | 609 PICO ST           |               | PL2301734                      | ADU                                      | R                          | 5/9/2023  |                                 |                                     |                            |                                |                                 | 1                                   |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2522-028-010 | 648 HEWITT ST         |               | PL2204549                      | ADU                                      | R                          | 5/10/2023   |                                 |                                     |                            | 1                              |                                 |                                     |                                 | 1                                  | 1                               |                                    | NONE  | No  |
|                                     | 2518-031-015 | 630 HAGAR ST          |               | PL2301855                      | ADU                                      | R                          | 5/22/2023   |                                 |                                     |                            |                                |                                 |                                     | 2                               | 2                                  | 2                               |                                    | SB 9 (2021) - Duplex in SF Zone   | No  |

|              |                         |           |     |   |           |  |  |  |  |   |  |   |  |   |  |  |      |    |
|--------------|-------------------------|-----------|-----|---|-----------|--|--|--|--|---|--|---|--|---|--|--|------|----|
| 2516-013-011 | 1025 N<br>WORKMAN ST    | PL2301868 | ADU | R | 5/23/2023 |  |  |  |  |   |  | 1 |  | 1 |  |  | NONE | No |
| 2513-004-074 | 1967 EIGHTH<br>ST       | PL2301891 | ADU | R | 5/24/2023 |  |  |  |  | 1 |  |   |  | 1 |  |  | NONE | No |
| 2520-016-013 | 223 HARPS ST            | PL2301543 | ADU | R | 6/5/2023  |  |  |  |  | 1 |  |   |  | 1 |  |  | NONE | No |
| 2521-006-032 | 1441<br>HOLLISTER ST    | PL2301979 | ADU | R | 6/5/2023  |  |  |  |  | 1 |  |   |  | 1 |  |  | NONE | No |
| 2517-028-006 | 431 ORANGE<br>GROVE AVE | PL2302047 | ADU | R | 6/6/2023  |  |  |  |  |   |  | 1 |  | 1 |  |  | NONE | No |
| 2516-025-008 | 1201 SEVENTH<br>ST      | PL2302129 | ADU | R | 6/12/2023 |  |  |  |  | 1 |  |   |  | 1 |  |  | NONE | No |
| 2520-020-013 | 223<br>ALEXANDER<br>ST  | PL2302190 | ADU | R | 6/15/2023 |  |  |  |  | 1 |  |   |  | 1 |  |  | NONE | No |
| 2518-019-011 | 613<br>FERMOORE ST      | PL2302220 | ADU | R | 6/20/2023 |  |  |  |  |   |  | 1 |  | 1 |  |  | NONE | No |
| 2613-011-009 | 1314<br>OMELVENY<br>AVE | PL2302242 | ADU | R | 6/21/2023 |  |  |  |  |   |  | 1 |  | 1 |  |  | NONE | No |



|                 |              |                         |
|-----------------|--------------|-------------------------|
| Jurisdiction    | San Fernando |                         |
| Reporting Year  | 2023         | (Jan. 1 - Dec. 31)      |
| Planning Period | 6th Cycle    | 10/15/2021 - 10/15/2029 |

### ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

| Table B<br>Regional Housing Needs Allocation Progress<br>Permitted Units Issued by Affordability          |                                 |   |      |      |      |      |      |      |      |      |      |                                 |                                      |     |       |
|---|---------------------------------|---|------|------|------|------|------|------|------|------|------|---------------------------------|--------------------------------------|-----|-------|
| Income Level  | RHNA Allocation by Income Level | Projection Period - 06/30/2021 - 10/14/2021 | 2    |      |      |      |      |      |      |      |      | 3                               | 4                                    |     |       |
|   |                                 |   | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | Total Units to Date (all years) | Total Remaining RHNA by Income Level |     |       |
| Very Low  | Deed Restricted                 | 461   | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    | 6   | 455   |
|   | Non-Deed Restricted             |   | -    | -    | 3    | 3    | -    | -    | -    | -    | -    | -                               | -                                    |     |       |
| Low   | Deed Restricted                 | 273   | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    | 74  | 199   |
|   | Non-Deed Restricted             |   | 15   | 10   | 22   | 27   | -    | -    | -    | -    | -    | -                               | -                                    |     |       |
| Moderate  | Deed Restricted                 | 284   | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    | 28  | 256   |
|   | Non-Deed Restricted             |   | -    | -    | 13   | 15   | -    | -    | -    | -    | -    | -                               | -                                    |     |       |
| Above Moderate  |                                 | 777   | 3    | 2    | 11   | 4    | -    | -    | -    | -    | -    | -                               | 20                                   | 757 |       |
| Total RHNA  |                                 | 1,795                                       |      |      |      |      |      |      |      |      |      |                                 |                                      |     |       |
| Total Units   |                                 |   | 18   | 12   | 49   | 49   | -    | -    | -    | -    | -    | -                               | -                                    | 128 | 1,667 |
| Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1). |                                 |   |      |      |      |      |      |      |      |      |      |                                 |                                      |     |       |
|   | 5<br>Extremely low-income Need  |   | 2    |      |      |      |      |      |      |      |      | 6                               | 7                                    |     |       |
|   |                                 |   | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | Total Units to Date             | Total Units Remaining                |     |       |
| Extremely Low-Income Units*   |                                 | 231   | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    | -   | 231   |

\*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov).

- VLI Deed Restricted
- VLI Non Deed Restricted

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

|  |  |  |  |
|--|--|--|--|
| <b>Jurisdiction</b>  |  | San Fernando   |  |
| <b>Reporting Year</b>  |  | 2023   | (Jan. 1 - Dec. 31)   |
| <b>Table D</b>   |  |  |  |
| <b>Program Implementation Status pursuant to GC Section 65583</b>  |  |  |  |
| <b>Housing Programs Progress Report</b>  |  |  |  |
| Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element. |  |  |  |
| <b>1</b>   | <b>2</b>   | <b>3</b>   | <b>4</b>   |
| <b>Name of Program</b>   | <b>Objective</b>   | <b>Timeframe in H.E</b>  | <b>Status of Program Implementation</b>  |
| 1. Residential Rehabilitation Loan Program   | Assist 20 households during the planning period, subject to available funding.   | Annually   | The City is in the process of re-establishing the Rehabilitation Loan.   |
| 2. Lead Based Paint Awareness  | Remediate lead cases. Coordinate with LA County and Pacoima Beautiful on educational programs and identification of funding sources.   | Annually update contact  | City continues to provide brochures to prospective building permit applicants in compliance with applicable lead based paint abatement procedures. |
| 3. Facilitate Affordable and Special Needs Housing Development   | Coordinate with affordable housing developers, offer regulatory concessions and incentives, and identify new funding sources to facilitate production of new affordable and special needs housing units.           | Annually information and review availability Federal and State financing subsidies from 2021-2029. | No additional deed restricted affordable housing was built in 2023. However, a total of 46 accessory dwelling units were issued planning approval. |
| 4. Conservation of Existing and Future Affordable Units  | Monitor the status of the existing and future affordable rental stock in San Fernando. Work with property owners, interest groups, and the State and Federal governments to conserve its affordable housing stock. | Annually monitor the housing stock and at-risks from 2021-2029.                                    | City continues to monitor existing deed restricted affordable units on an annual basis.  |

|   |  |  |  |
|---|--|--|--|
| <p><b>5. Removal of Governmental Constraints</b></p>          | <p>Monitor changes in State and Federal laws and revised City policies, programs and regulations as necessary and appropriate.</p>   | <p>Revise the Zoning Ordinance within two years (June 6, 2024) of adoption of the Housing Element.</p> | <p>City has adopted new zoning regulations ensuring compliance with State mandated housing requirements including, but not limited to: provisions for accessory dwelling units, reasonable accommodation requests, density bonus provisions, supportive and transitional housing provisions, and accommodation of emergency shelters. The City continues to update these regulations in order to streamline the approval process.</p>    |
| <p><b>6. Community Development Department Expansion</b></p>   | <p>Hire a Housing Coordinator to help re-establish the multifamily rental inspection, homeowner rehabilitation, and first time homebuyer programs.</p>   | <p>Ongoing, 2021-2029</p>  | <p>City has hired and Housing Coordinator and continues to post open positions, and conduct interviews to expand the department.</p>   |
| <p><b>7. Section 8 Rental Subsidies</b></p>                   | <p>Coordinate with LA County Community Development Commission to expand the program.</p>   | <p>45291</p>   | <p>City provides links on its website, City Hall, and other public locations. The City continues to work with LA County Community Development Commission through a cooperative agreement.</p>  |
| <p><b>8. Fair Housing</b></p>                                 | <p>Contract with the FHCSFV, or another fair housing provider; disseminate brochures; coordinate fair housing education with community events.</p>   | <p>Annually</p>  | <p>City provides links on its website and a list of housing resources at the public counter to property owners and renters, including a brochure for the Housing Rights Center with offices in San Fernando Valley.</p>  |
| <p><b>9. Affirmatively Futhering Fair Housing</b></p>         | <p>Promote housing along with supportive services to meet the special housing needs of seniors, homeless individuals, and families, and the disabled.</p>  | <p>Ongoing, 2021-2029</p>  | <p>City continues to provide brochures and links on its website, City Hall, and other public locations.</p>  |
| <p><b>10. Homeownership Program</b></p>                       | <p>Promote MCC,HOP, and SCHFA programs to expand homeownership.</p>  | <p>Annually update County program information on City website.</p>                                     | <p>City has prepared and distributed a bi-lingual program flyer and updated the City's social media channels with regularly updated resource information.</p>  |
| <p><b>11. Adequate Housing Opportunity Sites for RHNA</b></p> | <p>Prepare and approve the required General Plan Amendments, Zoning Changes, and update the Corridors Specific Plan to allow for the development of mixed-use and/or residential developments to accommodate the City's 2021-2029 RHNA. In addition, establish and implement the Mixed-Use Overlay district.</p> | <p>44849</p>   | <p>City will meet with landowners to facilitate redevelopment on vacant parcels and severely underutilized parcels within the Housing Opportunity Areas. To further encourage development, the City will evaluate the feasibility of providing landowners and developers a menu of incentives including streamlined/expressed processing, density bonus incentives, flexible development standards as indicated in the Housing Plan.</p> |

|   |  |              |   |
|---|--|--------------|---|
| <p><b>12. By-Right Approval of Projects with 20% Affordable Units</b></p> | <p>Comply with AB1397 to further incentivize development of housing on sites that have been available over one or more planning period.</p>  | <p>45657</p> | <p>City is drafting an Ordinance to amend the Zoning Code to allow by-right approval of housing development that includes 20 percent of the units as housing affordable to lower income households, on sites being used to meet the 6th cycle RHNA that represent a “reuse” of sites previously identified in the 4th and 5th cycles Housing Element. The “reuse” sites are specifically identified in the inventory.</p> |
| <p><b>13. Monitor Residential Capacity</b></p>                            | <p>Monitor the consumption of residential acreage to ensure an adequate inventory is available to meet the City’s RHNA obligations and the requirements of Senate Bill (SB 166).</p>   | <p>45291</p> | <p>City is actively tracking unit count and income/affordability assumed on parcels included in the sites inventory, actual units constructed and income/affordability when parcels are developed, net change in capacity and summary of remaining capacity in meeting remaining RHNA.</p>  |
| <p><b>14. No Net Loss of Residential Capacity to Accommodate RHNA</b></p> | <p>Create and maintain opportunity for a minimum of 328 units of owner and rental housing units including Accessory Dwelling Units (ADUs) for lower-income households to be developed over the eight-year planning period from October 2021 to October 2029.</p> | <p>45291</p> | <p>City is developing a process to track unit compliance with SB 166.</p>   |
| <p><b>15. Replacement Unit Program</b></p>                                | <p>Require new housing developments to replace all affordable housing units lost due to new development and comply with any applicable relocation benefits and assistance for displaced occupants.</p>   | <p>45657</p> | <p>City is working on a policy requiring replacement housing units subject to the requirements of Government Code section 65915, subdivision (c)(3) on sites identified in the site inventory when a new development (residential, mixed-use, or non-residential) occurs on a site that is identified in the inventory.</p>   |
| <p><b>16. Lot Consolidation</b></p>                                       | <p>Encourage lot consolidation of smaller parcels to accommodate viable projects at a density of at least 35 dwelling units per acre (du/ac) or higher.</p>  | <p>45657</p> | <p>City is tracking trends and adjusting incentives where appropriate to incentivize lot consolidation.</p>   |

|   |   |              |   |
|---|---|--------------|---|
| <p><b>17. Density Bonus</b></p>                       | <p>Revise the City Density Bonus Ordinance to comply with amendments to the State Density Bonus Law and include objective design standards and incentives for community-focused designs in exchange for deviation from development standards to facilitate development of deed-restricted affordable housing units.</p> | <p>45657</p> | <p>City is working on a revision to the City's Density Bonus Ordinance.</p>   |
| <p><b>18. Accessory Dwelling Units</b></p>            | <p>Revise the Accessory Dwelling Unit regulations to comply with current State law and to include objective design standards to facilitate production of ADU.</p>   | <p>45214</p> | <p>City continues to monitor and facilitate ADU construction by informing eligible property owners of the potential to construct ADUs through updated handouts and information on the City's website.</p> |
| <p><b>19. Transitional and Supportive Housing</b></p> | <p>Amend the Zoning Code to clarify where transitional and supportive housing developments are permitted by right and eliminate parking requirements for supportive housing within 0.5 miles of a public transit stop by right.</p>   | <p>45291</p> | <p>City is researching and working on a draft to amend the Zoning Code.</p>   |
| <p><b>20. Low Barrier Navigation Centers</b></p>      | <p>Amend the Zoning Code to allow Low Barrier Navigation Centers by right in areas zoned for mixed use and nonresidential zones permitting multi-family uses and to meet the parking requirements set out in AB 139.</p>  | <p>45657</p> | <p>City is researching and working on a draft to amend the Zoning Code.</p>   |
| <p><b>21. Employee and Farmworker Housing</b></p>     | <p>Amend the Zoning Code to comply with the Employee Housing Act.</p>   | <p>45657</p> | <p>City is working on a draft to remove agricultural uses from the M-1 and M-2 zones.</p>   |
| <p><b>22. Efficient Project Review Under SB35</b></p> | <p>Develop and make available on the City's website a SB35 eligibility checklist and application form and develop objective development standards.</p>  | <p>45291</p> | <p>City is developing a checklist and application form to assist potential developers with SB35.</p>  |
| <p><b>23. Homeless Plan</b></p>                       | <p>Create a Housing Division and hire a Housing Coordinator to develop a Homeless Plan.</p>   | <p>45657</p> | <p>City has developed and implemented a Homelessness Action Plan.</p>   |



|                  |                                   |
|------------------|-----------------------------------|
| Jurisdiction     | San Fernando                      |
| Reporting Period | 2023 (Jan. 1 - Dec. 31)           |
| Planning Period  | 6th Cycle 10/15/2021 - 10/15/2029 |

**ANNUAL ELEMENT PROGRESS REPORT**

**Table K  
Tenant Preference Policy**

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

|   |    |
|---|----|
| Does the Jurisdiction have a local tenant preference policy?  | No |
| If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials. |    |
| Notes   |    |



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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Wendell Johnson, Director of Public Works  
Victor Meza, Water Operations Manager

**Date:** April 15, 2024

**Subject:** Consideration to Adopt a Resolution Approving the Use of Water Fund Balance Reserves for Final Payment to Metropolitan Water District for Importing of Water

### RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8297 approving funding totaling \$730,000 from Water Fund Balance Reserves for final payment to Metropolitan Water District (MWD) to cover the final costs of importing water from December 2023 through March 2024.

### BACKGROUND:

1. On November 1, 2021, the City Council approved a contract with Envirogen Technologies in the amount of \$1,652,110 to design and install an Ion Exchange Nitrate Removal System at Well 3, which was shut down since November 2009 up until March 2024 due to high nitrate levels.
2. On April 13, 2022, the City shut down Well 2A for elevated nitrate levels, which required the City to begin importing water from MWD to meet demand.
3. On June 21, 2022, through the adoption of the Fiscal Year (FY) 2022-2023 budget, the City Council approved \$1,250,000 from the Water Fund reserve balance to cover the additional cost of importing water from MWD through December 2022, while the Well 3 Ion Exchange Nitrate Removal Treatment System was being completed.
4. On August 1, 2022, the City Council approved a contract with FS Contractors, Inc., in the amount of \$400,538 to make site improvements to accommodate the new Well No. 3 Ion Exchange Nitrate Removal Treatment System, bringing the total budget for the Well No. 3 Treatment System Project to \$2,052,648.
5. On March 20, 2023, the City Council approved appropriations for a \$7,000,000 grant from the State Water Resources Control Board, of which \$5,000,000 was authorized for the Well No. 2A nitrate removal treatment system project and the remaining \$2,000,000 towards Well No. 3 to continue importing water from MWD to meet demand.

**Consideration to Adopt a Resolution Approving the Use of Water Fund Balance Reserves for Final Payment to Metropolitan Water District for Importing of Water**

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6. On June 27, 2023, the State adopted their FY 2023-2024 budget, which included an additional appropriation of \$3 million to fund San Fernando's water treatment systems per the budget request championed by Senator Caroline Menjivar.
7. On September 6, 2023, Division of Drinking Water (DDW) staff completed a site inspection of the groundwater treatment system and requested additional testing to be performed prior to approving the permit to operate the water treatment system. City staff immediately implemented the requested changes and sampling requirements.
8. On November 28, 2023, the City Council approved re-appropriating \$1,250,000 of the State Water Resources Control Board funds to cover cost of importing MWD water while completing the water treatment project.
9. On January 26, 2024, the State Division of Drinking Water granted a permit amendment to the City for the use of the newly installed Well 3 Ion Exchange Treatment Plant. The permit amendment required specific sampling precursor to be met in order for the treated water to be served to the community.
10. During the month of February 2024, staff performed all the additional testing requirements by DDW and all test results were favorable.
11. On March 6, 2024, all the specified requirements identified by the State Division of Drinking Water were met and the Well 3 Ion Exchange Treatment Plant became operational.
12. On March 8, 2024, the Metropolitan Water Departments source of supply to the City of San Fernando Community was completely discontinued and the City returned to use of its own source of water supply.

**ANALYSIS:**

The purpose of a water treatment system is to ensure that the water supplied to homes, businesses, and industries is safe, clean, and free from harmful contaminants. It plays a pivotal role in purifying raw water from natural sources (i.e. groundwater) by removing impurities, microorganisms, pollutants, and other harmful substances. Water treatment typically involves several processes such as filtration, sedimentation, disinfection (often using chlorine or other methods), etc., to purify the water. Once treated, the water enters the distribution network, which comprises pipes, pumps, and storage reservoirs, providing safe and potable water to consumers. The water treatment system is a crucial component in ensuring public health, preventing waterborne diseases, and meeting regulatory standards for water quality and safety. San Fernando treats water from four (4) groundwater wells and has been working to upgrade existing treatment processes to remove increasing nitrate levels found in the Sylmar basin. Over the last couple of years, staff has been working diligently to complete construction of a new Ion Exchange (IX) nitrate removal treatment system (groundwater treatment system). This project became critical following the shutdown of groundwater extraction from Well No. 2A in

**Consideration to Adopt a Resolution Approving the Use of Water Fund Balance Reserves for Final Payment to Metropolitan Water District for Importing of Water**

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April 2022, due to elevated nitrate levels in the City's highest producing well. Since that time, staff and the water engineering consultant (CWE) developed a plan for modifications required at the Lower Reservoir site to receive the new Ion Exchange system and awarded a contract to a contractor (FS Contractors) to construct these modifications. During this time, staff has been navigating the complexities of regulations and procedures, working closely with Division of Drinking Water (DDW) to secure the necessary permits for the system.

As a result of the contamination issues, through November 2023, the City has purchased water from MWD at a cost of \$5,140,337. These obligations were paid utilizing a combination of Grant Funds and Water Reserve Funds. Staff is requesting to utilize an additional \$730,000 from the Water Reserve Fund Balance to pay for the final MWD charges owed for purchased water from December 2023 through March 2024 bringing the total cost of purchasing water to \$5,870,337.

The City received a \$7 million grant from the State Water Control Board to help with the Nitrate contamination issues impacting the City's ability to utilize its groundwater wells. Total grant funds expended thus far are \$3,217,624, leaving a balance of \$3,782,376 to be used towards the Well 2A Treatment Project. The City also received an additional \$3 million grant to assist with the Well 2A Treatment Plant Project, for a total budget of \$6,782,376 to design, construct and install a treatment plant at Well 2A.

**BUDGET IMPACT:**

The estimated total cost associated with importing MWD water during the final four months, December 2023 through March 2024, leading up to the City getting off MWD water is \$730,000. The Water Fund currently has a sufficient cash balance of \$3,769,081, which will be reduced to \$3,039,081 if approved.

Staff is working closely with MWD Board Chairman, Adán Ortega, and recently submitted a disadvantaged community assistance request letter for additional funding sources to help the City recoup the funds associated with the emergency purchase of water from MWD due to the Nitrate Contamination issues. Staff will continue to pursue financial assistance to help cover the cost associated with providing safe clean potable water that can meet and or exceed State and Federal Drinking Water Standards.

Staff recommends utilizing Water Fund Balance Reserves to cover the remaining cost for importing MWD water (070-384-0000-4450).

**CONCLUSION:**

Staff recommends that the City Council adopt Resolution No. 8297 to authorize the use of \$730,000 in Water Fund Balance Reserves to cover final MWD invoices for the importing of water.

**ATTACHMENT:**

- A. Resolution No. 8297

RESOLUTION NO. 8297

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 ADOPTED ON JUNE 20, 2023, TO UTILIZE WATER FUND BALANCE TO COVER THE COST OF IMPORTING WATER FROM THE METROPOLITAN WATER DISTRICT**

**WHEREAS**, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2023-2024, commencing July 1, 2023, and ending June 30, 2024; and

**WHEREAS**, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

**WHEREAS**, the City requires additional funding to closeout water importing services provided by the Metropolitan Water District; and

**WHEREAS**, the annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024, a copy of which is on file in the City Clerk’s Office, was adopted on June 20, 2023.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The following adjustments are made to the City Budget:

WATER FUND BALANCE: CAPITAL PROJECTS – WATER

|                          |           |
|--------------------------|-----------|
| Increase in Expenditures |           |
| 070-384-0000-4450        | \$730,000 |

**SECTION 2.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 15<sup>th</sup> day of April, 2024.**

\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of San Fernando, California

**ATTEST:**

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8297, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 15<sup>th</sup> day of April 2024, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of April 2024.

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Julia Fritz, City Clerk

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Kanika Kith, Deputy City Manager/Economic Development

**Date:** April 15, 2024

**Subject:** Consideration to Authorize Submittal of a Grant Application, as a Partner with The Center by Lendistry, to the California Public Utility Commission for the Clean Energy Access Grant

### RECOMMENDATION:

It is recommended that the City Council:

- a. Authorize the preparation and submittal of a grant application, as a partner with The Center by Lendistry, to the California Public Utility Commission for \$500,000 for the Clean Energy Access (CEA) Grant; and
- b. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant.

### BACKGROUND:

1. In February 2019, the California Public Utilities Commission (CPUC) approved an Environmental and Social Justice (ESJ) Action Plan, with an updated version in April 2022. The ESJ Action Plan objective was to address disparities in access to clean, safe, and affordable utility and transportation services. ESJ Action Plan aims to integrate equity considerations, increase investment in clean energy for underserved communities, and enhance outreach and participation.
2. In 2021, the California Legislature allocated \$30 million in the Budget Act of 2022 (AB 179) for capacity grants to Tribes and Community-Based Organizations (CBOs) to enhance their participation in the CPUC decision-making processes and clean energy access initiatives. These grants aim to reduce barriers to inclusion and support equity efforts for Tribes and other underrepresented communities. The creation of the Equity and Access (E&A) Grant Program was initiated to implement this legislation.

**Consideration to Authorize Submittal of a Grant Application, as a Partner with The Center by Lendistry, to the California Public Utility Commission for the Clean Energy Access Grant**

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**ANALYSIS:**

The granting agency for this application is the California Public Utility Commission (CPUC). Established by the California Constitution, CPUC regulates privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies. The agency's primary goal is to ensure safe, reliable, and accessible utility services at reasonable rates while promoting environmental sustainability and consumer protection.

Acknowledging disparities in utility access, the CPUC approved an Environmental and Social Justice (ESJ) Action Plan to promote community participation and equitable investments. To support engagement from disadvantaged communities, the California Legislature allocated \$30 million in the Budget Act of 2022 (AB 179) for capacity grants to Tribes and Community-Based Organizations (CBOs). The capacity grants intent to support Tribes and CBOs participation in CPUC decision-making processes, reducing barriers, and ensuring the inclusion of underserved communities in clean energy programs. The funds are available for use by CPUC until June 30, 2025, with a liquidation deadline of June 30, 2027.

The Equity and Access (E&A) Grant Program was created to implement AB 179, which aims to enhance equity considerations, clean energy investments, and participation opportunities for underserved communities. The Equity and Access (E&A) Grant Program comprises of three grant accounts:

1. Public Participation (PP) Grant - Aims to eliminate financial and capacity barriers to participation in CPUC activities. Eligible activities include speaking on panels or participating in decision-making processes. The total available funding in the PP Grant is \$3,100,000, with each organization having a lifetime funding cap of \$15,000.
2. Equity, Engagement, and Education (EEE) Grant – Aims to enhance engagement with CPUC decision-making processes. Eligible activities include community engagement, hiring consultants, education and training, and partnership development. The total amount available for the EEE Grant is \$9,750,000 with a maximum award of \$200,000 per application.
3. Clean Energy Access (CEA) Grant – Aims to facilitate access to and adoption of clean energy programs. The grant provides funding for equity initiatives and clean energy access opportunities, complementing CPUC programs such as the Microgrid Incentive Program (MIP), Self-Generation Incentive Program (SGIP), and Technology and Equipment for Clean Heating (TECH) Initiative. Eligible activities include community engagement, marketing, outreach, project design, capacity building, and workforce development. The total amount available for CEA Grant is \$15,650,000 with a maximum award of \$500,000 per application.

**Consideration to Authorize Submittal of a Grant Application, as a Partner with The Center by Lendistry, to the California Public Utility Commission for the Clean Energy Access Grant**

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Partnership with The Center by Lendistry.

The Center by Lendistry (TCbL) is a women-led nonprofit organization that aims to support and empower entrepreneurs and small business owners, especially those from underserved communities, by offering resources, education, mentorship, technical assistance, and access to competitive financing. TCbL is a partner to Lendistry, which is a minority-led Community Development Financial Institution (CDFI) that provides loans and other financial products to underserved small business owners. Unlike large commercial financing institutions, minority-led CDFIs are owned and operated by individuals from minority communities with leadership reflecting the diversity of the communities they serve. The Lendistry's mission is focused on promoting economic development and financial inclusion in underserved communities and prioritizes providing tailored financial products and services, such as microloans and small business support.

*Climate Financing Program*

Through the Economic Recovery Corps Fellow program offered by the U.S. Economic Development Administration (EDA) and the International Economic Development Council (IEDC), the City of San Fernando, City of Pasadena, and Blue Sky Center are working with TCbL creating a Climate Financing for Low Income Communities Program. The Climate Financing Program aims to develop capacity-building tools, workforce resources, and capitalization strategies to ensure equitable access to federal and state climate fundings. The project goal is to support small businesses and community institutions in becoming climate-resilient and thriving. A Fellow was provided to TCbL to with all three partners (City of San Fernando, City of Pasadena, and Blue Sky Center) to assist with creation of the Climate Financing Program.

*Clean Energy Access Grant Request*

In support of the Climate Financing Program, TCbL is inviting the City of San Fernando to participate in the application for the Clean Energy Access (CEA) Grant for our community to take advantage of one of the clean energy programs that the State is providing financial incentives for, which are:

1. Self-Generation Incentive Program (SGIP) - Provides financial incentives to encourage the adoption of renewable and clean energy technologies, such as solar panels, energy storage systems, and fuel cells.
2. Microgrid Incentive Program (MIP) - Provides financial incentives to encourage the development and adoption of microgrids, which are localized energy systems or small-scale energy network. Localized energy systems can generate, distribute, and manage electricity independently or in coordination with the larger grid.
3. Technology and Equipment for Clean Heating (TECH) Program – Provides financial incentives to encourage the adoption of clean and efficient heating technologies.

**Consideration to Authorize Submittal of a Grant Application, as a Partner with The Center by Lendistry, to the California Public Utility Commission for the Clean Energy Access Grant**

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TCbL seeks to apply for the grant of \$500,000 to hire a consultant to conduct comprehensive community engagement, targeted marketing, enrollment support, and thorough needs assessment and mapping of existing resources for SGIP. The ultimate goal is to develop pathways for small businesses to use SGIP. Partnering with the City, TCbL aims to tap into local expertise and networks. This collaboration will facilitate connections with key stakeholders, including local businesses, community leaders, and relevant city departments.

If the City Council approves the application request, TCbL will take the lead in applying for the grant and staff will work with TCbL to draft a scope of work tailored to support small businesses and enhance community resilience in San Fernando. A comprehensive community engagement effort will be structured to follow the approved City Community Engagement Framework. If awarded, the TCbL will administer the grant and lead the project, which would start in mid-2025 and be completed in late 2026. This timing will align with completion of the Climate Financing Program.

Filling the Gap on Climate Resiliency.

The proposed grant application for the Clean Energy Access Grant will help fill the gap on the City's effort on climate resiliency as it will focus on the business community. The City recently received a grant to prepare a Climate Action and Resilience Plan (CARP) that will serve as a roadmap that outlines specific activities that the City will undertake to reduce greenhouse gas (GHG) emissions and to adapt to climate change. The City also partnered on a grant application with the Fernandeano Tataviam Band of Mission Indians to plan resiliency centers at three park facilities - Las Palmas, Rudy Ortega Sr., and Recreation Parks. These two efforts focus on developing climate resilience for public infrastructure (streets, sidewalks, parks, public facilities, recreation centers), but do not focus on the needs of the business community.

One of the City's Strategic Goals 2022 – 2026 is to *Strengthen Climate Resilience and Environmental Justice* through advocating for, and leveraging, funding opportunities through federal, state, and regional agencies to connect residents and businesses to sustainability and conservation financial resources. Additionally, the goal to *Focus on Community First* includes the strategy to expand collaboration with local Community-Based Organizations (CBO) to support San Fernando in achieving key strategic goals.

**BUDGET IMPACT:**

The Center by Lendistry will take the lead in the grant application process and grant management, including hiring the consultant and managing reimbursement. As a partnering entity, the City will not bear any costs related to this project. Therefore, there will be no budget impact to the adopted budget.

**Consideration to Authorize Submittal of a Grant Application, as a Partner with The Center by Lendistry, to the California Public Utility Commission for the Clean Energy Access Grant**

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**CONCLUSION:**

Staff recommends that the City Council authorize the preparation and submittal of a grant application, as a partner with The Center by Lendistry, to the California Public Utility Commission for \$500,000 for the Clean Energy Access (CEA) Grant. If awarded, authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant.

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Julia Fritz, City Clerk

**Date:** April 15, 2024

**Subject:** Consideration to Adopt a Resolution Reciting the Fact of the City of San Fernando Special Municipal Election Held on March 5, 2024, and Declaring the Results Thereof and Such Matters as are Provided by Law

### RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8296 (Attachment "A") reciting the fact of the March 5, 2024 Special Municipal Election and declaring the results thereof and such matters as provided by law.

### BACKGROUND:

1. On October 21, 2023, a City Council unscheduled vacancy was created with the passing of former Councilmember Cindy Montañez. The Councilmember's four-year full term of office was set to expire on the November 5, 2024 General Municipal Election.
2. On November 6, 2023, the City Council approved to fill the unscheduled Councilmember vacancy through a special election and adopted Resolution Nos. 8266, 8267, and 8268 (Attachment "B"): (1) calling for, and giving notice of, the City of San Fernando Special Municipal Election to be held on Tuesday, March 5, 2024, for the election of one Councilmember to serve the balance of the current term of the vacated seat expiring in November 2024; (2) requesting consolidation of such election with the Statewide General Election to be held on the same day; (3) requesting the Board of Supervisors of the County of Los Angeles to issue instructions to the Registrar-Recorder/County Clerk to take any and all steps necessary for the holding of the consolidated election; and (4) adopting regulations pertaining to Candidate Statements.
3. On March 5, 2024, the City held a Special Municipal Election and semi-official results were tabulated. The Los Angeles County Registrar-Recorder/County Clerk (RR/CC) continued counting ballots during the official Election Canvass period and ended on March 28, 2024.

**Consideration to Adopt a Resolution Reciting the Fact of the City of San Fernando Special Municipal Election Held on March 5, 2024, and Declaring the Results Thereof and Such Matters as are Provided by Law**

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4. On April 1, 2024, the City Clerk received the Certificate of the Canvass of the Election Returns completed and certified by the RR/CC for the March 5, 2024 Special Municipal Election (Exhibit "A" to Attachment "A"), identifying the candidate elected to serve as City Councilmember to fill the balance of a full four-year term of an unscheduled vacancy, which would expire in November 2024.

**ANALYSIS:**

The City of San Fernando Special Municipal Election was held on Tuesday, March 5, 2024, and registered voters in the City had the opportunity to elect one Councilmember of the five-member City Council to fill an unscheduled Councilmember vacancy for the balance of a four-year term, which would expire in November 2024. The unscheduled vacancy occurred on October 21, 2023, due to the passing of former Councilmember Cindy Montañez.

Upon delivery of the Certificate of the Canvass of the Election Returns received by Los Angeles County Registrar-Recorder/County Clerk, the City Clerk is required to certify the results to the City Council, pursuant to the California Elections Code Section 10262(b). In turn, the City Council, as required by Elections Code Section 10263, must meet to declare the results of the election. As soon as the result of the election is declared by the City Council, the City Clerk must enter in its records a statement of the election results. Thereafter, the City Clerk must deliver a Certificate of Election and administer the Oath of Office to the elected official, per Elections Code Section 10265.

**BUDGET IMPACT:**

On February 20, 2024, the City Council adopted Resolution No. 8286 (Attachment "C") amending the Fiscal Year 2023-2024 adopted Budget to cover costs of \$65,000 related to the March 5, 2024 Special Municipal Election. Based on current estimates as provided by the RR/CC, sufficient funding has been budgeted to cover the Special Municipal Election expenses.

**CONCLUSION:**

It is recommended that the City Council adopt Resolution No. 8296 declaring the results of the March 5, 2024 Special Municipal Election.

**ATTACHMENTS:**

- A. Resolution No. 8296, including:
  - Exhibit "A": Certificate of the Canvass of the Election Returns
- B. Resolution Nos. 8266, 8267 and 8268
- C. Resolution No. 8286

**RESOLUTION NO. 8296**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION ON TUESDAY, MARCH 5, 2024, AND DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

**WHEREAS**, at its regular meeting of November 6, 2023, the City Council of the City of San Fernando ("City Council") approved Resolution No. 8266 which called for a Special Municipal Election to be held on March 5, 2024 ("City Election"); and

**WHEREAS**, the City of San Fernando (the "City") conducted the City Election on Tuesday, March 5, 2024, which was consolidated with the Los Angeles County Registrar-Recorder/County Clerk ("County") administered Statewide Presidential Primary Election held on the same day; and

**WHEREAS**, notice of the City Election was given in time, form and manner as provided by law; the candidates were nominated to fill the vacancy as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the City Election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form, and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

**WHEREAS**, the City Election was conducted for the purpose of electing one (1) member of the City Council for the balance of the remaining four-year term due to an unscheduled vacancy that occurred on October 21, 2023; and

**WHEREAS**, pursuant to Elections Code Section 15300 et seq., the County Registrar canvassed the returns of the City Election and has certified the results and issued a Certificate of the Canvass of the Election Returns, which is attached hereto as **Exhibit "A"** and is incorporated by this reference as though fully set forth herein; and

**WHEREAS**, pursuant to Elections Code Section 10263, upon completion of the canvass and before installing new officers, the City Council must adopt a Resolution reciting the fact of the City Election and declaring the person for whom the highest number of votes were cast for the Councilmember office; and

**BASED UPON THE ABOVE RECITALS, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:**

**SECTION 1.** The Recitals stated above are true and correct and incorporated herein by this reference.

**SECTION 2.** On March 5, 2024, the City undertook a Special Municipal Election, which was administered by the County Registrar.

**SECTION 3.** On April 1, 2024, the County Registrar issued a Certificate of the Canvass of the Election Returns for the City Election (hereinafter, the “Canvass”). A true and correct copy of the Canvass is attached hereto as **Exhibit “A”** and is incorporated by this reference as though fully set forth herein. In satisfaction of Elections Code Section 10264, the City Council hereby adopts the findings, calculations, and determinations of the Canvass as it relates to the City Special Election, including: (1) the number of ballots cast in the City; (2) the names of the persons voted for; (3) for what office each person was voted for; (4) the number of votes given at each precinct to each person; and (5) the total number of votes given to each person.

**SECTION 4.** At its March 5, 2024 Special Municipal Election, one (1) of the City Council’s five (5) seats were up for election for the balance of the remaining four-year term, set to expire in November 2024, due to an unscheduled vacancy relating to the passing of late Councilmember Cindy Montañez on October 21, 2023. The names of the persons voted for at the City’s Special Election for Member of the City Council, were as follows: Victoria Garcia, Sylvia Ballin and Sean M. Rivas.

**SECTION 5.** The City Council does declare and determine that Victoria Garcia is elected as Member of the City Council for the balance of a four-year term, expiring in November 2024. Victoria Garcia received the most votes with 981; and Sylvia Ballin received the second most votes with 800; and Sean M. Rivas received the third most votes with 729.

**SECTION 7.** This Resolution shall take effect immediately upon its adoption by the City Council and the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**SECTION 8.** Pursuant to Elections Code Section 10265, the City Clerk shall immediately sign and deliver to each person elected a Certificate of Election and administer to each person elected the oath of office prescribed in the Constitution of the State of California.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of San Fernando at the regular meeting held on the 15<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of San Fernando, California

**ATTEST:**

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8296 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 15<sup>th</sup> day of April, 2024, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of April, 2024.

---

Julia Fritz, City Clerk

**EXHIBIT "A"**

**LOS ANGELES COUNTY  
REGISTRAR-RECORDER/COUNTY CLERK**

**CERTIFICATE OF THE CANVASS OF THE ELECTION RETURNS**

**AND**

**OFFICIAL STATEMENT OF VOTES CAST**



**LOS ANGELES COUNTY  
REGISTRAR-RECORDER/COUNTY CLERK**

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

March 29, 2024

Julia Fritz, City Clerk  
City of San Fernando  
117 Macneil Street  
San Fernando, California 91340

**CITY OF SAN FERNANDO SPECIAL MUNICIPAL ELECTION**

Dear City Clerk:

Enclosed are the Official Canvass Certificate and the Official Statement of Votes Cast by precinct for the City of San Fernando Special Municipal Election consolidated with the Presidential Primary Election held in Los Angeles County on March 5, 2024.

Please call the Election Planning Section at (562) 462-2317 if you have any questions.

Sincerely,

SONIA CORONA, Head  
Election Planning Section

Attachment:  
Canvass Certificate  
Final Official Election Returns



Los Angeles County Registrar-Recorder/County Clerk

# CERTIFICATE OF THE CANVASS

## OF THE ELECTION RETURNS

I, **DEAN C. LOGAN**, Registrar-Recorder/County Clerk of the County of Los Angeles, of the State of California, DO HEREBY CERTIFY that pursuant to the provisions of Section 15300 et seq. of the California Elections Code, I canvassed the returns of the votes cast for each elective office and/or measure(s) for

*San Fernando City*

at the Presidential Primary Election, held on the 5th day of March, 2024.

I FURTHER CERTIFY that the Statement of Votes Cast, to which this certificate is attached, shows the total number of ballots cast in said jurisdiction, and that the whole number of votes cast for each candidate and/or measure(s) in said jurisdiction in each of the respective precincts therein, and the totals of the respective columns and the totals as shown for each candidate and/or measure(s) are full, true and correct.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this 29th day of March 2024.

**DEAN C. LOGAN**  
Registrar-Recorder/County Clerk  
County of Los Angeles





**RESOLUTION NO. 8266**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION TO BE HELD ON, MARCH 5, 2024, WITH THE STATEWIDE PRESIDENTIAL PRIMARY ELECTION**

**WHEREAS**, the City Council of the City of San Fernando will hold a Special Municipal Election to be held on March 5, 2024, for the purpose of the election of one (1) Member of the City Council to fill the balance of the unscheduled vacancy due to the passing of Councilmember Cindy Montañez that occurred on October 21, 2024, and would expire at the next regular City Election in November 2024.

**WHEREAS**, it is desirable that the Special Municipal Election be consolidated with the Statewide Presidential Primary Election to be held on the same date and that within the City the precincts, polling places and election an officer be the same, and that the Los Angeles County Registrar-Recorder/County Clerk ("County Registrar") canvass the returns of the Special Municipal Election and that the election be held in all respects as if there were only one election; and

**WHEREAS**, Elections Code Section 10002 authorizes the City to request by resolution that the Board of Supervisors of Los Angeles County authorize the County Registrar to conduct specified election services.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1.** Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a Special Municipal Election with the Statewide Presidential Primary Election on Tuesday, March 5, 2024, for the purpose of the election of one (1) Member of the City Council to fill the balance of an unscheduled vacancy due to the passing of Councilmember Cindy Montañez that occurred on October 21, 2024, to the next regular City Election in November 2024.

**SECTION 2.** The City Council requests the Board of Supervisors of the County of Los Angeles to direct the Registrar-Recorder/County Clerk to administer, manage and perform all necessary functions, services and tasks related to the complete and successful conduct of the consolidated election; including the provision of all election materials and equipment; the hiring, training and supervision of election workers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials in the required

languages for the City of San Fernando; the collection of submitted ballots; the tallying of votes; and canvassing and certification of election results. The election will be held in all respects as if there were only one election and only one form of ballot will be used. The election will be held and conducted in accordance with the provisions of law regulating the statewide or special election.

**SECTION 3.** The Board of Supervisors is requested to consent and agree to the consolidation of the City of San Fernando's Special Municipal Election with the Statewide Presidential Primary Election to be held on March 5, 2024, and that the County of Los Angeles take any and all steps necessary for the holding of the consolidated election.

**SECTION 4.** The City of San Fernando recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for these costs.

**SECTION 5.** The candidate nomination and filing process shall occur in the City of San Fernando for convenience of residents between the dates of November 13, 2023, and December 8, 2023 and shall be conducted by the City Clerk with the support of the County Registrar.

**SECTION 6.** The City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors of the County of Los Angeles and the County Registrar.

**SECTION 7.** The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED, AND ADOPTED THIS 6<sup>th</sup> day of November, 2023.**

  
\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of San Fernando, California

**ATTEST:**

  
\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8266 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 6<sup>th</sup> day of November, 2023, by the following vote of the City Council:

**AYES:** Fajardo, Mendoza, Rodriguez - 3

**NAYS:** Solorio - 1

**ABSENT:** None

**ABSTAINED:** None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 7<sup>th</sup> day of November, 2023.

  
\_\_\_\_\_  
Julia Fritz, City Clerk

**RESOLUTION NO. 8267**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, CALLING FOR THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2024, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES**

**WHEREAS**, under the provisions of the laws relating to General Law Cities in the State of California, a Special Municipal Election shall be held on, March 5, 2024, for the election of a Councilmember to fill an unscheduled vacancy which was created on October 21, 2023 by the passing of Councilmember Cindy Montañez, for the balance of her term of office ending November 2024.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** Pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of San Fernando, California, on Tuesday, March 5, 2024, a Special Municipal Election for the purpose of electing one (1) Councilmember to fill an unscheduled vacancy which was created on October 21, 2023 by the passing of Councilmember Cindy Montañez, with a term expiration of November 2024.

**SECTION 2.** The ballots to be used at the special election shall be in form and content as required by law.

**SECTION 3.** The City Clerk is authorized, instructed and directed to coordinate with the County of Registrar-Recorder/County Clerk ("County Registrar") to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

**SECTION 4.** The polls/vote centers, operated by the County Registrar, for the election shall be open as required during the identified voting period pursuant to Section 4007 and 14401 of the Elections Code of the State of California.

**SECTION 5.** In all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**SECTION 6.** Notice of the time and place of holding the special election is given and the City Clerk and County Registrar are authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**SECTION 7.** The City Council authorizes the City Clerk to administer said special election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

**SECTION 8.** The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**PASSED, APPROVED, AND ADOPTED THIS 6<sup>th</sup> day of November, 2023.**

  
\_\_\_\_\_  
Celeste T. Rodriguez, Mayor of the City of  
San Fernando, California

**ATTEST:**

  
\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8267 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 6<sup>th</sup> day of November, 2023, by the following vote of the City Council:

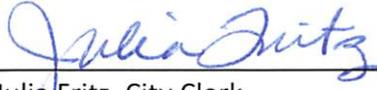
**AYES:** Fajardo, Mendoza, Rodriguez - 3

**NAYS:** Solorio - 1

**ABSENT:** None

**ABSTAINED:** None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 7<sup>th</sup> day of November, 2023.

  
\_\_\_\_\_  
Julia Fritz, City Clerk

**RESOLUTION NO. 8268**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT A SPECIAL ELECTION TO BE HELD ON TUESDAY, MARCH 5, 2024**

**WHEREAS**, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the Candidate Statement.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** GENERAL PROVISIONS. Pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at a Special Election to be held in the City of San Fernando on March 5, 2024, may prepare a Candidate Statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

**SECTION 2.** Pursuant to Section 13307(c) of the California Elections Code, the governing body of the City of San Fernando authorizes the preparation of candidate statements for nonpartisan elective office for the purpose of electronic distribution. Candidates will prepare statements for electronic distribution pursuant to Section 13307(a) of the Elections Code. Pursuant to Section 13307.7(a) of the Elections Code, candidates shall provide payment of the requisite fee to cover the duties and procedures set forth in Sections 13307(b) and (d) of the Elections Code.

**SECTION 3.** FOREIGN LANGUAGE POLICY. Pursuant to the Federal Voting Rights Act, the Candidate Statement shall be translated into all languages required by the County of Los Angeles. The Los Angeles County Registrar-Recorder/County Clerk ("County Registrar"), will print and mail the voters' pamphlet and candidate statements in all the required languages. Pursuant to State law, the candidates' statements must be translated and printed in the voters' pamphlet in any language at the candidates' request. The candidates will be required to pay for the actual cost of translating and printing their candidates' statements into any required foreign language pursuant to Federal and/or State Law, as specified, and into any other foreign language requested by the candidate.

**SECTION 4. PAYMENT.** The City Clerk shall work with the County Registrar to estimate the total cost of printing, handling, translating, and mailing the Candidate Statements filed, including the costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, and require each candidate filing a statement to pay in advance to the City of San Fernando his or her estimated pro rata share as a condition of having his or her statement included in the voters' pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

**SECTION 5. MISCELLANEOUS.** Translations shall be provided by professionally certified translators and the City Clerk and County Registrar shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

**SECTION 6. ADDITIONAL MATERIALS.** No candidate will be permitted to include additional materials in the Official Sample Ballot Booklet/Voter Information Guide.

**SECTION 7.** The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

**SECTION 8.** All previous resolutions establishing City Council policy on payment for Candidate Statements are repealed.

**SECTION 9.** This resolution shall apply only to the special election to be held on March 5, 2024, and shall then be repealed.

**SECTION 10.** The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**PASSED, APPROVED, AND ADOPTED THIS 6<sup>th</sup> day of November, 2023.**

  
 \_\_\_\_\_  
 Celeste T. Rodriguez, Mayor of the City of San Fernando, California

**ATTEST:**

  
 \_\_\_\_\_  
 Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8268 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 6<sup>th</sup> day of November, 2023, by the following vote of the City Council:

**AYES:** Fajardo, Mendoza, Rodriguez - 3

**NAYS:** Solorio - 1

**ABSENT:** None

**ABSTAINED:** None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 7<sup>th</sup> day of November, 2023.

  
\_\_\_\_\_  
Julia Fritz, City Clerk

RESOLUTION NO. 8286

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR THE FISCAL YEAR 2023-2024 ADOPTED ON JUNE 20, 2023, TO COVER COSTS RELATED TO THE MARCH 5, 2024 CITY OF FERNANDO SPECIAL MUNICIPAL ELECTION TO FILL AN UNSCHEDULED COUNCILMEMBER VACANCY

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2023-2024, commencing July 1, 2023, and ending June 30, 2024; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget to cover costs related to calling for and giving notice of holding a Special Municipal Election on March 5, 2024, requesting to consolidate the Election with the Statewide General Election, requesting the County of Los Angeles Board of Supervisors to authorize the Los Angeles County Elections Official to perform election services, and adopting regulations and materials pertaining to Candidate Statements to fill an unscheduled Councilmember vacancy, as further described in the Agenda Report and its attachments (the "Report"), dated February 20, 2024; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024, a copy of which is on file in the City Clerk's Office, has been adopted on June 20, 2023.

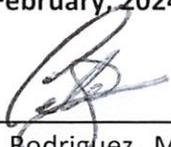
NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The following adjustment is made to the City Budget:

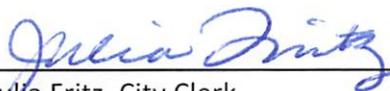
|                          |        |
|--------------------------|--------|
| Increase in Expenditures |        |
| 001-116-0000-4260        | 65,000 |

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 20<sup>th</sup> day of February, 2024.

  
 \_\_\_\_\_  
 Celeste T. Rodriguez, Mayor of the City of  
 San Fernando, California

ATTEST:

  
 \_\_\_\_\_  
 Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8286, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 20th day of February, 2024, by the following vote of the City Council:

**AYES:** Solorio, Fajardo, Mendoza, Rodriguez - 4

**NAYS:** None

**ABSENT:** None

**ABSTAINED:** None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 22<sup>nd</sup> day of February, 2024.

  
\_\_\_\_\_  
Julia Fritz, City Clerk

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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Erica D. Melton, Director of Finance/City Treasurer

**Date:** April 15, 2024

**Subject:** Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding

**RECOMMENDATION:**

It is recommended that the City Council:

- a. Receive an update on American Rescue Plan Act (ARPA) funds; and
- b. Provide direction to staff, as appropriate.

**BACKGROUND:**

1. On March 12, 2021, President Biden signed the American Rescue Plan Act (ARPA) into law. ARPA provides, among other items, payments to individuals of up to \$1,400 per person, extended unemployment benefits, and \$350 billion in fiscal stimulus funding paid directly to state and local governments.
2. Through the fiscal stimulus payments, the City received a total of \$5,818,339 in ARPA funds, to be used to address impacts from the COVID-19 pandemic. On July 13, 2021, the City received its first distribution of ARPA funds in the amount of \$2,909,170. The second distribution of \$2,909,169 was received in July 2022.
3. On June 21, 2021, the City Council approved Resolution No. 8075 which appropriated \$160,760 in ARPA funding to pay for technology improvements that support touchless services or reduce the need for “in-person” services (e.g., upgrade to VOIP telephone system, secure online credit card payment software, and make necessary network improvements to support the new systems), as well as additional facility cleaning and upgraded broadcast equipment/cameras in the Council Chambers and laptops for each City Councilmember.

## Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding

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4. On September 7, 2021, the City Council accepted ARPA funds, appropriated \$250,000 to reimburse the City for COVID-19 response related expenditures, and directed staff to move forward with engaging a professional services firm to assist with administration of the ARPA funds.
5. On October 4, 2021, the City Council approved an Agreement with Hinderliter, de Llamas and Associates (HdL) to provide COVID-19 Relief and Economic Recovery Program Administration Services related to the City's ARPA funds.
6. On April 4, 2022, the COVID Relief Program Ad Hoc provided an update to City Council and received input regarding Councilmember priorities for use of ARPA funds. The City Council also elected to take the City's total allocation as "Revenue Loss" which allows the greatest flexibility to expend the funds.
7. On September 6, 2022, the City Council adopted Resolution No. 8175 which appropriated \$4,200,000 in ARPA funding towards specified programs and projects, including the City Mobile App – Virtual San Fernando; Downtown Master Plan; Wi-Fi at Las Palmas and Recreation parks; sidewalk repairs; First Time Home Buyer and Rehab Loan Revolving Fund; City Hall Beautification; solar power at City Facilities; Water System Capital Improvements; and a feasibility study for new City park space.
8. On November 7, 2022, the City Council adopted Resolution No. 8191 which appropriated \$200,341 in ARPA funding to address the budget gap for the Layne Park Revitalization Project.
9. On February 21, 2023, the City Council adopted Resolution No. 8216 which appropriated the remaining ARPA fund balance of \$1,007,239 to fund the budget gap for the Annual Street Resurfacing Project and allow the City to slurry seal a full 12-miles of residential streets.
10. On April 17, 2023, the City Council authorized a re-appropriation of \$300,000 from the solar power at City facilities project to be instead used towards homeless outreach services and related programming.
11. On August 7, 2023, the City Council reviewed the status of ARPA funded programs/projects and directed staff to return to a City Council meeting in October for additional discussion, including status updates of current ARPA funded projects and recommendations for reallocating unused ARPA funds.
12. On October 16, 2023, the City Council reviewed the status of ARPA funded programs/projects, provided direction to decrease funding from (1) Water System Capital Improvement Project by \$1 million due to alternative funding sources; (2) Wi-Fi at Las Palmas & Recreation Parks with Computer Rooms by \$154,961 due to memorandum of understanding (MOU) between the City and the County to support broadband connectivity; and (3) the City Mobile App/Virtual San Fernando by \$51,800 due to negotiated contracts less than the original

## Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding

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budgeted amount. The released funding were in turn directed to the Annual Street Repavement Program (\$250,000), Citywide Curb Repainting (\$200,000), Las Palmas Park & Recreation Park Emergency Generators Installation (\$150,000), Las Palmas Park HVAC & Server Room Transition and Pioneer Park Project (\$450,000). Staff was to return to a City Council meeting at Mid-Year for additional updates.

13. On March 18, 2024, staff provided a presentation to City Council for discussion of the Fiscal Year (FY) 2023-2024 Mid-Year Budget, which included adjustments as directed at the October 16, 2023 meeting.

14. At City Council meeting on April 2, 2024, the City Council directed staff to return at its next meeting to review the status of ARPA funded programs/projects.

### **ANALYSIS:**

The focus of the City's ARPA Expenditure Plan ("Plan") is to provide funding to projects that are transformative, programs that address a gap in service as identified through community/business surveys, and critical infrastructure projects that require gap funding. Priority is also given to resident support, business support and capital improvement programs/projects that have limited options to secure alternate funding sources.

Per City Council approval, ARPA funding has been appropriated toward the programs and Projects included in the table below. As a result of alternative water capital project funding sources, including \$7.5 million from former State Senator Hertzberg and \$3 million from Senator Caroline Menjivar, City Council additionally directed staff to re-appropriate funds towards additional programs during its October 16, 2023 meeting. Current program and project appropriations are outlined below:

**Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding**

Page 4 of 8

| #  | PROGRAM/PROJECT   | CURRENT BUDGET     | ACTUAL SPENT       | OBLIGATED/ CONTRACTED | BALANCE            | STATUS         |
|----|---|--------------------|--------------------|-----------------------|--------------------|----------------|
| 1  | Annual Street Repavement - Phase II                               | 1,007,232          | 1,007,232          | -                     | -                  | Complete       |
| 2  | COVID-19 Relief/ Response Reimbursement                           | 205,940            | 205,940            | -                     | -                  | Complete       |
| 3  | Layne Park Revitalization Project                                 | 200,341            | 200,000            | -                     | 341                | Complete       |
| 4  | Council Chambers/ AV Upgrade                                      | 24,981             | 24,981             | -                     | -                  | Complete       |
| 5  | Upper Reservoir Project   | 850,000            | 286,418            | 563,582               | -                  | In Progress    |
| 6  | Homeless Outreach Services  | 300,000            | 35,000             | 140,000               | 125,000            | In Progress    |
| 7  | Pioneer Park Project  | 254,961            | -                  | 254,961               | -                  | In Progress    |
| 8  | Annual Street Repavement - Phase III                              | 250,000            | -                  | 250,000               | -                  | In Progress    |
| 9  | Downtown Master Plan  | 250,000            | 63,017             | 186,983               | -                  | In Progress    |
| 10 | Technology Improvements   | 179,845            | 41,378             | -                     | 138,467            | In Progress    |
| 11 | Las Palmas & Recreation Parks Generator Project                   | 150,000            | -                  | 150,000               | -                  | In Progress    |
| 12 | City Mobile App - Virtual San Fernando                            | 148,200            | 29,080             | 119,120               | -                  | In Progress    |
| 13 | Feasibility Study - New City Park Space                           | 50,000             | 4,900              | 43,900                | 1,200              | In Progress    |
| 14 | First Time Homebuyer Support & Rehabilitation Loan Revolving Fund | 500,000            | -                  | -                     | 500,000            | Planning Stage |
| 15 | Sidewalk Repairs  | 500,000            | -                  | -                     | 500,000            | Planning Stage |
| 16 | Las Palmas HVAC Project   | 400,000            | -                  | -                     | 400,000            | Planning Stage |
| 17 | Citywide Curb Repainting  | 200,000            | -                  | -                     | 200,000            | Planning Stage |
| 18 | City Hall Beautification  | 100,000            | -                  | -                     | 100,000            | Planning Stage |
| 19 | Las Palmas Park Server Room Transition                            | 50,000             | -                  | -                     | 50,000             | Planning Stage |
| 20 | Wi-Fi at Las Palmas & Recreation Parks w/Computer Rooms           | 25,000             | -                  | -                     | 25,000             | Planning Stage |
|    | <b>BUDGETED APRA FUNDS:</b>                                       | <b>\$5,646,500</b> | <b>\$1,897,946</b> | <b>\$1,708,546</b>    | <b>\$2,040,008</b> |                |
|    | <b>TOTAL ARPA FUNDING:</b>  | <b>\$5,818,339</b> |                    |                       |                    |                |
|    | <b>BALANCE AVAILABLE:</b>   | <b>\$171,839</b>   |                    |                       |                    |                |

## Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding

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### ARPA Projects Status – In Progress.

Of the programs/projects approved by City Council for ARPA funding, the following nine (9) projects totaling \$2,433,655 are in progress. Status updates on each are provided below:

- *Project 5. Upper Reservoir Project (\$850,000):* This project is under construction, with the installation of the concrete floor slab (foundation), the four vertical walls that make up the square 1.1 million gallon reservoir, the roof shoring in preparation for pouring of roof deck completed. Pipe work in the right-of-way (i.e. street and sidewalk) along Foothill Boulevard will be starting in the coming months. The project is on track to be completed by June 2024.
- *Project 6. Homeless Outreach Services (\$300,000):* On April 17, 2023, the City Council approved a one-year professional services agreement with an expiration of June 7, 2024 with North Valley Caring Services to provide outreach to individuals experiencing homelessness. With sufficient funding incorporated in the current agreement, staff has requested an administrative one-year extension to allow sufficient time for a request for proposal to be developed and issued to determine next steps for continued outreach services.
- *Project 7. Pioneer Park Project (\$24,961):* On February 5, 2024, the City Council approved the design for the Pioneer Park Playground Renovation Project, initiating a 15-week timetable for fabrication of the equipment, delivery and installation, site preparation, demolition, etc. Barring any delays, the Pioneer Park Playground Renovation Project will be completed in June 2024.
- *Project 8. Downtown Master Plan (\$250,000):* On April 17, 2023, the City Council approved a Professional Services Agreement with Dudek for preparation of the Downtown Master Plan. Project kick-off meetings have been held, a community survey has been initiated, and the first community event, Downtown WalkShop, is scheduled for Saturday, April 27, 2024.
- *Project 9. Annual Street Repavement – Phase III (\$250,000):* On April 2, 2024, the City Council approved a Construction Contract to American Asphalt South, Inc. for Fiscal Year 2023-2024 Phase III, Annual Street Resurfacing Project. Completion of Phases I and II addressed approximately 60% of the City streets through preventative maintenance. Phase III will focus on approximately three miles of streets that are moderately-to-significantly deteriorated with cracks and potholes, so a more robust three-step slurry seal process will be performed. Estimated project completion is expected by November 2024.

## Discussion and Consideration Regarding Updates on American Rescue Plan Act Funding

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- *Project 10. Technology Improvements (\$179,845):* Through Resolutions approved by City Council on June 21, 2021 and September 7, 2021, (Resolution Nos. 8075 and 8097, respectively), funding was approved for technology improvements that facilitate touchless operations, remote participation, and dissemination of information to the community. Projects to-date have included implementation of the VOIP telephone system, network improvements to support police mobile data systems, online credit card payment software, and software to enhance remote operations. The remaining balance is earmarked for use in offsetting costs associated with the City's transition from the current accounting/timekeeping/utility billing system, which must be retired by December 2027. Quotes and software demonstrations are currently scheduled for May – June with plans to present to City Council for professional services award in July 2024.
- *Project 11. Las Palmas & Recreation Parks Generator Project (\$150,000):* On February 20, 2024, the City Council approved Contract Services Agreement with Zetroc Electric, LLC for the installation and licensing of two emergency backup power generators for Las Palmas and Recreation Parks. This project is currently underway, the pad and conduit are in place. Air Quality Management District (AQMD) permits are pending, which once acquired, will then trigger the next step of installing the generators.
- *Project 12. City Mobile App/Virtual San Fernando (\$148,200):* The My San Fernando app was launched in March 2024. The website redesign component with Granicus was approved by City Council on October 16, 2023, and is currently under development with City staff working with Granicus to design the site, migrate all essential content from the current website to the new one, develop new web pages, and consolidate necessary information to create a more user friendly interface for residents and businesses. An anticipated public launch timeframe is set for October 2024.
- *Project 13. Feasibility Study – New City Park Space (\$50,000):* On August 7, 2023, the City Council approved a Professional Services Agreement with Kounkuey Design Initiative, Inc. (KDI) for a Land and Open Space Inventory Study to update the Parks and Recreation Master Plan. The final report will emphasize the needs and desires of the San Fernando community, and KDI is working closely with stakeholders to ensure the feasibility of proposed park spaces. A presentation was provided on survey findings at the April 11, 2024 Parks, Wellness and Recreation Commission Meeting.

### ARPA Projects Status – Planning Stage.

Of the programs/projects approved by Council for ARPA funding, the following seven (7) totaling \$1,775,000 are in the planning stages. Status updates on each are provided below:

- *Project 14. First Time Home Buyer Support & Rehabilitation Loan Revolving Fund (\$500,000):* On February 20, 2024, staff presented and discussed the establishment of a

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Home Rehabilitation Loan Program to be administered in partnership with Gain Federal Credit Union (Gain FCU). The proposed loan parameters for the City program were designed to make financial lending accessible to a broader range of San Fernando residents compared to traditional bank loans. Staff returned to provide additional information at the April 2, 2024 City Council meeting. Discussion included conversations held with the California Department of Housing and Community Development (HCD) CalHome grant funding of \$135 million dollars home improvement and homebuyer program that can be used to fund the City's First Time Homebuyer Loan Program or Rehabilitation Loan Program. CalHome funding is allocated based on the City's funding request and current experience in administering the loan program. To qualify for these grants, the City must have experience administering a Home Rehabilitation Loan or a First Time Homebuyers Loan program within the last two years. Additionally, a First Time Home Buyer and Rehab Loan Program were identified in the City's certified Housing Element to support new homeowners and maintaining the City's existing housing stock.

On April 2, 2024, City Council moved to discuss funding for the Home Rehabilitation Loan Program in conjunction with ARPA Funding Updates.

- *Project 15. Sidewalk Repairs (\$500,000):* Staff is in progress of surveying the City's sidewalk inventory to assess areas of need, with one-third now completed. Pending the survey completion, a plan will be developed to prioritize high-traffic areas, locations near schools and public facilities and sections with frequent damage. High priority areas are anticipated be under construction by summer 2024.
- *Project 16. Las Palmas HVAC Project (\$400,000):* Project specifications are being developed with the aim of presenting to City Council by June 2024. This project will include specifications related to the server room transition due to overlapping scopes of work.
- *Project 17. Citywide Curb Repainting (\$200,000):* Staff has contacted Los Angeles County Department of Public Works City Services Division to request their assistance in implementing this project. The Citywide project includes conducting a comprehensive paving, striping, and pavement/curb painting initiative with an estimated start of August 2024.
- *Project 18. City Hall Beautification (\$100,000):* A Request for Proposal (RFP) to paint approximately 8,250 square feet of the stucco surface along the perimeter of the City Hall building is being finalized. The RFP is scheduled to be released in May 2024.

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- *Project 19. Las Palmas Park Server Room Transition (\$50,000):* A Request for Proposal is being developed in conjunction with the Las Palmas Park HVAC project due to overlapping scopes of work. The specifications and contract award are anticipated to be presented to City Council by June 2024.
- *Project 20. Wi-Fi at Las Palmas and Recreation Parks with Computer Rooms (\$25,000):* Grant funding was received through the Los Angeles Education Partnership (LAEP) to expand the computer room at Las Palmas Park. Additional computers for Recreation Park to replicate the Las Palmas Park computer center are being purchased concurrently by the end of June 2024.

### **BUDGET IMPACT:**

The City received \$5,818,339 in federal ARPA funding. A remaining undesignated balance of \$171,839 is available in ARPA Funds from projects. Per ARPA Guidelines, all funds must be obligated (under contract/purchase order) by December 31, 2024, and fully expended by December 31, 2026.

### **CONCLUSION:**

Staff recommends that the City Council discuss current ARPA fund appropriations, available funding, and program/projects options to provide direction, as appropriate.



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## AGENDA REPORT

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**To:** Mayor Celeste T. Rodriguez and Councilmembers

**From:** Nick Kimball, City Manager  
By: Wendell Johnson, Director of Public Works

**Date:** April 15, 2024

**Subject:** Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts

### RECOMMENDATION:

It is recommended that City Council:

- a. Receive an update from staff regarding facility, parkway, and infrastructure improvement efforts; and
- b. Provide direction to staff, as appropriate.

### BACKGROUND:

1. On June 20, 2023, the City Council approved the annual budget that included the following Work Plan, Fiscal Year Enhancements, and Capital Improvement Program (CIP) for Fiscal Year (FY) 2023-2024 (Attachment "A"):
  - a. Work plan
  - b. Fiscal Year 2023-2024 Enhancement Summary
  - c. Capital Improvement Program
2. On February 6, 2024, the Public Works Department reviewed the status of work plan and enhancements with the City Manager through the mid-year budget review process.
3. On February 13, 2024, the City Council held a Special Study Session to discuss Strategic Goals and Budget Priorities for FY 2024-2025, which highlighted a number of areas that have high resident complaints, including, but not limited to, condition of City facilities, parking, sidewalks, and streets.
4. On April 2, 2024, City Council directed staff to return to the next City Council meeting with an update on City Facilities, Parkways, and other Infrastructure improvements.

## **Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts**

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### **ANALYSIS:**

A Capital Improvement Program (CIP) is a comprehensive plan that outlines a municipality's long-term investments in physical infrastructure such as buildings, roads, parks, and utilities. The purpose of a CIP is to prioritize and plan for major capital projects that are necessary to maintain, upgrade, or expand the municipality's infrastructure to meet the current and future needs of its residents.

Key components of a CIP include identifying capital projects, estimating costs, establishing timelines for implementation, financing strategies, and evaluating project priorities based on factors like need, impact, and available funding. By having a structured CIP in place, municipalities can effectively manage their infrastructure assets, allocate resources efficiently, and ensure the sustainable development of their communities.

City staff meets regularly to discuss projects and to ensure that they are progressing in a timely manner while still maintaining a quality project. Per City Council direction on April 2, 2024, this report will be focused on CIP planning and project execution in particular areas, namely, City-owned facilities, sidewalks, streets, and tree maintenance. For reference, Attachment "B" provides a list and status of all CIP projects the department is managing currently.

### **Citywide Facility Condition Assessment Project.**

The facility condition assessment report will include a detailed examination of all City owned buildings' physical components such as structural integrity, mechanical and electrical systems, plumbing, HVAC, roofing, and overall building envelope. Additionally, the report will assess the functionality and efficiency of various building systems and provide recommendations for repairs, upgrades, and replacements as needed.

The goal of this project and report is to provide City Council and staff with valuable insights into the condition of the facilities and to guide decision-making regarding maintenance and capital improvement planning.

The Public Works Department is in the process of securing a consultant to prepare the facility condition assessment report through a cooperative agreement with Sourcewell. Staff is reviewing/vetting vendors and expects to present a recommendation to award a contract in June 2024.

Anticipated schedule milestones include award of a professional services contract in June 2024, facility field survey and data collection in July and August 2024, report and data base completed in fall of 2024.

Project Budget: \$50,000

Funding Source: City Council approved Budget Enhancement

## **Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts**

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### **Citywide Sidewalk Replacement Project.**

The Citywide Sidewalk Replacement Project aims to enhance pedestrian safety, accessibility, and aesthetics throughout the City by systematically replacing deteriorated sidewalks with new, durable, and Americans with Disabilities Act (ADA) compliant materials. The City has approximately 100 miles of sidewalks with an estimated value of approximately \$35 million.

The City's sidewalk replacement program has the following components of work:

- **Inventory and Assessment:** Conduct a comprehensive survey of existing sidewalks to identify areas in need of replacement based on safety hazards, damage, and compliance with accessibility standards.
- **Prioritization and Planning:** Develop a prioritization plan to address high-traffic areas, locations near schools and public facilities, and sections with frequent damage.
- **Design and Engineering:** Design new sidewalks that meet ADA requirements, address drainage concerns, and align with the city's urban design guidelines.
- **Construction and Implementation:** Execute sidewalk replacement projects in phases, coordinating with contractors, utility companies, and residents to minimize disruptions to residents and businesses.
- **Monitoring and Maintenance:** Establish a monitoring system to assess the performance of newly installed sidewalks and implement regular maintenance practices to ensure long-term durability and safety.

### **Current Status of Sidewalk Program.**

**Inventory and Assessment:** A partial list of city blocks with sidewalk and other concrete deficiencies has been created. The list includes 48 street segments, each segment has both sides of the street. Approximately one-third (1/3) of the city has been surveyed. City street segments were surveyed based on complaints, liability claims, proximity to schools and commerce centers and observations of sidewalk/concrete conditions.

Staff is developing a prioritization plan to address high-traffic areas, locations near schools and public facilities, and sections with frequent damage is anticipated to be completed by May 2024. Additionally, the department is reviewing a proposal from Precision Concrete Cutting (PCC) for a comprehensive inspection, sidewalk repair, and maintenance program that would address defects in the sidewalks. PCC provides a cost effective approach to trip hazard repair for uneven sidewalk and other concrete walkways. PCC is a member of a municipal cooperative agreement, which could be used to expedite inspection and repair of the remaining sidewalk areas that have not been inspected. A comprehensive plan, including prioritization and the feasibility of engaging

## Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts

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a construction firm to complete repairs will be presented to City Council as part of the upcoming Budget Study Sessions.

Project Budget: \$660,000

Funding Source(s): American Rescue Plan Act (ARPA) (\$500,000)

General Fund Capital Outlay (\$160,000)

### **Annual Street Improvement Program.**

The Annual Street Improvement Program is a strategic plan implemented by the Public Works Department to systematically maintain and improve the condition of the existing street infrastructure within the City. The program involves a structured approach to assess, prioritize, and execute various maintenance and improvement projects on a yearly basis. Phase III of the Residential Slurry Seal Program (which is a component of the overall Street Improvement Program) was approved at the April 2, 2024 City Council meeting.

The key tool to this approach is the Pavement Management Plan, which is developed and updated every 5 years. The total estimated value of the City's street assets are between \$100 and \$150 million. In Attachment "C", staff has included a list and map of streets that have been completed in the last 5 years, along with Phase III Annual Street Project map, which is scheduled to be completed by November 2024. The City has completed approximately 32 miles of street improvement to its 50 miles of street (64%) of the street have been improved over the last 5 years, with an additional 3 miles to be address in 2024.

### **Pavement Management Plan.**

A Pavement Management Plan is a strategic approach to manage the design, construction, maintenance, and rehabilitation of street pavements efficiently and cost-effectively. The main objectives of a pavement management plan are:

- **Optimizing Asset Life:** Ensure that street pavements reach their maximum lifespan through proper maintenance and rehabilitation strategies.
- **Safety:** Enhance the safety of road users by identifying and addressing potential hazards on pavements.
- **Cost-effectiveness:** Minimize overall costs by prioritizing maintenance activities based on pavement condition and performance.
- **Performance Monitoring:** Regularly evaluate the condition of pavements to identify deterioration and plan timely repair or rehabilitation work.
- **Sustainability:** Implement environmentally friendly practices in pavement management to reduce the impact on the environment.

## Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts

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A Pavement Management Plan provides a roadmap for maintaining streets in good condition to provide safe and efficient travel for all users while maximizing the value of their infrastructure investments.

### Citywide Pavement Striping, Pavement Markings, and Curb Painting Project.

Included in the Annual Street Improvement Program is the Citywide Pavement Striping, Pavement Marking, and Curb Painting Project. This citywide project aims to enhance the safety and aesthetics of our roadways by conducting a comprehensive paving, striping, and pavement/curb marking painting initiative. The project will involve applying durable striping for lane demarcation, and painting pavement markings such as crosswalks, stop bars, curb markings (red, yellow, white, blue and green curb painting) and directional arrows. The ultimate goal is to improve traffic flow, increase visibility for drivers and pedestrians, and create a more organized and efficient transportation network throughout the city. The project will be carried out systematically across various neighborhoods to ensure a uniform and polished appearance while prioritizing the safety and convenience of all road users.

Staff has contacted the Los Angeles County Department of Public Works City Services Division to request their services to perform the work. The City Services Division of Los Angeles County Department of Public Works provides a turnkey operation for pavement markings, striping, and curb painting which is performed by the street maintenance department under supervision of a traffic engineer. Utilizing LA County's City Services allows for the work to be performed and expedited without the necessity of having the city produce plans, specifications, bid documents, advertising and awarding a construction contract, as well as providing inspection and construction management services.

Staff will be meeting with the LA County City Services to develop a scope of work, cost estimate and timeline. The comprehensive plan and timeline for completing work will be presented to City Council as part of the upcoming Budget Study Sessions.

Project Budget: \$200,000

Funding Source: ARPA

### Tree Maintenance Program.

San Fernando has an annual tree maintenance program, which involves regularly trimming and maintaining the trees in designated areas such as sidewalks, streets, and parks. The goal is to shape the trees, control their growth, and promote their health and longevity. The City is divided into seven (7) areas or grids, labeled A through G, tree maintenance is managed through this system. Attachment "D", is a map of tree grid which is used for managing grid trimming of the trees. The benefits of the annual tree grid trimming program include:

- **Safety:** Regular trimming helps remove dead or weak branches that could pose a safety risk to pedestrians, vehicles, or nearby structures. It also reduces the likelihood of falling branches during storms.

## Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts

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- **Health:** Trimming promotes the overall health of the trees by allowing more sunlight and air circulation, which can help prevent diseases and infestations.
- **Aesthetics:** Properly trimmed trees enhance the appearance of streets and public spaces, contributing to a more attractive and welcoming environment for residents and visitors.
- **Infrastructure Protection:** By keeping tree growth in check, trimming helps prevent damage to sidewalks, roads, and utility lines caused by overgrown roots or branches.
- **Increased Longevity:** Regular maintenance through trimming can extend the lifespan of trees by preventing overcrowding, promoting structural integrity, and reducing stress on the tree.

Overall, the city's annual tree grid trimming program is essential for ensuring the health, safety, and beauty of the city's and it can have a positive impact on the environment and the community as a whole.

The current tree trimming schedule is as follows:

Year 1: Grid G (2018)

Year 2: Grid A (2019)

Year 3: Grid B (2020)

Year 4: Grid F (2021)

Year 5: Grid D (2022)

Year 6: Grid C (2023)

Year 7: Grid E (2024)

### Tree Preservation and Removal.

Removing trees that are dead, diseased, causing significant damage to property, and/or creating significant liability is an important component of maintaining a healthy urban tree environment. Staff is in the process of developing a "Standard Operating Procedure" (SOP), for the removal of trees on City property and in the public right-of-way that focuses on tree preservation, but provides clear criteria for when removal is necessary, along with a public engagement and notification and appeal process. This process will be discussed in more detail through the Urban Forestry Management Plan.

### Existing Tree Stumps.

When a tree is removed, there is often a stump left behind. Removing a tree stump from the parkway after cutting down a tree is essential for safety, preventing tripping hazards and enhancing the area's appearance. However, removing a tree stump can be costly, labor intensive, and requires specialized equipment. Due to budget constraints in the past, the City has focused available resources on enhancing grid trimming, which has left insufficient funding to remove all

**Discussion and Consideration of City-owned Facility, Parkway, and Infrastructure Improvement Efforts**  
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tree stumps after a dead or diseased tree is removed. Consequently, the City has a remaining inventory of approximately 200 tree stumps citywide, which is down from an inventory of approximately 600 tree stumps citywide in 2016/2017. The department will be developing a strategy to facilitate the removal of the remaining 200 tree stumps.

A more in-depth discussion about the City's tree maintenance program will be provided as part of the Urban Forestry Management Plan on May 6, 2024.

**BUDGET IMPACT:**

There is no impact to the budget by providing the Quarterly Engineering Report. Funding for the discussed programs and projects are outlined within each update as included in the Adopted Fiscal Year 2023-2024 Budget. Additional future costs to be determined based on City Council direction.

**CONCLUSION:**

Staff recommends receiving and file this report, and provide direction to staff as appropriate.

**ATTACHMENTS:**

- A. Public Works Department Work Plan, Fiscal Year Enhancements, and Capital Improvement Program for Fiscal Year 2023-2024
- B. Quarterly updated CIP Projects
- C. Summary of Annual Street Improvement Program 2018-2023
- D. Tree Trimming Grid Map

Budget Sessions Work Plan Recap

| DEPT | DESCRIPTION  | WORK PLAN TYPE                     |                                 |                                   | IF UNFUNDED:              |                               | Notes  |
|------|--|------------------------------------|---------------------------------|-----------------------------------|---------------------------|-------------------------------|--|
|      |  | <i>Within Existing Work Effort</i> | <i>Within FY23-24 Work Plan</i> | <i>New &amp; Unfunded Request</i> | <i>Est. # Staff Hours</i> | <i>Est. \$ Funding Needed</i> |  |
| PD   | Consider Online Citizens Academy (CR)                                      |                                    |                                 | ✓                                 | 38.5                      | \$ 7,424                      | Hours and funding needed are based on the Online Community Academy as a separate program coordinated by one Sergeant position on overtime. |
| RCS  | Return to Council after recommendation from PWR Commission (CR)            |                                    | ✓                               |                                   |                           |                               |  |
| RCS  | Include cooling station and how many people served (MM)                    |                                    | ✓                               |                                   |                           |                               |  |
| PW   | Re-establish weekly reporting to Republic for bulky item pick-up (JF, CR)  |                                    | ✓                               |                                   |                           |                               |  |
| PW   | Other forms of outreach to inform residents of water rate increase (MS)    |                                    | ✓                               |                                   |                           |                               |  |
| PW   | Continue submitting grants for bus stops and ADA sidewalk replacement (CR) | ✓                                  |                                 |                                   |                           |                               |  |
| PW   | Notify residents of resurfacing & street closures (CR)                     | ✓                                  |                                 |                                   |                           |                               |  |
| PW   | Increase citations for illegal dumping (CR)                                |                                    | ✓                               |                                   |                           |                               |  |
| PW   | Collaboration between PD/PW to reduce speed in high traffic areas (CR)     | ✓                                  |                                 |                                   |                           |                               |  |

| DEPT | DESCRIPTION  | WORK PLAN TYPE              |                          |                        | IF UNFUNDED:       |                        | Notes  |
|------|--|-----------------------------|--------------------------|------------------------|--------------------|------------------------|--|
|      |  | Within Existing Work Effort | Within FY23-24 Work Plan | New & Unfunded Request | Est. # Staff Hours | Est. \$ Funding Needed |  |
| PW   | List of planned City improvements in upcoming year (JF)  | ✓                           |                          |                        |                    |                        | Grant efforts to continue for City improvements and beautification. Other planned improvements included in Proposed Budget - Capital Improvement Plan. |
| PW   | Plans for Sidewalk Weed Abatement (JF)   | ✓                           |                          |                        |                    |                        |  |
| PW   | Updated pavement report, including past, present and future anticipated costs for street repaving (JF) | ✓                           |                          |                        |                    |                        | The most recent Pavement Management Plan was prepared and adopted in June 2021. An update to the Pavement Management Plan is expected in FY 2025-2026  |
| PW   | A "pothole busters" program to fill in recurring potholes (JF)   |                             |                          | ✓                      | 800                | \$ 80,000              | Will need to develop an inventory for potholes and hire staff to dedicate their work plan to address this issue.                                       |

| DEPT | DESCRIPTION   | WORK PLAN TYPE                     |                                 |                                   | IF UNFUNDED:              |                               | Notes |
|------|---|------------------------------------|---------------------------------|-----------------------------------|---------------------------|-------------------------------|-------|
|      |   | <i>Within Existing Work Effort</i> | <i>Within FY23-24 Work Plan</i> | <i>New &amp; Unfunded Request</i> | <i>Est. # Staff Hours</i> | <i>Est. \$ Funding Needed</i> |       |
| PW   | Study the purported yearly flooding around 1418 Pico Street, and other areas where water collects in excess (JF)      | ✓                                  |                                 |                                   |                           |                               |       |
| PW   | List of sidewalks that need repairs, including discussion of addressing sidewalk trip hazards and tree elevation (JF) | ✓                                  |                                 |                                   |                           |                               |       |
| PW   | Collaborate with the City of LA to repair the sidewalk on the north side of Fox Street (JF)                           |                                    | ✓                               |                                   |                           |                               |       |
| PW   | Address resident complaints about the safety of Glenoaks Boulevard after it was renovated in 2020 (JF)                | ✓                                  |                                 |                                   |                           |                               |       |
| PW   | Tree removal/replacement process, including stumps when dead tree removed (JF)  | ✓                                  |                                 |                                   |                           |                               |       |
| PW   | Trash contract management, including removal from dead end streets and community feedback solicitation (JF)           | ✓                                  |                                 |                                   |                           |                               |       |
| PW   | Policy to clean debris following a car accident (JF)  | ✓                                  |                                 |                                   |                           |                               |       |

**ENHANCEMENT REQUEST SUMMARY  
FY 2023-2024**

| <b>FY 2023-2024 Proposed Budget General Fund Enhancements</b>     | <b>Dept</b> | <b>Request Amount</b> | <b>Ongoing Recommend</b> | <b>One-Time Recommend</b> | <b>Not Recommended</b> |
|---|-------------|-----------------------|--------------------------|---------------------------|------------------------|
| Management Intern   | ADM         | 25,000                | -                        | -                         | 25,000                 |
| Labor Attorney  | ADM         | 45,625                | -                        | 45,625                    | -                      |
| Employee Recognition Program                                      | ADM         | 1,000                 | 1,000                    | -                         | -                      |
| Recruitment Management Software                                   | ADM         | 10,000                | -                        | -                         | 10,000                 |
| AutoCAD Software License  | ADM         | 1,572                 | -                        | -                         | 1,572                  |
| Tuition Assistance (Morales)                                      | ADM         | 1,500                 | -                        | 1,500                     | -                      |
| Professional Records Scanning Services                            | CLK         | 10,000                | -                        | 10,000                    | -                      |
| Senior Planner  | CD          | 142,192               | -                        | -                         | 142,192                |
| Building Inspector/Plan Examiner                                  | CD          | 137,143               | -                        | -                         | 137,143                |
| Contract Building Official & Plan Check                           | CD          | 25,000                | -                        | 25,000                    | -                      |
| On-Call Environmental/Architectural Design Review Svcs & Planning | CD          | 50,000                | -                        | 75,000                    | (25,000)               |
| Tutorial Video for Building Permit & Online Portal                | CD          | 6,000                 | -                        | 6,000                     | -                      |
| Tutorial Video for Homeless Outreach                              | CD          | 3,000                 | -                        | -                         | 3,000                  |
| Outreach Materials for Housing Division                           | CD          | 6,000                 | -                        | -                         | 6,000                  |
| Housing Division Department Supplies                              | CD          | 1,000                 | 3,500                    | -                         | (2,500)                |
| Membership & Conference for Housing Division                      | CD          | 2,000                 | -                        | 2,000                     | -                      |
| Outreach Materials for Code Enforcement                           | CD          | 9,000                 | -                        | -                         | 9,000                  |
| Training for new Code Enforcement Officer                         | CD          | 1,650                 | -                        | -                         | 1,650                  |
| Tuition Assistance (Khrustaleva)                                  | CD          | 3,000                 | -                        | 3,000                     | -                      |
| Tuition Assistance (Miranda)                                      | CD          | 1,500                 | -                        | 1,500                     | -                      |
| Comprehensive Design Standards                                    | CD          | 150,000               | -                        | -                         | 150,000                |
| Comprehensive User Fee Study                                      | FIN         | 25,000                | -                        | 25,000                    | -                      |
| PC Replacement Project (Year 1)                                   | FIN         | 35,000                | -                        | 35,000                    | -                      |
| Everbridge - Emergency Notification System                        | FIN         | 12,600                | 12,600                   | -                         | -                      |
| IT Projects   | FIN         | 7,500                 | -                        | -                         | 7,500                  |
| Police Records Specialist   | PD          | 75,213                | -                        | -                         | 75,213                 |
| Detective Security Gate <sup>1</sup>                              | PD          | 60,000                | -                        | -                         | 60,000                 |
| Wall Off IT Room  | PD          | 20,000                | -                        | 5,000                     | 15,000                 |
| Desktop Computers (4) for Patrol Report Room                      | PD          | 4,800                 | -                        | -                         | 4,800                  |
| Handheld Ticket Writers for Officers (6 devices)                  | PD          | 2,000                 | 2,000                    | -                         | -                      |
| Flock System (10 devices)   | PD          | 33,500                | -                        | -                         | 33,500                 |
| Plan It Software  | PD          | 4,000                 | -                        | -                         | 4,000                  |
| Callyo Evidence Collection Software                               | PD          | 4,920                 | -                        | -                         | 4,920                  |
| 2023 Oxnard Police Explorers Channel Islands Challenge            | PD          | 9,015                 | -                        | 9,015                     | -                      |
| (4) Bodyworn Cameras for CSOs                                     | PD          | 7,500                 | -                        | 3,750                     | 3,750                  |
| Police Sergeant   | PD          | 184,355               | -                        | -                         | 184,355                |
| Office Furniture Replacement                                      | PD          | 59,776                | -                        | -                         | 59,776                 |
| CSO Vehicle Replacement   | PD          | 40,000                | -                        | -                         | 40,000                 |
| Update (1) Crown Victoria for Detective Division                  | PD          | 2,000                 | -                        | -                         | 2,000                  |
| LEFTA Software Suite  | PD          | 6,000                 | -                        | -                         | 6,000                  |
| POST-Mandated Training for Detective Lt.                          | PD          | 10,000                | -                        | 10,000                    | -                      |
| POST-Mandated Training for Patrol                                 | PD          | 15,000                | -                        | 15,000                    | -                      |
| Background Investigations/Polygraphs                              | PD          | 21,800                | -                        | 21,800                    | -                      |
| Police Officer (1)  | PD          | 121,290               | -                        | -                         | 121,290                |
| Graffiti Removal Supplies <sup>2</sup>                            | PW          | 10,000                | 10,000                   | -                         | -                      |
| Administrative Analyst  | PW          | 120,000               | -                        | -                         | 120,000                |
| Grapple Truck   | PW          | 200,000               | -                        | -                         | 200,000                |
| Facility Condition Assessment Report                              | PW          | 25,000                | -                        | 25,000                    | -                      |
| Mini Power Sweeper  | PW          | 150,000               | -                        | -                         | 150,000                |
| Historical Consultant   | RCS         | 3,500                 | -                        | -                         | 3,500                  |
| Housekeeping Services Lopez Adobe                                 | RCS         | 1,500                 | -                        | -                         | 1,500                  |
| Programming Supplies for Lopez Adobe                              | RCS         | 2,000                 | 3,500                    | -                         | (1,500)                |
| Traffic Control for SF Valley Mile <sup>3</sup>                   | RCS         | 20,000                | 20,000                   | -                         | -                      |
| Remodel LP Office   | RCS         | 2,376                 | -                        | -                         | 2,376                  |

|  |     |                |               |                |                  |
|--|-----|----------------|---------------|----------------|------------------|
| Repair Rec. Park Slide <sup>3</sup>                                  | RCS | 13,850         | -             | -              | 13,850           |
| Increase Membership Dues   | RCS | 330            | -             | -              | 330              |
| Increase MMAP Match <sup>3</sup>                                     | RCS | 8,000          | <b>8,000</b>  | -              | -                |
| Reclassify Two (2) Part-time Office Clerks to Full-time <sup>4</sup> | RCS | 50,000         | -             | -              | 50,000           |
| New Position Program Specialist - Senior Programs                    | RCS | 95,710         | -             | -              | 95,710           |
| New Position Program Specialist - Social Media                       | RCS | 95,710         | -             | -              | 95,710           |
| Reclassify Program Coordinator to RCS Supervisor                     | RCS | 28,350         | -             | -              | 28,350           |
| New Computers (5)  | RCS | 3,314          | -             | -              | 3,314            |
| Replace Basketball Retractable Rim System <sup>3</sup>               | RCS | 7,510          | -             | -              | 7,510            |
| Repair Rec. Park Roof  | RCS | 1,021,080      | -             | -              | 1,021,080        |
| Repair Rec. Park HVAC  | RCS | 350,000        | -             | -              | 350,000          |
| Repair Las Palmas Roof   | RCS | 1,021,080      | -             | -              | 1,021,080        |
| Repair Las Palmas HVAC   | RCS | 350,000        | -             | -              | 350,000          |
| <b>Total Proposed Budget Enhancements Recommended:</b>               |     | <b>379,790</b> | <b>60,600</b> | <b>319,190</b> | <b>4,592,971</b> |

| <b>Additional Enhancement Requests (Not Included in Proposed Budget)</b>                   | <b>Dept</b> | <b>Request Amount</b> | <b>Ongoing Recommend</b> | <b>One-Time Recommend</b> | <b>Not Recommended</b> |
|--|-------------|-----------------------|--------------------------|---------------------------|------------------------|
| <b>Proposed Budget Adjustments</b>   |             |                       |                          |                           |                        |
| Traffic Control for SF Valley Mile <sup>3</sup>  | RCS         | (20,000)              | (20,000)                 | -                         | -                      |
| Increase MMAP Match <sup>3</sup>   | RCS         | (8,000)               | <b>(8,000)</b>           | -                         | -                      |
| <b>Ongoing Requests</b>  |             |                       |                          |                           |                        |
| Commission Stipend Increase (\$100/meeting)  | VAR         | 6,000                 | 6,000                    | -                         | -                      |
| Reclassify One (1) Part-time Office Clerk to Full-time (Las Palmas) <sup>4</sup>           | RCS         | 25,000                | 25,000                   | -                         | -                      |
| Executive Management/City Council Benefit Increases (Wellness, Tech, Vehicle) <sup>5</sup> | VAR         | 3,575                 | 3,575                    | -                         | -                      |
| <b>One-Time Requests</b>   |             |                       |                          |                           |                        |
| Language Translation Services  | ADM         | 64,000                | -                        | 64,000                    | -                      |
| Sidewalk Cleaning - Homeless Services  | PW          | 12,500                | -                        | 12,500                    | -                      |
| Public Arts - Mural Fund <sup>6</sup>  | CD          | 25,000                | -                        | 25,000                    | -                      |
| Commissioner Training - Onsite Consultant  | CLK         | 3,500                 | -                        | 3,500                     | -                      |
| Participatory Budgeting <sup>7</sup>   | FIN         | 75,000                | -                        | -                         | 75,000                 |
| Citywide Holiday Party   | ADM         | 2,000                 | -                        | 2,000                     | -                      |
| Detective Security Gate <sup>1</sup>   | PD          | 60,000                | -                        | -                         | 60,000                 |
| Graffiti Removal Supplies <sup>2</sup>   | PW          | 5,000                 | -                        | 5,000                     | -                      |
| Illegal Dumping/Bulky Items Option A: Staff Detail - Overtime                              | PW          | 10,100                | -                        | 10,100                    | -                      |
| Illegal Dumping/Bulky Items Option B: Republic Sweeping Services                           | PW          | 498,515               | -                        | -                         | 498,515                |
| City Council Office Furniture (3 desks, couch, chairs & coffee table)                      | ADM         | 5,000                 | -                        | 5,000                     | -                      |
| City Council Travel Conference & Convention Increase (\$5,000/Councilmember)               | ADM         | 2,500                 | -                        | 2,500                     | -                      |
| City Council Memberships & Dues Increase (\$700/Councilmember) <sup>8</sup>                | ADM         | 2,500                 | -                        | 2,500                     | -                      |
| Liberty Bell Special Event   | RCS         | 2,500                 | -                        | 2,500                     | -                      |
| Child Care Services - Community Engagement Events  | RCS         | 5,000                 | -                        | 5,000                     | -                      |
| Children Tables & Chairs   | RCS         | 1,500                 | -                        | 1,500                     | -                      |
| Furnish Pioneer Park Field House (Refrigerator, Stove & Misc. Furniture)                   | RCS         | 4,000                 | -                        | 4,000                     | -                      |
| Parks Signage - Vandalism Reporting  | RCS         | 2,000                 | -                        | 2,000                     | -                      |
| Parks Signage - Do Not Enter/Wrong Way (Las Palmas)  | RCS         | 500                   | -                        | 500                       | -                      |
| Park Revitalization Fund <sup>3</sup>  | RCS         | 51,360                | -                        | 51,360                    | -                      |
| <i>Repair Rec. Park Slide<sup>3</sup></i>  |             | <i>13,850</i>         | <i>-</i>                 | <i>13,850</i>             | <i>-</i>               |
| <i>Replace Basketball Retractable Rim System<sup>3</sup></i>                               |             | <i>7,510</i>          | <i>-</i>                 | <i>7,510</i>              | <i>-</i>               |
| <i>Las Palmas Park - Elevator Upgrade</i>  |             | <i>2,000</i>          | <i>-</i>                 | <i>2,000</i>              | <i>-</i>               |
| <i>Traffic Control for SF Valley Mile</i>  |             | <i>20,000</i>         | <i>-</i>                 | <i>20,000</i>             | <i>-</i>               |
| <i>Increase MMAP Match</i>   |             | <i>8,000</i>          | <i>-</i>                 | <i>8,000</i>              | <i>-</i>               |
| <b>Total Additional General Fund Enhancement Requests:</b>                                 |             | <b>205,535</b>        | <b>6,575</b>             | <b>198,960</b>            | <b>633,515</b>         |
| <b>Total General Fund Enhancements Adopted</b>   |             | <b>585,325</b>        | <b>67,175</b>            | <b>518,150</b>            | <b>5,226,486</b>       |

**FY 2023-2024 Additional Non-General Fund Enhancement Requests<sup>9</sup>**

|  | <b>Request</b> | <b>Ongoing</b>   | <b>One-Time</b>  | <b>Not</b>         |
|--|----------------|------------------|------------------|--------------------|
| <b>Dept</b>  | <b>Amount</b>  | <b>Recommend</b> | <b>Recommend</b> | <b>Recommended</b> |
| Sidewalk Repairs   | TBD            | -                | -                | -                  |
| Power Wash City Hall (ARPA)                                    | 80,000         | -                | -                | 80,000             |
| Free Trolley Rides (Measure R)                                 | 4,000          | -                | -                | 4,000              |
| <b>Total Additional Non-General Fund Enhancements Requests</b> | <b>-</b>       | <b>-</b>         | <b>-</b>         | <b>84,000</b>      |

**FY 2023-2024 Measure A/SF Funds: Establish Reserves**

|  | <b>Request</b>   | <b>Ongoing</b>   | <b>One-Time</b>  |
|--|------------------|------------------|------------------|
| <b>Dept.</b>                                       | <b>Amount</b>    | <b>Recommend</b> | <b>Recommend</b> |
| Unappropriated General Fund Reserves <sup>10</sup> | 61,300           |                  | 61,300           |
| Self Insurance Fund Reserve                        | 850,000          |                  | 850,000          |
| Equipment Replacement Fund Reserve                 | 103,375          |                  | 103,375          |
| Pre-Fund OPEB                                      | 500,000          |                  | 500,000          |
| Appropriated Reserve                               | 85,000           | -                | 85,000           |
| <b>Total Measure A/SF Reserves:</b>                | <b>1,599,675</b> | <b>-</b>         | <b>1,599,675</b> |
| <b>Total Enhancements Request</b>                  | <b>2,185,000</b> | <b>67,175</b>    | <b>2,117,825</b> |

**Total Proposed General Fund Expenditures 26,216,915**

**Total Projected General Fund Revenues 26,278,215**

**General Fund Annual Surplus/Deficit 61,300**

**NOTES:**

- <sup>1</sup> Detective Security Gate not recommended in Proposed Budget, but requested for reconsideration as an additional enhancement during Budget Session #3.
- <sup>2</sup> Included in Proposed Budget, but additional funding requested during Budget Session #3.
- <sup>3</sup> Park Revitalization Fund developed as gap funding pool for various RCS enhancement requests.
- <sup>4</sup> Two PT Office Clerks (2) reclassification to FT not recommended in Proposed Budget, but one (1) reclassification requested for reconsideration as an additional enhancement during Budget Session #2.
- <sup>5</sup> Increase in benefits for Executive Management/City Council: Wellness Reimbursement (from \$600/yr to \$750/yr); Technology Reimbursement (from \$100/mo to \$125/mo); and Auto Allowance (from \$300/mo to \$400/mo)
- <sup>6</sup> Amount estimated to establish initial Public Arts - Mural Fund.
- <sup>7</sup> Amount estimated to establish initial Participatory Budgeting funding, based on discussion with City of Los Angeles Reforms for Equity and Public Acknowledgment of Institutional Racism (L.A. REPAIR) participatory budget pilot program.
- <sup>8</sup> Increase funding and expand line item to include attendance at events for non-political organizations that support San Fernando.
- <sup>9</sup> Non-General Fund Enhancements not discussed during 6/20/2023 Budget Adoption. To be re-presented at a later date.
- <sup>10</sup> General Fund Balance surplus, funding not appropriated

**CAPITAL IMPROVEMENT  
PROGRAM  
FISCAL YEAR 2023-2024  
&  
FISCAL YEAR 2024-2025**



**CAPITAL IMPROVEMENT PROGRAM**

**Capital Improvement Program  
Project Status (FY2023-24 and FY2024-25)**

| Road Infrastructure Projects |  |              |                        |   |
|------------------------------|--|--------------|------------------------|---|
| Project Number               | Project Name   | Program Year |                        | Strategic Goals   |
|                              |  | FY2023-24    | FY2024-25              |   |
| 0560                         | Annual Street Resurfacing Project                        | \$1,830,395  | \$1,675,000 (estimate) | VI.2.a – Street Resurfacing   |
| 0552<br>0553                 | Safe Routes to School Project- Cycles 1 and 2            | \$2,029,679  |                        | V.3 – Pedestrian-focused Improvements   |
| 0175                         | Phase 2 Bus Shelter Project                              | \$313,520    |                        | V.5 – Beautify and Update Bus Stops   |
| 0550/0551                    | Pacoima Wash Bikeway Project                             | \$4,392,491  | \$7,500,000            | V.7 – Improve City’s Trail Network  |
| 0510                         | Citywide Traffic Signal Synchronization Project          | \$1,719,220  |                        | V – Reducing Traffic Congestion   |
| 0562                         | HSIP Cycle 8 Traffic Signal Improvements                 | \$1,226,481  |                        | V – Reducing Traffic Congestion   |
| TBD                          | Carlisle Green Alley Project                             |              | \$3,482,535            | V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing |
| Water System Projects        |  |              |                        |   |
| Project Number               | Project Name   | Program Year |                        | Strategic Goals   |
|                              |  | FY2023-24    | FY2024-25              |   |
| 0620/0645/0764               | San Fernando Recreation Park Infiltration System Project | \$12,475,626 |                        | IV.3 – Safeguard Local Water Supply   |
| 0716                         | Reservoir 4 Replacement Project                          | \$7,702,901  |                        | IV.3 – Water Storage Improvements   |
| 0857                         | Nitrate Treatment System                                 | \$5,000,000  | \$750,000              | IV.3.e – Continue to use 100% local groundwater supply  |



**CAPITAL IMPROVEMENT PROGRAM**

**Title: Annual Street Resurfacing Project (Slurry Seal)**

**Program Years: FY2023-24**

**Strategic Goals: VI.2.a – Street Resurfacing**

**Project: 0560**

| <b>SOURCES</b>                                |                       |                    |                              |
|---|-----------------------|--------------------|------------------------------|
| <b>Fund</b>                                   | <b>Account Number</b> | <b>Allocation</b>  |                              |
|   |                       | <b>FY 2023-24</b>  | <b>FY2024-25 (estimated)</b> |
| SB1   | 025-3623-0560         | \$584,584          | \$600,000                    |
| Parking Meter Revenue- Streets                | 029-3850-0560         | \$100,000          | TBD                          |
| Water- Capital Projects                       | 070-3810-4600         | \$17,971           | TBD                          |
| Sewer- Capital Projects                       | 072-3745-0560         | \$212,840          | TBD                          |
| Measure R                                     | 012-3210-0560         | \$145,000          | \$250,000                    |
| Measure M                                     | 024-3210-0560         | \$345,000          | \$450,000                    |
| Prop C  | 008-3210-0000         | \$400,000          | \$350,000                    |
| State Gas Tax                                 | 029-3850-0560         | \$25,000           | \$25,000                     |
| Subtotals from previous and new Fiscal Years: |                       | <b>\$1,830,395</b> | <b>\$1,675,000</b>           |
| <b>Total Sources (FY 2023-24):</b>            |                       | <b>\$1,830,395</b> |                              |

| <b>USES</b>                             |                       |                     |
|---|-----------------------|---------------------|
| <b>Activity</b>                         | <b>Account Number</b> | <b>Cost</b>         |
| Pavement Design/Construction Management | 025-311-0560-4600     | \$ 200,000          |
| Street Construction                     | 025/029-311-0560-4600 | \$ 1,630,395        |
| <b>Total Uses</b>                       |                       | <b>\$ 1,830,395</b> |

**Project Description:**

The project will consist of: 2-Step and 3-Step Slurry Seal treatment of approximately 5 miles of streets, as well as resurfacing of City-owned parking lots. The project will also include analysis of all City streets and alleys and an updated Pavement Management Plan.

**Schedule:** Staff will begin analysis and project plans for the resurfacing of specific City streets and various City-owned lots from April 2023 – June 2023. Resurfacing of streets and lots will commence August 2023.



**CAPITAL IMPROVEMENT PROGRAM**

**Title: Safe Routes to School Project – Cycles 1 and 2**

**Program Years:** FY2023-24 & FY2024-25

**Strategic Goals:** V.3 – Pedestrian-focused Improvements

**Project:** 0552 (Cycle 1); 0553 (Cycle 2)

| <b>SOURCES</b>                                |                       |                                      |                        |
|---|-----------------------|--------------------------------------|------------------------|
| <b>Fund</b>                                   | <b>Account Number</b> | <b>Allocation</b>                    |                        |
|   |                       | <b>Carryover from Previous Years</b> | <b>FY2024-25 Funds</b> |
| Safe Routes to School (Cycle 1)               | 010-3686-0552         | \$993,549                            | \$0                    |
| Safe Routes to School (Cycle 2)               | 010-3686-0553         | \$999,275                            | \$0                    |
| Measure R                                     | 012-3946-0000         | \$36,855                             | \$0                    |
| Subtotals from previous and new Fiscal Years: |                       | <b>\$2,029,679</b>                   | <b>\$0</b>             |
| <b>Total Sources:</b>                         |                       | <b>\$2,029,679</b>                   |                        |

| <b>USES</b>                                |                        |                     |
|--|------------------------|---------------------|
| <b>Activity</b>                            | <b>Account Number</b>  | <b>Cost</b>         |
| Engineering/Design/Construction Management | 012-311-0552/0553-4600 | \$ 405,936          |
| Construction                               | 010-311-0552/0553-4600 | \$ 1,623,743        |
| <b>Total Uses</b>                          |                        | <b>\$ 2,029,679</b> |

**Project Description:**

Safe Routes to School Project - Cycles 1 and 2 - consist of safety improvements around the vicinities of three elementary schools (O’Melveny, Morningside, and Gridley) and San Fernando Middle School. The improvements include perpendicular curb ramps, raised crosswalks, pedestrian refuge islands, medians, bulb outs, lane reductions for drop-off/pick-up loading zones, high visibility crosswalks, bicycle lanes, advanced stop bars and legends, solar flashers, countdown signals and signage. The City was awarded a grant for \$994,124 for the Federal Cycle 1 Safe Routes to School (SRTS) Program in 2007 and \$999,850 for Federal Cycle 2 SRTS in 2009. The City has until 2025 to complete the project.

**Schedule - FY2023-24:** Revise project design and submit to Caltrans for approval (July 2023- October 2023); Re-submit RF CON to Caltrans to obtain E-76 (November 2023 – January 2024); Bidding the Project, Awarding Contract, Beginning Construction (February 2023 - May 2024).

**Schedule - FY2024-25:** Construction Period: May 2024 – December 2024

THE CITY OF  
**SAN FERNANDO**

**Title:** Phase 2 Bus Shelter Project

**Program Years:** FY2023-24

**Strategic Goals:** V.5 – Beautify and Update Bus Stops

**Project:** 0175

| SOURCES                                       |                |                               |                 |
|---|----------------|-------------------------------|-----------------|
| Fund  | Account Number | Allocation                    |                 |
|   |                | Carryover from Previous Years | FY2024-25 Funds |
| FTA 5309 Grant                                | 010-3686-0175  | \$250,816                     | \$0             |
| Prop C  | 008-3686-0551  | \$62,704                      | \$0             |
| Subtotals from previous and new Fiscal Years: |                | <b>\$313,520</b>              | <b>\$0</b>      |
| <b>Total Sources:</b>                         |                | <b>\$313,520</b>              |                 |

| USES              |                   |                   |
|-------------------|-------------------|-------------------|
| Activity          | Account Number    | Cost              |
| Construction      | 010-311-0175-4600 | \$ 250,816        |
| Match requirement | 008-311-0175-4600 | \$ 62,704         |
| <b>Total Uses</b> |                   | <b>\$ 313,520</b> |

**Project Description:**

The City is using the remainder of FTA funds left over from the Phase 1 Bus Shelter project to upgrade approximately 15 bus stops by adding shade structures and other bus stop modifications to improve the quality and comfort of passengers waiting for the bus.

**Schedule:** Procurement process for contractor will be completed by November 2023. Construction of new shade structures and bus stop improvements will be completed by Spring 2024.



**Title:** Pacoima Wash Bikeway Project  
**Program Years:** FY2022-23 & FY2023-24  
**Strategic Goals:** V.7 – Improve City’s Trail Network  
**Project:** 0550/0551/0549/0647

| SOURCES   |                |                               |                    |
|---|----------------|-------------------------------|--------------------|
| Fund  | Account Number | Allocation                    |                    |
|   |                | Carryover from Previous Years | FY2024-25 Funds    |
| ATP Cycle 3   | 010-3686-0550  | \$973,000                     | \$0                |
| AQMD/MSRC AB2766                                    | 010-3686-0551  | \$354,000                     | \$0                |
| Measure R   | 012-3210-0551  | \$398,000                     | \$0                |
| Measure M   | 024-3210-0551  | \$217,000                     | \$0                |
| CMAQ Funds  | 010-3686-0549  | \$1,513,000                   | \$0                |
| Santa Monica Mountains Conservancy Funds            | 010-3686-0647  | \$937,491                     | \$0                |
| State Budget Allocation (Assemblywoman Luz Rivas) * | 010-XXXX-XXXX  |                               | \$7,500,000        |
| Subtotals from previous and new Fiscal Years:       |                | <b>\$4,392,491</b>            | <b>\$7,500,000</b> |
| <b>Total Sources:</b>                               |                | <b>\$11,892,491</b>           |                    |

| USES   |                           |           |                  |
|--|---------------------------|-----------|------------------|
| Activity   | Account Number            | Cost      |                  |
| Construction Management (Willdan Engineering)    | 010/012/024-311-XXXX-4600 | \$        | 589,094          |
| Construction Engineering (Studio MLA/Tetrattech) | 010/012/024-311-XXXX-4600 | \$        | 100,000          |
| Construction (Toro Enterprises)                  | 010/012/024-311-XXXX-4600 | \$        | 4,835,284        |
| Contingency (10%) (Toro Enterprises)             | 010/012/024-311-XXXX-4600 | \$        | 483,258          |
| <b>Total Uses</b>                                |                           | <b>\$</b> | <b>6,007,636</b> |

**Project Description:**

Construction of new bike path that extends a 1.34-mile length of the Pacoima Wash within the City of San Fernando, from 4<sup>th</sup> Street to 8<sup>th</sup> Street. It will also include a pedestrian/bike bridge over the Pacoima Wash at 8<sup>th</sup> Street, new fencing, lighting, wayfinding signage, and a bioretention swale.

**Schedule:** Construction commenced in March 2023 and will continue through June 2024.

\* Funds allocated through State Assemblywoman Luz Rivas to be used for the current phase outlined in the project description total \$1,615,145. A balance of \$5,884,855 remains to be used for a future Phase 2 Pacoima Wash Bikeway and Eighth Street Natural Park Project, which will include an additional pedestrian bridge spanning the Pacoima Wash near Seventh Street, various park improvements, and a 0.25-mile bike path extending up to Foothill Boulevard.



**Title: Citywide Traffic Signal Synchronization Project**

**Program Years: FY2023-24**

**Strategic Goals: V – Reducing Traffic Congestion**

**Project: 0510**

| <b>SOURCES</b>                                |                       |                                      |                        |
|---|-----------------------|--------------------------------------|------------------------|
| <b>Fund</b>                                   | <b>Account Number</b> | <b>Allocation</b>                    |                        |
|   |                       | <b>Carryover from Previous Years</b> | <b>FY2024-25 Funds</b> |
| Prop C 25% Grant                              | 009-3686-0510         | \$775,376                            | \$0                    |
| Measure M                                     | 024-3210-0510         | \$193,844                            | \$0                    |
| Subtotals from previous and new Fiscal Years: |                       | <b>\$969,220</b>                     | <b>\$0</b>             |
| <b>New Funds (FY 23-24)</b>                   |                       |                                      |                        |
| Measure M                                     | 024-3210-0510         | \$350,000                            | \$0                    |
| Measure R                                     | 012-3210-0510         | \$250,000                            | \$0                    |
| Prop C  | 08-3210-0510          | \$150,000                            | \$0                    |
| Subtotals from new funding:                   |                       | <b>\$750,000</b>                     | <b>\$0</b>             |
| <b>Total Sources:</b>                         |                       | <b>\$1,719,220</b>                   |                        |

| <b>USES</b>              |                        |                     |
|--------------------------|------------------------|---------------------|
| <b>Activity</b>          | <b>Account Number</b>  | <b>Cost</b>         |
| Design                   | 008/024/-371-0510-4600 | \$ 414,000          |
| Construction Engineering | 009/024-371-0510-4600  | \$ 300,000          |
| Construction             | 012/024-371-0510-4600  | \$ 755,220          |
| Project Administration   | 012/024-371-0510-4600  | \$ 250,000          |
| <b>Total Uses</b>        |                        | <b>\$ 1,719,220</b> |

**Project Description:**

The proposed project will improve the flow of traffic along two major north-south arterials and four major east-west arterials within the City as well as improve the efficiency of LACMTA bus line operations by providing bus improvements that will reduce traffic queuing.

The project consists of the synchronization of 35 signalized intersections along the following arterials within the City of San Fernando: Truman Street, Hubbard Street, Maclay Avenue, Glenoaks Boulevard, Brand Boulevard and San Fernando Mission Boulevard.

**Schedule:** Design and analysis phase will begin in Summer 2023. Construction contract will be awarded by December 2023. Construction will be completed by Fall 2024.



**Title: HSIP Cycle 8 Traffic Signal Improvements**  
**Program Years: FY2023-24 & FY2024-25**  
**Strategic Goals: V – Reducing Traffic Congestion**  
**Project: 0562**

| SOURCES                                       |                |                               |                 |
|---|----------------|-------------------------------|-----------------|
| Fund  | Account Number | Allocation                    |                 |
|   |                | Carryover from Previous Years | FY2024-25 Funds |
| HSIP Grant                                    | 010-3686-0562  | \$1,096,000                   | \$0             |
| Measure M                                     | 024-3210-0562  | \$30,481                      | \$0             |
| Subtotals from previous and new Fiscal Years: |                | <b>\$1,126,481</b>            | <b>\$0</b>      |
| <b>New Funds (FY 23-24)</b>                   |                |                               |                 |
| Measure R                                     | 012-3210-0562  | <b>\$195,000</b>              | <b>\$0</b>      |
| <b>Total Sources:</b>                         |                | <b>\$1,321,481</b>            |                 |

| USES                     |                           |                     |
|--------------------------|---------------------------|---------------------|
| Activity                 | Account Number            | Cost                |
| Design                   | 012-311-0562-4600         | \$ 30,481           |
| Construction Engineering | 010/024/012-311-0562-4600 | \$ 200,000          |
| Construction             | 010/024/012-311-0562-4600 | \$ 1,096,000        |
| <b>Total Uses</b>        |                           | <b>\$ 1,321,481</b> |

**Project Description:**

The project includes the installation of larger signal heads, additional street lighting and protected left turn signal phases where left turns currently exist and all appurtenant work necessary to have a fully functional system. A total of nine intersection form part of this project. The intersections include: First Street at Hubbard Avenue; First Street at N Maclay Avenue; San Fernando Road at N Brand Boulevard; San Fernando Road at N Maclay Avenue; San Fernando Road at Hubbard Avenue; Truman Street at Wolfskill Street; Truman Street at N Brand Boulevard; Truman Street at N Maclay Avenue and Truman Street at Hubbard Avenue.

**Schedule:** Design is complete for this project. Expecting to receive E76 from Caltrans by September 2023. Construction contract will be awarded by December 2023. Construction will be completed by Fall 2024.



**Title: Carlisle Green Alley Project**

**Program Years:** FY2023-24

**Strategic Goals:** V – Reducing Traffic Congestion, V.3 – Pedestrian-focused Improvements, IV – Water Quality, V1.2.a – Street Resurfacing

**Project:** TBD

| SOURCES                     |                |                    |                 |
|-----------------------------|----------------|--------------------|-----------------|
| Fund                        | Account Number | Allocation         |                 |
|                             |                | FY 2023-24 Funds   | FY2024-25 Funds |
| CNRA – Urban Greening Grant | TBD            | \$0                | \$3,482,535     |
| Subtotals:                  |                | \$0                | \$3,482,535     |
| <b>Total Sources:</b>       |                | <b>\$3,482,535</b> |                 |

| USES                                      |                |                    |
|---|----------------|--------------------|
| Activity                                  | Account Number | Cost               |
| Design/Construction Management/Inspection |                | \$400,000          |
| Construction                              |                | \$3,082,535        |
| <b>Total Uses</b>                         |                | <b>\$3,482,535</b> |

**Project Description:**

The Carlisle Green Alley project transforms an underutilized alley (Carlisle Street) into a new linear greenspace that provides multiple benefits to residents and fulfills the City's goals for resiliency, climate adaptation, and active transportation. This project will include permeable surfaces for groundwater infiltration, trees and native landscaping, a clear bikeway, bioswales, a dedicated pedestrian pathway, and intersection improvements that encourage more walking and biking trips through San Fernando. The transformation of the alley will also address long-standing issues of blight and neglect often associated with alleys, and provide key connections to activity centers such as parks, churches, schools, and the Downtown San Fernando Mall. The project also delivers on a citywide planning effort to green adjacent public parking lots by installing trees and vegetated bioswales in the parking lot at Carlisle and Pico Streets.

**Schedule:** Design expected to start in second half of 2023. Construction expected to begin by Fall 2024 and be completed by Summer 2025.



# WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023-2024  
&  
FISCAL YEAR 2024-2025



**Title: San Fernando Regional Park Infiltration Project**

**Program Years: FY2023-24**

**Strategic Goals: IV.3 – Safeguard Local Water Supply**

**Project: 0620/0645/0764**

| SOURCES                                       |                |                               |                 |
|---|----------------|-------------------------------|-----------------|
| Fund  | Account Number | Allocation                    |                 |
|   |                | Carryover from Previous Years | FY2024-25 Funds |
| Safe Clean Water(Regional) Program            | 010-3686-0620  | \$9,201,200                   | \$0             |
| Prop 1 IRWM Program                           | 010-3686-0645  | \$1,029,764                   | \$0             |
| LA DWP Gap Funding                            | 010-3686-0764  | \$2,244,662                   | \$0             |
| Subtotals from previous and new Fiscal Years: |                | <b>\$12,475,626</b>           | <b>\$0</b>      |
| <b>Total Sources:</b>                         |                | <b>\$12,475,626</b>           |                 |

| USES                        |                             |                      |
|-----------------------------|-----------------------------|----------------------|
| Activity                    | Account Number              | Cost                 |
| Construction/Implementation | 010-310-0620/0645/0764-4600 | \$ 11,189,930        |
| Construction Management     | 010-310-0620/0645/0764-4600 | \$ 984,496           |
| O&M (three years)           | 010-310-0620-4600           | \$ 301,200           |
| <b>Total Uses</b>           |                             | <b>\$ 12,475,626</b> |

**Project Description:**

The project consists of constructing a below-ground retention/infiltration basin (system) that will allow for the recharging of groundwater sources with approximately 400 acre-feet (130 million gallons) of storm water annually. The system will be situated beneath open space and baseball field areas within Recreation Park. The project will also see the installation of diversion structures and new pipeline to bring the storm water to the park.

**Schedule:** The infiltration system has been constructed. The remaining scope of the project (Park improvements, sidewalks, landscaping) is anticipated to be completed by August 2023.



**Title: Reservoir 4 Replacement Project**  
**Program Years: FY2023-24 & FY2024-25**  
**Strategic Goals: IV.3 – Water Storage Improvements**  
**Project: 0716**

| SOURCES                                       |                |                               |                 |
|---|----------------|-------------------------------|-----------------|
| Fund  | Account Number | Allocation                    |                 |
|   |                | Carryover from Previous Years | FY2024-25 Funds |
| State of California Funding - DWR             | 010-3686-0716  | \$5,000,000                   | \$0             |
| Water Fund                                    | 070-3686-0716  | \$2,702,901                   | \$0             |
| Subtotals from previous and new Fiscal Years: |                | <b>\$7,702,901</b>            | <b>\$0</b>      |
| <b>Total Sources:</b>                         |                | <b>\$7,702,901</b>            |                 |

| USES                         |                       |                     |
|------------------------------|-----------------------|---------------------|
| Activity                     | Account Number        | Cost                |
| DWR Grant Administration Fee | 010-385-0716-4600     | \$ 200,000          |
| Grant Match Requirement      | 070-385-0716-4600     | \$ 50,000           |
| Design and Specifications    | 010-385-0716-4600     | \$ 545,345          |
| Construction Management      | 010-385-0716-4600     | \$ 427,746          |
| Construction                 | 010/070-385-0716-4600 | \$ 5,890,000        |
| Contingency (10%)            | 010/070-385-0716-4600 | \$ 589,000          |
| <b>Total Uses:</b>           |                       | <b>\$ 7,702,091</b> |

**Project Description:**

This project will replace an existing 1MG concrete reservoir with a new 1.1MG rectangular reservoir. The existing Upper Reservoir is a partially buried, circular reinforced concrete reservoir that was damaged due to seismic activity and has been operating at reduced capacity to avoid leakage. Due to this damage, the reservoir needs to be replaced to protect the public from catastrophic failure during major earthquake or natural disaster, provide increased operational flexibility, and effectively meet water demands.

**Schedule:** Construction will begin in the field in June 2023 and will be completed by August 2024.



**Title: Nitrate Treatment System – Well 2A**

**Program Years:** FY2023-24 and FY2024-25

**Strategic Goals:** IV.3.e – Continue to use 100% local groundwater supply

**Project:** 0857

| SOURCES  |                |                    |                 |
|--|----------------|--------------------|-----------------|
| Fund   | Account Number | Allocation         |                 |
|  |                | FY2023-24 Funds    | FY2024-25 Funds |
| State Budget Allocation (Senator Robert Hertzberg) | TBD            | \$5,000,000        | \$0             |
| Urban and Multi-benefit Drought Relief Grant       | TBD            | \$0                | \$750,000       |
| Subtotals from previous and new Fiscal Years:      |                | \$5,000,000        | \$750,000       |
| <b>Total Sources:</b>                              |                | <b>\$5,750,000</b> |                 |

| USES   |                   |                      |
|--|-------------------|----------------------|
| Activity   | Account Number    | Cost                 |
| IX Treatment System construction and installation for Well 3A                | 070-385-0857-4600 | \$ 2,000,000         |
| MWD water importation costs during Well 3A project                           | 070-384-0857-4600 | \$ 2,000,000         |
| IX Treatment System – Engineering and Design IX Treatment System for Well 2A | 070-385-0857-4270 | \$ 500,000           |
| IX Treatment System – construction for IX Treatment System for Well 2A       | 070-385-0857-4600 | \$ 5,000,000         |
| IX Treatment System – Construction Management for Well 2A                    | 070-385-0857-4600 | \$ 500,000           |
| <b>Total Uses</b>  |                   | <b>\$ 10,000,000</b> |

**Project Description:**

The second phase of the nitrate treatment system at Well 3 will allow for all four wells in the City’s water system to operate and ensure resiliency and a consistent water supply. The ion exchange treatment technology is the same that was developed and installed successfully for Well 7A in 2018. The new system will be installed next to the existing Well 7A system. The two systems combined can treat all the water extracted from Well 3 and Well 7A. It can also be used to treat water extracted from Well 2A.

A new system is planned for Well 2A. This will require a dedicated treatment system located at a different location than the systems for Well 3 and Well 7A.

**Schedule:** Well 3 IX Treatment System will be completed and operational by June 2023. The timeline for installing a new IX Treatment System at Well 2A is: Design firm on board (by



September 2023); Complete design (by May 2024); Secure additional funds based on completed design (by June 2025); Complete construction and system operational- 12-18 months (by December 2026).

The Funding need to complete the Well 2A project will be approximately \$2,250,000.



**ANNUAL STREET RESURFACING PROJECTS 2018 - 2023**

**Annual Street Resurfacing Project FY 18-19, Job No. 7597, Plan No. P-726**

Lazard St. from Fourth St. to Glenoaks Blvd.  
N. Workman St. from Glenoaks Blvd. to Seventh St.  
Lucas St. from N. Workman St. to Orange Grove Ave

Completed in 2020

Final Construction Amount: \$2,164,370

Funding Sources: SB 1, Gas Tax, Measure R, Measure M, Prop C, Water Fund\*, Sewer Fund\*

\*The project involved water and sewer improvements

**Glenoaks Boulevard Street Resurfacing and Highway Safety Improvement Project, Job No. 7595, Plan No. P-728**

Glenoaks Blvd from West City Limit to East City Limit

Completed in 2021

Final Construction Amount: \$2,690,775

Funding Sources: HSIP Grant, Measure R, Prop C, Fund 15 (TDA 3), Water Fund\*, Sewer Fund\*

\*The project involved water and sewer improvements

**Pico Street Improvement, CDBG Project No. 602080-19, Plan No. 7610, Job No. 731**

Pico Street from Kalisher Street to Brand Boulevard

Completed in 2022

Final Construction Amount: \$501,864

Funding Sources: CDBG, SB 1, Measure R

**Phase 1 Annual Street Resurfacing Project FY22-23**

Alley North of First Street between Maclay Avenue and Hagar Street  
Alley North of First Street between Fermoore Street and Orange Grove Avenue  
Alley West of N Brand Boulevard between Third Street and Fourth Street  
Alley West of N Huntington Street between North of First Street and Second Street  
Alley West of Maclay Avenue between Knox Street and Eighth Street  
Alley West of Maclay Avenue between Lucas Street and Seventh Street  
Alley West of Maclay Avenue between First Street and Fourth Street  
Alley West of Hagar Street between North of First Street and Fifth Street  
Alley West of Harding Avenue between Library Street and Fifth Street  
Alley West of Alexander Street between Library Street and Dead End  
Alley West of Wolfskill Street between Coronel Street and Hewitt Street  
Aviation Place between Eighth Street and cul-de-sac  
N Brand Boulevard between Fourth and Fifth Street  
S Brand Boulevard between Truman Street and South City Limit  
Carlisle Street between Coronel Street and Pico Street  
Celis Street between S Huntington Street and S Meyer Street  
Coronel Street between Brand Boulevard and Meyer Street  
De Foe Street between Brand Boulevard and Maclay Avenue  
De Garmo Street between Brand Boulevard and Harding Avenue

De Haven Street between Brand Boulevard and Maclay Avenue  
Fermore Street between Fifth Street and N Huntington Street  
First Street between Brand Boulevard and Maclay Avenue  
Fourth Street between East City Limit and N Brand Boulevard  
Fourth Street between N Maclay Avenue and N Workman Street  
Griffith Street between Fox Street and Chatsworth Drive  
Griffith Street between S Maclay Avenue and San Fernando Mission Boulevard  
Hagar Street between Third Street and Glenoaks Boulevard  
Harding Avenue between Fifth Street and Glenoaks Boulevard  
Harps Street between Fourth Street and Glenoaks Boulevard  
Hewitt Street between Fox Street and Wolfskill Street  
Hewitt Street between Kalisher Street and S Huntington Street  
Hollister Street between Chatsworth Drive and Kalisher Street  
Hollister Street between S Workman Street and S Huntington Street  
N Huntington Street between Fifth Street and Lucas Street  
S Huntington Street between Truman Street and Pico Street  
S Huntington Street between Hollister Street and Woodworth Street  
Kalisher Street between Hewitt Street and Griffith Street  
Kewen Street between Fox Street and S Huntington Street  
Kittridge Street between Truman Street and San Fernando Road  
Library Street between Griswold Avenue and Maclay Avenue  
Lucas Street between N Maclay Avenue and Harding Avenue  
Maclay Avenue from City Limit to City Limit  
Macneil Street between Brand Boulevard and Eighth Street  
Macneil Street between First Street and Fourth Street  
Morningside Court between Brand Boulevard and Maclay Avenue  
N Meyer Street between Warren Street and Seventh Street  
N Meyer Street between Fourth Street and cul-de-sac  
S Meyer Street between Celis Street and South of Coronel Street  
Mott Street between Fox Street and S Huntington Street  
Newton Place between Newton Street and cul-de-sac  
Newton Street between Eighth Street and cul-de-sac  
Newton Street between Third Street and Fourth Street  
O'Melveny Avenue between Fox Street and Wolfskill Street  
O'Melveny Avenue between Chatsworth Drive and S Brand Boulevard  
O'Melveny Avenue between San Fernando Mission Boulevard and S Workman Street  
Parkside Drive between Fourth Street and cul-de-sac  
Pico Street between S Workman Street and Meyer Street  
Pico Street between Fox Street and S Brand Boulevard  
San Fernando Road between Ilex Street and Kittridge Street  
San Fernando Road between Brand Boulevard and San Fernando Mission Boulevard  
San Fernando Mission Boulevard between Truman Street and South City Limit  
Second Street between Hagar Street and Alexander Street  
Second Street between Harding Avenue and N Huntington Street  
Third Street between Jessie Street and Alexander Street  
Warren Street between Meyer Street and West City Limit  
Woodworth Place between Cork Street and cul-de-sac  
Woodworth Street between Fox Street and Chatsworth Drive

Woodworth Street between Carlisle Street and S Maclay Avenue  
Woodworth Street between San Fernando Mission Boulevard and S Workman Street  
S Workman Street between Celis Street and South City Limit

Completed in 2023

Final Construction Amount: \$2,368,332

Funding Sources: SB 1, State Gas Tax, Measure R, Measure M, Prop C, Capital Outlay, ARPA Funds

**Phase 2 Annual Street Resurfacing Project FY22-23**

Alexander Street between Library Street and Glenoaks Boulevard  
Arroyo Avenue between Fifth Street and Eighth Street  
Chivers Street between Orange Grove Avenue and West City Limit  
Donnaglen Avenue between Fayecroft Street and Dead End  
Eighth Street between Arroyo Avenue and Aviation Place  
Eighth Street between Newton Street and N Maclay Avenue  
Fayecroft Street between Donnaglen Avenue and Lucas Street  
Fermoore Drive between N Workman Street and Fermoore Street  
Fermoore Street between Seventh Street and Fermoore Drive  
Fermoore Street between Glenoaks Boulevard and Lucas Street  
Hagar Street between Glenoaks Boulevard and Lucas Street  
Harding Avenue between Lucas Street and Warren Street  
N Huntington Street between Seventh Street and Phillippi Street  
N Huntington Street between Lucas Street and Warren Street  
Knox Street between N Maclay Avenue and West City Limit  
Lucas Street between Newton Street and N Brand Boulevard  
Lucas Street between Orange Grove Avenue and West City Limit  
Mountain View Street between N Maclay Avenue and Harding Avenue  
Newton Street between Glenoaks Boulevard and Dead End  
Phillippi Street between N Huntington Street and West City Limit  
Shadow Lane between Seventh Street and Dead End  
Warren Street between N Workman Street and N Meyer Street  
Woodworth Street between S Workman Street and cul-de-sac  
N Workman Street between Seventh Street and Fermoore Drive

Completed in 2023

Final Construction Amount: \$3,355,225

Funding Sources: SB 1, State Gas Tax, Measure R, Measure M, Prop C, Capital Outlay, ARPA Funds

**San Fernando Regional Park Infiltration Project**

Park Avenue from Fourth St. to Library St  
Jessie St. from Fifth St. to Glenoaks Blvd

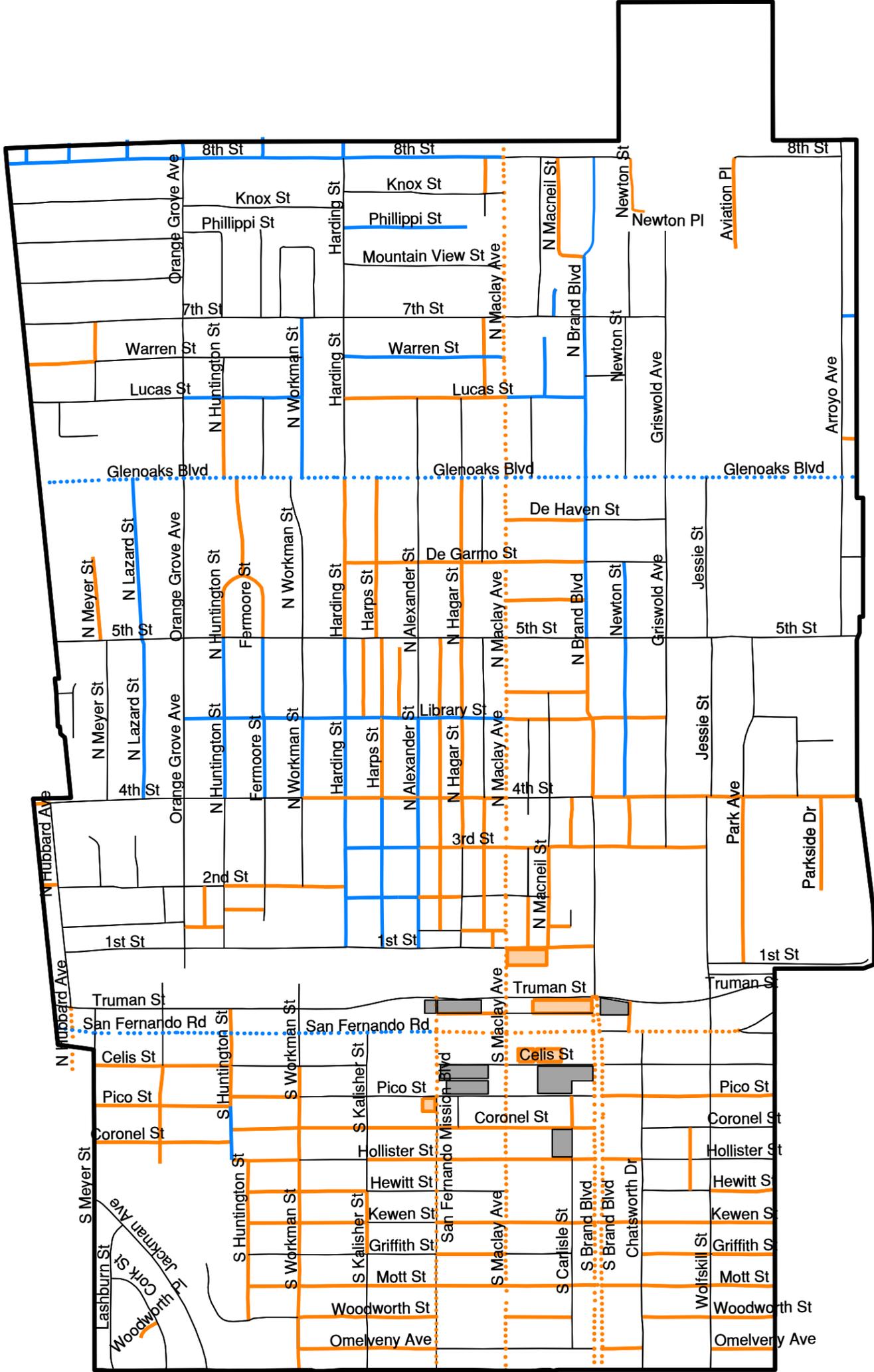
Completed in 2023

Final Construction Amount (for Street Improvements portion only): \$513,186

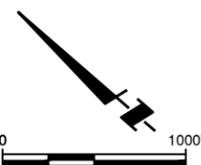
Funding Sources: Los Angeles County Flood Control District Grant

# LEGEND

- TYPE I SLURRY SEAL STREETS
- TYPE II SLURRY SEAL STREETS
- TYPE I SLURRY SEAL OPTIONAL STREETS
- TYPE II SLURRY SEAL OPTIONAL STREETS



DRAWING: q:\2021\21-280-00\dwg\2128000\_improvement\_plan\_with\_right\_zone.dwg\_PLOTTED: 6/28/2022 5:16 PM BY: Michel E. Sebody



## 2022 Slurry Seal Project Map

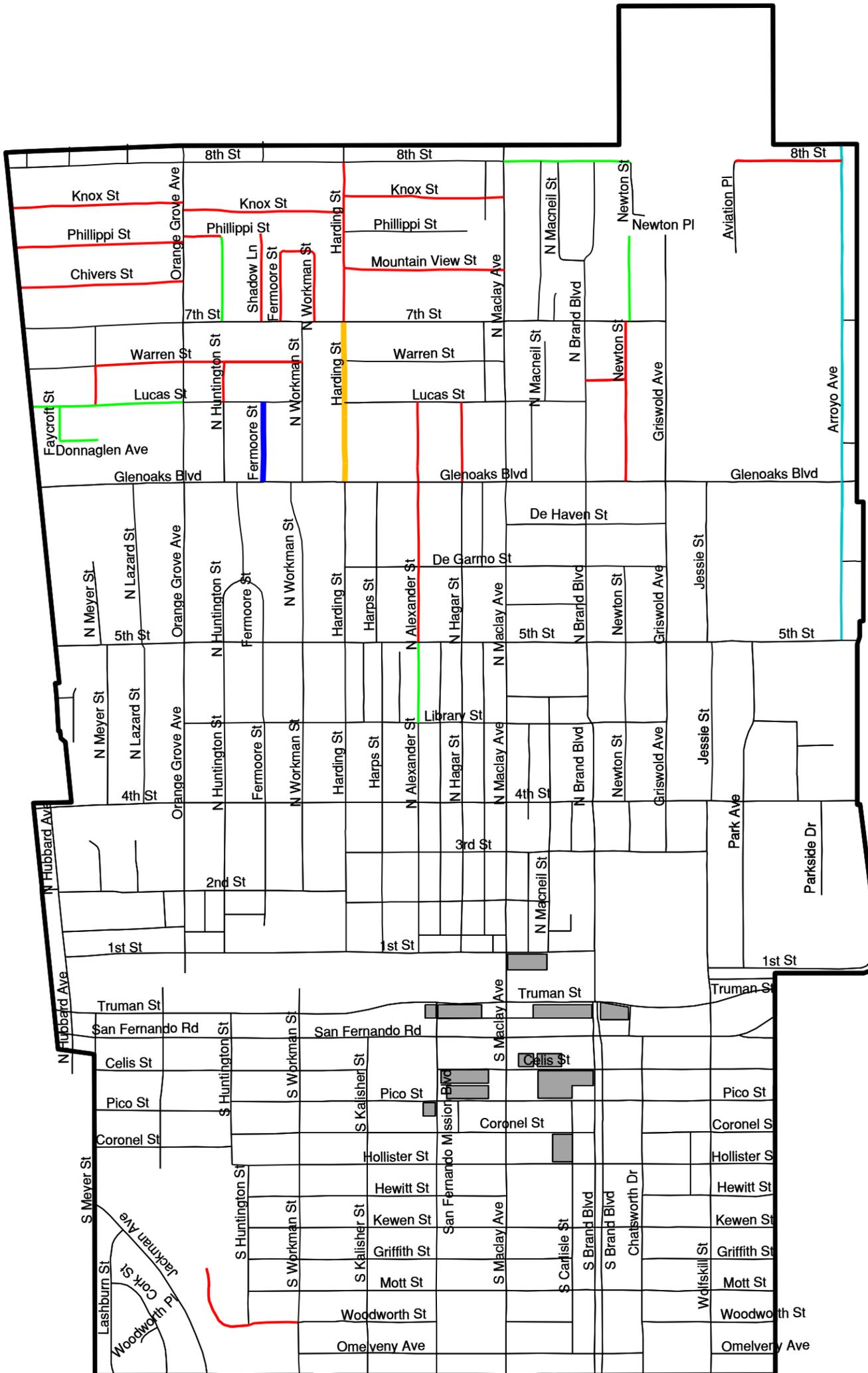


Date: June 28, 2022  
Project No.: 21-280-00

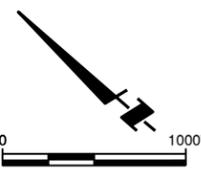
Plate  
1

# LEGEND

- 2-STEP STREETS
- 2-STEP TEST STRIP
- 3-STEP STREETS
- 3-STEP TEST STRIP
- ADDITIONAL BID ITEM: ARROYO AVE



DRAWING: g:\2021\21-280-00\dwg\phase 2 improvement plan.dwg PLOTTED: 11/23/2022 1:44 PM BY: Jeff Motoshito

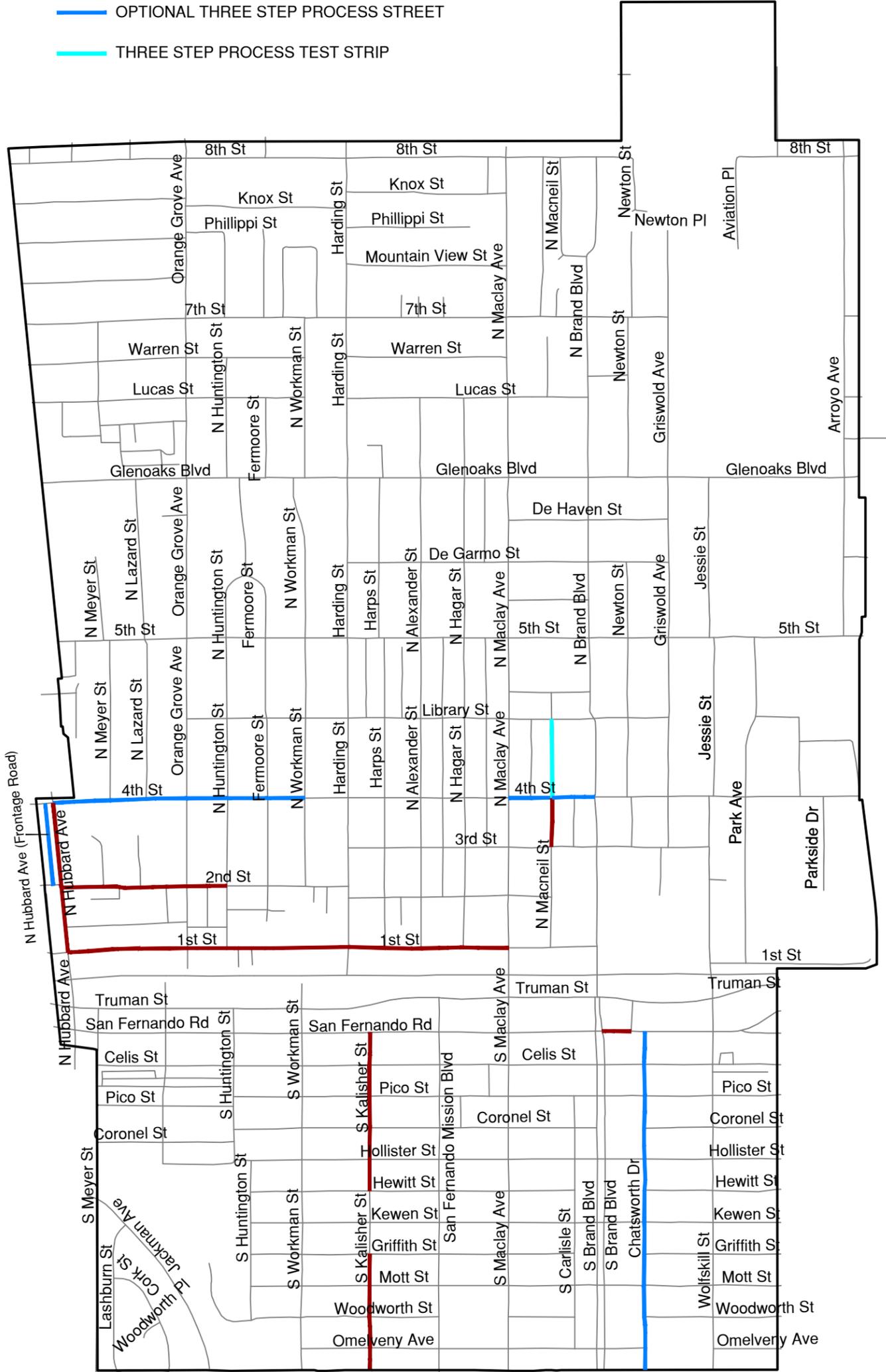


## 2022 Phase 2 Project Map

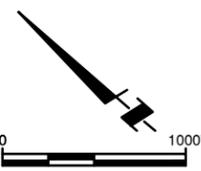
|            |                         |            |
|------------|-------------------------|------------|
| <b>GMU</b> | Date: November 23, 2022 | Plate<br>1 |
|            | Project No.: 21-280-00  |            |

**LEGEND**

- THREE STEP PROCESS STREET
- OPTIONAL THREE STEP PROCESS STREET
- THREE STEP PROCESS TEST STRIP



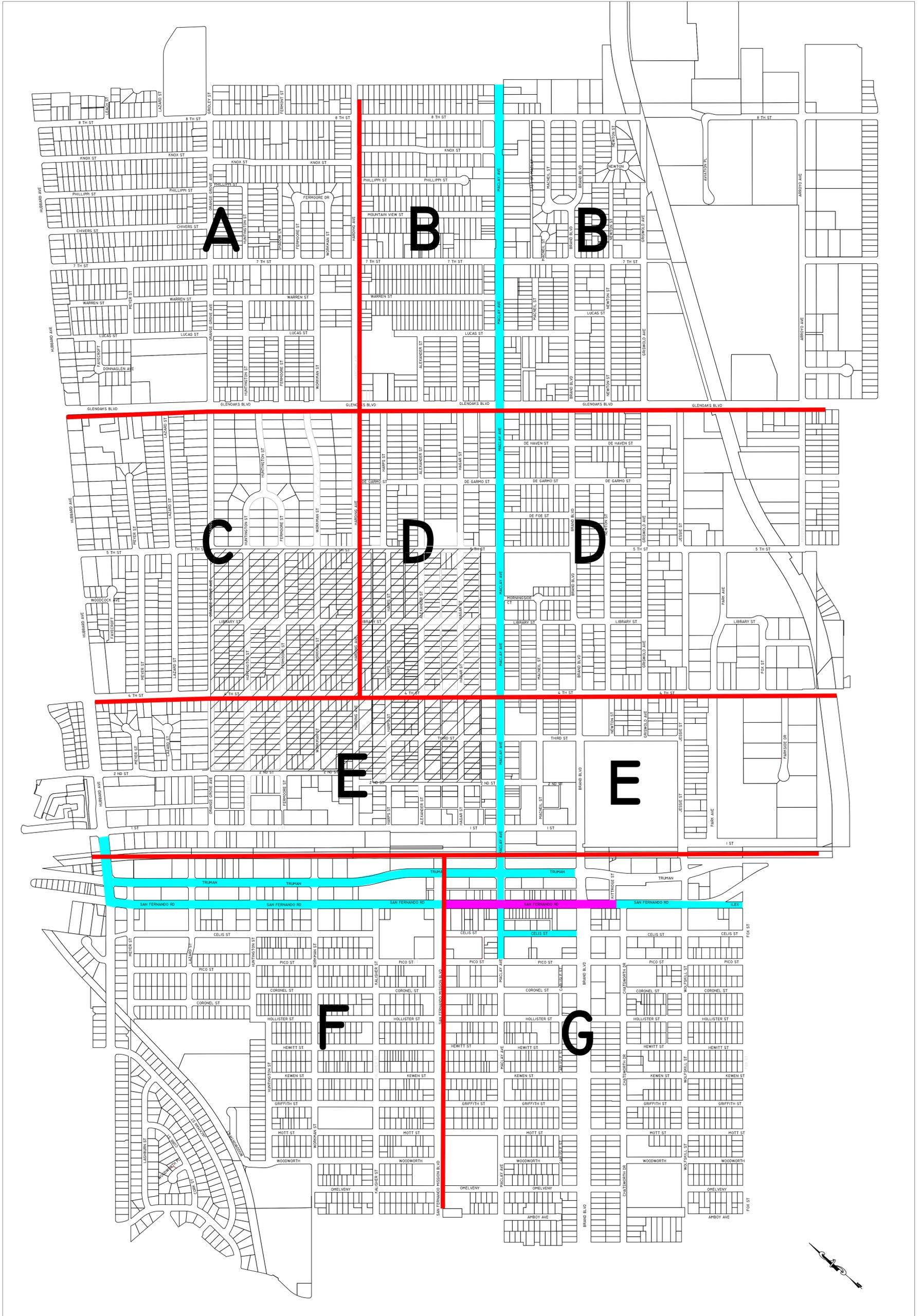
DRAWING: q:\2021\21-280-00\dwg\phase 3 final street map.dwg PLOTTED: 7/3/2023 4:19 PM BY: Christian Lucas



|   |                        |            |
|---|------------------------|------------|
| <b>San Fernando Phase 3<br/>Street Map</b>    |                        |            |
| <br><small>ENGINEERS &amp; GEOLOGISTS</small> | Date: July 03, 2023    | Plate<br>1 |
|   | Project No.: 21-280-00 |            |

# City of San Fernando Tree Maintenance Zones

ATTACHMENT "D"



|  |  |   |  |
|--|--|---|--|
| <p>NOTES:</p>  | <p>PREPARED BY:<br/>Manuel Fabian, Civil Engineer Assistant I DATE</p>   |  <p>CITY OF<br/><b>SAN FERNANDO</b><br/>HISTORIC &amp; VISIONARY</p> | <p>Tree Maintenance</p>  <p>SCALE 1:400</p> |
| <p>LEGEND</p> <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: cyan; border: 1px solid black;"></span> H</li> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: magenta; border: 1px solid black;"></span> Mall</li> </ul> | <p>INFORMATION PROVIDED BY:<br/>Richard Liles, Field Supervisor DATE</p> | <p>CITY OF SAN FERNANDO<br/>DEPARTMENT OF PUBLIC WORKS</p>  |  |