

**CITY OF SAN FERNANDO
CITY COUNCIL**

**MINUTES
SPECIAL MEETING – 6:00 P.M
TUESDAY, MAY 12, 2026**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340**

CALL TO ORDER/ROLL CALL – REGULAR MEETING 6:00 P.M. (OPEN SESSION)

Mayor Joel Fajardo called the regular meeting to order at 6:00 p.m.

Present: Council: Mayor Joel Fajardo and Councilmembers Mary Mendoza, Mary Solorio, and Patty Lopez

Staff: City Manager Kanika Kith, City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Recreation and Community Services Julio Salcedo, Director of Community Development Ron Garcia, Director of Public Works Bonnie Tam, and City Clerk Julia Fritz

Absent: Vice Mayor Victoria Garcia

TELECONFERENCING REQUESTS/DISCLOSURE None

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Mayor Fajardo, seconded by Councilmember Lopez to approve the agenda. The motion carried, with Vice Mayor Garcia absent.

PUBLIC STATEMENTS

None

ADMINISTRATIVE REPORTS

It was noted that Vice Mayor Garcia arrived at the meeting at 6:10 p.m.

- 1) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION UPDATING THE CITY COUNCIL PROCEDURAL MANUAL, INCLUDING RELATED PROCEDURES AND ADMINISTRATIVE PROVISIONS

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Mayor Fajardo and City Attorney Padilla presented the staff report and responded to Councilmember questions.

The City Council reviewed the proposed amendments to the City Council Procedural Manual and generally accepted the revisions as presented. The Council directed staff and the City Attorney to return with additional revisions and clarifying language for several sections, including provisions related to closed session materials, Councilmember communications, agenda posting requirements, meeting procedures, public comment, motions and debate, voting procedures, appointments, and legal counsel protocols. The Council also requested that references be updated for consistency, including replacing references to “internet website” with “City website,” capitalizing titles where appropriate, adding the City Clerk or designee to applicable sections, incorporating language regarding supermajority voting requirements, and clarifying distinctions between staff concerns and grievances. Additionally, the Council directed staff to return with further analysis comparing Robert’s Rules of Order and Rosenberg’s Rules of Order regarding discussion and debate procedures. Sections that were revised without further amendments were directed to be incorporated into the final draft, with accepted changes shown in black and newly proposed revisions shown in blue for future Council consideration.

2) DISCUSSION REGARDING THE CITY’S FORMER AGREEMENT RELATED TO DISTRICT B IN THE DOWNTOWN MALL AREA (TABLED FROM THE MAY 4, 2026 CITY COUNCIL MEETING)

The item was continued to the next regular City Council meeting.

3) CONTINUED DISCUSSION REGARDING DEVELOPMENT OF AN ORDINANCE ESTABLISHING PROTOCOLS FOR THE THOROUGH AND RIGOROUS VETTING OF ANY PROPOSED SALE, LEASING AND/OR DEVELOPMENT OF CITY-OWNED LAND WITH PRIVATE ENTITIES

Staff provided updates. The information was received and filed, no further action taken.

4) DISCUSSION AND CONSIDERATION TO ADOPT AN ORDINANCE PROHIBITING CITY COUNCILMEMBERS FROM NOMINATING IMMEDIATE FAMILY MEMBERS TO SERVE ON BOARDS, COMMISSIONS AND COMMITTEES AND OTHER BODIES WHOSE MEMBERS ARE APPOINTED BY THE CITY COUNCIL

City Clerk Julia Fritz presented the staff report and responded to Councilmember questions.

Motion by Mayor Fajardo, seconded by Councilmember Lopez to approve introduction for first reading, in title only, and waive further reading of Ordinance No. 1741 titled, “An Ordinance Prohibiting City Councilmembers from Nominating Immediate Family Members to Serve on Boards, Commissions and Committees and other Bodies Whose Members are Appointed by the City Council” and to add reference to the commissioner application. The motion carried, by the following vote:

ROLL CALL

AYES:	Lopez, Mendoza, Garcia, Fajardo - 4
NAYES:	Solorio - 1
ABSTAIN:	None
ABSENT:	None

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

Director of Community Development Garcia provided Commission updates:

Planning and Preservation Commission:

- 104 S. Maclay - Approved Conditional Use Permit of an existing Pole Sign
- 425 Park - Approved a Conditional Use Permit to continue outdoor seating at San Fernando Brewery

Public Safety and Transportation Commission:

- Request to provide traffic collision data around school (Gridley Elementary School) & five intersections with the highest number of collisions.

Parks, Wellness & Recreation Commission:

- Receiving budget and police activity update at next meeting on 5/14

Education Commission:

- Receiving update on UCLA Early Head Start Programming at next meeting on 5/19

Updates were also provided on the following: FY 2026-2027 Proposed Budget Town Hall – 5/13, 6pm in Council Chambers and on City YouTube; Senior Fest – 5/15, 8:30AM-1PM at Las Palmas Park; Republic Services Quarterly Bulky Item Drop Off Day – 5/16, 8AM-12PM at Parking Lot 6N; Mother’s Day Dance and Dinner – 5/16, 4:30-11:45PM at Las Palmas Park; Solid Waste Services - Community Workshops in Council Chambers - 5/19, 6-7PM; and 5/20, 10-11AM.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Mendoza attended the Metropolitan Water District General Manager report event.

Councilmember Lopez thanked staff for their work.

Councilmember Solorio welcomed Bonne Tam, new Director of Public Works.

Vice Mayor Garcia welcomed Bonnie Tam, new Director of Public Works and thanked staff and colleagues for their work.

Mayor Fajardo spoke regarding revisions to the Procedural Manual in an effort towards policy consistency and transparency.

ADJOURNMENT 10:31 pm

Motion by Mayor Fajardo, second by Councilmember Solorio, to adjourn the regular meeting to May 18, 2026.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the May 12, 2026, special meeting and approved by the San Fernando City Council at the meeting of June 29, 2026.

Julia Fritz, CMC
City Clerk